



NCR, Materiel Management
200 Kent Street, Station 9W088
Ottawa, Ontario
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FP802-140098

July 10, 2014

**Subject: REQUEST FOR PROPOSAL: FP802-140098
PROVISION OF REQUIRED SERVICES FOR THE CANADIAN COAST
GUARD INCIDENT COMMAND SYSTEM TRAINING (ICS-200)**

ADDENDUM NO. 2

Further to the above mentioned Request for Proposal documentation previously posted on the Government Electronic Tendering Site (GETS) Addendum (#2) is hereby issued.

Question 1:

On p 48 the RFP states: "The bidder's proposed resources should each have experience in developing scenarios to achieve objectives related to training delivery."

As there will be a single, CCG-approved ICS-200 version in both languages developed, would it not be more beneficial Canada to ensure that the winning company has a depth of experience in developing tailored ICS training offerings (ideally tailored ICS Canada courses), as opposed to each individual delivering the training having that experience?

Answer 1:

As per paragraphs 3)a, 8)b) and 14)a)ii), to reduce travel expenses, the bidder's proposed resources must be based in each of CCG's three Regions. At a minimum, the bidder's same proposed resources are expected to work with CCG subject matter experts to tailor scenarios relevant to CCG for use during training delivery (as stated in section 3). In order for them to contribute to the development of valuable training scenarios, each of these resources will be rated on their experience in developing scenarios for training purposes.

Question 2:

On p. 31 for costing the RFP states: "(1) One trip to Ottawa for each of the bidder's proposed resources for a two-day meeting at CCG's national headquarters in Ottawa"; and
On p. 48 the RFP states: "b) An initial in-person meeting will be convened no more than two weeks after the contract is awarded at CCG facilities in Ottawa. At this initial meeting, the bidder's proposed resources will present a proposed work plan and schedule to complete the scope of work; and be prepared to commence curriculum validation and identification of CCG-specific scenarios." Which the milestones identify as occurring 18 October.
Please confirm this is the same meeting.

Answer 2:

This is the same meeting. However, please note that the Milestones section indicates that this will occur on August 18, 2014, not October 18, 2014. As noted in 14)a)iii), this meeting will occur once during the base year, and could occur yearly during the option years.

Question 3:

Will the contract for Option Years 1-3 include increases for inflation?



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Answer 3:

It is the bidder's responsibility to account for inflation in the Cost Breakdown that must be provided as part of a proposal.

All other Terms and Conditions for this requirement remain unchanged.

Yours truly,

Jianna-Lee Zomer

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