

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des soumissions
- TPSGC
11 Laurier St. / 11 rue Laurier
Place du Portage, Phase III
Core 0A1/Noyau 0A1
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

Revision to a Request for a Standing Offer
Révision à une demande d'offre à commandes
Departmental Individual Standing Offer (DISO)
Offre à commandes individuelle du département(OCID)

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Offer remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'offre demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Consultant Services Division/Division des services
d'experts-conseils
11 Laurier St./11 Rue Laurier
3C2, Place du Portage
Phase III
Gatineau, Québec K1A 0S5

Title - Sujet Arch Heritage Conservation	
Solicitation No. - N° de l'invitation EN388-142343/A	Date 2014-08-29
Client Reference No. - N° de référence du client 20142343	Amendment No. - N° modif. 001
File No. - N° de dossier fe170.EN388-142343	CCC No./N° CCC - FMS No./N° VME
GETS Reference No. - N° de référence de SEAG PW-\$\$FE-170-65449	
Date of Original Request for Standing Offer Date de la demande de l'offre à commandes originale 2014-07-30	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2014-09-17	
Address Enquiries to: - Adresser toutes questions à: Lanthier(fe170), Marc	Buyer Id - Id de l'acheteur fe170
Telephone No. - N° de téléphone (819) 956-6753 ()	FAX No. - N° de FAX () -
Delivery Required - Livraison exigée	
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: National Capital Area Region de la capitale nationale	
Security - Sécurité This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.	

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required	Yes - Oui	No - Non
Accusé de réception requis	<input type="checkbox"/>	<input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

The following changes in the Request for Standing Offer document are effective immediately. This amendment will form part of the contract documents.

1) SRE 3.2.1

DELETE

Present **four (4) conservation projects for which services were rendered between 2009 and 2014**. Projects best suited for submission shall reflect a full scope of services in accordance with the Required Services (RS) section. Of these 4 conservation projects, no more than one (1) can be a study/report/analysis type of mandate. Joint venture submissions are not to exceed the maximum number of projects.

REPLACE WITH

Present a maximum of four (4) conservation projects for which services have reached substantial completion or have been completed in the last five (5) years. A minimum of two (2) of the projects should have been completed in the last five years. Projects best suited for submission should reflect a full scope of services in accordance with the Required Services (RS) section. Of these 4 conservation projects, no more than one (1) should be a study/report/analysis type of mandate. Joint venture submissions are not to exceed the maximum number of projects.

2) SRE 3.2.3

DELETE

Information that should be supplied for each key personnel:

- Professional accreditation;
- Achievements/awards;
- Relevant experience;
- Expertise;
- Number of years of experience;
- Level of the individual within the firm (either partner, senior, intermediate or junior).

REPLACE WITH

Information that should be supplied for each key personnel:

- Professional accreditation;
- Achievements/awards;
- Relevant experience;

-
- Expertise;
 - Number of years of experience;
 - **Role, responsibility and degree of involvement of individual in past projects;** and
 - Level of the individual within the firm (either partner, senior, intermediate or junior).

3) General Instructions 1.3

DELETE

It is PWGSC's intention to authorize up to four (4) Standing Offers, each for a period of three (3) years from the date of issuing the Standing Offers plus Canada will hold an irrevocable option to extend the term of the Standing Offer by up to one (1) additional one (1) year period under the same conditions. The total dollar value of all Standing Offers is estimated to be **\$3,000,000.00** (Applicable Taxes included), and \$3,000,000.00 for the option periods (Applicable taxes included). Individual call-ups will vary, up to a maximum of \$1,000,000.00 (Applicable Taxes included). Proponents should note that there is no guarantee that the full or any amount of the Standing Offers will be called-up; PWGSC will issue call-ups only when the specific services to be provided under the Standing Offer are needed. Please refer to Section SP5, CALL-UP PROCEDURE.

REPLACE WITH

It is PWGSC's intention to authorize up to four (4) Standing Offers, each for a period of three (3) years from the date of issuing the Standing Offers plus Canada will hold an irrevocable option to extend the term of the Standing Offer by up to one (1) additional one (1) year period under the same conditions. The total dollar value of all Standing Offers is estimated to be **\$12,000,000.00** (Applicable Taxes included), and \$3,000,000.00 for the option periods (Applicable taxes included). Individual call-ups will vary, up to a maximum of \$1,000,000.00 (Applicable Taxes included). Proponents should note that there is no guarantee that the full or any amount of the Standing Offers will be called-up; PWGSC will issue call-ups only when the specific services to be provided under the Standing Offer are needed. Please refer to Section SP5, CALL-UP PROCEDURE.

The following is in response to inquiries received in relation to this solicitation. This amendment will form part of the contract documents.

Question 1

Section SRE 3 Rated Requirements defines the presentation of projects for which services were rendered between 2009 and 2014. Must the projects have been completed in that period? Can they have been started earlier and/or reached a significant proportion of completion, but still be unfinished?

Answer 1

Refer to Item #1 above.

Question 2

SRE 3.2.3, in CVs of Prime consultant key personnel, should roles and responsibilities be stated, as required for the Sub-Consultants in SRE 3.2.4?

Answer 2

Refer to Item #2 above.

Question 3

RS 1.A.9.1 mentions an HCD template for a Conservation Plan. Can you please elaborate?

Answer 3

A standardized template is available for consultants to use to prepare the Conservation Plan. It identifies the type of information that should form part of the Conservation Plan in its entirety or as a link, such as the Heritage Character Statement, Conservation Guidelines, Historic Structures Report and Heritage Recording Reports, to name a few. It also identifies information to be included that may not be readily available without a level of effort, such as review of past construction documents to determine the type and number of interventions that have occurred and the development of Zones of Heritage Character. In addition, it provides background resource material such as how to plan Conservation Projects; Definitions of Conservation Documentation; Heritage Recording Definitions; and, Conservation Expertise Definitions.

Question 4

About Deliverables: Please clarify the distinctions between the following deliverables: "Final 100% Complete Submission" (as per RS 4.2.8), Tender Documents, and Construction Documents. There is mention in RS 6.1.4 of a deliverable called "Tender Documents – Issued for Construction" which includes the integration of addenda (in industry called construction document). However, there is no mention of a deliverable called Tender Documents.

Answer 4

Refer to RS 6.2 Deliverables fifth bullet.

Question 5

Please confirm that conference call services are to be an additional disbursement as per Terms of Payment TP10.2 (d).

Answer 5

Conference call services between the Consultant's main office and branch offices or between the Consultant's offices and other team members' offices shall be included in the fees required to deliver the consultant services and shall not be reimbursed separately. All other conference call services made with prior approval and authorization of the Departmental Representative shall be reimbursed to the Consultant at actual cost.

Question 6

Is there a Conduct Certifications form to complete? If no, please confirm what information you wish to go into the RFSO submission document to be submitted under this heading.

Answer 6

Please refer to General Instructions to Proponents – Integrity Provisions and refer to SRE 3.1.4.

Question 7

Must we use your Appendices pages (Appendix A, B, and C) from the RFSO document as they are or can we recreate Word versions? Alternatively, can you provide Word versions of these documents for completion?

Answer 7

Appendix A and Appendix C can be recreated in their entirety. Appendix B must not be altered

Question 8

If we are not licensed for Quebec, but would be eligible and willing to apply, can we simply state this or do you require something further to confirm this fact?

Answer 8

Please refer to SRE 3.1.1 "You must indicate current license or how you intend to meet the provincial licensing requirements"

Question 9

Under SRE 3.1.4 of the Mandatory Requirements, would you please define the role of a “director” as it is not clear who should be on this list.

Answer 9

Please refer to General Instructions to Proponents – Integrity Provisions Item #3.

Question 10

Under SRE 3.2.1. where you ask for value of professional fees; are you referring to fees collected by the proponent or for the entire project? This question would also apply to the same section (3.2.2) for sub-consultants.

Answer 10

Yes, the value of professional fees is the professional fees collected by the proponent team for the entire project.

Question 11

The abstract states that 4 standing offers will be issued for a total of \$12M whereas each individual standing offer will not exceed \$3M. The actual RFSO document under GI 1.3 states that all standing offers will not exceed \$3M. Could you please clarify what the total maximum amount of each standing offer could be?

Answer 11

Please refer to SP 5 Call-up Procedure and to Item #3 above.

Question 12

Taking into account article GI 1.1, I would like to know if the « consulting firms » to whom this tender call is aimed include engineers or if the latter will only be sub-consultants, which means that the tender call is in fact addressed to architects only?

Answer 12

PWGSC is inviting architectural consulting firms to work with a team of sub-consultants, including engineers.