



Materiel and Procurement Services
200 Kent Street, Station 9W071
Ottawa, Ontario
K1A 0E6

FP802-140036

July 2, 2014

**Subject: REQUEST FOR PROPOSAL: FP802-140036
SERVICING SECURITY SYSTEMS INSTALLED AT FISHERIES AND
OCEANS CANADA BUILDING IN OTTAWA**

ADDENDUM NO. 3

Further to the above mentioned Request for Proposal documentation previously posted on the Government Electronic Tendering Site (GETS) Addendum (#3) is hereby issued.

Closing Date:

The new Closing Date for receiving proposals is hereby changed to, **July 22 2014, 11:00 AM Eastern Daylight Time (EDT)**.

Question 1:

You've identified within your introduction letter that electronic submissions is acceptable but Section 2 in Appendix "B" indicates sealed tenders. I would just like to clarify that electronic submission of tenders directed to you as indicated within your introduction letter will be accepted.

Answer 1:

Electronic submissions of tenders are acceptable. Please submit your electronic submission to the following address: jianna-lee.zomer@dfo-mpo.gc.ca

Question 2:

Page 3 of the introductory RFP letter indicates "The Department will not necessarily accept the lowest or any proposal submitted" yet Appendix "D" within the RFP indicates the basis of selection to be the "Lowest-Priced Compliant Response" Which statement applies to this tender?

Answer 2:

The basis of selection for this RFP is the Lowest-Priced Compliant Response. To be declared responsive, a bid must:

- i. comply with all the requirements of the RFP; and,
- ii. meet all mandatory technical evaluation criteria.

Bids not meeting (i) or (ii) or will be declared non-responsive.

The responsive bid with the lowest total evaluated price will be selected for award of the contract.

Question 3:

Quantities of equipment for this project, it includes the types of equipment pages 47 & 48 but no quantities, when can we expect these quantities; they are needed to prepare for the bid?

Answer 3:

Please see Addendum # Answer 2 which lists the quantities for the types of equipment.

Question 4:

Can you please elaborate on the requirement for 6.0 Applicable Documents and Glossary on Page 47.



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Answer 4:

Please see Addendum # Answer 2 which lists the quantities for the types of equipment.

Question 5:

I would like to know if the replacement parts will be part of the contract? If yes can we please know the list of the existing equipment?

Answer 5:

Replacement parts will be part of the contract. There is no existing equipment.

Question 6:

Appendix B "Basis of Payment", Section 10. Tendered Prices indicates that this is a Transition Project To the Incident Command System. Section 11.1 indicates that payment made by the Crown in One Lump Sum upon completion of the project. As the RFP is for Servicing Security Systems and has nothing to do with a Command System Transition Project and the term of the proposed engagement is for two years with an optional three, one year terms I believe the Schedule of Payments section (One Lump Sum) and Tendered Prices section do not represent the actual RFP requirements.

Answer 6:

Please note that there is an administrative error in the RFP document under Appendix "B" Basis of Payment, Section 10 Tendered Prices and Section 11. Schedule of Payments. Please see below the revised Appendix "B" Basis of Payment, Section 10. Tendered Prices and Section 11. Schedule of Payments.



**APPENDIX ‘B’
BASIS OF PAYMENT**

10. TENDERED PRICES

10.1 PROFESSIONAL SERVICES AND ASSOCIATED COSTS

**SERVICING SECURITY SYSTEMS INSTALLED AT FISHERIES AND
OCEANS CANADA BUILDINGS IN OTTAWA**

1. Basis of Pricing (MANDATORY)

Bidders must submit their financial bid in accordance with the Pricing Schedule 1 and 2 detailed below.

The total amount of Goods and Services Tax or Harmonized Sales Tax is to be shown separately, if applicable the following requirement **MUST** be strictly adhered to:

Failure to do so shall render the bidders’ proposal as non-responsive.

It is **MANDATORY** that the bidders submit firm prices/rates for the five year period of the contract for **all** items listed hereafter.

Pricing Schedule 1:

Firm all inclusive prices for all items (including all the tools, services, replacement pieces, equipment, manpower, all materials, travel expenses etc...) and all related costs advisable as detailed in Appendix C Statement of Work (SOW), Annex A.

Pricing 1.1 - Firm all inclusive prices for all items to be Tested & Inspected as detailed in Appendix B SOW, Annex A

Period	Firm Annual Rate
Year 1	\$
Year 2	\$
Option Year 1	\$
Option Year 2	\$
Option Year 3	\$
Sub-Total 1.1 :	\$



Pricing Schedule 2:

Firm all inclusive Unit Price as per Appendix C, Annex B:

Description	Part Number	Est. Qty	Firm all inclusive unit price				
			Year 1	Year 2	Option Year 1	Option Year 2	Option Year 3
KEYSCAN CA200	CA200	3	\$	\$	\$	\$	\$
KEYSCAN CA4000	CQCA4100	17	\$	\$	\$	\$	\$
KEYSCAN CA8000	CQCA8100	9	\$	\$	\$	\$	\$
KEYSCAN EC1000	EC1000	1	\$	\$	\$	\$	\$
MOTOROLA READERS	CQPX603	113	\$	\$	\$	\$	\$
T-REXDET	T-REX-XL	111	\$	\$	\$	\$	\$
1076 CONTACTS	1076H	115	\$	\$	\$	\$	\$
RES 5000 DR. STRIKES	5000 RES	89	\$	\$	\$	\$	\$
710 FOLGER ADAMS STRIKES	710	15	\$	\$	\$	\$	\$
R.C.I. DOOR STRIKES	RUTHFORD 7114	7	\$	\$	\$	\$	\$
HANDICAP CONTROLLERS	DOOR OPERATORS	102	\$	\$	\$	\$	\$
HANDICAP BUTTONS	DOOR OPERATORS	204	\$	\$	\$	\$	\$
CP 10 COM BOARD	CQCPB10	27	\$	\$	\$	\$	\$
TRANSFORMERS	LEFTC3716	27	\$	\$	\$	\$	\$
TRANSFORMERS	LM16V40VA	27	\$	\$	\$	\$	\$
LAB CO. 3 AMP	POWER SUPPLIES	27	\$	\$	\$	\$	\$
100 VAC POWER SUPPLY	APC SMART-UPS	1	\$	\$	\$	\$	\$
LINE DRIVERS	ME760R2	4	\$	\$	\$	\$	\$
KEYSCAN 7 V SOFTWARE	V5CLT	1	\$	\$	\$	\$	\$
KEYSCAN 7 V PC	DELL SERVER PET 320	1	\$	\$	\$	\$	\$
DVR	HONEYWELL	1	\$	\$	\$	\$	\$
Total per Year :			\$	\$	\$	\$	\$

** Price to cover maintenance only. If replacement is needed, price to be negotiated separately.*



Pricing Schedule 3:

Firm all inclusive prices/rates including overhead, profit and all related costs for additional services not described in Pricing Schedule 1 on an “AS AND WHEN REQUESTED” basis only.

1) **LABOUR:** Our firm hourly rate per qualified personnel shall be:

i) Regular Hours 7:00 to 15:00, Monday to Friday	YEAR 1 RATE	YEAR 2 RATE	OPTION YEAR 1 RATE	OPTION YEAR 2 RATE	OPTION YEAR 3 RATE
	\$_____ /HR	\$_____ /HR	\$_____ /HR	\$_____ /HR	\$_____ /HR
Estimated quantity of hours per year:	150	150	150	150	150
Extended Price:	\$_____	\$_____	\$_____	\$_____	\$_____
3.1(i) SUB-TOTAL:					\$_____

ii) Outside regular hours Monday to Saturday	YEAR 1 RATE	YEAR 2 RATE	OPTION YEAR 1 RATE	OPTION YEAR 2 RATE	OPTION YEAR 3 RATE
	\$_____ /HR	\$_____ /HR	\$_____ /HR	\$_____ /HR	\$_____ /HR
Estimated quantity of hours per year:	25	25	25	25	25
Extended Price:	\$_____	\$_____	\$_____	\$_____	\$_____
3.1(ii) SUB-TOTAL:					\$_____

iii) Sunday & Statutory Holidays	YEAR 1 RATE	YEAR 2 RATE	OPTION YEAR 1 RATE	OPTION YEAR 2 RATE	OPTION YEAR 3 RATE
	\$_____ /HR	\$_____ /HR	\$_____ /HR	\$_____ /HR	\$_____ /HR
Estimated quantity of hours per year:	4	4	4	4	4
Extended Price:	\$_____	\$_____	\$_____	\$_____	\$_____
3.1(iii) SUB-TOTAL:					\$_____



TOTAL ASSESSED PROPOSAL PRICE:

Sum of Basis of Pricing, Pricing Schedule 1, Pricing Schedule 2, Pricing Schedule 3 - 3.1 (i), (ii), (iii): \$ _____

IN THE CASE OF ERROR IN THE EXTENSION OF PRICES, THE UNIT PRICE WILL GOVERN.

11. SCHEDULE OF PAYMENTS

a) Firm rates shall be paid in accordance with **pricing schedule 1 & 2** in four (4) equal quarterly payments on the first day of the month that ends the quarterly period **or** in twelve (12) payments at the end of each month.

b) As and When Requested Work

Any costs incurred for **Extra Work** in accordance with **pricing schedule 3** shall be paid, on an “as and when requested” basis, in accordance with the Scope of Work, **Appendix B**, after completion, inspection and acceptance of the work performed.

Canada's total liability under the “as and when requested” portion of the Contract shall not exceed (*to be determined*). Goods and Services Tax or Harmonized Sales Tax extra, if applicable The Contractor shall not be obliged to perform any work or provide any service that would cause the total liability of Canada to be exceeded without the prior written approval of the Contracting Authority. The Contractor shall notify the Contracting Authority in writing as to the adequacy of this sum when:

- (a) it is 75 percent committed, or
- (b) if the Contractor considers that the said sum may be exceeded, the Contractor must promptly notify the contracting Authority.

Whichever comes first.

In the event that the notification refers to inadequate funds, the Contractor shall provide to the Contracting Authority, in writing, an estimate for the additional funds required. Provision of such notification and estimate for the additional funds does not increase Canada's liability.

No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of specifications, made by the Contractor, will be authorized or paid to the Contractor unless such changes, modifications or interpretations, have been approved, in writing, by the Contracting Authority, prior to their incorporation into the Work.



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All other Terms and Conditions for this requirement remain unchanged.

Yours truly,

Jianna-Lee Zomer

Senior Contracting Officer,
Materiel and Procurement Services