



Procurement and Contracting Services  
30 Victoria Street  
Gatineau, (QC) K1A 0M6

## REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

<b>RFP Amendment No.</b>  10	<b>RFP Amendment Date:</b>  July 11, 2014
<b>Office of the Chief Electoral Officer File No.</b>  ECRS-RFP-13-0702	
<b>Title:</b>  Event Field Office Services (EFOS)	
<b>Request for Proposal Closing Date:</b>  July 31, 2014 2:00pm (ET)	
<b>ENQUIRIES – address enquiries to the Contracting Authority:</b>  <b>Office of the Chief Electoral Officer of Canada</b> Procurement and Contracting Services 30 Victoria Street Gatineau (QC) K1A 0M6  <a href="mailto:proposition-proposal@elections.ca">proposition-proposal@elections.ca</a>	
<b>Attention:</b>  Ron Shaheen	<b>Tel No.</b>  819-939-1489

## **Part 1. Interpretation**

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal for Event Field Office Services (EFOS) bearing number ECRS-RFP-13-0702 and dated June 2, 2014 (the “RFP”). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

## **Part 2. Questions and Answers**

The following questions have been asked in response to the RFP and Elections Canada hereby answers as follows:

### **2.1 Question No. 82**

Question: Part 7 – Technical Evaluation Criteria

[M6] On-site technical support in Canada

2. day, year and month of both the start and end of the deployment of the COTS-based systems;

As this mandatory requirement is about On-Site technical support and not about deployment of COTS-based systems, we don't understand the relevance in knowing when the COTS-based systems were deployed. As such, we would ask that point # 2 be removed.

Answer: Agreed. The RFP is hereby amended in accordance with section 3.1 of this amendment.

### **2.2 Question No. 83**

Question: Annex A – Proposal Pricing Table Template

Table 3 – COTS Equipment

In this table, pricing is requested for 25 bar Code Scanners and 5 Electronic Signature Pads, which is clearly not for all RO's and AARO's. As it would be helpful to understand what these equipment's are used for, would Elections Canada be able to provide those details ?

Answer: Due to recent business changes, Elections Canada is planning to deploy a limited number of Bar Code Scanners and Electronic Signature Pads for use at its Headquarters, but none to Field Offices for the 42nd general election in 2015. However, we believe Bar Code Scanners and Electronic Signature Pads to be valuable tools in future electoral events.

### **2.3 Question No. 84**

Question: Annex A - Statement Of Work

2. Business Server

2.3 Consumable Goods

2.3.1 (a) USB 3.0 Memory Sticks

Treasury Board of Canada Secretariat recommends the use of cryptography (encryption) to protect sensitive personal information stored in a computer or a portable storage device. In order to protect the data stored on the USB 3.0 Memory Sticks would Elections Canada change the wording to read FIPS 197, AES 256-bit hardware encrypted, USB 3.0 Memory Sticks?

Answer: No. Elections Canada does not currently require FIPS 197, AES 256-bit hardware encrypted USB 3.0 memory sticks. Since no advanced unit pricing is requested, if such memory sticks become a requirement, the Contractor would be asked to provide such memory sticks under stated requirements in paragraph 2.3.1 (a) of Appendix A to Annex A – Statement of Work provides. In all cases, the Contractor must ensure such accessories are compatible with the devices.

### **2.4 Question No. 85**

Question: “Integrated router, firewall and wireless access point” do you mean that all appliances must be in a single gear?

Answer: Yes.

### **2.5 Question No. 86**

Question: Why the UTM's must have 6 ports? What will they be used for since network switches are used to increase the number of ports? Is the 6 ports requirement mandatory?

Answer: The UTM Appliance will be used in all types of Field Office. Since only RO offices will have a network switch, Elections Canada requires a minimum of six network ports to accommodate other types of Field Office configurations.

### **2.6 Question No. 87**

Question: Is the 6 SSIDs requirement mandatory? Indeed we have a hybrid solution router, firewall/ wireless which offers 4 SSIDs but we can offer a router, firewall + a wireless solution which offers up to 15 SSIDS. They will not be in the same box.

Answer: Agreed. The RFP is hereby amended in accordance with section 3.2 of this amendment.

## **2.7 Question No. 88**

Question: What will the POTS modem be used for? Indeed we offer a backup line through a USB 3G/4G.

Answer: The UTM Appliance built-in POTS modem will be used for WAN dial-on-failure and for out-of-band remote administration purposes. Dozens of Field Office locations across Canada do not have reliable 3G/4G network connectivity; therefore our Field Office network design includes POTS connectivity.

## **Part 3. Amendments**

### **3.1 Amendment to Part 7 – Technical Evaluation Criteria**

The RFP is hereby amended by deleting M6 to Part 7 – Technical Evaluation Criteria in its entirety and replacing it with the following:

#### **[M6] On-site technical support in Canada**

The bidder must have, within the past three years from the bid closing date, contracted to provide on-site technical support for COTS-based systems deployed in a minimum of 100 different locations in Canada where there is at least one location within (a) each of the ten provinces; and (b) one of the northern Canadian territories. Under such contracts, the bidder must be required to dispatch resources, on an “as and when required” basis, to provide such on-site technical support.

The bidder must provide two client project references that demonstrate the above and each reference must contain, at minimum, the following information:

1. client organization, client contact name, title, responsibility, telephone number, civic address and email address;
2. day, year and month of the start and end of the period that the bidder provided on-site technical support to the client project reference;
3. number of locations where they were deployed and the type of on-site technical support services that the bidder provided to the client project reference.

### **3.2 Amendment to Appendix A – Hardware and Software Requirements to Annex A – Statement of Work**

The RFP is hereby amended by deleting paragraph 10.1.1 (c) vi. of Appendix A – Hardware and Software Requirements to Annex A – Statement of Work in its entirety and replacing it with the following:

10.1.1 (c) vi. ability to support up to four SSIDs;