



Procurement and Contracting Services
30 Victoria Street
Gatineau, (QC) K1A 0M6

REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

RFP Amendment No. 6	RFP Amendment Date: July 2, 2014
Office of the Chief Electoral Officer File No. ECRS-RFP-13-0702	
Title: Event Field Office Services (EFOS)	
Request for Proposal Closing Date: July 23, 2014 2:00pm (ET)	
ENQUIRIES – address enquiries to the Contracting Authority: Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau (QC) K1A 0M6 proposition-proposal@elections.ca	
Attention: Ron Shaheen	Tel No. 819-939-1489

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal for Event Field Office Services (EFOS) bearing number ECRS-RFP-13-0702 and dated June 2, 2014 (the "RFP"). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

Part 2. Questions and Answers

The following questions have been asked in response to the RFP and Elections Canada hereby answers as follows:

2.1 Question No. 34

Question: To ensure that all business objectives and technical characteristics of the device are understood correctly, as well as offering the appropriate portfolio of accessories, the tablet manufacturer requests some clarifications:

- Please describe the usage model for the Tablet Devices. How will these tablets be used and for what application(s)?
- Will be the tablets be stationery or mobile during their usage?

Answer: Elections Canada does not intend to deploy Tablets during the 42nd general election in 2015, due to recent business changes. However, we believe Tablets could be valuable tools in future electoral events, due to their extended battery life, ease of use and portability.

Usage model: It is our expectation that Tablets would be predominantly mobile and used to browse Internet websites, run commercially available applications, and run proprietary Elections Canada applications.

2.2 Question No. 35

Question: would prefer to offer a quad core CPU tablet device, not a dual core CPU, as identified by the RFP. The basis is superior computing performance and increased product availability over the term of this supply contract.

Answer: The stated technical specifications are minimum requirements. Bidders may propose enhanced products, if they so choose.

2.3 Question No. 36

Question: Please elaborate regarding the tablet device tethering definition and your preferred method of its implementation. Our current definition of tethering is to connect each tablet to the Local Area Network (LAN) through the Universal Serial Bus (USB) port, but we want to verify if this is the same as your definition.

Answer: Appendix H to Annex A – Statement of Work defines “tethering”.

2.4 Question No. 37

Question: Regarding the RDP client, we will offer the “Team Viewer” software application. This software has functionality to analyze each tablet performance remotely. Please determine if this is acceptable for this application or if an alternative approach is required.

Answer: In the case of Tablets, the stated RDP client requirement will allow Tablet users to access remote desktop services on Business Servers via RDP.

2.5 Question No. 38

Question: We have a tablet device model (ABC) that uses both an AC pin-type power adaptor and a USB adaptor for charging. Both types of chargers may be available as separate SKUs. The Car Adaptor accessory will be the USB-type. Is this acceptable?

Answer: Tablets require a power adapter that enables charging of the device without the need for a computer. If Elections Canada orders Tablet Accessories, the Contractor must ensure such accessories are compatible with the devices.

2.6 Question No. 39

Question: We want to offer another accessory which is not currently requested within the RFP. It is a protective case for the (ABC) Tablet device. The Bluetooth keyboard will be installed within the design of this case, so the device will have additional usability beyond that which is currently requested. This keyboard will have both French and English combined key layout.

Answer: As stated in paragraph 3.2.1(e) of Appendix A to Annex A – Statement of Work, Elections Canada may order Tablet Accessories that are not expressly stated in paragraph 3.2.1 (a) to (d). In all cases, the Contractor must ensure such accessories are compatible with the devices.

2.7 Question No. 40

Question: We will meet the Battery Life requirement of 8-Hours under the following usage model conditions:

- a. 70% of maximum tablet brightness
- b. Web browsing (10-websites open sequentially for 10-hours)
- c. Wi-Fi was activate but BT not active

Answer: Elections Canada agrees that the requirement set out in paragraph 3.1.1 of Appendix A to Annex A – Statement of Work for a battery life of at least 8 hours is subject to the following typical usage guidelines:

- a) Tablet screen brightness set to 70%;
- b) Persistent Wi-Fi connectivity; and
- c) Consistent Internet website browsing.

The RFP is hereby amended in accordance with section 3.1 of this amendment.

2.8 Question No. 41

Question: We would like to offer an accessory option for power bank charging. Is this acceptable as an additional Accessory?

Answer: Please refer to the answer provided to Question No. 39.

2.9 Question No. 42

Question: Are evaluation samples required? If, so, how many and when are they required?

Answer: Please refer to subsection 3.1.1 of Annex A – Statement of Work.

2.10 Question No. 43

Question: What is the meaning of Minimum Inventory B and Maximum inventory C in the table below (page 90)?

Answer: Please refer to subsections 3.2.4 and 3.2.5 of Annex A – Statement of Work.

2.11 Question No. 44

Question: Is year 1 yearly quantities (page 262) equal to Minimum Inventory B above?

Table 3 – COTS Equipment										
Item #	Requirement Description	SOW Ref #	Yearly Quantities			Initial Contract Term			TOTAL (Initial Term)	
			Year 1	Year 2	Year 3	Quantity (Months) in Term	Contract Year 1 Firm Monthly Price	Contract Year 2 Firm Monthly Price		Contract Year 3 Firm Monthly Price
A	B	C	D	E	F	G	H	I	J	K = [(HxD)+(xE)+(xF)] x G
COTS Equipment										
1	Business Server	Appdx 'A' s.2.1	355	1	1	36	\$ -	\$ -	\$ -	\$ -
2	Tablet	Appdx 'A' s.3.1	3	1	1	36	\$ -	\$ -	\$ -	\$ -
3	Laptop Computer	Appdx 'A' s.4.1	710	1	1	36	\$ -	\$ -	\$ -	\$ -

Answer: Not necessarily.

2.12 Question No. 45

Question: If order quantity is 4,000 units when is delivery required? 60 days from order confirmation per 3.4.1 (page 60)?

3.4 Delivery to the Facility and Storage

3.4.1 After receipt of each COTS Equipment Order Notification, all COTS Equipment must be delivered to the Facility and be ready for use no later than 60 calendar days of the date of the COTS Equipment Order Notification.

Answer: Yes.

2.13 Question No. 46

Question: Is 100% of the confirmed quantity be required at the delivery date? If not will there be a delivery schedule provided for the confirmed quantity?

Answer: Please refer to subsection 3.4.1 of Annex A – Statement of Work.

Part 3. Amendments

3.1 Amendment to Appendix A – Hardware and Software Requirements to Annex A - Statement of Work

The RFP is hereby amended by deleting paragraph 3.1.1(b) of Appendix A - Hardware and Software Requirements to Annex A - Statement of Work in its entirety and replacing it with the following:

- 3.1.1 (b) battery life of at least 8 hours under the following usage guidelines:
- i. tablet screen brightness set to 70%;
 - ii. persistent Wi-Fi connectivity; and

iii. consistent Internet website browsing.