



ADDENDUM # 3 OF 3

AMENDMENT TO REQUEST FOR STANDING OFFER (RFSO) BEST VALUE (POINT RATED)

Project Name: ARCHITECTURE & ENGINEERING SERVICES
Project No.: N/A
Solicitation No.: ARB-RFSO-AESVC-13066
Date: July 25, 2014

The following supplements and/or supersedes the request for standing offers documents issued on June 19th, 2014. This addendum forms part of the contract documents and is to be read, interpreted, and coordinated with all other parts. Any change to the cost of the work as a result of this addendum is to be included in the price proposal. The following revisions supersede the information contained in the original Request for Standing Offers Package for the above-mentioned project to the extent referenced and shall become part thereof.

1. ARTICLE A7. PROPOSAL DELIVERY IS AMENDED AS FOLLOWS:

DELETE: In order for the proposal to be valid, it must be received no later than **14:00 EDT hrs. on July 29, 2014** referred to herein as the “Closing Date”.

REPLACE BY: In order for the proposal to be valid, it must be received no later than **14:00 EDT hrs. on August 08, 2014** referred to herein as the “Closing Date”.

2. ADD TO 1ST GROUP OF QUESTIONS IN ADDENDUM #2:

- 6) The RFSO stipulates that electronic proposals are to be submitted. However, Addendum #1, paragraph SR2 Technical Proposal – indicates that all material shall be printed on 8.5 x 11” paper. Therefore, do we submit electronically only, or in hard copy to the Departmental Representative as amended in Addendum #1.

PLEASE SEE ANSWERS TO 1ST GROUP OF QUESTIONS IN ADDENDUM #2

3. ADD TO 4TH GROUP OF QUESTIONS IN ADDENDUM #2:

- 5) In addendum 2, answer 4D directs us to contact you with regards to sponsorship for security clearance. Please advise as to next steps.

ANSWER: Sponsorship for security clearance would be provided to the successful bidders only when the Standing Offer is awarded.

4. ADD TO 5TH GROUP OF QUESTIONS IN ADDENDUM #2:

- 4) Would it be possible to clarify an item noted in SR4.1a, Addendum No. 02 – Firm Fixed Per Diem Rate? Specifically, PWGSC’s answer “d” to Question 5 in the 1st group of questions. Addendum 2 indicates that the price form is not to be modified. The price form does not include a location for the requested calculated tax amounts identified in SR4.1 b. We are concerned because

SR4.1 d indicates that if we do not meet the preceding requirements the proposal “will Not be given further consideration”.

Are the rates for personnel listed in the Price Proposal table to include VAT (in the case of Ontario residents, this would be HST)? Yes or no?

If yes, if we were to include the taxes in our rates, certain proponents would have an advantage, since VAT rates vary from province to province (i.e. GST / HST). Therefore to ensure an apple to apple per diem rate comparison of all consultants price submissions, we suggest that an addendum be issued clarifying that “the per diem rates provided in the Price form should Not include any taxes, and Tax calculations and amounts are not longer required.”

Please confirm whether this is acceptable..

ANSWER:

In SR4.1 Firm Fixed Per Diem Rate DELETE:

- b. Proponents shall estimate the value of taxes (including VAT as per SR4.2) expected to be payable by Her Majesty as a result of entering into a Contract with the Proponent;

REPLACE BY:

- b. Taxes are not to be included in the per diem rates.

In SR4.2 Taxes & Duties (not rated) DELETE:

- a. Proponents are to provide full details concerning the applicability, amount and administration of the payment of all taxes (including VAT as described below) and duties (including import duties) payable in respect of the Work, as well as any possible exemption from all or part of same.
- b. Her Majesty will pay the VAT specified in the Price Proposal provided:
 - i) that amount is applicable to the Work provided by the Contractor to Her Majesty under the Contract. Her Majesty will not be responsible for the payment of any VAT payable by the Contractor to any third party (including subcontractors);
 - ii) Her Majesty is unable to procure an exemption from VAT in respect of the Work;
 - iii) the Contractor agrees to render every reasonable assistance to Her Majesty in obtaining reimbursement of all VAT paid in respect of the Work from the appropriate Government Agency;
 - iv) the VAT is shown separately on all of the Contractor’s invoices and progress claims; and
 - v) the Contractor agrees to remit to the appropriate Government Agency any amounts of VAT legally required to be remitted by the Contractor pursuant to applicable tax laws.

5. 7TH GROUP OF QUESTIONS:

Section I Mandatory Criteria stipulates that “The Intermediate Architect is licenced to practice as an Architect and has five (5) years of experience as an Architect”. We have intermediate Architects who have been practicing Architecture over 10+ years, but they have not been licensed by OAA for 5 years. Does this preclude them from being named for this role?

ANSWER:

Architects who are not licenced cannot be accepted for the role of Intermediate Architects.

End of Addendum # 3