



**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

Proposal to: **Statistics Canada**  
Propositions aux: **Statistique Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred or attached hereto, the supplies and services listed herein or on any attached sheets at the price(s) set out therefore.

Nous offrons par la présente de vendre à sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les articles et les services énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

<b>Date of Amendment – Date de la modification:</b> August 6, 2014	
<b>Address inquiries to – Adresser toute demande de renseignements à:</b> <a href="mailto:david.brazeau@statcan.gc.ca">david.brazeau@statcan.gc.ca</a>	
<b>Area code and Telephone No. Code régional et N° de téléphone</b> 613-951-4163	<b>Facsimile No. N° de télécopieur</b>
<b>Send proposals to: Statistics Canada MACS – Bids Receiving Distribution Centre Attn : David Brazeau Room 0702, Main Building 150 Tunney’s Pasture Driveway Ottawa ON K1A0T6 Solicitation # 1920-0009766</b>	<b>Envoyer les propositions à : Statistique Canada SMC – Réception des soumissions Centre de distribution Attn : David Brazeau Immeuble Principal, pièce 0702 150, prom. Du Pré-Tunney Ottawa ON K1A 0T6 DP No. 1920-0009766</b>

**Instructions :**  
Municipal taxes are not applicable.

Unless otherwise specified herein by the Crown, all prices quotes are to be net prices in Canadian funds including Canadian customs duties, excise taxes, and are to be F.O.B., including all delivery charges to destination(s) as indicated. The amount of the Goods and Services Tax is to be shown as a separate item.

**Instructions:**  
Les taxes municipales ne s’appliquent pas.

Sauf indication contraire, énoncée par la Couronne, dans les présentes, tous les prix indiqués sont des prix nets, en dollars canadiens, comprenant les droits de douane canadiens, la taxe d’accise et doivent être F.A.B., y compris tous frais de livraison à la (aux) destination(s) indiquée(s). La somme de la taxe sur les produits et services devra être un article particulier.

<b>Solicitation No – N° de l’invitation :</b> 1920-0009766
<b>Solicitation closes – L’invitation prend fin</b>  At – à : <b>14:00 heures</b> (Eastern Standard time / Heure avancée de l’est) On – le : August 13, 2014

<b>Name and title of person authorized to sign on behalf of vendor (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d’impression).</b>
<b>Name – Nom :</b>
<b>Title – Titre :</b>

<b>Vendor Name and Address – Raison sociale et adresse du fournisseur</b>	
<b>Facsimile No – N° de télécopieur :</b> <b>Telephone No – N° de téléphone :</b>	
<b>Signature</b>	<b>Date</b>



## AMENDMENT 005

The purpose of this amendment is to:

- Advise Bidders of Questions and Answers
- Correct a previous answer to a question
- Modify the Evaluation criteria.

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### Question 32

M2 – Mandatory criteria

For each project example (2), is it OK to provide only one (1) paper copy per project since this criteria is not rated?

### Answer 32:

Yes.

### Question 33:

We know that portfolio items submitted will be not given to bidders, however, is it possible for us to go get the samples of the projects back once the review of the nominations process is completed?

### Answer 33:

No.

### Question 34:

I would respectfully ask that Statistics Canada reconsider how to submit samples for R4 in your amendment page 6 of 8, rolling over onto page 9. Submitting **5 pieces in hard copy** is fine ... FIVE of the **same piece** is excessive and contrary to the GoC's TBS guidelines for reducing their environmental footprint, it isn't necessary. In such cases as you are describing other departments approached a similar need to validate an agencies' ability to send something off to print / manufacturing by receiving ONE hard copy sample and FOUR DVDs containing the same samples in PDF format.

We look forward to hearing your decision in this matter, drumming up 5 of anything in "hard copy" for a government who has a "**no printing**" policy seems excessive.

### Answer 34:

Only one (1) sample per project is required.

### Question 35:

It is stated that we need to provide four (4) copies of samples of projects. If we don't have four (4) copies, we can submit digital printed copies for the missing ones?

### Answer 35:

Only one (1) sample per project is required.



**Question 36:**

For a list of projects that we must provide, you have just added a requirement of a minimum of six (6) projects per organization. This drastically changes the situation. As I understand it, if we do not meet this requirement, we will be rejected completely?

**Answer 36:**

Yes.

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**At RFP Amendment 004, Question/Answer 28:**

**Delete:**

**Question 28:**

For M1 we have several questions: Can we include work we have done for Statistics Canada (projects over \$5K) in this section? What number of project examples do you want provided for each public sector organization? Do the projects have to have been completed within a certain timeframe?

**Answer 28:**

The bidder may NOT supply samples of work done for Statistics Canada. The bidder must supply examples of projects \$5,000 and over for three different government departments/agencies/boards over the past five years.

**Insert:**

**Question 28:**

For M1 we have several questions: Can we include work we have done for Statistics Canada (projects over \$5K) in this section? What number of project examples do you want provided for each public sector organization? Do the projects have to have been completed within a certain timeframe?

**Answer 28:**

The bidder may NOT supply samples of work done for Statistics Canada. The bidder must supply examples of projects \$5,000 and over, for three (3) different government departments/agencies/boards, demonstrating five (5) years of experience within the last eight (8) years.

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**1- At Annex D – Technical Evaluation Criteria, R4 Portfolio evaluation:**

**Delete:**

Bidders are required to submit five (5) portfolio pieces in hard copy. Of the five (5) pieces, three (3) must be from Canadian federal government departments/agencies/commissions/boards, EXCLUDING Statistics Canada, and two (2) must be from private sector clients outside the Bidder's own organization. The bidder should provide four (4) hard copies for each of the five (5) portfolio pieces submitted. Each



piece must be accompanied by a description, no longer than one page, which provides information on the following:

**Insert:**

Bidders are required to submit five (5) portfolio pieces in hard copy. Of the five (5) pieces, three (3) must be from Canadian federal government departments/agencies/commissions/boards, EXCLUDING Statistics Canada, and two (2) must be from private sector clients outside the Bidder's own organization. The bidder should provide at least one (1) hard copy for each of the five (5) portfolio pieces submitted. Each piece must be accompanied by a description, no longer than one page, which provides information on the following:

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**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED**