

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:

**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**

**#910, 410-22nd Street East
Saskatoon**

Sask.

S7K 5T6

Bid Fax: (306) 975-5397

Request For a Standing Offer Demande d'offre à commandes

National Master Standing Offer (NMSO)

Offre à commandes principale et nationale (OCPN)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services Canada/Réception
des soumissions Travaux publics et Services
gouvernementaux Canada
#910, 410 - 22nd Street East
Saskatoon
Sask.
S7K 5T6

Title - Sujet Small Dental Equipment	
Solicitation No. - N° de l'invitation E0208-142437/A	Date 2014-07-08
Client Reference No. - N° de référence du client E0208-142437	GETS Ref. No. - N° de réf. de SEAG PW-\$STN-197-4700
File No. - N° de dossier STN-3-36062 (197)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2014-08-18	Time Zone Fuseau horaire Central Standard Time CST
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Holt, Judy	Buyer Id - Id de l'acheteur stn197
Telephone No. - N° de téléphone (306)975-4051 ()	FAX No. - N° de FAX (306)975-5397
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF PUBLIC WORKS AND GOVERNMENT SERVICES CANADA 910-410 22ND ST E. SASKATOON Saskatchewan S7K5T6 Canada	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation

E0208-142437/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

stn197

Client Ref. No. - N° de réf. du client

E0208-142437

File No. - N° du dossier

STN-3-36062

CCC No./N° CCC - FMS No/ N° VME

The solicitation document is attached as a pdf.

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E0208-142437/A

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DENTAL SUPPLIES AND SMALL EQUIPMENT

PART 1 - GENERAL INFORMATION

This Standing Offer cannot be used for requirements in locations which fall under Comprehensive Land Claim Agreements.

1. Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- | | |
|--------|---|
| Part 1 | General Information: provides a general description of the requirement; |
| Part 2 | Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO; |
| Part 3 | Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified; |
| Part 4 | Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection; |
| Part 5 | Certifications: includes the certifications to be provided and; |
| Part 6 | 6A, Standing Offer, and 6B, Resulting Contract Clauses: |
| | 6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions; |
| | 6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer. |

The Annexes include the Requirement, the Basis of Payment, and any other annexes.

2. Summary

This requirement is to establish up to three National Master Standing Offers (NMSO) for the supply and delivery of dental supplies, dental instruments and small dental equipment as required by various Federal Government Departments and Agencies for delivery locations throughout Canada including northern and remote areas.

The period of the Standing Offer is from 1 October 2014 – 30 September 2015 with two (2) one year option years.

Offerors must submit a list of names, or other related information as needed, pursuant to section 01 of Standard Instructions 2006 and 2007.

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

3. Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#) (2014-06-26) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

1.1 SACC Manual Clauses

B3000T	Equivalent Products	2006-06-16
M0222T	Evaluation of Price	2013-04-25
M0019T	Firm Price and/or Rates	2007-05-25
M1004T	Condition of Material	2011-05-16

2. Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

3. Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than fifteen (15) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

4. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Saskatchewan.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (one hard copy)
 Section II: Financial Offer (one hard copy)
 Section III: Certifications (one hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the Annex B, Basis of Payment. The total amount of Applicable Taxes must be shown separately.

Payment by Credit Card

Canada requests that offerors complete one of the following:

- (a) () Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:

VISA _____

Master Card _____

- (b) () Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

Section III: Certifications

Offerors must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

1.1. Technical Evaluation

1.1.1 Mandatory Technical Criteria

Failure to meet any of the following mandatory criteria at bid closing will render your submission non-responsive and it will not be given further consideration.

- (a) The Offeror must offer all the sample items listed in Annex D, Sample Items List A - Dental Supplies, Sample Items List B - Dental Instruments and Sample Items List C - Small Dental Equipment. The items quoted must be listed in the Offeror's current published online catalogue or printed catalogue. The Offeror must provide documentation identifying where in their current catalogue each item is offered.

1.1.2 Mandatory Environmental Criteria

Failure to meet any of the following mandatory criteria prior to issuance of a Standing Offer will render your offer non-responsive and it will not be given further consideration. This information is requested in hard copy with the Offeror's Technical bid document. If the information is not completed and submitted as requested, the Standing Offer Authority will so inform the Offeror and provide the Offeror with a time period to meet the requirement. Failure to comply with the request of the Standing Offer Authority and meet the requirements within that time period will render the offer non-responsive.

A. Environmental Criteria

The following environmental requirements must be submitted and any supporting documentation as required must be provided upon request, either on corporate letterhead, as corporate documentation or provide the Offeror's web site address where this information resides in order to be considered responsive.

- (i) The Offeror must provide information on how the packaging being used is designed to minimize waste and how the packaging is accepted for reuse, recycling or recovery.
- (ii) The Offeror must submit information regarding any environmentally policies or programs they may have in place or any environmental certification they have received.
- (iii) The Offeror must provide a list of environmentally preferable products they offer (e.g., biodegradable products; recyclable products; products with replaceable/refillable parts etc.).

1.2 Financial Evaluation

- 1.2.1** Offerors will be evaluated in accordance with Annex B – Basis of Payment, Annex D – Sample Items Lists A, B and C and Annex E – Example Financial Evaluation

2. Basis of Selection

- 2.1** An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price on an aggregate basis will be recommended for issuance of a Standing Offer.
- 2.2** It is the intent of Canada to issue up to three Standing Offers
- 2.3** The lowest price compliant offer will be recommended for issuance of a Standing Offer.
- 2.4** The second and third lowest priced responsive offers will be considered for issuance of a Standing Offer if their total aggregate pricing is within 25% of the lowest compliant priced offer.
- 2.5** Refer to Annex E – Example Financial Evaluation
- 2.6** In the event of three (3) Standing Offers being awarded, the lowest priced compliant Offeror shall receive 50% of the work; the second lowest priced compliant Offeror shall receive 30% of the work; and the third lowest priced Offeror shall receive 20% of the work.
- 2.7** In the event of two (2) Standing Offers being awarded, the lowest priced compliant Offeror shall receive 60% of the work; the second lowest priced compliant Offeror shall received 40% of the work.
- 2.8** In the event of one (1) Standing Offer being awarded, the Offeror shall receive 100% of the work.

PART 5 - CERTIFICATIONS

Offerors must provide the required certifications and associated information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default in carrying out any of its obligations under any resulting contracts, if any certification made by the Offeror is found to be untrue whether made

knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority may render the Offer non-responsive, may result in the setting aside of the Standing Offer or constitute a default under the Contract.

1. Certifications Required Precedent to Issuance of a Standing Offer

1.1 Integrity Provisions - Associated Information

By submitting an offer, the Offeror certifies that the Offeror and its Affiliates are in compliance with the provisions as stated in Section 01 Integrity Provisions - Offer of Standard Instructions [2006](#). The associated information required within the Integrity Provisions will assist Canada in confirming that the certifications are true.

1.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from [Employment and Social Development Canada-Labour's](#) website.

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

This Standing Offer cannot be used for requirements in locations which fall under Comprehensive Land Claim Agreements.

A. STANDING OFFER

1. Offer

- 1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A".

2. Security Requirement

There is no security requirement applicable to this Standing Offer.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](#) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

3.1 General Conditions

2005 (2014-06-26) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex "C ". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

1st quarter: April 1 to June 30;

2nd quarter: July 1 to September 30;

3rd quarter: October 1 to December 31;

4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than fifteen (15) calendar days after the end of the reporting period.

4. Term of Standing Offer

4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from 1 October 2014 to 30 September 2015.

4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for two (2) additional one (1) year periods, from 1 October 2015 to 30 September 2016 and 1 October 2016 to 30 September 2017 under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority fifteen (15) days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

5. Authorities

5.1 Standing Offer Authority

The Standing Offer Authority is:

Judy Holt
Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
910 410 22nd St E
Saskatoon, SK S7K 5T6

Telephone: 306 975 4051
Facsimile: 306 975 5397

E-mail address: *judy.holt@pwgsc-tpsgc.gc.ca*

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

5.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

5.3 Offeror's Representative

Contact for follow-up:

Name: _____
 Address: _____

Telephone: ____ - ____ - ____
 Facsimile: ____ - ____ - ____
 E-mail address: _____

Contact for call-ups:

Name: _____
 Address: _____

Telephone: ____ - ____ - ____
 Facsimile: ____ - ____ - ____
 E-mail address: _____

6. Identified Users

The Identified Users authorized to make call-ups against the Standing Offer include any government department, agency or Crown Corporation listed in Schedules I, I.1, II, III, of the *Financial Administration Act*, R.S., 1985, c. F-11.

7. Call-up Procedures

7.1 The Identified User is to issue Call-ups on a "right of first refusal" basis to the highest-ranked offer first until that Standing Offer's financial limitation has been reached. The identified user will contact the highest-ranked Offeror to determine if the requirement can be satisfied by that Offeror. If the highest-ranked offer is able to meet the requirement, a call-up is made against its standing offer. If that Offeror is unable to meet the requirement, the identified user will contact the next ranked offeror. The identified user will continue and proceed as above until one offeror indicates that it can meet the requirement of the call-up.

7.2 If it is found that the identified user is not receiving the best price or value for the items being purchased, taking into consideration departmental requirements, business needs, delivery dates, delivery areas, lower cost for multiple items, etc., identified users are to follow the rotational order and through comparison pricing, use the most economical Standing Offer Holder.

7.3 When the highest-ranked offeror is unable to fulfill the need, the Identified User must document their file appropriately.

7.4 In the event of two or more awarded Standing Offers, ranking will be determined by using the Offerors' total aggregate evaluated pricing for Annex D - Sample Items List A, Sample Items List B and Sample Items List C, less their respective discounts identified in Annex B - Basis of Payment, with 1st ranked being the lowest-priced offer, 2nd ranked being the second lowest-priced offer and 3rd ranked being the third lowest-priced offer, if applicable.

7.5 Multiple Call-ups must not be issued in order to circumvent call-up limitations.

7.6 Only authorized Call-ups are to be accepted. The Offeror agrees only to accept individual Call-ups made by Identified Users pursuant to this Standing Offer that do not exceed the applicable Call-up Limitations outlined above. The Offeror acknowledges that any Call-up made by an Identified User exceeding the applicable Call-up Limitation is not permitted under this Standing Offer and is without authority.

NOTE: The Call-up Procedures are only applicable when multiple standing offers are awarded. The Standing Offer number issued on any Offer in no way indicates the ranking of that Standing Offer Holder.

8. Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form . PWGSC-TPSGC 942, Call-up Against a Standing Offer or other form identified by the client department.

9. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$100,000.00 (Applicable Taxes included).

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2014-06-26), General Conditions - Standing Offers - Goods or Services
- d) the general conditions 2010A (2014-06-26), General Conditions - Goods (Medium Complexity);
- e) Annex A, Requirement;
- f) Annex B, Basis of Payment;
- g) the Offeror's offer dated _____

11. Certifications

11.1 Compliance

The continuous compliance with the certifications provided by the Offeror with its offer and the ongoing cooperation in providing associated information are conditions of issuance of the Standing Offer (SO). Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO. If the Offeror does not comply with any certification, fails to provide the associated information, or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

12. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Saskatchewan.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

1. Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer.

2. Standard Clauses and Conditions

2.1 General Conditions

[2010A](#) (2014-06-26), General Conditions - Goods (Medium Complexity) apply to and form part of the Contract.

Section 09 entitled Warranty of general conditions 2010A is amended by deleting subsection 2 in its entirety and replacing it with the following:

2. The Contractor must pay the transportation cost associated with returning the Work or any part of the Work to the Contractor's plant for replacement, repair or making good. The Contractor must also pay the transportation cost associated with forwarding the replacement or returning the Work or part of the Work when rectified to the delivery point specified in the Contract or to another location as directed by Canada. If, in the opinion of Canada, it is not expedient to remove the Work from its location, the Contractor must carry out any necessary repair or making good of the Work at that location. In such cases, the Contractor will be responsible for all Costs (including travel and living expenses) incurred in so doing, Canada will not reimburse these Costs.

All other provisions of the warranty section remain in effect.

Section 16 Interest on Overdue Accounts, of [2010A](#) (2014-06-26), General Conditions - Goods (Medium Complexity) will not apply to payments made by credit cards.

3. Term of Contract

3.1 Delivery Date

The Offeror must supply within the specified timeframes identified herein for all call-ups received unless the ordered items are on back order. If the items are on back order, the Offeror must make

every reasonable effort to supply the items within a timeframe acceptable to the Project Authority. If the goods cannot be delivered within an acceptable delivery timeframe, the Offeror must notify the Project Authority identified in the call-up. The Standing Offer Authority reserves the right to cancel the call-up if the items cannot be delivered within the Project Authority's acceptable delivery timeframe.

Should PWGSC be informed or find that delivery requirements are not being met or adhered to, PWGSC will inform the Standing Offer Holder that corrective action must be taken. Should corrective action not be taken PWGSC reserves the right to withdraw the Standing Offer.

3.1.1 Delivery for Stocked Items

Delivery areas for all stocked items must be completed within 10 calendar days from receipt of a call-up document.

3.1.2 Delivery for Non-stocked Items

Delivery for all non-stocked items must be completed within 30 calendar days from receipt of a call-up document.

4. Payment

4.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified in Annex B for a cost of **\$To be determined**. Customs duties are excluded and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

4.2 Limitation of Price

SACC Manual clause [C6000C](#) (2011-05-16) Limitation of Price

4.3 Method of Payment

SACC Manual clause H1000C (2008-05-12) Single Payment

4.4 Price Lists

SACC Manual clause M3000C (2006-08-15), Price Lists

4.5 Estimates

SACC Manual clause M3800C (2006-08-15), Estimates

4.6 Payment by Credit Card

To be determined

5. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:

Solicitation No. - N° de l'invitation

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

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Client Ref. No. - N° de réf. du client

File No. - N° du dossier

CCC No./N° CCC - FMS No./N° VME

DND

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- a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
- b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6. Insurance

SACC Manual clause G1005C (2008-05-12) Insurance

7. SACC Manual Clauses

A9062C	Canadian Forces Site Regulations	2011-05-16
A9068C	Government Site Regulations	2010-01-11
B1501C	Electrical Equipment	2006-06-16
B1505C	Shipment of Hazardous Materials	2006-06-16
B7500C	Excess Goods	2006-06-16

ANNEX "A" REQUIREMENT

Requirement

This requirement is for the supply and delivery of dental supplies, dental instruments and small dental equipment as required by various Federal Government Departments and Agencies throughout Canada, including northern and remote areas.

2. Products

2.1 Included Categories:

The following items are included and form part of the Standing Offer. The items offered must contain the mandatory technical specifications as identified under each category

A. Dental Supplies

A.1 Dental supplies include dental sundries and consumables, and exclude dental instruments and small dental equipment as listed below.

B. Dental Instruments – Mandatory Technical Specifications

B.1 Dental instruments must be permanently marked/stamped with the company name, part number, CE stamp and indicator of date of manufacture.

Dental instruments include:

- (i) Diagnostic Instruments
- (ii) Periodontal Instruments
- (iii) Endodontic Instruments
- (iv) Restorative Instruments
- (v) Orthodontics Instruments
- (vi) Surgical Instruments
- (vii) Rubber/Dental Dam Instruments

B.2 The instruments must be corrosion- resistant.

B.3 The instruments must be triple-tempered heat treated.

B.4 The instruments must be manufactured from a high carbon and chromium steel alloy, 440 Rockwell steel.

B.5 Instruments must be purpose built and available for the following procedures:

- (i) Diagnostic
- (ii) Periodontal
- (iii) Endodontic
- (iv) Restorative
- (v) Orthodontics and
- (vi) Surgical

C. Small Dental Equipment

C.1 Small dental equipment include handpieces (including handpiece attachments, components and replacement parts), curing lights, curing units, amalgamators, ultrasonic cleaners and baskets, air abrasion systems, lathes, model trimmers, burners/torches and vacuum formers. Other small dental equipment not identified may be considered with prior approval from the Standing Offer Authority.

C.2 The manufacturer's name, trademark or other such known characteristics must appear on the equipment so that the source of manufacture is permanently identifiable.

C.3 Plates, stampings or engravings indicating model, serial number, Underwriter Laboratories (UL) / Canadian Standards (CSA) approval, electrical and mechanical ratings must be permanently attached and accessible to the equipment.

C.4 Equipment must be Underwriter Laboratories (UL) / Canadian Standards Association (CSA) approved.

2.2 Excluded Categories:

Items that fall within the following categories in the Offeror's published catalogue or price list do not form part of the Standing Offer. Under the terms and conditions of this requirement, Identified Users are not authorized to request any items that are within these excluded categories as part of the Standing Offer and Offerors are not permitted to ship them if ordered.

- A. Large and/or Hi-Tech Dental Equipment including:
 - Dental chairs
 - Dental tables
 - Dental cabinets
 - Operator lights
 - X-ray machines and film processors
 - Digital imaging systems and radiography
 - Digital sensors
 - Lasers
 - Intraoral cameras
 - Cone Beam CT
 - Peridental Technology
- B. General Office Equipment
- C. General Office Furniture
- D. General Office Supplies, excluding dental office supplies
- E. Equipment Leasing
- F. Office Design Services
- G. Toys

3. Manuals

- 3.1 Operator instruction manuals must accompany each piece of small dental equipment. Operator's manuals must be supplied in English and French.

The manual must contain instructions and include, but not be limited to the following:

- (i) Step by step instructions for the installation/operation of the equipment;
- (ii) A troubleshooting guide; and,
- (iii) Operator's maintenance, minor repair and adjustment instructions.

4. Packaging Requirements

It is the supplier's responsibility to ensure that all packing, labeling, handling and transportation of goods is in accordance with all federal, provincial, municipal acts, regulations and by-laws.

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Packaging must be sufficient to ensure goods will not be damaged during shipment. Damaged goods will be returned at the expense of the Standing Offer Holder.

5. Ordered Products and Returns

5.1 For stocked items, no restocking fees will apply regardless of Standing Offer Holder's policies.

5.2 For non-stocked or special ordered products, any return, replacement and/or restocking fees will be subject to the Standing Offer Holder's policies.

5.3 Items shipped in error will be returned by the Identified User within thirty (30) calendar days of receipt, transportation/delivery charges collect, if applicable.

5.4 Items ordered in error will be returned by the Identified User within thirty (30) calendar days, transportation charges prepaid, if applicable.

6. Catalogue

The Offerors hard copy and/or online catalogue must be available in English and French.

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ANNEX "B"
BASIS OF PAYMENT

FOB Destination, including all delivery and off-loading charges, Customs Duties included, GST/HST extra, if applicable

1. Period One – October 1, 2014 to September 30, 2015

Prices as listed in your current published Canadian retail price list/catalogue in effect on date of call-up (GST/HST extra), less a discount of:

- | | | |
|-----|------------------------|---------|
| 1.1 | Dental Supplies | _____ % |
| 1.2 | Dental Instruments | _____ % |
| 1.3 | Small Dental Equipment | _____ % |

2. Option Period One - October 1, 2015 to September 30, 2016

Prices as listed in your current published Canadian retail price list/catalogue in effect on date of call-up (GST/HST extra), less a discount of:

- | | | |
|-----|------------------------|---------|
| 2.1 | Dental Supplies | _____ % |
| 2.2 | Dental Instruments | _____ % |
| 2.3 | Small Dental Equipment | _____ % |

3. Option Period Two - October 1, 2016 to September 30, 2017

Prices as listed in your current published Canadian retail price list/catalogue in effect on date of call-up (GST/HST extra), less a discount of:

- | | | |
|-----|------------------------|---------|
| 3.1 | Dental Supplies | _____ % |
| 3.2 | Dental Instruments | _____ % |
| 3.3 | Small Dental Equipment | _____ % |

SPECIALS:

In addition to the above pricing, special offerings due to year end or surplus manufacturing runs, special job lots, sales, etc., is to be made available as they occur if they are of lesser cost than under the above pricing arrangement.

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ANNEX C Standing Offer Usage Report

Return to:

Public Works and Government Services Canada

Facsimile: (306) 975-5397

Email: WST-PA-SK@pwgsc-tpsgc.gc.ca and Judy.Holt@pwgsc-tpsgc.gc.ca**Quarterly Usage Report Schedule:**

1st quarter: April 1 to June 30;

2nd quarter: July 1 to September 30;

3rd quarter: October 1 to December 31;

4th quarter: January 1 to March 31.

REPORT ON THE VOLUME OF BUSINESS WITH FEDERAL GOVERNMENT DEPARTMENTS AND AGENCIES

SUPPLIER:

STANDING OFFER NO:

DEPARTMENT OR AGENCY:

REPORTING PERIOD:

Item No.	Call-Up/contract No. Description	Value of the Call-Up/Contract	GST/HST
(A) Total Dollar Value Call-ups for this reporting period:			
(B) Accumulated Call-Up totals to date:			
(A+B) Total Accumulated Call-Ups:			

NIL REPORT: We have not done any business with the federal government for this period []

PREPARED BY:

NAME:

TELEPHONE NO.:

SIGNATURE:

DATE

ANNEX D SAMPLE ITEMS LIST

Offerors must quote prices for all of the sample items listed herein under Sample Items List A, Sample Items List B and Sample Items List C. The quoted prices must not be discounted and must appear in the Offeror's current published price list and/or catalogue. Offeror's must reference the page number from their current published price list/catalogue where the items quoted herein can be found. Offerors should quote prices in the requested units of measure or provide applicable conversion to the requested units.

The Offeror must provide technical literature for all the items requested herein under Article 2. Sample Items List B – Dental Instruments. The technical literature provided must identify that each item offered meets the mandatory technical specifications identified at Annex A, Requirement under B. Dental Instruments – Mandatory Technical Specifications.

Where an Offeror substitutes an equivalent product to a product identified herein by make and model, the Offeror must include with their offer, the mandatory technical specifications and literature of the equivalent product offered.

These sample items and their estimated quantities are identified for evaluation purposes only and will not form part of any resulting Standing Offer.

1. Sample Items List A - Dental Supplies

Item	Description	Est Qty	Unit Price
1.1	Dental Dam, Hygenic, Latex, Medium, 5" x 5", 52 per Box Reference Page: _____ Product Number: _____	10	\$_____/box
1.2	Rubber Dam Clamps, #12A, Ivory Reference Page: _____ Product Number: _____	100	\$_____/ea
1.3	Needles - Disposable, Metal Hub, 25 gauge, Long, 100 per box Reference Page: _____ Product Number: _____	100	\$_____/box
1.4	Self-Aspirating Syringe, 1.8cc Reference Page: _____ Product Number: _____	5	\$_____/ea
1.5	Topical Anesthetic - 20% Benzocaine Spray, 2 oz Reference Page: _____ Product Number: _____	50	\$_____/ea
1.6	Peri-Pro Developer and Fixer, Air Techniques Inc. 3 quarts each per case, or equivalent Reference Page: _____ Product Number: _____	20	\$_____/cs

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Item	Description	Est Qty	Unit Price
1.7	X-ray Film, Intraoral, Kodak Insight, IP-01, Periapical Type #0 (7/8" x 1 3/8"), Poly-Soft, Box of 100 - 1 Film Packets or equivalent Reference Page: _____ Product Number: _____	100	\$_____/box
1.8	Bite-Wing Loops, Adult, 500 per package Reference Page: _____ Product Number: _____	100	\$_____/pkg
1.9	Gloves - Latex , Powder-free, Large, 100 per Box Reference Page: _____ Product Number: _____	50	\$_____/box
1.10	Dental Bibs - disposable, 2-ply paper, 1-ply poly, minimum 13" x 18", 500 per case Reference Page: _____ Product Number: _____	10	\$_____/cs
1.11	Cotton Rolls - #2 Medium, 1 1/2" x 3/8", 2,000 per box Reference Page: _____ Product Number: _____	30	\$_____/box
1.12	Cups - Wax-treated paper, 5 oz, 1,000 per case Reference Page: _____ Product Number: _____	20	\$_____/cs
1.13	Fluoride Gel - 1.23% APF, Mint, One-minute application, 475 ml Reference Page: _____ Product Number: _____	50	\$_____/ea
1.14	Fluoride Trays, Disposable, Double-Hinged, Small 100 per package Reference Page: _____ Product Number: _____	50	\$_____/pkg

2. Sample Items List B - Dental Instruments

Item	Description	Est Qty	Unit Price
2.1	Rubber Dam Punch, Ainsworth, stainless steel Reference Page: _____ Product Number: _____	10	\$_____/ea
2.2	Excavator, #17, satin steel Reference Page: _____ Product Number: _____	5	\$_____/ea
2.3	Plugger, Amalgam, Hollenback #1, satin steel, non-serrated Reference Page: _____ Product Number: _____	5	\$_____/ea
2.4	Forcep, #23 Cowhorn Reference Page: _____ Product Number: _____	20	\$_____/ea
2.5	Elevator, #25 Cryer, medium Reference Page: _____ Product Number: _____	20	\$_____/ea
2.6	Elevator, #2 Heidbrink, straight Reference Page: _____ Product Number: _____	20	\$_____/ea
2.7	Root Tip Pick, #2, Heidbrink Reference Page: _____ Product Number: _____	10	\$_____/ea
2.8	Spreader, D-11 Standard, Single End Round Handle Reference Page: _____ Product Number: _____	10	\$_____/ea

3. Sample Items List C - Small Dental Equipment

Est Item	Unit Description	Qty	Price
---------------------	-----------------------------	------------	--------------

- | | | | |
|-----|---|----|------------|
| 3.1 | Ultra Cleaner, Biosonic, 3.5 gallon tank
Coltène/Whaledent, Model UC300, or equivalent | 10 | \$_____/ea |
|-----|---|----|------------|

The ultra cleaner must:

- (i) use the ultrasonic cleaning process.
- (ii) have a minimum 3 gallon fill capacity.
- (iii) have a minimum 3.5 gallon tank capacity.
- (iv) have adjustable basket dividers for sorting instruments.
- (v) be equipped with a bezel surrounding the tank.
- (vi) hold a minimum of three larger sized or six smaller sized instrument sterilization cassettes

Reference Page: _____

Product Number: _____

- | | | | |
|-----|--|----|------------|
| 3.2 | Ultrasonic Instrument Basket, Biosonic, Large Volume,
Fingerguard, Coltène/Whaledent, Model UC310,
or equivalent | 10 | \$_____/ea |
|-----|--|----|------------|

The ultrasonic instrument basket offered must:

- (i) be the largest sized basket compatible with the ultra cleaning unit offered at 3.1.

Reference Page: _____

Product Number: _____

- | | | | |
|-----|---|----|------------|
| 3.3 | Handpiece, Midwest, Quiet-Air, In-sight, 730014,
or equivalent | 10 | \$_____/ea |
|-----|---|----|------------|

The handpiece must:

- (i) be fiberoptic and autoclavable.
- (ii) be water resistant.
- (iii) have a minimum 5-hole connection.
- (iv) have a conventional chucking system.
- (v) be connected to the controller through a quick disconnect.

Reference Page: _____

Product Number: _____

- | | | | |
|-----|---|---|------------|
| 3.4 | Curing Light, Dentsply, Model QHL75, 75 watt lamp,
or equivalent | 5 | \$_____/ea |
|-----|---|---|------------|

The curing light must:

- (i) have a 75 watt halogen lamp.
- (ii) have a minimum output of 450 mw/cm2.
- (iii) have an audible tone every 10 seconds and at start and end of cycle.
- (iv) have a handpiece with on/off trigger.

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- (v) have a 8mm probe with 60 degree angle.
- (vi) interchange with an 8mm probe with 90 degree angle.
- (vii) interchange with a 13mm straight probe.
- (viii) interchange with a 13mm probe with 60 degree angle.

Reference Page: _____

Product Number: _____

ANNEX E EXAMPLE FINANCIAL EVALUATION

Step 1 Determine each responsive Offer's Total Aggregate Pricing for Sample Items List A, Sample Items List B and Sample Items List C identified at Annex D.

Total Aggregate Pricing will be determined by:

- 1) Discounting each item by its respective discount offered in Annex B - Basis of Payment; then,
- 2) Multiplying each item's discounted item price by each item's respective estimated quantities to receive the extended price; then,
- 3) Summing each item's extended price to obtain a total aggregate price.

1. Sample Items List A - Dental Supplies

Item	Description	Est Qty	Offer #1	Offer #2	Offer #3
1.1	Dental Dam, Hygenic, Latex, Medium, 5"x5", 52 per box	10	\$16.00	\$18.00	\$15.00
1.2	Dental Dam Clamps, #12A, Ivory	100	\$12.80	\$12.50	\$13.00
1.3	Needles - Disposable, Metal Hub, 25 gauge, long, 100 per box	100	<u>\$16.00</u>	<u>\$16.40</u>	<u>\$17.00</u>
Total aggregate price of Sample Items List A			\$44.80	\$46.90	\$45.00

2. Sample Items List B - Dental Instruments

Item	Description	Est Qty	Offer #1	Offer #2	Offer #3
2.1	Rubber Dam Punch, Ainsworth, stainless steel	10	\$230.00	\$217.00	\$245.00
2.2	Excavator, #17, satin steel	5	\$30.00	\$28.00	\$29.00
2.3	Plugger, Amalgam, Hollenback #1, satin steel	5	<u>\$28.00</u>	<u>\$27.00</u>	<u>\$25.00</u>
Total aggregate price of Sample Items List B			\$288.00	\$272.00	\$299.00

3. Sample Items List C - Small Dental Equipment

Item	Description	Est Qty	Offer #1	Offer #2	Offer #3
3.1	Ultra Cleaner, Biosonic, 3.5 gallon tank, Coltène/Whaledent, Model UC300	5	\$1,840.00	\$1,750.00	\$1,955.00
3.2	Ultrasonic Instrument Basket, Biosonic, Large Volume, Fingerguard, Coltène/Whaledent, Model UC310	10	\$215.00	\$201.00	\$228.00

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3.3	Handpiece, Midwest, Quiet-Air, In-sight, 730014	10	<u>\$1,090.00</u>	<u>\$1,022.00</u>	<u>\$1,160.00</u>
Total aggregate price of Sample Items List C			\$3,145.00	\$2,973.00	\$3,343.00

Step 2 The total aggregate price of Sample Items List A, the total aggregate price of Sample Items List B and the total aggregate price of Sample Items List C will be added together to obtain a total combined aggregate price for each responsive Offer.

Total Combined Aggregate Pricing of Sample Items List, A, B and C

Description	Offer #1	Offer #2	Offer #3
Sample Items List A	\$ 44.80	\$ 46.90	\$ 45.00
Sample Items List B	\$ 288.00	\$ 272.00	\$ 299.00
Sample Items List C	<u>\$3,145.00</u>	<u>\$2,973.00</u>	<u>\$3,343.00</u>
Total combined aggregate price	\$3,477.80	\$3,291.90	\$3,687.00

Step 3 Offer #2 is the lowest priced offer, therefore, Offer #2 will be awarded a standing offer. Offers #1 and #3 must be within 25% of Offer #2's combined aggregate price to be awarded a standing offer.

Example 1: 3 compliant offers, Offer # 2 = lowest priced offer
Offer #2 = $\$3,291.90 \times 25\% = \822.98
 $\$3,291.90 + \$822.98 = \$4,114.88$

Offer #1 and Offer #3 are within 25% of the lowest offer's evaluated price as both offers are below \$4,114.88. Therefore, Offer #2 will be awarded 50% of the estimated value, Offer #1 will be awarded 30% of the estimated value and Offer #3 will be awarded 20% of the estimated value.

Offer #1	Offer #2	Offer #3
\$3,477.80	\$3,291.90	\$3,687.00