

**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

Public Works and Government Services / Travaux  
publics et services gouvernementaux  
Kingston Procurement  
Des Acquisitions Kingston  
86 Clarence Street, 2nd floor  
Kingston  
Ontario  
K7L 1X3  
Bid Fax: (613) 545-8067

<b>Title - Sujet</b> Fish & Seafood	
<b>Solicitation No. - N° de l'invitation</b> W0114-15S001/A	<b>Date</b> 2014-07-23
<b>Client Reference No. - N° de référence du client</b> W0114-15S001	<b>GETS Ref. No. - N° de réf. de SEAG</b> PW-\$KIN-900-6389
<b>File No. - N° de dossier</b> KIN-4-42014 (900)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2014-08-08</b>	
<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT	
<b>Delivery Required - Livraison exigée</b> See Herein	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Emmons, Chris	<b>Buyer Id - Id de l'acheteur</b> kin900
<b>Telephone No. - N° de téléphone</b> (613)545-8083 ( )	<b>FAX No. - N° de FAX</b> (613)545-8067
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF NATIONAL DEFENCE 9 Paradc rd PO Box 17000 STN Forces KINGSTON Ontario K7K7B4 Canada	
<b>Security - Sécurité</b> This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

**Request For a Standing Offer  
Demande d'offre à commandes**

Regional Individual Standing Offer (RISO)  
Offre à commandes individuelle régionale (OCIR)

Canada, as represented by the Minister of Public Works and  
Government Services Canada, hereby requests a Standing Offer  
on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et  
Services Gouvernementaux Canada, autorise par la présente,  
une offre à commandes au nom des utilisateurs identifiés  
énumérés ci-après.

**Comments - Commentaires**

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Issuing Office - Bureau de distribution**

Public Works and Government Services / Travaux publics  
et services gouvernementaux  
Kingston Procurement  
Des Acquisitions Kingston  
86 Clarence Street, 2nd floor  
Kingston  
Ontario  
K7L 1X3

<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b>	<b>Facsimile No. - N° de télécopieur</b>
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

Solicitation No. - N° de l'invitation

W0114-15S001/A

Amd. No. - N° de la modif.

File No. - N° du dossier

KIN-4-42014

Buyer ID - Id de l'acheteur

kin900

CCC No./N° CCC - FMS No/ N° VME

W0114-15S001

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## **Fish & Seafood Canadian Forces Base (CFB) Kingston**

### **PART 1 - GENERAL INFORMATION**

#### **1. Introduction**

The Request for Standing Offers (RFSO) is divided into six parts plus attachments and annexes, as follows:

- Part 1            General Information: provides a general description of the requirement;
- Part 2            Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3            Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4            Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5            Certifications: includes the certifications to be provided;
- Part 6            6A, Standing Offer, and 6B, Resulting Contract Clauses:
  - 6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
  - 6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Requirement the Basis of Payment, the Federal Contractors Program for Employment Equity - Certification and any other annexes

#### **2. Summary**

##### **(i) Requirement**

To establish a Regional Individual Standing Offer for the provision of fish & seafood items on an "as and when requested" basis for the Department of National Defence at CFB Kingston, Ontario

##### **(ii) Client Department**

The user of the resulting RISO will be CFB Kingston, Kingston Ontario, Canada.

##### **(iii) The period for placing call-ups against the Standing Offer shall be from:**

Period A: September 1, 2014 to November 30, 2014

Period B: December 1, 2014 to February 28, 2015

Period C: March 1, 2015 to May 31, 2015

Period D: June 1, 2015 to August 31, 2015

- (iv) Estimated dollar value for the period of the Standing Offer is \$100,000.00
- (v). Offerors must submit a list of names , or other related information as needed, pursuant to section 01 of Standard Instructions 2006 and 2007.
- (vi) The requirement is subject to the Agreement on Internal Trade.

### **3. Debriefings**

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

### **4. Canadian General Standards Board - Standards**

A copy of the Specifications is available and may be purchased from:

Canadian General Standards Board Sales Centre

Place du Portage III, 6B1

11 Laurier Street

Gatineau, Québec

Telephone: (819) 956-0425 or 1-800-665-CGSB (Canada only)

Fax: (819) 956-5740

[E-mail: ncr.cgsb-ongc@pwgsc-tpsgc.gc.ca](mailto:ncr.cgsb-ongc@pwgsc-tpsgc.gc.ca)

CGSB Website: [Canadian General Standards Board](#)

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## **PART 2 - OFFEROR INSTRUCTIONS**

### **1. Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual)(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2014-06-26) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of [2006](#) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days  
Insert: ninety (90) days

### **2. Submission of Offers**

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

### **3. Enquiries - Request for Standing Offers**

All enquiries must be submitted in writing to the Standing Offer Authority no later than seven (7) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

### **4. Applicable Laws**

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or

territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

### **PART 3 - OFFER PREPARATION INSTRUCTIONS**

#### **1. Offer Preparation Instructions**

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Financial Offer one (1) hard copy

Section II: Certifications (one (1) hard copy)

If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to that of the Request for Standing Offers.

[In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-procurement-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-procurement-eng.html>). To assist Canada in reaching its objectives, offerors are encouraged to:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Financial Offer**

Offerors must submit their financial offer in accordance with the Annex B, Basis of Payment. The total amount of Goods and Services Tax or Harmonized Sales Tax must be shown separately, if applicable.

**1. Hard (Paper) Copy:** One (1) hard copy **must be submitted** by the date, time and place indicated on page 1 of the Request for Standing Offers.

#### **Payment by Credit Card**

Canada requests that offerors complete one of the following:

- (a)  Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:

VISA \_\_\_\_\_  
Master Card \_\_\_\_\_

- (b)  Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

## **Section II: Certifications**

Offerors must submit the certifications required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **1. Evaluation Procedures**

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

#### **1.1. Technical Evaluation**

##### **1.1.1 Mandatory Technical Criteria**

The Offeror must complete and submit with its offer, Annex B - Basis of Payment, in Canadian funds. Pricing must be provided for all line items as listed

Offers will be evaluated based on the prices detailed in Annex B - Basis of Payment.

Offers must not contain any alteration to the preprinted or pre-typed sections of the Basis of Payment form, or any condition or qualification placed upon the offer.

#### **1.2 Financial Evaluation**

##### **1.2.1 Financial Evaluation Criteria**

The price used in the evaluation will be the Total Evaluated Price on an aggregate basis which is calculated as follows:

The Evaluated Price on an aggregate basis is the sum of the Extended price.

The Extended price is the Estimated Quantity multiplied by the Firm Unit Price.

##### **1.1.3 Pack of Unit Size**

If a requested size is no longer available, it is up to the offeror to contact the Standing Offer Authority no later than seven (7) calendar days prior to the closing date with a proposed alternative size.

Where changes to pack or unit size are proposed the following must be met:

- a. The proposed change is necessary because the original pack size specified is unavailable in the industry; and
- b. The new proposed size reflects the next size up or down (from the original size specified) that is available in the industry; and /or
- c. There is a less than 15% difference between the original size specified and the proposed alternative size.

Any changes to the product pack and or size will be made by the Standing Offer Authority through an amendment to the Request for Standing Offer document. The offeror can not substitute sizes in their offer that have not been approved.

## **2. Basis of Selection**

### **2.1 Multiple Items**

An offer must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price on an aggregate basis will be recommended for issuance of a Standing Offer.

## **PART 5 - CERTIFICATIONS**

Offerors must provide the required certifications and associated information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default in carrying out any of its obligations under any resulting contracts, if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority may render the Offer non-responsive, may result in the setting aside of the Standing Offer or constitute a default under the Contract.

### **1. Certifications Required Precedent to Issuance of a Standing Offer**

#### **1.1 Integrity Provisions - Associated Information**

By submitting an offer, the Offeror certifies that the Offeror and its Affiliates are in compliance with the provisions as stated in Section 01 Integrity Provisions - Offer of Standard Instructions 2006. The associated information required within the Integrity Provisions will assist Canada in confirming that the certifications are true.

#### **1.2 Federal Contractors Program for Employment Equity - Standing Offer Certification**

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list ([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from [Employment and Social Development Canada-Labour's website](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

## **PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES**

### **A. STANDING OFFER**

#### **1. Offer**

**1.1** The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A", Annex "B".

#### **2. Security Requirements**

There is no security requirement applicable to this Standing Offer.

#### **3. Standard Clauses and Conditions**

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](#) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

##### **3.1 General Conditions**

2005 (2014-06-26) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

##### **3.2 Standing Offer Reporting**

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with Annex C. If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "NIL" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The data must be submitted to the Standing Offer Authority no later than 10 calendar days after the end of the reporting period.

#### **4. Term of Standing Offer**

##### **4.1 Period of the Standing Offer**

The period for placing call-ups against the Standing Offer shall be from:

Period A: September 1, 2014 to November 30, 2014

Period B: December 1, 2014 to February 28, 2015

Period C: March 1, 2015 to May 31, 2015

Period D: June 1, 2015 to August 31, 2015

**5. Authorities**

**5.1 Standing Offer Authority**

The Standing Offer Authority is:

Chris Emmons  
Supply Officer  
Public Works and Government Services Canada  
Acquisitions Branch  
86 Clarence St., 2nd Floor  
Kingston, Ontario  
K7L 1X3  
Telephone: 613-545-8083  
Facsimile: 613-545-8067  
E-mail address: chris.emmons@pwgsc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

**5.2 Project Authority**

The Project Authority for the Standing Offer is:

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Facsimile Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

**5.3 Offeror's Representative** - Offeror to complete with bid.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Facsimile Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

**6. Identified Users**

The Identified Users authorized to make call-ups against the Standing Offer are:

CFB Kingston, Kingston Ontario, Canada.

**7. Call-up Procedures**

The Supplier must acknowledge each order no later than the next working day from receipt of the call-up.

**8. Call-up Instrument**

The Work will be authorized or confirmed by the Identified User(s) using form PWGSC-TPSGC 942, "Call-up Against a Standing offer", or electronic document.

**9. Limitation of Call-ups**

The call-up limitation for this requirement is \$10,000.00.

**10. Priority of Documents**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;
- c) the general conditions 2005 (2014-06-26), General Conditions - Standing Offers - Goods or Services;
- d) the general conditions 2029 (2014-06-26), General Conditions – Goods or Services (Low Dollar Value);
- e) Annex A, Requirement;
- f) Annex B, Basis of Payment;

g) the Offeror's offer dated \_\_\_\_\_ (to be completed by PWGSC at time of issuance)

## **11. Certifications**

### **11.1 Compliance**

The continuous compliance with the certifications provided by the Offeror with its offer and the ongoing cooperation in providing associated information are conditions of issuance of the Standing Offer (SO). Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO. If the Offeror does not comply with any certification, fails to provide the associated information, or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer

### **12. Applicable Laws**

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in \_\_\_\_\_.

## **B. RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

### **1. Requirement**

The Contractor must provide the items detailed in the call-up against the Standing Offer.

### **2. Standard Clauses and Conditions**

#### **2.1 General Conditions**

2029 (2014-06-26), General Conditions – Goods or Services (Low Dollar Value) apply to and form part of the Contract.

Section 12 Interest on Overdue Accounts, of 2029 will not apply to payments made by credit cards.

#### **2.2 SACC Manual Clauses**

D0014C (2007-11-30) Delivery of Fresh Chilled or Frozen Products

B7500C (2006-06-16) Excess Goods

### **3. Term of Contract**

#### **3.1 Delivery Date**

Delivery must be completed in accordance with the call-up against the Standing Offer.

### **4. Payment**

#### **4.1 Basis of Payment**

1. The Basis of payment attached hereto as Annex "B" shall be used to price any call-up made pursuant to this Standing Offer.

2. In consideration of the Offeror satisfactorily completing all of its obligations under the call-up, the Offeror will be paid the firm price stipulated in the call-up, calculated in accordance with Annex "B".

#### **4.2 Limitation of Price**

SACC Manual clause C6000C (2011-05-16) Limitation of Price

#### **4.3 Method of Payment**

SACC Manual clause H1001C (2008-05-12) Multiple Payments

#### **4.4 Payment by Credit Card**

The following credit cards are accepted: \_\_\_\_\_ and \_\_\_\_\_.

#### **5. Invoicing Instructions**

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

The following must be followed when submitting invoices:

- a. The invoices must be in sequence with the table in Annex B - Basis of Payment, showing the item number, description, unit of issue, quantity, unit price, extended price, sub total, GST/HST and total.
- b. The invoice must identify the call-up number
- c. The invoice must identify the consignee address where the goods were delivered
- d. Each call-up and consignee point must be invoiced separately

2. Invoices must be distributed as follows:

- a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
- b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract

#### **6. Insurance**

SACC Manual clause G1005C (2008-05-12) Insurance.

## **Annex A - Statement of Requirement**

**1. Back Orders:** No back orders will be accepted unless arranged in advance with the Project Authority.

**2. Final Inspection & Product Acceptance / Rejection:** Inspection and acceptance will rest with the Project Authority or the authorized designate specified in the call-up document. All products supplied shall be free of signs of deterioration, spoilage, filth or damage by rodents or insects.

The Project Authority or authorized designate will have the right to reject product at the time of delivery and any unacceptable product(s) will be removed immediately by the Contractor. Rejected items discovered after delivery must be picked-up within 1 working day of notification of the rejection.

Rejected product(s) must be replaced within 1 working day of notification.

**3. Preparation for Delivery:** Each container shall be packed in such a manner that the faced shown surface of all boxes/cartons must be clearly marked to show the grade, size, net weight and/or quantity, storage instructions and/or special instructions of the product contained in the package. All boxes/cartons must be clearly labeled with the Contractor's name and address.

The Contractor must supply delivery slips for each delivery.

**3.1 Pallets:** All goods must be delivered on registered pallets only (ORANGE OR BLUE PALLETS ONLY). The contractor must implement a tracking system to insure that the number of outgoing pallets does not exceed the number of pallets delivered by their company. This register must be verified by the Project Authority or authorized designate.

The Contractor must maintain a record of the number of pallets delivered to and returned by each delivery location. A copy of this record must be provided to the Project Authority or authorized designate. Any disagreement with the quantities shown on the summary will be forwarded to the Contractor in writing within thirty (30) days after the last delivery date of the disputed month.

## **4. Delivery Addresses and Location Specific Instructions**

### **4.1 Delivery addresses:**

1. Vimy Kitchen, Bldg. B4;
2. Royal Military College Kitchen, Yeo Hall;
3. Fort Frontenac, Bldg. FF03;
4. 1 CFJSR - Canadian Forces Joint Signal Regiment (see Note #1);
5. Warrant Officer & Sergeant's Mess; and
6. Other CFB Kingston Delivery Points (see Note #1).
7. Officers Mess

### **4.2 Delivery Parameters:**

Delivery, for regular requirements, shall be made within **2 WORKING DAYS** from receipt of a call-up.

Deliveries shall occur between 06:00am and 11:30 a.m., Monday to Friday not including statutory holidays.

Emergency delivery on weekends due to operational requirements must be available with no changes to pricing. Emergency delivery would be defined as a national emergency or aid to civil power (i.e ice storm, flooding).

If the Contractor has scheduled deliveries on Saturday or Sunday, no extra charge will be incurred.

#### 4.3 Other Requirements

##### **“NO NAME” BRANDS WILL NOT BE ACCEPTED**

**ORDER RECEIPT ACKNOWLEDGMENT:** The Contractor must acknowledge each order no later than the next working from receipt of the call-up.

**STOCK OUTS/BACK ORDERS/ORDER CHANGES:** The Contractor must notify the Project Authority or authorized designate, of any shortages for orders prior to delivery (no later than 1600 hrs). No substitutes will be made without written approval by the Project Authority or authorized designate.

## ANNEX "B" - BASIS OF PAYMENT

Pricing under Pricing Basis "B" is firm, all-inclusive Incoterms 2000 "DDP Delivered Duty Paid" unit pricing, in Canadian dollars. Harmonized Sales Tax (HST) is not to be included in the Unit price but will be shown as a separate line item on all invoices.

PRODUCT	UNIT OF ISSUE	PACK SIZE	TYPE	USAGE (Cases)	Unit price per case
Crab, chunks, imitation	4 X 1.13 kg	Case	Frozen	45	\$ _____
Shrimp, peeled & deveined, 26/30 count	6 X 3 lb	Case	Frozen tail-on	500	\$ _____
Scallops	2 X 2.27	Case	Frozen	200	\$ _____
Shrimp, matane	1 X 10 lb	Case	Frozen salad shrimp	45	\$ _____
Haddock, battered	1 X 5 kg	Case	Frozen	338	\$ _____
Shrimp, breaded, fan-tailed, 21/25 count	2 X 1.13 kg	Case	Frozen tail-on	100	\$ _____
Salmon, smoked & sliced	1 X 1 kg	Each	Frozen	15	\$ _____
Cod fillets, battered pub style	1 X 10 lb	Case	Frozen	200	\$ _____
Sole fillets, raw	1 X 10 lb	Case	Frozen	100	\$ _____
Halibut, steak	1 X 4.54 kg	Case	Frozen	260	\$ _____
Pollock	1 X 10 lb	Case	Frozen	45	\$ _____
Arctic char, whole	1 X 4.54 kg	Case	Fresh	60	\$ _____
Salmon fillets	1 X 4.54 kg	Case	Frozen	208	\$ _____
Trout fillets	1 X 5 kg	Case	Frozen	150	\$ _____
Cod fillets	1 X 10 lb	Case	Frozen	80	\$ _____
Cod, loin	1 X 10 lb	Case	Frozen	45	\$ _____
Haddock, loin	1 X 4.54 kg	Case	Frozen	45	\$ _____

ANNEX "C"

Food Quality Specifications

- FQS-9-01 Arctic Char
- FQS-9-02 Basa
- FQS-9-03 Cape Capensis
- FQS-9-04 Catfish
- FQS-9-05 Caviar
- FQS-9-06 Chicken Haddie
- FQS-9-07 Clam
- FQS-9-08 Cod
- FQS-9-09 Crab
- FQS-9-10 Flounder
- FQS-9-11 Halibut
- FQS-9-12 Haddock
- FQS-9-13 Hake
- FQS-9-14 Kippers
- FQS-9-15 Lobster
- FQS-9-16 Mahi-Mahi
- FQS-9-17 Octopus
- FQS-9-18 Orange Roughy
- FQS-9-19 Oysters
- FQS-9-20 Perch
- FQS-9-21 Pickerel
- FQS-9-22 Pickled Herring
- FQS-9-23 Pollock (Boston Blue Fish)
- FQS-9-24 Rainbow Trout
- FQS-9-25 Red Fish (Ocean Perch)
- FQS-9-26 Red Snapper
- FQS-9-27 Rosefish
- FQS-9-28 Sardines
- FQS-9-29 Seabass
- FQS-9-30 Scallops
- FQS-9-31 Scampi
- FQS-9-32 Shrimp
- FQS-9-33 Smelts
- FQS-9-34 Sole
- FQS-9-35 Squid
- FQS-9-36 Sturgeon
- FQS-9-37 Swordfish

FQS-9-38 Tilapia

FQS-9-39 Tuna

FQS-9-40 Turbot

FQS-9-41 Whitefish

## **Annex "D"**

### **Closing Date Schedule**

This package contains Bid packages with separate closing dates. Please ensure when submitting your bid package you have the correct front page.

The Closing Dates are as follows:

W0114-15S001/A	Closes 8 August 2014
W0114-15S001/B	Closes 15 November 2014
W0114-15S001/C	Closes 15 February 2015
W0114-15S001/D	Closes 15 May 2015