

## RETURN BIDS TO:

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Bid Receiving - PWGSC / Réception des soumissions  
- TPSGC

11 Laurier St./11, rue Laurier

Place du Portage, Phase III

Core 0A1 / Noyau 0A1

Gatineau, Québec K1A 0S5

Bid Fax: (819) 997-9776

## Revision to a Request for a Standing Offer

## Révision à une demande d'offre à commandes

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

## Comments - Commentaires

## Vendor/Firm Name and Address

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

## Issuing Office - Bureau de distribution

Furniture Division/Division des produits de  
l'ameublement

11 Laurier St. / 11, rue Laurier

6B1, Place du Portage

Gatineau

Québec

K1A 0S5

<b>Title - Sujet</b> TBS - WSTATION & ENCLOS. OFF. RISO		
<b>Solicitation No. - N° de l'invitation</b> EN448-150239/A		<b>Date</b> 2014-08-01
<b>Client Reference No. - N° de référence du client</b> 20150239		<b>Amendment No. - N° modif.</b> 003
<b>File No. - N° de dossier</b> pq967.EN448-150239	<b>CCC No./N° CCC - FMS No./N° VME</b>	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$PQ-967-65289		
<b>Date of Original Request for Standing Offer</b> Date de la demande de l'offre à commandes originale		2014-06-19
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2014-08-15</b>		<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>Address Enquiries to: - Adresser toutes questions à:</b> Nolet(PQ Div.), Josée		<b>Buyer Id - Id de l'acheteur</b> pq967
<b>Telephone No. - N° de téléphone</b> (819) 956-8774 ( )	<b>FAX No. - N° de FAX</b> (819) 956-5706	
<b>Delivery Required - Livraison exigée</b>		
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>		
<b>Security - Sécurité</b> This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.		

Instructions: See Herein

Instructions: Voir aux présentes

<b>Acknowledgement copy required</b> <b>Accusé de réception requis</b>	<b>Yes - Oui</b> <input type="checkbox"/>	<b>No - Non</b> <input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

Solicitation No. - N° de l'invitation

EN448-150239/A

Client Ref. No. - N° de réf. du client

20150239

Amd. No. - N° de la modif.

003

File No. - N° du dossier

pq967EN448-150239

Buyer ID - Id de l'acheteur

pq967

CCC No./N° CCC - FMS No/ N° VME

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See Solicitation Amendment # 003 the next page;

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This amendment is issued to modify the following parts of the RFSO document:

### **PART 3 – OFFER PREPARATION INSTRUCTIONS**

#### **Section II: Financial Offer**

Add the following sentence:

Offerors must complete columns A through F in the Annex E, Basis of Payment, unless it's marked N/A by Canada

### **PART 5 – CERTIFICATIONS**

#### **3. Additional Information not associated with Certifications**

Add the following paragraph:

##### **3.2 Additional Information**

Table 4 in Annex E is to be completed by the Offeror. Using the firm unit prices from Table 1 (A & B), calculate the estimated Grand Total for the typical Floor Plan (Annex F) for all Enclosed Offices and Workstations. This price will be used to calculate an estimated Grand Total for both Periods of the Standing Offer.

**Delete original Annex E and replace it with the following:**

### **ANNEX E**

#### **BASIS OF PAYMENT**

##### **1. Pricing Tables**

90 Elgin Pricing Table - provided as a separate attachment (An editable Excel file, (.xls)).

All boxes as part of the Tables 1 (A and B) and 2 (A, B and C) must be filled for the offer to be considered responsive. Only the identified columns “for evaluation purposes” will be considered for the purposes of financial evaluation.

##### **2. Standing Offer Pricing**

###### **2.1.1 Table 1 (A and B) – Represents the Goods for Periods 1 & 2.**

Only the following columns of Table 1 - Workstation Goods will be added here by the Standing Offer Authority and will form part of the resulting Standing Offer:

All columns of “Table 1” will be added here by the Standing Offer Authority and will form part of the resulting Standing Offer.

### 2.1.2 Table 2 (A, B and C) – Represents the Services for Periods 1 & 2

All columns of "Table 2" will be added here by the Standing Offer Authority and will form part of the resulting Standing Offer.

### 2.1.3 Table 3 – Evaluated Price for evaluation purposes only

This table will not be added here by the Standing Offer Authority and will not form part of the resulting Standing Offer.

### 2.1.4 Table 4 – Total Estimated price for the Floor Plan in Annex F

This table will not be added here by the Standing Offer Authority and will not form part of the resulting Standing Offer.

2.1.5 Table 5 - For information purposes only and is not to be filled by the Offeror. This table will represent how Canada anticipates calculating the Estimated Grand Total that will appear in the resulting Standing Offer. Take note that Floor # 00 represents only a few workstations and is considered in the 9 floors. Canada may adjust its calculation.

This table will not be added here by the Standing Offer Authority and will not form part of the resulting Standing Offer.

### Definitions:

"Normal working hours" - is defined as Monday through Friday 7:00 am to 5:00 pm.

"After Normal Working hours" - is defined as Monday through Friday 5:01 pm to 6:59 am, Saturdays, Sundays and Statutory Holidays.

The following part of the amendment will be used to respond to questions asked by potential bidders:

Q55. The workstation WSB and WSC layouts are requesting a shelf above the surface mounted under a glazed add-on.

The specifications however limit panel heights and add-on in such a way as to only allow between 5" and 11" between the work surface at 29" and the underside of the glass add-on.

Even if a shelf could be installed in this location it would be redundant. We recommend this shelf be eliminated.

A55. Annex F – Metal shelf locations will be maintained. One to be located above worksurface and one below.

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Q56. In Amendment 1, Q49 and A49, you state that only duplex receptacles are allowed. Please provide technical rational for this response.

If the requested number of plug in points (in this case 6) and the location indicated are met and or exceeded why would only duplex receptacles be permitted?

The Fit-up standards are meant to be a minimum guide line, not to restrict suppliers from providing standard products that meet the intended requirement.

A56. The requirement will remain as 'duplex' outlets as specified in Annex A. It is not for us to challenge the Government of Canada Workplace 2.0 Fit-up Standards which states clearly that three duplex outlets are required for each workstation. Research shows that this is not a restrictive requirement preventing a supplier to bid.

Q57. Questions regarding testing requirements

1. Requirement Annex A – Part 1 and Part 2  
Section 1.0 Product Requirements

There are a number of conflicts contained regarding the standards referenced caused by updates being published with one or more standards organisation while the industry is still awaiting similar updates from others.

Canadian National Standard's CAN/CGSB – 44.227-2008 and CAN/CGSB – 44.229-2008 were issued back in 2008 and are soon to be updated. These standards are very specific as to the versions of other standards such as the ANSI/BIFMA test standards that form part of each respective National Standard.

For example:

- a) To achieve compliance to CAN/CGSB – 44.227-2008, mobile pedestals and towers must be tested to ANSI/BIFMA X 5.9-2004, **not** the 2012 version as stated in section 1.1 of the Product Requirements of this solicitation.
- b) To achieve compliance to CAN/CGSB – 44.229-2008, interconnecting panel frames must meet the load bearing requirements of ANSI/BIFMA X5.6-2003, **not** those of ANSI/BIFMA X5.6-2010 as stated in section 1.4.2 of the Product Requirements of this solicitation.

There are three approaches that can be utilized to address this issue;

- i) Simply specifying, as has already been done in Annex A – Part 1 paragraph 1.1, that the interconnecting panel systems and supported components must meet CAN/CGSB-44.229-2008 and that freestanding components must meet CAN/CGSB-44.227-2008 is one solution to this issue however it means that testing will be to the older version of some testing protocols.

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- ii) Reference those specific test protocols where the newest version is required with a statement that these are exceptions to the requirements stated in the two National Standards while all other requirements within the National Standards remain as published in the 2008 versions.
  - iii) Allow acceptance testing to either version of the test procedures where more than one dated version exists within all the standards referenced in each Part 1.0 Product Requirement of this solicitation. This is likely the better approach as most manufactures would have now tested to the new respective test procedures, especially if their existing test reports were over five (5) years of age rather than testing again to the old test protocols and therefore not having test reports less than five (5) years of age, showing compliance to the old test procedure.

2. Requirement Annex A – Part 2  
Section 1.3.2.2.1 Product Requirements

As correctly stated in Annex A - Part 1, Mobile pedestal should be tested in accordance with the applicable sections of ANSI/BIFMA X5.9. ANSI/BIFMA X5.3 is not applicable to mobile pedestals and this requirement should be removed.

3. Requirement Annex A – Part 2  
Section 1.3.2.4.1 Product Requirements

As correctly stated in Annex A - Part 1, Mobile pedestal should be tested in accordance with the applicable sections of ANSI/BIFMA X5.9. ANSI/BIFMA X5.3 is not applicable to mobile pedestals.

4. Requirement Annex A – Part 2  
Section 1.3.2.4.2 Product Requirements

As correctly stated in Annex A - Part 1, Hutches should be tested in accordance with the applicable sections of ANSI/BIFMA X5.9. ANSI/BIFMA X5.3 is not applicable to Hutches.

5. Requirement Annex A – Part 2  
Section 1.3.7 Product Requirements

This section states: "Greenguard – Children and Schools Standard"

We believe that the "Children and Schools Standard" was added in error as it does not apply to the client. Please remove the mention of "Children and Schools Standard" so that it reads "Greenguard" only.

6. Requirement Annex A – Part 1 and Part 2

All of the test requirements as noted in paragraph 1.4, Test Requirements in Annex A – Part 1 and paragraph 1.3, Test Requirements in Annex A – Part 2

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form part of CAN/CGSB-44.227 and CAN/CGSB-44.229. Unless the Crown desires, as is noted in item 1 above, to go outside of the respective National Standard, compliance to the two Canadian National Standards has already been mandated making this section redundant and a potential for conflict if a typo or any other variance is contained.

A57. 1. Annex A – Part 1 and Part 2 Delete reference to ANSI/BIFMA X5.6-2010 and ANSI/BIFMA X 5.9-2012

2. Annex A – Part 2 Section 1.3.2.2.1 Product Requirements

Mobile pedestal to be tested in accordance with the applicable sections of ANSI/BIFMA 5.9. Delete reference to ANSI/BIFMA X5.3.

3. Annex A – Part 2 Section 1.3.2.4.1 Product Requirements

Mobile pedestal to be tested in accordance with the applicable sections of ANSI/BIFMA  
X5.9. Delete reference to ANSI/BIFMA X5.3.

4. Annex A – Part 2 Section 1.3.2.4.2 Product Requirements

Hutches to be tested in accordance with the applicable sections of ANSI/BIFMA X5.9. Delete reference to ANSI/BIFMA X5.3.

5. Annex A – Part 2 Section 1.3.7 Product Requirements

Delete reference “Children and Schools Standard”

6. Annex A – Part 1 and Part 2

All of the test requirements as noted in paragraph 1.4, Test Requirements in Annex A – Part 1 and paragraph 1.3, Test Requirements in Annex A – Part 2 form part of CAN/CGSB-44.227 and CAN/CGSB-44.229. Refer to A. 56 1 Delete reference to ANSI/BIFMA X5.6-2010 and ANSI/BIFMA X 5.9-2012.

Q58. Requirement Annex A – Part 1, section 6.0, paragraphs 6.7 and 6.8

Paragraph 6.7 speaks to requirements for a base feed project;  
Paragraph 6.8 speaks to requirements for a ceiling feed project.

- a) Please confirm if this building and the floors for this project (00 through 9) are base feed electrical or ceiling feed electrical.
- b) Please remove the paragraph that does not apply.

A58. Requirement Annex A – Part 1, section 6.0, paragraphs 6.7 and 6.8 Both Base and Ceiling feeds will be required. Neither paragraph will be deleted.

Q59. Requirement Annex A – Part 1, section 7.0, paragraph 7.7.2.2

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This paragraph states: "All work surfaces to have concealed horizontal and vertical wire/cable management."

Please expand on the requirement for a vertical cable management system within the workstation.

A59. Delete the words 'and vertical' so the sentence reads *"All work surfaces to have concealed horizontal wire/cable management."*

Q60. Requirement Annex A – Part 1, section 7.0, paragraph 7.9.2  
Paragraph 7.9.2 states: "Height adjustability - Table must be electronically height adjustable with a minimum of 647mm adjustment range. The table at its lowest, must be at maximum of 559mm A.F.F., and at its tallest, must be no lower than 1206mm A.F.F."

The maximum lowest measurement required of 559mm (22") is exceptionally low and has no ergonomic bearing. Please confirm that a maximum lowest measurement of 585mm (23") will be accepted, in keeping with the tolerances as set out in paragraph 7.2 of this same section.

A60. Requirement Annex A – Part 1, section 7.0, paragraph 7.9.2 – Yes, 584mm (23") is acceptable as the maximum lowest level.

Q61. Requirement Annex A – Part 1, section 7.0, paragraph 7.9.5  
This paragraph states: "Underside of work surface must have a clear area of 102mm (4") deep for the total width of the work surface is available at the back of the work surface, top and bottom for the future installation of desk clamp mounted monitor arms."

As the project as a whole will be awarded to a single bidder and as monitor arms will be included in our submissions, we would suggest that this requirement be modified to read "...have a clear area of UP TO 102mm (4") deep...". As bidders, we will ensure that the desk clamp mounted monitor arms will work in tandem with the surfaces provided.

A61. Requirement Annex A – Part 1, section 7.0, paragraph 7.9.5 – Please add the words 'up to' so that the sentence reads *"Underside of work surface must have a clear area of up to 102mm (4") deep for the total width of the work surface is available at the back of the work surface, top and bottom for the future installation of desk clamp mounted monitor arms."*

Q62. Requirement Annex A – Part 1, section 7.0, paragraphs 7.11 and 7.11.2  
The description of the required table and the statement in paragraph 7.11.2 contradict each other; the description asks for a mobile table, yet paragraph 7.11.2 asks for leveling glides.

Please confirm if the requirement is for a mobile table (on casters) or stationary table (on glides).



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A62. Requirement Annex A – Part 1, section 7.0, paragraphs 7.11 and 7.11.2 Please replace the word 'mobile' with the word 'moveable' so that the header reads *"Plastic Laminate Round Moveable Table"* and the sentence reads *"Plastic Laminate round moveable table must be 762mm in diameter and no greater than 737mm above the finished floor."*

Q63. Requirement Annex A – Part 1, section 9.0, paragraph 9.4.7  
The requirement states: "Up to two (2) single monitor arms must be specified for each workstation."

Monitor arms assemblies are mounted with a clamp and include a post onto which the actual monitor arm slides on. If the requirement is for two single monitor arms (Amendment 001, Q&A 41), will the client accept a dual monitor arm assembly with one clamp and one post that can accommodate up the two (2) (and up to four (4)) monitor arms, as opposed to two (2) individual monitor arm assemblies? If the intent is to support two (2) monitors per station, a dual monitor arm assembly will satisfy the need at a lower price point then purchasing two (2) single monitor arm assemblies.

A63. Requirement Annex A – Part 1, section 9.0, paragraph 9.4.7 – The requirement will remain as *'Two (2) single monitor arms must be specified for each workstation.'*

Q64. Requirement Annex A – Part 2, section 3.0, paragraph 3.3  
The requirement states: "Metal Finishes: Supports must be constructed of factory finished steel or anodized aluminum. Metal finish on all legs and supports must be consistent between components."

Please change the requirement to read: "Metal Finishes: Supports **where specified** must be constructed of factory finished steel or anodized aluminum. Metal finish on all legs and supports must be consistent between components."  
The reason for this is that most of the supports are laminate gables, not metal legs.

A64. Requirement Annex A – Part 2, section 3.0, paragraph 3.3 Add the word 'table' so the sentence reads *"Metal Finishes: Table supports must be constructed of factory finished steel or anodized aluminum. Metal finish on all legs and supports must be consistent between components."*

Q65. Requirement Annex A – Part 2, section 4.0, paragraph 4.3  
The requirement states: "Table must have fixed T-legs, H-leg, Y-leg or open square frame which is inset from either edge by at least 229mm (9") to allow unobstructed knee clearance at both sides of the table."

a) With respect to the reference that the leg must be inset from the edge by 9" on either side to allow unobstructed knee clearance on both sides of the table. Would this reference the vertical part of the 'T' or the horizontal? If it

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refers to the horizontal, it has to be noted that a 30" deep table will not be stable with an 18" wide base.

- b) With respect to the reference 'T-legs to be inset from either edge by at least 9 inches'; please confirm that this applies to the 72" long side of the table and not the 30" depth side.
- A65. Requirement Annex A – Part 2, section 4.0, paragraph 4.3 a) The question is unclear but please reference FS1 in Annex F-Part 2 for visual confirmation of expected orientation of table legs. B) please add 'of the 72" long side of the table' so that the sentence reads *"Table must have fixed T-legs, H-leg, Y-leg or open square frame which is inset from either edge of the 72" long side of the table by at least 229mm (9") to allow unobstructed knee clearance at both sides of the table."*
- Q66. Requirement Annex A – Part 2, section 10.0, paragraph 10.1  
The requirement states: "Mobile Pedestal must be a minimum of 381mm (15") wide to a maximum 406mm (16") wide x minimum of 533mm (21") deep to a maximum 610mm (24") deep x minimum of 533mm (21") high, to a maximum 558mm (22") high. Mobile pedestal must be able to roll under freestanding unit FS1, FS3 and FS5."  
  
Freestanding units FS1, FS3 and FS5 are fixed-height surfaces with a 9" inset modesty panel. Should the inset be changed?  
a) There will only be 14" of space to try and place a 21" to 24" deep pedestal;  
b) Please review the requirement for a 22" maximum pedestal height if they are being placed under a 29" fixed-height surface;
- A66. Requirement Annex A – Part 2, section 10.0, paragraph 10.1 A) FS1 and FS3 are to be 762mm (30") deep so the 9" inset will not affect the location of a 533mm - 610mm (21"/24") deep pedestal and FS5 does not require a 9" inset of the modesty/back panel. B) the height of the Mobile pedestal will remain at 'minimum of 533mm (21") high, to a maximum 558mm (22") high'
- Q67. Floor plan  
On the floor plan, it indicates that there are to panels situated against the window walls.  
  
Will the client entertain a less-expensive solution (other than panels) in these locations?
- A67. Floor plan – The Typical Floor plan is re-issued but this specific concern may not be addressed. Please submit the floor plan for MTC 2.1 as shown in the new plan adding duplex outlets following the 'typicals'. Design and budgetary consideration is not required at this time.
- Q68. Floor plan  
Please provide HVAC and electrical plans.

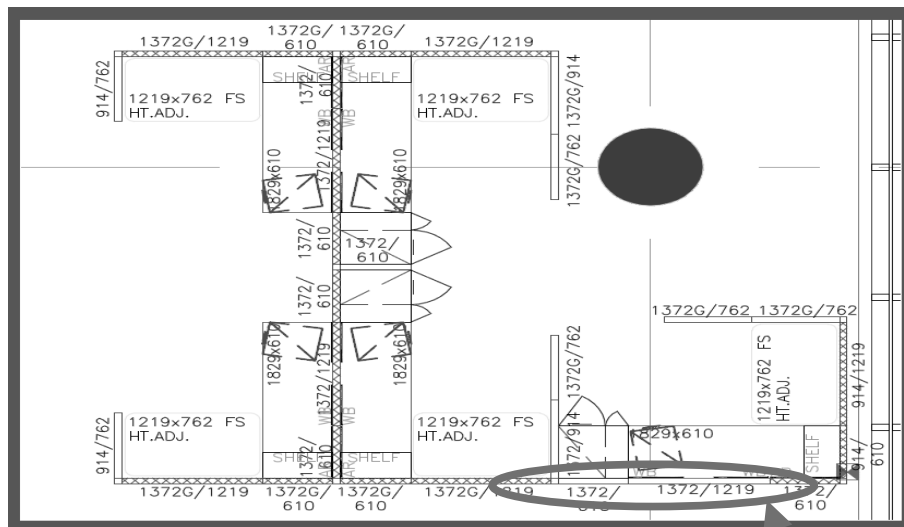
- A68. HVAC and electrical plans are not available. The Floor plan is to comply with MTC 2.1 and is not intended to be used as an install drawing. Please make the assumption that the electrical and mechanical will suit the furniture plan layout.
- Q69. Floor plan The floor plan shows 34"H panels facing the windows with a 3" accessory bar above the desk on these panels. If we place the accessory bar at the top of these 34" panels it does not leave much/enough room to hang any of the paper handling accessories that are also being requested.

We would suggest the addition of an 8" overpanel with accessory tile to permit full use of the rail as intended.

- A69. Floor plan – Please maintain the Accessory bar on the base panel located on the windows.

- Q70. Floor plan  
Sector F04

There appear to be some electrical discrepancies on the floor plan. In sector F04, it shows a station at electrical feed, the electrical ends, and is then continued again further in without any obvious source of power.



Please identify on a revised plan where duplexes are required for each station; we will ensure that the electrical cables and components are supplied as required in order to have the duplexes where desired.

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A70. Floor Plan - The Typical Floor plan is re-issued but this specific concern may not be addressed. Please submit the floor plan for MTC 2.1 as shown in the new plan adding duplex outlets following the 'typicals'.

Q71. Annex F  
Workstation typicals WSB1, WSB2 and WSB3, WSC1

These stations typicals all show a setup with a shelf over a surface over a shelf over a duplex, all directly lined up on the panel.

Please confirm that this is the desired layout, as it limits access to the bottom duplex as there are no grommets or scoops in the shelves.

A71. Workstation typicals WSB1, WSB2 and WSB3, WSC1 – These are the desired layouts.

Q72. Floor plans as received on 2014.07.07  
We received the floor plans in AutoCad (.dwg) format as requested on July 7 from you. The floor plan document that we received only included plans for one (1) floor, yet the project is for 10 floors.

- a) Would you please confirm if the one (1) floor plan should be replicated for all 10 floors, meaning that all 10 floors are exactly the same?
- b) If not, please forward all of the floor plans in .dwg format.

A72. Floor plans as received on 2014.07.07 - There is only one drawing of the one typical floor being requested as part of MTC 2.1. The full set of furniture drawings will be given to the winning bidder at Contract Award. Annex E is being re-issued and instruction regarding the pricing of the Phases will be given at that time.

Q73. Solicitation close date

The close date for this solicitation is presently set at 2014-08-01 at 02:00 PM EDT.

Given the size and scope of the project, and the fact that there are questions that remain unanswered, we would formally and respectfully request an extension to the close date, in order to permit us to present the client with the most appropriate and cost-effective solution possible.

A73. Please, refer to the Solicitation Amendment # 002 referring to a 2 weeks solicitation extension. The new closing date for this Request for Standing Offer is August 15, 2014 at 2:00 pm.

Q74. MTC 3.1 requests testing to ANSI BIFMA x5.3, x5.6 and x5.9 2012. Please confirm that 2008 version is acceptable as this standard is still relatively new and very little has changed.

A74. MTC 3.1 Please delete 2012 and replace with 2008.

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- Q75. 1.1.1.B - MTC 2.1 (a) You have requested that the proposed products meet the technical compliance of Particleboard ANSI/NPA A208.1, but you have not stated the standard it must meet. PWGSC has requested Grade M2 in the past, is this acceptable?
- A75. 1.1.1.B - MTC 2.1 (a) Particleboard ANSI/NPA A208.1 - Yes, M2 is acceptable.
- Q76. Annex A – 1.4.7 – you've asked for products to meet a standard that was issued in 1974 and is generally replaced by a more recent NSI/NEMA LD3 standard issued in 2005, which is also compliant with CGSB 44.227 Section 5.4. Please delete Annex A, 1.4.7 or revise the Testing Requirement to allow for NSI/NEMA LD3 as alternative.
- A76. Please delete Annex A, Part 1 – 1.4.7 in its entirety.
- Q77. Annex A – 9.1, 13.2.7 – Our light has a height adjustable stem, but it is not telescopic. Is this acceptable?
- A77. Annex A – 9.1, 13.2.7 Freestanding LED task light must have a height adjustable stem of whatever design, with pivoting light head.
- Q78. Annex F - Some workstations on the plan near Gridlines Ab/B-10 and B/C-10 do not show shelves, however they are shown in the typical. Please confirm if shelves are indicated in the typical, then they should also be included in the floorplan, including on base panels 32" - 36"h along the windows.
- A78. Annex F - The Typical Floor plan is re-issued but this specific concern may not be addressed. Please submit the floor plan for MTC 2.1 as shown in the new plan adding duplex outlets following the 'typicals'.
- Q79. Annex F - There are freestanding height adjustable tables shown in closed offices near Gridlines 04C and 08Da, and they do not appear to be a complete workstation, are these to be included in the bid? If so, are monitor arms to be included on the tables?
- A79. Annex F – Yes these rooms have 'incomplete' workstations as they are 'Quiet Rooms' according to the Government of Canada Workplace 2.0 Fit-up Standards. No monitor arm is required for these rooms. They are to be included in the bid.
- Q80. Annex F - There are no station identification numbers on the AutoCad drawing provided. Can you please resend the floor with Station numbers, for reference purposes.
- A80. Annex F - The Typical Floor plan is re-issued but this specific request was not addressed.
- Q81. Annex F – Typical WS A-1 – Please confirm that the requirement is for a base panel plus a single glazed framed add-on.

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- A81. Annex F – Typical WS A-1 – It is confirmed that the requirement is for a base panel plus a single glazed framed add-on.
- Q82. Q/A #2 – The response is not clear. Are you suggesting that FSC is not mandatory if the substrate consists of recycled content? Please confirm where FSC would be required.
- A82. Q/A #2 FSC would apply to particleboard or MDF that is not '100 % recycled content'.
- Q83. Q/A #9 – The floors at 90 Elgin have a significant variance, for even very short runs of panels. A 1.5" leveler will not be sufficient to level the workstations and longer glides will have to be purchased post-award to complete the floor installation. All manufacturers have access to longer glides, so a specification for 2.5" leveler will ensure that installation of the stations can be completed using the product offered on this bid. Please change the minimum adjustment range to 2.5".
- A83. Please read Answer #9.
- Q84. Q/A #16 – The revision to 5.13, "Base panel must be no less than 813mm (32") and no greater than 914mm (36")", however, Annex E does not include Fabric add-ons 6"-10" high to accommodate the 42" high transaction counter height panel. Please revise Annex E to allow for Framed Fabric add-ons 6"-10" high.
- A84. Annex E will be re-issued and includes the Framed Fabric Add-on panel of 152mm -254mm (6"-10").
- Q85. Q/A #17, #32 – Supporting worksurfaces with only cantilevers for runs longer than 8' is not recommended. In these configurations some type of floor support is a standard installation guideline for most manufacturers. Standard practice is to add floor support and maintain height adjustability features. Please confirm, that if required, appropriate floor support can be added as long as height adjustability and knee clearance is maintained.
- A85. Q/A #17, #32 – Annex A Part 1 – 7.7.1 Height adjustable C-leg for support will be acceptable.
- Q86. Q/A #39, #40 – These two answers seem to contradict each other. Please confirm when the floor plan takes precedence and when the typical takes precedence.
- A86. Q/A #39, #40 – The Typical Floor plan is re-issued but this specific concern may not be addressed. Please submit the floor plan for MTC 2.1 as shown in the new plan adding duplex outlets following the 'typicals'.
- Q87. Q/A #42 – You have requested two single monitor arms per station. We can supply a common base with two single monitor arms attached which are independently adjustable side-to-side, up/down, in/out and rotating. Or do you require two monitor arms to be completely independent, with no shared parts, which would allow for the ability to install on two different work surfaces or on two ends of a worksurface?

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- A87. Requirement Annex A – Part 1, section 9.0, paragraph 9.4.7 – The requirement will remain as *'Two (2) single monitor arms must be specified for each workstation.'*
- Q88. Annex A, Part 2, 9.8 – It is rare to ask for a light to span the entire width of such a large hutch. It is a waste of money and very expensive. Typically, we supply one large 48" wide light centered to distribute light across the width of the surface. Please confirm if this is acceptable?
- A88. Annex A, Part 2, 9.8 – Please delete the word the words 'the entire width' and replace with 'a minimum of 1219mm (48")' so that the sentence reads *"The lighting must span a minimum of 1219mm (48") of the underside cabinet."*
- Q89. Annex F – Gridline 07E of the floorplan shows 10 workstations with only one basefeed, which is insufficient for this many workstations. Please advise if additional basefeeds should be supplied.
- A89. Annex F - The Typical Floor plan is re-issued. Please submit the floor plan for MTC 2.1 as shown in the new plan adding duplex outlets following the 'typicals'.
- Q90. Annex F - Enclosed office with panel systems workstation components in Gridline 08E of the floorplan does not have any basefeeds. Do you require power for this workstation? If so, please advise.
- A90. Annex F - The Typical Floor plan is re-issued but this specific concern may not be addressed. Please submit the floor plan for MTC 2.1 as shown in the new plan adding duplex outlets following the 'typicals'.
- Q91. Annex F - Floorplan - The floor plan indicates three workstations that have 610mm shelves on 1219mm panels. Since the panels are to have a monolithic base off-modularity of storage is difficult. Please revise the floor plans to have panel widths that allow for on-module shelving (2 x 610mm panels instead of 1 x 1219mm panel) in the workstations near Ca-9.1, Da-9.1, and at the base window corner near E-06/07.
- A91. Annex F – The Typical Floor plan is re-issued but this specific concern may not be addressed. Please submit the floor plan for MTC 2.1 as shown in the new plan. Off-module connections are not required. This is a discrepancy will be remedied in the drawings to be given to the winning bidder at Contract Award.
- Q92. It is now 1 week from the closing date for this tender and we have not received Amd.002 that was referenced on July 16th (Amd.001), the Revised Annex E Excel spreadsheet or the answers to questions submitted July 22nd. The Annex E will be very time consuming to populate and we cannot begin until the revision has been issued. That being said, we would like to request a delay to the closing date to allow sufficient time to review the answers to questions, complete the AutoCad drawings and to complete the Annex E, and to print the 3 hard copies of all the documentation requested.

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A92. Please, refer to the Solicitation Amendment # 002 referring to a 2 weeks solicitation extension. The new closing date for this Request for Standing Offer is August 15, 2014 at 2:00 pm.

Q93. Also, upon further review of the answers in Amd.001, A54 does not respond to the question raised in Q54. Please confirm how many panel fabric options and how many upholstery fabric options are required to be included with the bid (i.e. 4 panel fabrics and 4 upholstery fabrics).

A93. Annex A Part 1 10.1 Fabrics - Please replace 10.1.1.2 with the following sentence *'The offer must include a selection of a minimum of 8 PANEL fabric style offerings with multiple color ways.'* Under 10.1.2 Upholstery Fabric, please add 10.1.2.2 *'The offer must include a selection of a minimum of 8 UPHOLSTERY fabric style offerings with multiple color ways.'*

Q94. Normally in the Bidder Instructions in the Technical submission it states that there should be no Financial (unit pricing) information included with the Technical Bid, however in Part 4, 1.1.1.A and 1.1.1.B MTC1.1, it asks for a table including the products proposed from Annex E. I could just submit Annex E in both the Technical and the Financial bids, unless you don't want financial information included with the Technical Bid, then I'll submit the information from Annex B, excluding the financial information. Please confirm.

Along with that, In the Offer Preparation instructions, it asks for the Financial Offer with 3 hard copies and 1 soft copy but in the 1.2.2 Mandatory Financial Criteria it only asks for a hard copy. Please confirm if you want the Financial in soft copy as Excel or pdf, or no soft copy at all.

A94. The Technical part of the bid must include a list of the products proposed without the pricing and the Financial part of the bid must present the products proposed including the pricing proposed for each item on the list.

The Financial must be presented in both soft and hard copy, like it's stipulated in the Offer Preparation Instructions (Please refer to Part 3 in the RFSO document).

Q95. MTC 3 - As you are probably aware furniture manufacturers do not make the fabric but purchase it from outside mills. There is also a very large selection of fabric that are required for this submission. For the purposes of fabric meeting the ACT Performance Guideline requirements from CAN/CGSB 44.229-2008, section 6.1.4, can we supply "letters of compliance" from our suppliers?

A95. MTC 3 – Regarding fabrics meeting the ACT Performance Guideline Requirements – "letter of compliance" from the manufacturer/supplier is acceptable.

All other terms and conditions remain the same.



Solicitation No. - N° de l'invitation

EN448-150239/A

Client Ref. No. - N° de réf. du client  
20150239

Amd. No. - N° de la modif.

003

File No. - N° du dossier  
pq967EN448-150239

Buyer ID - Id de l'acheteur

pq967

CCC No./N° CCC - FMS No./N° VME

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