

ANNEX "D"
 EVALUATION CRITERIA
 Hairdressing Services
 Contract Number: 21250-13-0008

Bidder: _____

Mandatory Evaluation Criteria

1. Offers MUST meet all of the following mandatory requirements. Offers must be supported by proper and adequate detail, particularly where a mandatory item requires supporting evidence. Those not meeting all of these mandatory requirements will be given no further consideration.
2. The mandatory evaluation criteria are:

ATTENTION OFFERORS: WRITE THE RELEVANT PAGE NUMBER(S) FROM YOUR OFFER WHICH ADDRESSES THE ISSUE BESIDE THE CRITERIA BELOW.

		FOR EVALUATION PURPOSES ONLY			
	Requirement	Page #	Met	Not Met	Comments
1.	Provide a copy of a valid Master Hairdresser's or Master Cosmetology (Hairdressing) license with the Cosmetology Association of Nova Scotia				
2.	Provide a copy of a resume outlining a minimum of three years experience in hairdressing services.				

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3.	Provide a copy of a certificate of completion for a course in Ethnic Hair Care or have three (3) years experience in providing Ethnic Hair Care outlined with two (2) references in resume.				
4.	Provide a letter from an insurance broker or an insurance company licensed to operate in Canada, stating that the Bidder, if awarded a contract, can be insured for Commercial General Liability Insurance.				

Mandatory Requirements: **Passed** _____ **Failed** _____

Evaluation Team

Department	Evaluator's Name (Print)	Signature	Date
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____