

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving - PWGSC / Réception des soumissions  
- TPSGC  
11 Laurier St., / 11, rue Laurier  
Place du Portage, Phase III  
Core 0A1/Noyau 0A1  
Gatineau  
Québec  
K1A 0S5  
Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT**  
**MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution  
Informatics Professional Services - EL  
Division/Services professionnels en informatique -  
division EL  
4C2, Place du Portage  
Gatineau  
Québec  
K1A 0S5

<b>Title - Sujet</b> RFP SYSTEMS INTEGRATOR	
<b>Solicitation No. - N° de l'invitation</b> 47060-148584/A	<b>Amendment No. - N° modif.</b> 004
<b>Client Reference No. - N° de référence du client</b> 1000318584	<b>Date</b> 2014-07-16
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$EL-609-27729	
<b>File No. - N° de dossier</b> 609e1.47060-148584	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2014-09-15</b>	
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Bastien, Josée	<b>Buyer Id - Id de l'acheteur</b> 609e1
<b>Telephone No. - N° de téléphone</b> (819) 956-6770 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

**This amendment number 004 is raised to respond to the following vendor's questions:**

### QUESTION 1

We have reviewed the answers to questions and amendments to the RFP contained in Amendment # 2 issued on July 11<sup>th</sup>, 2014 and have the following clarification questions on the answers and amendments issued in connection with Question 5 as follows:

1. Section 4.2 (b) (iv) states that "The experience of an affiliate can be claimed if the affiliate is identified as the COE in response only to the following criteria, *inter alia*:

- R1.1; R1.2; R1.4; R1.4; and R1.6.

Since these criteria variously require that we respond with number of employees, revenues as well as a listing of projects will the Crown please confirm that the employees and revenues in addition to the experience of an affiliate may be claimed in response to these criteria? Will the Crown please also confirm that this listing of criteria should include R1.5 (i.e. the second R1.4 is a typo and should have read 1.5) and R1.7 (i.e. the Partnership with SAP may be contracted through an affiliate; provided the Bidder has access to that Partnership through the affiliate);

2. Section 4.2 (b) (iv) states "The experience of an **affiliate** can be claimed if the affiliate is identified as the COE in response only to the following criteria". The following paragraph states "The experience of **subcontracted** organizations or **affiliates** will be accepted for evaluation purposes in response to these criterion. In such cases, the experience of a **subcontractor** or an **affiliate** will be considered for evaluation purposes".

The second paragraph appears to expand the experience the Bidder can use from that of an **affiliate** to that of an **affiliate and a subcontractor**. Can the Crown please clarify whether it intended to extend this to subcontractors? While we agree that Bidder should be able to propose personnel from subcontractors in response to R3.1 and R3.2 (as was permitted under the initial requirements) and from affiliates, we do not believe that the references, revenues or number of employees of a subcontractor should be permitted to be combined with those of the Bidder to meet the other requirements of the RFP?

### RESPONSE 1

Please refer to **Amendment number 003**, where Clause **4.2 Technical Evaluation**, has been modified.

### THE FOLLOWING CHANGES APPLIES TO THE RFP:

### QUESTION 2

Article 2.8 (e) (iii)

This section states that "Only Bidder resources with the required Security Clearances will be provided access to the Reading Room". Section 6.1 (ii) goes on to state the level of security clearance that will be required when it states "that the Bidder's personnel requiring access to PROTECTED information, assets or sensitive work sites must each hold a valid reliability status clearance".

Can the Crown please clarify whether it expects the information to be provided in the reading room to be PROTECTED thus requiring that all Bidder personnel who are to have access to it will need to have a security clearance?

Can the Crown also please consider alternatives to requiring a security clearance such as having each individual who will require access to the reading room sign a personal Non-Disclosure Agreement ("NDA")? Bidder believes that to bring the PSCD experience required to be able to solution and fix price the project into the reading room will require that Bidder draw from its global pool of PSCD resources and will require some non-Canadians to have access to the reading room. This will not be possible under the current requirement and may preclude Bidder from being able to fix price bid this opportunity. Bidder also believes the use of personal NDA's was successfully used by the Crown on a similar recent procurement and that there is precedent for this approach.

## RESPONSE 2

### At Clause 2.8 Reading Room, delete in it's entirety.

#### Insert:

### 2.8 Reading Room

- (a) The Reading Room is a mechanism through which CBSA will provide access to functional documentation, technical documentation, and other information relevant to the ARL bid solicitation. The consolidated body of information provided through the Reading Room is referred to as the ARL Artefact Repository. Information will be provided to Bidders in hard copy and electronic format.
- (b) Following the evaluation of the Phase 1 bids, the two top ranked Bidders will be selected to participate in the Reading Room.
  - (i) Selected Bidders will be required to submit a list of resources who they plan on having come to the Reading Room, including the title and role of each attendee.
  - (ii) There will be Protected information provided in the Reading Room. All Bidder personnel who are to have onsite access to the Reading Room must have the required security clearance as described **at Article 3.3 c) Section III: Security Requirements for Phase 1 and at** Part 6 of the RFP. Bidder personnel who do not have the required security clearance may not enter the Reading Room; however, they may interact with personnel in the Reading Room via voice conferencing equipment that will be provided by CBSA.
- (c) The Reading Room will become available to the selected Bidders at the start of Phase 2 of the bid solicitation which is anticipated to be within 15 business days from the day selected Bidders have been advised of their ranking results.
- (d) The Reading Room provides Bidders with sufficient detailed information to formulate a Technical and Financial bid specifically tailored to delivering a fully functioning solution for this project. Bidders are responsible for carrying out all research and analysis it considers necessary to satisfy itself as to all existing conditions affecting the project.
- (e) Location and Hours of Operation:
  - (i) The Reading Room will be hosted at Government of Canada facilities located at 171 Slater Street, Ottawa, Ontario. It will open at the start of Phase 2 for a duration of 15 business days, closing 10 business days prior to the Phase 2 bid closing. The hours of operation will be from 08:00 to 17:00 Eastern Time during Business Days. Further instructions will be provided to responsive Bidders at the commencement of Phase 2.
- (f) Reading Room Access Rights:

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- (i) Bidders will be given an orientation session at the start of Phase 2.
  - (ii) Only Bidder resources with the required Security Clearance will be provided access to the Reading Room. Phase 1, resources will need to provide such identification information as to ascertain their identity.
  - (iii) Each Bidder will be provided access to a Contractor Team Boardroom within Canada's facilities that will be dedicated for their resources to access the contents of the Artefact Repository.
  - (iv) The Bidder will be provided with a comprehensive list of development objects and RICEFW for review during the bidding process.
  - (v) Bidders will not be able to photograph, copy, or take any materials from the Reading Room. Each Bidder will be provided with a USB Key to save any work files they create while in the Reading Room. The Bidders may then leave the Reading Room with the files on the USB Key. The Bidders must provide the USB Key to the CBSA Reading Room Team every day by 4pm for inspection. The CBSA Reading Room Team will inspect the USB Key to ensure that it does not contain any ARL Artefacts or information that the Bidders are not allowed to remove from the Reading Room. If it does, the files will be removed from the USB Key by CBSA. Following the inspection of the USB Key, it will be returned to the Bidders when they leave for the day. The USB Key process and other Reading Room processes will be explained in detail to the Bidders during the orientation session at the start of Phase 2.
- (g) Artefact Repository Content:
- Materials in the Artefact Repository consist of a portfolio describing various business, technical, operational, organizational and other factors relevant to the project. The ARL Artefact Repository content will include:
- (i) Business Requirements, Functional Designs, RICEFW inventory, SAP Configuration, ABAP Code, Unit Test Cases and Results, Product Test Cases, and Technical Architecture and Environment documentation.
  - (ii) Business Processes and Procedures, CBSA End Users Counts and Locations, and External End User Counts and Locations.
  - (iii) ARL Health Check, Current Inventory of Issues and Risks, and Current Inventory of Proposed Change Requests.

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED**