



Procurement and Contracting Services
30 Victoria Street
Gatineau, Quebec K1A 0M6

REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

RFP Amendment No. 1	RFP Amendment Date: July 9, 2014
Office of the Chief Electoral Officer File No. ECSVT-RFP-14-0077	
Title: Elections Canada Field Staff Training	
Request for Proposal Closing Date: August 5, 2014, 2 PM Ottawa Time	
ENQUIRIES – address enquiries to the Contracting Authority: Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau, Quebec K1A 0M6 proposition-proposal@elections.ca	
Attention: Stella Van Tassel	Tel No. 819-939-1491

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal for Elections Canada Field Staff Training bearing number ECSVT-RFP-14-0077 and dated July 5, 2014 (the “RFP”). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

Part 2. Questions and Answers

The following question(s) have been asked in response to the Request for Proposal and Elections Canada hereby answers as follows:

2.1 Question No. 1

Question: We would like to submit a bid for your Elections Canada Field Staff Training (ECSVT-RFP-14-0077) tender however, my hotel is a bit too small to accommodate all the guestrooms and banquet space. I was thinking of sharing the accommodations with another partnered hotel.

Would that be suitable for your event?

Answer: Yes, that would be acceptable.

Part 3. Amendments

3.1 Amendment to Annex A – Statement of Work:

The Request for Proposal is hereby amended by adding the following new Subsection to Annex A – Statement of Work:

4.5 PARKING

4.5.1 The venue will be required to coordinate parking for up to 150 vehicles for the initial requirement and parking for up to 100 vehicles for each Optional Requirement.