



Procurement and Contracting Services
30 Victoria Street
Gatineau, Quebec K1A 0M6

REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

RFP Amendment No. 4	RFP Amendment Date: July 22, 2014
Office of the Chief Electoral Officer File No. ECSVT-RFP-14-0077	
Title: Elections Canada Field Staff Training	
Request for Proposal Closing Date: August 5, 2014, 2 PM Ottawa Time	
ENQUIRIES – address enquiries to the Contracting Authority: Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau, Quebec K1A 0M6 proposition-proposal@elections.ca	
Attention: Stella Van Tassel	Tel No. 819-939-1491

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal for Elections Canada Field Staff Training bearing number ECSVT-RFP-14-0077 and dated July 5, 2014 (the "RFP"). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

Part 2. Questions and Answers

The following question has been asked in response to the Request for Proposal and Elections Canada hereby answers as follows:

2.1 Question No. 8

Question: RFP Solicitation, Part 6, Article 3, section 3.02, Part 6, Annex A, Option 2, section 7.4 and Option 3, section 7.7 and Part 8, Financial Evaluation Criteria last page: The impression given by these sections and the fact that Part 8, Financial Evaluation Criteria last page states –"Sum of Accommodations, Meals, Training Rooms, conference Hall and Parking for the initial requirement and the three options", is that Elections Canada intends to have the right to exercise both option 2 and option 3. As part of these 2 options cover the same dates, this implies that Elections Canada may request a total of 726 rooms for 19 and 20 July 2015 and 613 rooms for 21 July 2015, Please confirm Elections Canada intent for these two options. Can both options be exercised by Elections Canada (Maximum 726 rooms required) or will Elections Canada be exercising only Option 2 or Option 3 (Maximum 363 rooms required) and not both.

Answer: Elections Canada will exercise only **one** of the **three** options if required. As stated in the answer to Question 2 issued July 16:
All three options must be available, EC will advise the winning venue by October 10th 2014 as to which option, if any, will be exercised.