



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS A :**

Bid Receiving/Réception des soumissions
Procurement & Contracting Services
Bid Receiving Unit
5th Floor, 10065 Jasper Avenue NW
Edmonton, AB T5J 3B1

**SOLICITATION
AMENDMENT**

**MODIFICATION DE
L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments: - Commentaries :

THIS DOCUMENT CONTAINS A SECURITY REQUIREMENT

LE PRÉSENT DOCUMENT COMPORTE UNE EXIGENCE EN MATIÈRE DE SÉCURITÉ

Title – Sujet Psychologist Services for the RCMP 'K' Division in Edmonton, AB and 'G' Division, Yellowknife, NWT.		Date 2014-09-10
Solicitation No. – N° de l'invitation M500051893		Amendment No. – N° de la modification 001
Client Reference No. - No. De Référence du Client		
Solicitation Closes – L'invitation prend fin		
At / à :	14 :00	MDT
On / le :	September 30, 2014	
F.O.B. – F.A.B	GST – TPS	Duty – Droits
Destination of Goods and Services – Destinations des biens et services Royal Canadian Mounted Police 'K' Division Health Services 11140 – 109 Street Edmonton, AB T5G 2T4		
Instructions		
Address Inquiries to – Adresser toute demande de renseignements à Sylvia Hicks, A/Senior Contracting Officer Sylvia.hicks@rcmp-grc.gc.ca		
Telephone No. – No. de téléphone 780-670-8634		Facsimile No. – No. de télécopieur

Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:	
Telephone No. – No. de téléphone	Facsimile No. – No. de télécopieur
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date



This amendment is raised to address the following:

- To respond to questions received during the solicitation period

QUESTIONS AND ANSWERS

Question 1:

Part 1 under Summary states the qualified PhD Psychologist must be “eligible for a license to practice in the Northwest Territories” (pg 4).

In Part 5 – Certifications, under 2.3 Copy of Registration Certificate with Dept. of Health & Social Services, Government of NWT it states “Certificate identifying the Psychologist is licensed to practice in the Northwest Territories.”

Again in Annex A Statement of Work, it states the Psychologist must be “eligible for licensing with the Department of Health and Social Services, Government of Northwest Territories” (pg 21).

Please clarify if the license to practice is required with the bid submission.

Answer 1:

The certifications listed can be submitted afterward as requested by the Contracting Authority. Please refer to the excerpt below:

Part 5 – Certifications

2. Additional Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid but may be submitted afterwards.

2.3 Copy of Registration Certificate with Dept. of Health & Social Services, Government of NWT

It is not anticipated bidders will obtain licensing in advance with the Government of NWT. The successful bidder will be required to obtain licensing prior to contract award in the time frame identified by the Contracting Authority.

Question 2:

In ANNEX B BASIS OF PAYMENT the hours of work are specified as:

2080 hours for the first 24 months

1040 hours for each of the remaining two 12 month options

This translates into a contract commitment of 20 hours per week ($20 \times 52 = 1040 \times 2 = 2080$) for the first two years and the same 20 hours for the two option years ($20 \times 52 = 1040$). However in the **SCOPE OF WORK** section of **ANNEX A** the Contract requires a commitment of “between thirty (30) and forty (40) hours per week” (p. 21)

Answer 2:

Annex B, Basis of Payment, identifies an **estimated** level of effort block and a **firm** hourly rate block for a total cost used in the evaluation process. The hours noted are an estimate. The bidder enters their firm bid price here.

The hours required of this contract are identified in the Scope of Work “between thirty (30) and forty (40) hours per week”.