

Questions/Answers # 1 to # 7 to solicitation number **K8A42-14-0001** *National survey of energy savings, and environmental benefits of agricultural biogas production.*

Question # 1 - R1: Rated requirement R-1 specifies “Demonstrated experience in developing and carrying out a national survey of bioenergy maximum points if biogas, **and/or** agricultural operations.” Could you clarify this? For example:

- Does this mean the firm needs to demonstrate experience in national surveys related to either (1) bioenergy and/or (2) in agricultural operations in general, with maximum points for (1) given if related to biogas?
- Or does it mean the firm needs to demonstrate experience in national surveys related bioenergy with maximum points given if related to (1) biogas and/or (agricultural operations)?

ANSWER # 1 -

REPLACE R1 with;

The firm needs to demonstrate experience in national surveys related to either biogas, bioenergy other than biogas and/or in agricultural operations in general. Points will be given as follow for up to 3 projects for a maximum of 15 points;

- a) *surveys related to biogas and/or agriculture: 5 points*
- b) *surveys related to bioenergy other than biogas: 3 points*

NOTE: *Only half points will be awarded for sub-national surveys*

Question # 2 - Do examples of surveys related to bioenergy/biogas have to be agricultural related? For example, can they be related to transportation?

ANSWER # 2 – *the examples do not have to be related agriculture.*

Question # 3 - If the requirement is for experience with national surveys related to bioenergy/biogas, this seems like a very specific and specialized requirement. Are there firms that have conducted such previous work for Environment Canada?

Answer # 3 – *Not to my knowledge*

Question # 4 - R4: Could you explain how you plan on assessing the “quality” of the “previous related studies of comparable scope” and does this mean you expect the reports to be submitted with the proposal? If yes, this could be difficult given these studies are usually conducted for a client who then considers the report proprietary.

Answer # 4 –

add Maximum points Study # 1: 4

Study # 2: 4

Study # 3: 4

In the case of proprietary reports, a summary can be supplied. This summary should clearly explain i.) the objectives of the study, ii.) the methodology used to carry out the analysis, including data collection, treatment and analysis, iii.) the format of the presentation of results iv.) and the general conclusions drawn.

Quality will be ranked by (with one point attributed for each element):

- i.) Clarity of objectives*
- ii.) Appropriateness of methodology to achieve objectives*
- iii.) Choice of format to present results*
- iv.) Appropriateness of conclusions relative to methodology.*

Question # 5 - R5: Could you explain how you plan on scoring for R5. For example:

- a) What qualifies as a year of experience – is it accumulated according to the length of the individual projects, and if so, how will projects occurring in an overlapping timeframe be counted?

ANSWER # 5 a) *The time will be added*

- b) What if two team members have experience from the same projects? E.g. if both were working on the same projects demonstrating R5b and the accumulated time for these projects was 5 years, would each member be scored 2.5 to get the maximum 5 points?

ANSWER # 5 b) *We will be adding the experience for **EACH** team members excluding the Project Manager*

Question # 6 R7: Based on the description in R7a can the projects given as examples be related to any of the below:

- national surveys of biogas/bioenergy
- national surveys of agricultural operations
- analyses of data from the agricultural industry
- management of confidential data, collected through surveys
- data related to biogas/bioenergy production?

ANSWER # 6 - *Yes*

Question # 7 is it only R7 that has a time restriction that the projects have to have taken place within the past 7 years?

ANSWER # 7 *Yes*