

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Public Works and Government Services
Canada
ATB Place North Tower
10025 Jasper Ave./10025 ave. Jaspe
5th floor/5e étage
Edmonton
Alberta
T5J 1S6
Bid Fax: (780) 497-3510

INVITATION TO TENDER
APPEL D'OFFRES

**Tender To: Public Works and Government Services
Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Soumission aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address
**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Public Works and Government Services Canada
ATB Place North Tower
10025 Jasper Ave./10025 ave. Jasper
5th floor/5e étage
Edmonton
Alberta
T5J 1S6

| | |
|---|---|
| Title - Sujet Multi-Purpose Cabin | |
| Solicitation No. - N° de l'invitation 5P414-140003/A | Date 2014-07-28 |
| Client Reference No. - N° de référence du client 5P414-140003 | GETS Ref. No. - N° de réf. de SEAG PW-\$EDM-183-10223 |
| File No. - N° de dossier EDM-4-37063 (183) | CCC No./N° CCC - FMS No./N° VME |
| Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2014-09-08 | |
| Time Zone Fuseau horaire Mountain Daylight Saving Time MDT | |
| F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/> | |
| Address Enquiries to: - Adresser toutes questions à: Tikhonovitch, Alex | Buyer Id - Id de l'acheteur edm183 |
| Telephone No. - N° de téléphone (780) 497-3541 () | FAX No. - N° de FAX (780) 497-3510 |
| Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: PARKS CANADA P.O.BOX 750 FORT SMITH Northwest Territories XOE0P0 Canada | |

Instructions: See Herein

Instructions: Voir aux présentes

| | |
|--|--|
| Delivery Required - Livraison exigée See Herein | Delivery Offered - Livraison proposée |
| Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur | |
| Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur | |
| Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie) | |
| Signature | Date |

TITLE: MULTI-PURPOSE CABIN

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PART 1 - GENERAL INFORMATION

1. Requirement

The requirement is detailed under Annex A - Requirement.

2. Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

3. Trade Agreements

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA) and the Agreement on Internal Trade (AIT).

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2014-06-26), Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Bids transmitted by facsimile to PWGSC will be accepted.

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (1 hard copy or 1 fax copy)
Section II: Financial Bid (1 hard copy or 1 fax copy)
Section III: Certifications (1 hard copy or 1 fax copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Requirement and Basis of Payment, Annex "A". The total amount of Goods and Services Tax (GST) or Harmonized Sales Tax (HST) must be shown separately.

Bidders are requested to submit a statement of Aboriginal Opportunities Consideration in accordance with Annex "B".

1.1 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

1.1 Technical Evaluation

1.1.1 Mandatory Technical Criteria

The Bidder certifies that the products offered meet the requirement described in Annex "A".

1.2 Financial Evaluation

1.2.1 Calculation of Bid Price

The Total Bid Price will be calculated in the following method:

The unit price quoted for each item will be multiplied by the estimated quantity to arrive at a total price per item. The total prices per item will be aggregated to determine the Total Bid Price.

1.2.2 SACC Manual Clauses

A0220T (2013-04-25), Evaluation of Price

2. Basis of Selection

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and associated information to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default, in carrying out any of its obligations under the Contract, if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority may render the bid non-responsive or constitute a default under the Contract.

1. Mandatory Certifications Required Precedent to Contract Award

1.1 Integrity Provisions - Associated Information

By submitting a bid, the Bidder certifies that the Bidder and its affiliates are in compliance with the provisions as stated in Section 01 Integrity Provisions - Bid of Standard Instructions 2003. The associated information required within the Integrity Provisions will assist Canada in confirming that the certifications are true.

1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from Employment and Social Development Canada (ESDC) - Labour's website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement

There is no security requirement associated with the requirement.

2. Requirement

The Contractor must provide the items detailed under Annex "A" - Requirement.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual*

(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

3.1 General Conditions

2010A (2014-06-26), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

4. Term of Contract

4.1 Delivery Date

All the deliverables must be received on or before _____.

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

Alex Tikhonovitch
Public Works and Government Services Canada
Acquisitions Branch
Western Region
5th Floor ATB Place North Tower
10025 Jasper Avenue
Edmonton, Alberta T5J 1S6

Telephone: (780) 497-3541
Facsimile: (780) 497-3510
E-mail address: alex.tikhonovitch@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

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5.2 Project Authority (To be determined)

The Project Authority for the Contract is:

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone : _____

Facsimile: _____

E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Contractor's Representative

Name: _____

Title: _____

Telephone : _____

Facsimile: _____

E-mail address: _____

6. Payment

6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm lot prices as specified in Annex "B"- Basis of Payment. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.2 SACC Manual clause H1000C (2008-05-12), Single Payment

6.3 SACC Manual Clauses

SACC Manual clause C2000C (2007-11-30), Taxes - Foreign-based Contractor

7. Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

8. Certifications

8.1 Compliance

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing associated information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the associated information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2014-06-26), General Conditions - Goods (medium complexity);
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment;
- (e) the Contractor's bid dated _____

11. SACC Manual Clauses

A9068C (2010-01-11), Government Site Regulations
B7500C (2006-06-16), Excess Goods
G1005C (2008-05-12), Insurance

ANNEX "A"

REQUIREMENT

Parks Canada Agency (PCA) has a requirement for the supply and delivery of one (1) cabin to the Garden River airstrip. The cabin is needed to provide accommodations for to remote community of Garden River inside Wood buffalo National Park. This accommodation will be located near the Garden River airstrip where a previous cabin was located for several years before the park had to dispose of it.

The Parks Canada Agency will prepare and clean the location and the contractor will provide footings. The cabin will be mostly used during the spring, summer and fall with the occasional use during the winter months. There is electricity to the site and electric heating will be sufficient. The vendor will not have to provide furniture and appliances.

The cabin must have two bedrooms, a small bathroom with a small sink, one open area with a kitchen/living room area. The kitchen/living room area must have a vaulted ceiling covered with wood strips. Floors must be laminated wood strip. Each room will have electric baseboard heater(s). There will be no gas/propane for the cabin so the stove, fridge and light will be electric. Each bedroom must have a sliding vinyl window and the main area must have three windows. For more details see the Minimum Performance Specifications.

Qualifications and Regulatory Requirements

The Contractor must be registered businesses with construction facilities in Canada and must be familiar with all relevant construction codes.

The Contractor will be responsible for all applicable transport (wide load/oversized load, etc) permits for each province through which they will be moving the structures.

Minimum Performance Specifications:

To be considered responsive a bid must clearly indicate compliance or noncompliance with each article below by inserting "Yes" or "No" under the "Comply" Column.

To demonstrate compliance, Bidders must also include and appropriately cross reference published technical information that confirms compliance with each mandatory criterion specified herein (unless stipulated as "not applicable for this item").

If published technical documentation does not exist for a specific requirement, then a written narrative explaining how the product offered meets the specification must be included with the Proposal. Failure to comply with any of the mandatory technical requirements will disqualify the bid from further consideration.

To ensure compliance is clear, the bidder must utilize a numbering system that corresponds to the numbering system below. An example of an acceptable system would be to indicate the specification reference number on a Tab stuck to the appropriate page of the technical documentation. The appropriate article of the technical documentation that demonstrates compliance should then be highlighted or underlined.

| Item | Technical Requirement | Comply (Bidder shall indicate Yes or No) | Supporting Information (Bidder shall indicate cross-reference) | Comments (For use by Evaluation Team Only) |
|----------------------|--|---|--|---|
| General: | | | | |
| 1 | Dimensions 18 ft x 35 ft (+/- 10%); | | | |
| 2 | Must have 2 bedrooms; | | | |
| 3 | Must have one bathroom: one small room with a bathroom sink and storage; | | | |
| 4 | Must have open kitchen and living room; | | | |
| Construction: | | | | |
| 5 | Must be In compliance with and labelled as: CAN/CSA A277 Factory Certification of building; | | | |
| 6 | Must have wood frame; | | | |
| 7 | Between 4 and 6/12 roof pitch; | | | |
| 8 | 25 year metal roofing w/full underlay; | | | |
| 9 | Insulation ceiling, roof and all walls: R 20 to R-40; | | | |
| 10 | Exterior wall sheathing (screws/ fastened); | | | |
| 11 | Maintenance free light gray metal siding; | | | |
| 12 | 2x6 construction with 8' foot wall minimum and vaulted ceiling in kitchen/ living room area; | | | |
| 13 | Vapor barrier on all exterior walls; | | | |
| 14 | Floor joist 2x8" or adequate strength for flooring; | | | |
| 15 | Painted (light beige) drywall for inside walls and bedroom ceiling. Wood strips for the kitchen/living room ceiling; | | | |
| 16 | Individual doors for each bedrooms and the small bathroom; | | | |
| 17 | Plumbed bathroom sink with a | | | |

| Item | Technical Requirement | Comply (Bidder shall indicate Yes or No) | Supporting Information (Bidder shall indicate cross-reference) | Comments (For use by Evaluation Team Only) |
|-------------|---|---|---|---|
| | drain pipe for a bucket underneath the sink; | | | |
| 18 | Eclectic service panel of 100 amp with standard outside electrical hookup; | | | |
| 19 | Screens on all windows and doors; | | | |
| 20 | Pre-finished interior doors; | | | |
| 21 | Low E PVC insulated windows (30" x 30") & stills complete with screens with metal fascia; | | | |
| 22 | Exterior heritage green color fascia and metal roof; | | | |
| 23 | Small 1000 to 2000 watt baseboard heaters in each room and as per Appendix A; | | | |
| 24 | Carbon monoxide smoke detectors; | | | |
| 25 | 6" to 8" wide laminated wood flooring (fully glued and secured); | | | |
| 26 | Full small side table with drawers in each bedroom between the bed and the wall; | | | |
| 27 | Ceiling standard 40-100w covered light bulb in each bedrooms and 2 in the kitchen living room area; | | | |
| 28 | Ceiling standard 40-100w covered light bulbs in the bathroom; | | | |
| 29 | One wall eclectic plug-in in each bedroom and a total of 6 in the kitchen/living room area as per sketch; | | | |
| 30 | Small 4x6 wooden deck with rail outside the entrance door; | | | |
| 31 | One guarded/protected exterior light by the entrance door; | | | |

| Item | Technical Requirement | Comply (Bidder shall indicate Yes or No) | Supporting Information (Bidder shall indicate cross-reference) | Comments (For use by Evaluation Team Only) |
|-------------|---|---|---|---|
| 32 | Manufacturer's warranty specified for: a) Labour: 10 years b) Building envelop: 25 years c) Building structure: 25 years | | | |

Make and Model of product being offered: _____

Bids which do not meet all of the Minimum Specifications listed above will be deemed non-compliant and given no further consideration.

If, upon delivery and acceptance, the product is found to not meet the Minimum Specifications, the product will be returned at the supplier's expense and the Contract will be terminated for default.

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ANNEX B

BASIS OF PAYMENT

- The Firm Unit Price must be FOB Destination and include all delivery and off-loading charges to the Wood Buffalo National Park, Garden River, AB.
- Firm Unit Price does not include GST, however GST will be added as a separate line item to any invoice issued as a result of a Contract.

| Item | Description | Qty. | Firm Unit Price | Extended Price |
|----------------------------------|---|-------|-----------------|----------------|
| 1 | Cabin in compliance with the Requirement and the Minimum Performance Specifications outlined in Annex "A" | 1 lot | \$_____/lot | \$_____ |
| Total Assessed Bid Price: | | | | \$_____ |