

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC/Réception des soumissions -
TPSGC
11 Laurier St./11, rue Laurier
Place du Portage, Phase III
Core 0A1/Noyau 0A1
Gatineau
Quebec
K1A 0S5
Bid Fax: (819) 997-9776

**Revision to a Request for Supply
Arrangement - Révision à une demande
pour un arrangement en matière
d'approvisionnement**

The referenced document is hereby revised; unless
otherwise indicated, all other terms and conditions of
the Solicitation remain the same.

Ce document est par la présente révisé; sauf
indication contraire, les modalités de l'invitation
demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Professional Services Online & Temporary Help
Services Division/Division des services professionnels
en ligne et d'aide temporaire
11 Laurier St./11, rue Laurier
10C1, Place du Portage III
Gatineau
Quebec
K1A 0S5

Title - Sujet ProServices/ProServices	
Solicitation No. - N° de l'invitation E60ZT-120001/E	Date 2014-08-15
Client Reference No. - N° de référence du client E60ZT-120001	Amendment No. - N° modif. 006
File No. - N° de dossier 009zt.E60ZT-120001	CCC No./N° CCC - FMS No./N° VME
GETS Reference No. - N° de référence de SEAG PW-\$\$ZT-009-27511	
Date of Original Request for Supply Arrangement	2014-03-31
Date de demande pour un arrangement en matière d'app. originale	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-02-11	
Time Zone Fuseau horaire Eastern Daylight Saving Time EDT	
Address Enquiries to: - Adresser toutes questions à: Hickey, Natasha	Buyer Id - Id de l'acheteur 009zt
Telephone No. - N° de téléphone (819) 956-6896 ()	FAX No. - N° de FAX (819) 956-9235
Delivery Required - Livraison exigée	
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	
Security - Sécurité This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.	

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required	Yes - Oui	No - Non
Accusé de réception requis	<input type="checkbox"/>	<input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

Solicitation No. - N° de l'invitation

E60ZT-120001/E

Client Ref. No. - N° de réf. du client

E60ZT-120001

Amd. No. - N° de la modif.

006

File No. - N° du dossier

009ztE60ZT-120001

Buyer ID - Id de l'acheteur

009zt

CCC No./N° CCC - FMS No/ N° VME

See attached document.

Reason for Amendment:

1. To respond to questions asked by bidders.

Questions and Answers:

Q77. I'm in the process of submitting a bid for the ProServices supply arrangement (E60ZT-120001/E) and in the reference substantiation section of the DCC the form asks for the contract/project reference #. I'm unclear as to where this number comes from and whether it is merely used when contacting our referees to jog their memory about the work we have done for them previously. Could you please provide additional clarity around what this project reference number refers to and what its purpose is?

A77. With any contract, there is usually a number associated with it that acts as a point of reference. This can be a contract number, an invoice number, etc. This number can be used by the client reference to confirm the email sent by PWGSC.

Please refer to bullet #1 of M.3 References Substantiation in Attachment "A" ProServices Supply Arrangement Technical Evaluation of the Request for Supply Arrangement (RFSA)

Please also refer to *1. Modify Attachment "A" ProServices Supply Arrangement Technical Evaluation* in Amendment 003.

- Q78. (a) Do I need to print the information (references) for each consultant in regards to specific categories. Or I can just print the categories that I am offering.**
- (b) Can the hard copy arrive after the deadline even though if the electronic version is submitted before the deadline?**

A78. (a) Bidders do not need to print the reference information for each category being offered. Bidders must input electronically their reference substantiation into the Centralized Professional Services System (CPSS) Supplier Module – Data Collection Component.

Please refer to M.2 Identification of Categories and M.3 References Substantiation in Attachment "A" ProServices Supply Arrangement Technical Evaluation for the information that is required to be submitted in the CPSS Supplier Module – Data Collection Component.

Please also refer to *1. Modify Attachment "A" ProServices Supply Arrangement Technical Evaluation* in Amendment 001.

- (b)** Yes, although Bidders should submit the required printed copies by the period end date and time. Please refer to Part 3 – Bid Preparation Instructions, item 1. Bid Preparation Instructions of the ProServices solicitation document for additional information on the established periods and end dates and times.

Q79. To prequalify under the Supply Arrangements for ProServices, TSPS Task Based and TSPS Solutions Based: Does a joint venture need a security clearance specifically in the name of the joint venture, or are the security clearances of the members of the joint venture sufficient?

A79. We can only respond on behalf of ProServices. As per Part 4 –Evaluation Procedures and Basis of Selection, item 4. Security Requirement, of the current ProServices quarterly refresh Request for Supply Arrangement (RFSA) on the Buy and Sell Tenders website, bullet (b):

b) *Joint venture Suppliers must have a Designated Organization Screening, (DOS) as well, for each member.*

Note to Suppliers:

In the case of Joint Ventures or Amalgamations, the highest level of corporate security attainable through CISD of PWGSC is the lowest level held by any single member of the JV or amalgamation. For example: a Joint Venture with five (5) members is comprised of four members holding a valid Facility Security Clearance (FSC) at the Secret level and one member holding a valid Designated Organization Screening (DOS). The highest corporate security level for which the Joint Venture would be considered under this SA framework would be DOS, until such time as the member holding a valid DOS clearance has requested sponsorship via the Supply Arrangement Authority and obtained a valid FSC at the secret level issued by CISD.

Q80. I'm in the process of submitting a bid for the Request for Supply Arrangements (E60ZT-120001/E). I've come across reference to the "refresh bid solicitation document" from GETS in section 3 of part 2 but I'm unable to find a copy of this document online. I'm wondering if you could provide me with some guidance as to where to find it.

A80. The ProServices Request for Supply Arrangement (RFSA) as well as all Amendments can be found on the Buy and Sell Tenders website at the following link:
<https://buyandsell.gc.ca/procurement-data/tender-notice/PW-ZT-009-27511>.

Q81. When ProServices looks at the substantiations that were entered for TSPS categories (Business Consulting and Project Management streams), will they look at the most recent submission or will they look at the submission completed in the previous quarterly refresh?

For example; if I am submitting a TSPS refresh and a ProServices refresh on June 30th, will ProServices look at the June 30th TSPS submission for substantiations (references) status or will they look at the previous (March 31' 2014) TSPS substantiations?

Amendment 006

A81. ProServices will verify against all of the TSPS and TBIPS refresh periods as well as the TSPS and TBIPS Re-competitions. If a bidder was deemed compliant under any of the TBIPS and/or TSPS (task based only) refresh periods or the TBIPS and/or TSPS re-competition, ProServices will grandfather those compliant categories in the ProServices method of supply for that supplier if all other mandatory requirements specific to the ProServices bid solicitation are met (including agreeing to the Grandfather certification).

Please refer to "For Bidders who are "Existing Suppliers" under Part 3 – Bid Preparation Instructions of the current ProServices quarterly refresh Request for Supply Arrangement (RFSA) on the Buy and Sell Tenders website.

Q82. I will have been in business for one year on October 2, 2014. Can I submit a bid for the Q2 refresh, which closes October 1, 2014, but for which evaluations will not start until December 31, 2014?

A82. As stated in the Solicitation document, "*M.1 Minimum Years in Business: (a) The Bidder must have carried on business as the same legal entity for a minimum of one year as of the end date of the refresh bid solicitation period.*"

Based on the example provided in the question above, the supplier would be considered non-compliant for M.1 Minimum Years in Business.

Please note that Period 2 closes on September 30, 2014 and not on October 1, 2014.

Please refer to Part 3 – Bid Preparation Instructions, item 1. Bid Preparation Instructions of the current ProServices quarterly refresh Request for Supply Arrangement (RFSA) on the Buy and Sell Tenders website for the list of dates and times of the refresh bid solicitation established periods.

Q83. Can a former public servant bidding as an individual, rather than through his company, use as references projects worked on while a public servant?

A83. No, a bidder cannot use the references or projects they worked on while they were a public servant.

Please note that the ProServices Request for Supply Arrangement (RFSA) allows for suppliers (i.e. a legal entity with a Procurement Business Number (PBN)) to submit a bid in response to the solicitation. The ProServices RFSA does not allow for individuals to submit bids.

Please also refer to question 55 (i) in Amendment 003.

Q84. My company has submitted a proposal in response to solicitation number E60ZT-120001/D - period: 2 - E60ZT-120001/E through ProServices method.

I can see that the status of the proposal is set to 'Submitted', but I wonder how would I know that:

- My proposal has been accepted or approved; and**
- My company is listed in a pool as Supplier, and which stream pool it appears in?**

Amendment 006

A84. Solicitation Number E60ZT-120001/D – period : 2 – E60ZT-120001/E closes at 02:00 PM on September 30, 2014. ProServices does not see, or have access to suppliers' bids/responses until the solicitation closes (i.e. September 30, 2014). Evaluations will start on October 1, 2014 and can take up to three months to complete. All suppliers that submitted bids to this ongoing opportunity to qualify (quarterly refresh) will be notified of the results after the completion of all of the evaluations.

Please refer to Part 3 – Bid Preparation Instructions, item 1. Bid Preparation Instructions of the current ProServices quarterly refresh Request for Supply Arrangement (RFSA) on the Buy and Sell Tenders website for the list of dates and times of the refresh bid solicitation established periods.

Please also refer to questions 51 and 54 in Amendment 003.