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QUESTIONS & ANSWERS #2 TO:

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

Proposal to: Parks Canada Agency

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred or attached hereto, the supplies and services listed herein or on any attached sheets at the price(s) set out therefore.

Propositions à : l' Agence Parcs Canada

Nous offrons par la présente de vendre à sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les articles et les services énumérés ici et sur toute feuille ci-annexée, au(x) prix indiqué(s).

THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Title-Sujet	
Preparation of the 5 year Report on Parks Canada's Human Resources Regime	
Solicitation No. - N° de l'invitation 10140399	Date August 22, 2014
GETS Reference No. – N° de référence de SEAG	
Client Reference No. – N° de référence du client	
Solicitation Closes L'invitation prend fin – at – à 02:00 PM on – le September 3, 2014	Time Zone Fuseau horaire - Eastern Daylight Savings Time (EDT)
Address Inquiries to: - Adresser toute demande de renseignements à : Annie Roy, 111 Water St. E. Cornwall ON K6H 6S3	
Telephone No. - N° de téléphone 613-938-5752	Fax No. – N° de FAX: 1-866-246-6893
Destination of Goods, Services, and Construction: Destination des biens, services et construction: Parks Canada Agency FL 5 (PC-05-F) 30 Victoria Street Gatineau, QC J8X 0B3	
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur :	
Telephone No. - No de telephone: Facsimile No. - N° de télécopieur:	
Name and title of person authorized to sign on behalf of the Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
_____	_____
Name/Nom	Title/Titre
_____	_____
Signature	Date

QUESTIONS & ANSWERS #2

THE FOLLOWING QUESTIONS HAVE BEEN ASKED BY POTENTIAL BIDDERS. FOR YOUR INFORMATION, BELOW ARE THE QUESTIONS AND ANSWERS:

Q#1) Given that this is a recurring five-year requirement, is it Park Canada's expectation that the approach and reporting style be consistent/similar to that which was conducted last time? Or, is Parks Canada looking for a different approach and/or report style/content?

A#1) *The approach and reporting style does not need to be consistent/similar to the last review. Parks Canada is looking for an approach and report style and content that will address the questions set out in the RFP in a clear/logical manner.*

Q#2) In the table in Section 1.1.2 Point Rated Technical Criteria, could you please clarify the wording of R3 Qualifications and Experience bullet a), which currently reads: "Education and training of team members reviews of internal/corporate services against goals, priorities and objectives"?

A#2) *This criteria should read*

a) Education, **training and/or experience** of team members **in** *reviews of internal/corporate services against goals, priorities and objectives.*

The focus is on education, training and/or experience in reviewing internal corporate services/functions/regimes of various kinds, not just HR services/functions/regimes, as opposed to reviewing and assessing programs provided to Canadians.

Q#3) With respect to Section 3. Security Requirement, can you confirm if Reliability security status with PWGSC is sufficient for this engagement or if Parks Canada will require additional security screening?

A#3) *Yes Reliability will be sufficient. If you have a valid Reliability clearance from PWGSC we will only have to confirm it's validity.*

#4) Can you please confirm if the Values and Principles table provided in Appendix A of Annex "A" includes all of the criteria to be assessed in the scope of this review to determine consistency against the Values and Principles?

A#4) *The criteria shown in Annex A are a suggested basis for the review. Parks Canada will consider suggestions for alternative criteria to assess consistency with specific Values and/or Principles.*