



**ANNEX "A"**  
**STATEMENT OF WORK**  
**CONSULTING AND PROFESSIONAL SERVICES**

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CONTRACT No.: 21201-14-0068

**CONTRACT TITLE**

Community Psychiatric Services – Specialized Sex Offender Treatment – Greater Halifax Area

**BACKGROUND**

Some sex offenders with a Long Term Supervision Order are released to the Community with a National Parole Board Condition to follow psychiatric treatment to assist in managing their behavior. This type of service requires psychiatrists to have specialized training in the treatment of sexual disorders.

**SCOPE OF WORK**

The Contractor will provide psychiatric assessments, interventions and consultative services for offenders under the responsibility of the Correctional Service of Canada in the Greater Halifax Area as follows:

- a) Conduct review(s) of the offender's files(s);
- b) Conduct psychiatric examination to determine the best course of intervention;
- c) Prescribe medication(s) and/or conduct follow-up treatment as appropriate;
- d) Conduct psychotherapy, as appropriate;
- e) Attend Case Conference(s) at the request of the Project Authority or designate.

**Deliverables**

**The Contractor must:**

- a) Provide a report of findings following the initial assessment as well as reports of follow-up services;
- b) Provide professional advice to the Case Management Team (Parole Officers and Psychologists) concerning the well being of the patient and security of staff and the public.

**MANDATORY REQUIREMENTS**

The Contractor must have the following qualifications and experience:

- Membership in the College of Physicians and Surgeons of Nova Scotia;
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- Minimum one year of experience working with sexual offenders;
- Provide a copy of his/her license to practice medicine in the Province of Nova Scotia. This document must also be provided each year before the option period is exercised.



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- Provide a signed declaration indicating the he/she is a member in good standing with the College of Physicians and Surgeons of Nova Scotia, that there are no investigations or judgements against the proposed physician in any area of professional conduct, and that this licence to practice medicine has no restrictions. IF there are current investigations, judgements or restrictions registered against the proposed physician, they must be declared in the form. Further details will be obtained from the Registrar of College of Physicians and Surgeons of Nova Scotia, as required, by the Project Authority. This declaration must also be provided each year before the option period is exercised.
- Provide proof of medical professional insurance
- Have experience working in a forensic setting providing specialized assessment and treatment of sex offenders.
- Provide a curriculum vitae (CV) that demonstrate experience in a forensic setting and the treatment of sex offenders.