



## **REQUEST FOR PROPOSAL ADDENDUM #1**

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### **RFP #CTC-2014-KH-04 General Sales Agent for Mexico**

#### **Close Date/Time:**

August 13, 2014  
14:00 hours  
Pacific Time

**Issue Date:** July 31, 2014

**From:** CTC Procurement

**To:** All Vendors

**E-mail:** procurement@ctc-cct.ca

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**Below are answers to question(s) submitted in regards to the above noted RFP as of July 31, 2014.**

Q1. Is there a page limit for the response?

Answer: No.

Q2. Do you have a specific budget in mind? Are you going to select the cheaper option?

Answer: In section F.1 of the NRFP proponents are advised to assume an annual operating budget of \$1mil CDN, which includes agency fees. It further requests proponents to submit their proposed pricing. The lowest price proposal isn't always necessarily chosen as pricing accounts for only 40% out of the total weighting out of 100%.

Q3. How many people should be part of the CTC team?

Answer: The CTC currently operates this office with 3 staff. It is up to the proponent as to how many individuals they feel should be involved as per the Statement of Work outlined in Section C, and all staff required needs to be considered in your proposed pricing.