

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Bid Receiving - PWGSC / Réception des soumissions**  
**- TPSGC**  
**Place du Portage, Phase III**  
**Core 0A1/Noyau 0A1**  
**11 Laurier St./11, rue Laurier**  
**Gatineau**  
**Québec**  
**K1A 0S5**  
**Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT**  
**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Miscellaneous Special Projects Division (XN)/Division  
des projets spéciaux divers (XN)  
Canadian Building  
219 Laurier Ave. West, 13th Floor  
Room 13077  
Ottawa  
Ontario  
K1A 0S5

<b>Title - Sujet</b> Acquisitions Program e-Procurement	
<b>Solicitation No. - N° de l'invitation</b> EN578-131350/A	<b>Amendment No. - N° modif.</b> 011
<b>Client Reference No. - N° de référence du client</b> 20131350	<b>Date</b> 2014-07-10
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$XN-111-27555	
<b>File No. - N° de dossier</b> 111xn.EN578-131350	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2014-09-30</b>	
<b>Time Zone</b> Fuseau horaire Eastern Daylight Saving Time EDT	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Moore, Karen	<b>Buyer Id - Id de l'acheteur</b> 111xn
<b>Telephone No. - N° de téléphone</b> (819) 956-1410 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

Solicitation No. - N° de l'invitation

EN578-131350/A

Client Ref. No. - N° de réf. du client

20131350

Amd. No. - N° de la modif.

011

File No. - N° du dossier

111xnEN578-131350

Buyer ID - Id de l'acheteur

111xn

CCC No./N° CCC - FMS No/ N° VME

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See attached.

**Letter of Interest (LOI)**

**Solicitation Amendment 11**

**Purpose:**

- A) To identify changes to the LOI.
- B) To respond to questions regarding the LOI.

**(A) CHANGES**

**CHANGE 10**

The close date of the LOI has been extended to allow the GC time to answer all questions received from industry to date, as well as to enable the GC to assess industry feedback and determine if more steps in the engagement process are required.

At the front page of the LOI:

Delete:

Solicitation Closes – L'invitation prend fin

At –à 02:00 PM

On – le 2014-08-14

Insert :

Solicitation Closes – L'invitation prend fin

At –à 02:00 PM

On – le 2014-09-30

**(B) QUESTIONS AND ANSWERS**

**QUESTION 128**

Will the smaller departments have access to your system?

**ANSWER 128**

Yes, please refer to LOI Amendment 010, question and answer 108.

**QUESTION 129**

For integrations and interoperability, how many backend systems need to be integrated?

**ANSWER 129**

Please refer to LOI Amendment 010, question and answer 102.

**QUESTION 130**

Does the GC anticipate third party legal services being part of the scope as it relates to maintenance and development of standard clauses and conditions, such as what is currently available in the SACC?

**ANSWER 130**

Legal services from suppliers are not part of the scope of this requirement.

**QUESTION 131**

Are the following requirements what you expect to include in the RFP?

1. Requirements
  - a) Functional
  - b) Non-functional
  - c) Service
  - d) Support levels
2. Timing considerations (transition, pilots)
3. Legal/regulatory requirements (e.g. IPR)
4. Quality requirements (e.g. KPI)
5. Metrics of Volume
6. Existing procurement processes

**ANSWER 131**

Broadly yes. More information will be released in future phases of the solicitation.

**QUESTION 132**

In reference to Annex G - Question 4, what pricing models does the GC envision?

**ANSWER 132**

Please refer to LOI Amendment 010, question and answer 120.

**QUESTION 133**

LOI Amendment 010 question and answer 119 confirms the GC can invite registered suppliers for a One-On-One follow-up meeting. Please confirm if registered suppliers that attended One-On-One meetings can request follow-up meetings with the GC to expand on the information discussed at the One-On-One meetings?

**ANSWER 133**

Yes registered suppliers that attended One-On-One meetings can request follow-up meetings with the GC to expand on the information discussed at the One-On-One meetings. The responses to the registered suppliers' requests are at the discretion of the GC.

**QUESTION 134**

Please provide the link to the requirements for supporting the bilingual policy in a software application used by the Government of Canada. We assume there must be a documented set of standards which can be accessed by developers of software applications. We are presently trying to determine the level of effort this will require, but want to verify the definitive requirements for compliance.

**ANSWER 134**

The Contractor must provide all products and services delivered under the Contract in both official languages (English and French) unless otherwise specified, in accordance with the Official Languages Act (English URL - <http://laws.justice.gc.ca/en/O-3.01/index.html>). For public facing web pages, the service must comply with the "Web Standards for the Government of Canada" (<http://www.tbs-sct.gc.ca/ws-nw/index-eng.asp>).

**QUESTION 135**

How do you currently manage vendor master data?

**ANSWER 135**

Vendor Master Data is currently being managed at the Departmental level. Each Department is currently responsible for creating/modifying/deleting their own vendor records. This means that no two departments have the same unique identifier associated with a vendor that provides goods/services to multiple departments.

**QUESTION 136**

Are you using SAP approval workflows at this time? Is the approval process within SAP or outside?

**ANSWER 136**

The GC has various implementations of SAP as a financial management system. Some implementations are using SAP workflow but most use a paper based manual approval process.

Within the PWGSC Acquisitions Program, the approval process is outside of SAP.

The GC will consider feedback and best practices from industry regarding workflow and approval processes both within and outside of financial management systems.

**QUESTION 137**

During Industry Day it was confirmed that SAP was the sole solution for P2P. Does this cover 100% of total spend including direct purchases, indirect purchases, services procurement, non-purchase orders, purchase requisitions, non-recorded spend, etc.?

**ANSWER 137**

Please note that during the Industry Day session it was not confirmed that SAP is currently the sole solution for P2P. However, on May 1, 2012 it was announced that SAP was to be the system of choice for all of Finance and Material activities for the GC. As such, it is intended that for future state, SAP should cover 100% of the spend as the Standard Financial Management System for the Government of Canada. (Information on the standard is available at the following link <http://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=25687&section=text>).

Further details regarding the roll of the GC's current financial systems and the anticipated architecture to interoperate with the financial systems will be provided in future solicitation documents.

**QUESTION 138**

Does the Government of Canada pay out of all current financial systems?

**ANSWER 138**

While payment is not currently included in the scope of this project, Government Departments currently send a payment requisition file to the Receiver General who processes and issues payments on their behalf from their Standard Payment System (SPS). The SPS is the system for processing Receiver General payments including payments issued by cheque and by electronic methodologies such as direct deposit.

**QUESTION 139**

Do you currently have EDI with suppliers for invoicing?

**ANSWER 139**

As a standard practice, the Government of Canada does not leverage EDI for invoicing. However, some departments currently receive flat files through EDI for the purpose of loading corporate invoices for Acquisition Cards and Fleet Cards into their Departmental Financial Management Systems. Once the files are loaded, and the Financial Administration Act requirements are met, the payment requisition is sent to the Receiver General for processing.

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME**