

TENDER ADDENDUM
Maplelawn Estate – Phase II Exterior & Interior Improvements
NCC tender file # AL1524
**August 11, 2014
ADDENDUM NO: 3**
ADDENDA À LA SOUMISSION
Lieu historique de Maplelawn – Améliorations d'intérieurs et extérieurs en phase II
Dossier de soumission de la CCN no. AL1524
**11 août, 2014
ADDENDA NO: 3**

The following shall be read in conjunction with and shall form an integral part of the Tender/Proposal and Contract Documents:

1. Find attached Architectural Addendum A-01, prepared by Taylor Hazell Architects.
2. The AL1524 Invitation to Tender and Acceptance Form is revised as per the attached rev1 version. Please disregard previous version.
3. "It was noted on July 29, 2014 that the re-finishing of the attic space will require the removal of asbestos-containing transite material. The asbestos content of the transite material is between 22 and 25% chrysotile. The transite is described as the red-painted wall boards that were visible at the base of the walls of the attic space. Although transite can be removed using Type 1 operations if not broken, it is recommended that the transite boards be removed using Type 2 operations, as per Section 15 and 16 of O.Reg. 278/05, for this work program based on the continued occupancy of this room during the removal operations. This would provide the required protection in the event that transite panels break during the removal. As part of the Type 2 removal operations, it is required that manual tools and misting agents be used if the transite panels are broken during the removal program. This would include, but, not limited to,;
 - the erection of polyethylene sheeting to create a barrier between the asbestos work area and occupied areas;
 - polyethylene sheeting on the floor;
 - respiratory protection;
 - the use of a HEPA vacuum in the enclosure."

Ce qui suit doit être interprété comme faisant partie intégrante de la proposition/appel d'offres et des documents relatifs au contrat :

1. Ci-joint l'Addenda A-01, préparé par Taylor Hazell Architects.
2. Le formulaire de soumission et d'acceptation AL1524 est révisé selon la version rév1 en annexe. Svp ignorer la version précédente.
3. "Il a été noté le 29 juillet, 2014 que la finition dans l'espace du grenier nécessitera l'enlèvement de matière contenant de l'amiante. La quantité d'amiante de la matière est entre 22 et 25 % chrysolite. La matière est décrit à être les planches murales peinturer rouge qui étaient visibles à la base des murs de l'espace du grenier. Étant donné que la matière peut être enlevée en utilisant opérations Type 1 si ce n'est pas cassé, il est recommandé d'utiliser opérations Type 2, selon l'article 15 et 16 du Règlement de l'Ontario. 278/05, pour ce programme de travail basé sur l'occupation de cette pièce pendant les opérations d'enlèvement. Cela permettrait la protection nécessaire dans le cas où les panneaux transite cassent lors de l'enlèvement. Dans le cadre des opérations de Type 2 de déménagement, il est nécessaire que des outils manuels et des agents de brumisation être utilisés si les panneaux transite sont brisés au cours du programme de suppression. Cela inclut, mais sans s'y limiter :
 - la construction d'une feuille de polyéthylène pour créer une barrière entre la zone de travail de l'amiante et les zones occupées;
 - une feuille de polyéthylène sur le sol;
 - protection des voies respiratoires;
 - l'utilisation d'un aspirateur à filtre HEPA dans l'espace "

4. The following Firms have been successfully pre-qualified as Heritage Wood Window and Door Subcontractor(s) to participate in this project:

J&M Enterprises
546 Kochar Drive
Ottawa Ontario K2C 4H3

Ultimate Construction
4136, 3rd Line
Cookstown Ontario LOL 1L0

Heritage Grade
101-2710 Lancaster Road
Ottawa, Ontario K1B 4W8

Bidders must identify one of these three successful pre-qualified Heritage Wood Windows and Doors Subcontractor(s) on their Form of Tender (appendix I).

Only Bids identifying pre-qualified Heritage Wood Windows and Doors Subcontractor(s) will be considered by the NCC.

The above prequalified subcontractors may also act as a General Contractor for this project.

4. Les firmes suivantes ont été pré qualifiées en tant que sous-contractant(s) pour les travaux de portes et fenêtres en bois historique pour participer au projet :

J&M Enterprises
546 Kochar Drive
Ottawa Ontario K2C 4H3

Ultimate Construction
4136, 3rd Line
Cookstown Ontario LOL 1L0

Heritage Grade
101-2710 Lancaster Road
Ottawa, Ontario K1B 4W8

Les soumissionnaires doivent identifier un des trois sous-contractant(s) ci-dessus en portes et fenêtres patrimoniales en bois dans leur formulaire de soumission (Annexe I).

Seules les soumissions identifiant le(s) sous-contractant(s) en portes et fenêtres patrimoniales en bois pré-qualifié(s) seront prises en considération par la CCN.

Les sous-contractants pré-qualifiés ci-dessus peuvent aussi agir comme entrepreneur général pour le présent projet.

Allan Lapensée
Senior Contract Officer / Agent principal des contrats
Procurement Services / Services d'approvisionnement

PROJECT

MAPLELAWN ESTATE PHASE II
Exterior and Interior Improvements
529 Richmond Road, Ottawa

National Capital Commission Tender File No. AL1524
Taylor/Hazell Architects Ltd. Project No. 13111

Monday, August 11th, 2014

This Addendum shall be attached to and form an integral part of the Contract Documents.
The Contents of this Addendum shall be brought to the attention of and read by all concerned. Receipt of this Addendum shall be acknowledged on the Bid Form.

The Bid and Contract Documents are hereby amended as follows:

1.0 Answers to Questions From Contractors

1.1 Question

Note on drawing 2/A300 states 'Remove existing particle board and wood interior finishes. Exist. historic wood T&G finish beneath to remain.' This T&G wood was not observed during the mandatory site visit. Please clarify.

Answer: In some or all of the attic, tongue & groove wood wainscot exists underneath the visible finish, which is particle board. It is the NCC's intention to remove the particle board & replace it with GWB; the T&G panelling is to remain.
The new GWB finish may be fastened directly to the T&G material.
Cleaning and painting of the T&G finish is not required.

1.2 Question: What material is the existing metal roof that is to be painted?

Answer: Unpainted galvanized steel.

1.3 Question: Is it necessary to remove the existing mechanical unit in the attic to allow for installation of new flooring?

Answer: No new flooring will be installed in the mechanical room—see section 3.0, Changes to Architectural Drawings.

2.0 Changes to Specifications

Specification Section 01 21 00 Allowances

- 2.1 **Add** item 1.02.8.6 reading “Allowance for masonry alterations to existing chimney to accommodate new boiler vents, \$5000”

3.0 Changes to Architectural Drawings

Drawing A000

- 3.1 **Delete** general note 6.
Add new general note 6 reading “HOURS OF WORK: SITE WILL BE AVAILABLE TO CONTRACTORS FROM 6AM to 4PM, SIX DAYS PER WEEK. WORK OUTSIDE THESE HOURS IS PERMITTED ONLY BY PRIOR ARRANGEMENT WITH NCC REPRESENTATIVE”.
- 3.2 **Delete** general note 7.
Add new general note 7 reading “WINDOW PROTECTION: PROVIDE TIGHTLY SEALED TEMPORARY PROTECTION AT WINDOWS DURING RESTORATION AS REQUIRED TO PROVIDE SECURITY, TO PREVENT INFILTRATION OF WATER, AND TO PREVENT SIGNIFICANT AIR INFILTRATION OR DRAFTS. TEMPORARY PROTECTION TO INCORPORATE 1200x1200 PANEL OF 3mm PLEXIGLASS FOR LIGHT. PROVIDE SHOP DRAWINGS OF PROPOSED TEMPORARY PROTECTION FOR REVIEW PRIOR TO COMMENCING WORK”.

Drawing 4/A200

- 2.3 **Add** note reading “ALLOW FOR REPAIR OF WOOD SOFFIT AT BOTH INTERSECTIONS BETWEEN METAL ROOF & CEDAR ROOF. ALLOW FOR NEW WOOD TO MATCH EXISTING, EACH PATCH 300MM BY FULL DEPTH OF SOFFIT. BACK PRIME PRIOR TO INSTALLATION, PRIME, AND PAINT.”

Drawing A300: Under General Notes, Third Floor Insulation Scope:

- 3.4 **Add** new general note reading “9. ELECTRICAL UNIT PRICES: PROVIDE UNIT PRICES FOR THE FOLLOWING:
- (A) ADDITION OF ELECTRICAL OUTLET, FED FROM NEAREST PANEL, WITH NEW BREAKER
 - (B) ADDITION OF NEW ELECTRIC BASEBOARD CONVECTOR. HEATER TO BE 750 WATT SUITABLE FOR 208/1/60 ELECTRICAL SUPPLY. WIRE TO NEAREST PANEL. PROVIDE A LOW-VOLTAGE WALL-MOUNTED THERMOSTAT BESIDE THE LIGHT SWITCH TO CONTROL THE CONVECTOR. ACCEPTABLE PRODUCT: OULLET MODEL OBDA0758 OR APPROVED EQUAL”

- 3.5 **Delete** general note 5.
Add new general note reading "5. PROVIDE COMPLETE DUST PROTECTION OVER EXISTING FLOORING DURING CONSTRUCTION. **IN OFFICE ONLY**, AT CONCLUSION OF CONSTRUCTION, REMOVE EXIST. CARPET AND LINOLEUM SHEET FLOORING AND PROVIDE NEW CARPET ON NEW 6mm OSB UNDERLAYMENT. (SEE PLAN). ALLOW FOR NEAT PATCHING TO EXISTING WOOD FLOOR AROUND EXIST. PENETRATIONS. EXISTING FLOORING IN MECHANICAL ROOM TO REMAIN."

Drawing A300: Under General Notes, New Boiler Replacement Scope:

- 3.6 **Add** new general note reading "2. ALTERATIONS TO EXISTING MASONRY CHIMNEY TO ACCOMMODATE NEW BOILER EXHAUSTS COVERED UNDER CASH ALLOWANCE. SEE SPECIFICATIONS."
- 3.7 **Add** new general note reading "3. PROVIDE NEW INSULATED PANEL AT EXISTING WINDOW OPENING WHERE PENETRATED BY AIR INTAKE VENT. PANEL TO CONSIST OF 25mm THICK RIGID FOAM, CLAD WITH PRE-PAINTED GALVANIZED METAL INSIDE AND OUT. NEATLY COPE AROUND PENETRATIONS AND SEAL."

END OF ADDENDUM NO. A-01

RETURN TENDERS TO: National Capital Commission 40 Elgin Street, 3rd Floor, Service Centre Ottawa, ON K1P 1C7	NCC Tender Number AL1524
	NCC Contract Number
TENDER CLOSING DATE AND TIME: Friday, August 15, 2014 at 3:00 p.m., Ottawa time	

DESCRIPTION OF WORK: Maplelawn Estate – Phase II Exterior & Interior Improvements
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1. BUSINESS NAME AND ADDRESS OF BIDDER

Name: _____

Address: _____

Telephone number: _____ **Fax number:** _____

2. THE OFFER

The Bidder offers to the National Capital Commission (NCC) to perform and complete the work for the above mentioned project in accordance with the tender documents for the total tender amount (to be expressed in numbers only) of:

Sub Total	\$ _____	Note: The Sub total must include \$ 27,500 excl taxes worth of cash allowances (refer to section 01 21 00 of the Specification)
HST – 13%	\$ _____	
TOTAL	\$ _____	

3. TENDER VALIDITY PERIOD

The TENDER shall not be withdrawn for a period of 60 days following the date and time of tender closing.

4. CONTRACT DOCUMENTS

1. The following are the contract documents:
 - (a) Invitation to Tender & Acceptance Form when signed by the NCC;
 - (b) Duly completed Invitation to Tender & Acceptance Form and any Appendices attached thereto;
 - (c) Drawings and Specifications;
 - (d) General Conditions (GC1 to GC10);
 - (e) Supplementary Conditions, if any;
 - (f) Insurance Terms;
 - (g) Occupational Health and Safety Requirements;
 - (h) Addenda
 - (i) Any amendments issued or any allowable tender revision received before the date and time set for tender closing;
 - (j) Any amendment incorporated by mutual agreement between the NCC and the Contractor before acceptance of the tender; and
 - (k) Any amendment or variation of the contract documents that is made in accordance with the General Conditions;
 - (l) Security Requirements.

3. The language of the contract documents shall be the language of the Invitation to Tender & Acceptance Form submitted.

NCC Tender Number AL1524

NCC Contract Number

5. APPENDICES

The tender includes [Appendix\(ces\) Nos I and II](#) to the Invitation to Tender & Acceptance Form.

6. ACCEPTANCE AND CONTRACT

Upon acceptance of the Contractor's offer by the NCC, a binding Contract shall be formed between the NCC and the Contractor. The documents forming the Contract shall be the contract documents referred to in 4 – CONTRACT DOCUMENTS.

7. CONSTRUCTION TIME

The Contractor shall perform and complete the Work no later than November 14, 2014.

8. TENDER SECURITY

1. The Bidders shall enclose tender security with its tender in accordance with GI08 TENDER SECURITY REQUIREMENTS.
2. If the security furnished does not comply fully with the requirements referred to in paragraph 1) herein, the tender shall be disqualified.
3. If a security deposit is furnished as tender security, it shall be forfeited in the event that the tender is accepted by the NCC and the Contractor fails to provide Contract Security in accordance with GC9 CONTRACT SECURITY, provided that the NCC may, if it is in the public interest, waive the forfeiture of the security deposit.

9. The basis of award is low total cost to the NCC including all taxes.

10. I/We acknowledge receipt of the following addenda _____
(Bidder to enter number of addenda issued, if any) and have included for the requirement of it/them in my/our tendered price.

We hereby offer to supply to the NCC in accordance with the terms and conditions set out herein, the construction work listed above and on any attached sheets at the submitted price(s).

Name and title of person authorized to sign on behalf of Bidder
(please print or type)

Signature

Date

Your tender is accepted to supply to the NCC, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the construction services listed herein and on any attached sheets at the price(s) set out therefore.

Name and title of the person authorized to sign on behalf of the NCC
(please print or type)

Signature

Date

INVOICING

Send the original invoice and 1 copy to:

**Accounts Payable
National Capital Commission
202-40 Elgin Street
Ottawa, ON K1P 1C7**

Or by email at the following address: pavables@ncc-ccn.ca

To ensure prompt payment, please prepare your invoice in accordance with the prices quoted. Errors in invoicing can cause delay of payment. Submit your invoice to the address shown above and clearly indicate the Purchase Order number.