

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions - TPSGC

11 Laurier St./ 11, rue Laurier

Place du Portage, Phase III

Core 0A1 / Noyau 0A1

Gatineau, Québec K1A 0S5

Bid Fax: (819) 997-9776

Request For a Standing Offer Demande d'offre à commandes

National Individual Standing Offer (NISO)

Offre à commandes individuelle nationale (OCIN)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Clothing and Textiles Division / Division des vêtements et des textiles

11 Laurier St./ 11. rue Laurier

6A2, Place du Portage

Gatineau, Québec K1A 0S5

Title - Sujet PPB UNIFORMS	
Solicitation No. - N° de l'invitation EN463-140620/B	Date 2014-09-17
Client Reference No. - N° de référence du client 20140620	GETS Ref. No. - N° de réf. de SEAG PW-\$\$PR-750-65745
File No. - N° de dossier pr750.EN463-140620	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2014-10-21	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Burelle, Thérèse	Buyer Id - Id de l'acheteur pr750
Telephone No. - N° de téléphone (819)956-0396 ()	FAX No. - N° de FAX (819)956-5454
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF PUBLIC WORKS AND GOVERNMENT SERVICES CANADA BIRKS BLDG 2ND FL. 107 SPARKS ST OTTAWA Ontario K1A0S5 Canada	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation

EN463-140620/B

Amd. No. - N° de la modif.

File No. - N° du dossier

pr750EN463-140620

Buyer ID - Id de l'acheteur

pr750

Client Ref. No. - N° de réf. du client

20140620

CCC No./N° CCC - FMS No/ N° VME

This page has been left blank intentionally.

**THIS CANCELS AND SUPERSEDES THE PREVIOUS REQUEST FOR PROPOSAL
NO. EN463-140620/A DATED 2013-10-31 WHICH WAS
DUE AT 2:00 PM, 2013-12-11.**

TABLE OF CONTENTS

PARLIAMENTARY PRECINCT BRANCH (PPB) UNIFORMS

PART 1 - GENERAL INFORMATION

1. Introduction
2. Summary
3. Debriefings

PART 2 - OFFEROR INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions
2. Submission of Offers
3. Enquiries - Request for Standing Offers
4. Applicable Laws

PART 3 - OFFER PREPARATION INSTRUCTIONS

1. Offer Preparation Instructions

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures
2. Basis of Selection

PART 5 - CERTIFICATIONS

1. Certifications Required Precedent to Issuance of a Standing Offer

PART 6 - FINANCIAL REQUIREMENT

1. Financial Capability

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

1. Offer
2. Security Requirement
3. Standard Clauses and Conditions
4. Term of Standing Offer
5. Authorities
6. Identified Users
7. Call-up Procedures
8. Limitation of Call-ups
9. Financial Limitation
10. Priority of Documents
11. Certifications
12. Applicable Laws

13. Plant Closing
14. Origin of Work - Disclosure of Information

B. RESULTING CONTRACT CLAUSES

1. Requirement
2. Standard Clauses and Conditions
3. Term of Contract
4. Payment
5. Invoicing Instructions
6. Materials
7. Delivery
8. Overshipment

List of Annexes :

Annex "A" - Requirement

1. Technical Requirement
2. Addresses
3. Deliverables

Annex "B" - PWGSC/TPSGC Logo

Annex "C" - Quarterly Report Template

PARLIAMENTARY PRECINCT BRANCH (PPB) UNIFORMS

PART 1 - GENERAL INFORMATION

1. Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

Part 1: General Information: provides a general description of the requirement;

Part 2: Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;

Part 3: Offer Preparations Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;

Part 4: Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;

Part 5: Certifications: includes the certifications to be provided;

Part 6: Security, Financial and Insurance Requirements; includes specific requirements that must be addressed by offerors; and

Part 7: 7A, Standing Offer, and 7B, Resulting Contract Clauses:

7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;

7B, includes the clauses or conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Requirement, PWGSC/TPSGC logo and the quarterly report template.

2. Summary

Public Works and Government Services Canada has a requirement to procure uniforms in accordance with Annex A for the Parliamentary Precinct Branch for a total estimated quantity of 2,105 units per year for a period of one year, with a possibility to extending the standing offer for an additional two-year period. The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

3. Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offer (RFSO) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2014/06/26) - Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of 2006, Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: one hundred and twenty (120) calendar days

2. Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

3. Enquiries - Request for standing offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than seven (7) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

4. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (2 hard copies)

Section II: Financial Offer (1 hard copy)

Section III: Certifications (1 hard copy)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

(a) Use 8.5 x 11 inch (216 mm x 279 mm) paper;

(b) Use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement <http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html> . To assist Canada in reaching its objectives, offerors should:

1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and

2) use an environmentally-preferable format including black and white printing instead of colour printing., printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

3) Green Initiatives (for PWGSC information only)

Offerors are requested to provide details of their policies and practices in relation to the following initiatives:

- environmentally responsible manufacturing;
- environmentally responsible waste disposal;
- waste reduction;
- packaging;
- re-use strategies;
- recycling.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work (reference Part 4, Evaluation Procedures, 1.1.1 Mandatory Technical Criteria).

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

Payment by Credit Card

Canada requests that offerors complete one of the following:

- (a) ☐ Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:

VISA _____

Master Card _____

- (b) ☐ Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

Section III: Certifications

Offerors must submit the certifications required under Part 5.

1.1 Origin of Work

For each line item, offerors must identify the name(s) of the country or countries where the apparel goods are cut (or knit to shape) and sewn, regardless of whether the work is to be performed by the Offeror or one of its subcontractor(s).

The following information must be provided for each location where any of the goods are cut (or knit to shape) or sewn:

Line Item number _____

Country: _____

(Bidders must add additional lines if there is more than one manufacturer or one country per line item.)

Offerors must immediately inform Canada in writing of any and all changes affecting the information provided under this clause during the entire offer validity period.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

1.1 Technical Evaluation

1.1.1 Mandatory Technical Criteria

1.1.1.1 Product Description

As part of the technical evaluation, to confirm an Offeror's capability of meeting the technical requirements, product descriptions for Group 001, item D, Group 002, item B and Group 013, item A and for all other items where an equivalent is offered will be required after the Request for Standing Offer closing date and upon a written request from PWGSC.

The Offeror must deliver the required product descriptions at no charge to Canada and must ensure that they are received within 21 calendar days from request. Failure to submit the required product descriptions within the specified time frame will result in the offer being declared non-responsive.

1.1.1.2 Substitute Products - Samples (DND)

If the Offeror offers a substitute product, Canada reserves the right to request a sample from the Offeror in order to determine its equivalency in form, fit, function, quality and performance to the item specified in the Request for Standing Offer.

The Offeror must upon request provide a sample to the Standing offer authority, transportation charges prepaid, and without charge to Canada, within 21 calendar days from the date of request. The sample submitted by the Offeror will remain the property of Canada and will not be considered as part of the deliverables in any resulting contract. If the sample does not meet the requirements of the Request for Standing Offer or the Offeror fails to comply with the request of the Standing offer authority, the offer will be declared non-responsive.

1.1.1.3 Woven Logo Badge - Sample

The Offeror must upon request provide to the Standing Offer Authority, a sample of a woven logo badge to confirm its capability of producing a compliant woven logo in accordance with Annex "B". The sample submitted does not have to be the PWGSC/TPSGC logo.

The Offeror must deliver the required woven sample at no charge to Canada and must ensure that it is received within 21 calendar days from request. Failure to submit the required sample within the specified time frame will result in the offer being declared non-responsive

1.1.2 SACC Manual Clauses

B3000T 2006/06/16 Equivalent Products

1.2 Financial Evaluation

1.2.1 Mandatory Financial Criteria

- a. The Offeror must submit firm unit prices in Canadian dollars, applicable taxes excluded, DDP (Ottawa, Ontario) Incoterms 2000, transportation costs included, all applicable Customs Duties and Excise taxes included.
- b. The Offeror must submit firm unit pricing for all articles in a grouping.

1.2.2 SACC MANUAL CLAUSE
C3011T 2013/11/06

Exchange Rate Fluctuation

2. Basis of Selection

An offer must comply with all requirements of the RFSO and meet all mandatory technical and financial evaluation criteria to be declared responsive.

The responsive offer with the lowest evaluated aggregate price per grouping (Group 001 to 014) will be recommended for the issuance of a standing offer (potential for more than 1 standing offer). Ranking will be established using the estimated quantities per item at destination.

PART 5 - CERTIFICATIONS

Offerors must provide the required certifications and associated information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default in carrying out any of its obligations under any resulting contracts, if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority may render the Offer non-responsive, may result in the setting aside of the Standing Offer or constitute a default under the Contract.

1. Certifications Required Precedent to Issuance of a Standing Offer

1.1 Integrity Provisions - Associated Information

By submitting an offer, the Offeror certifies that the Offeror and its Affiliates are in compliance with the provisions as stated in Section 01 Integrity Provisions - Offer of the Standard instructions 2006. The associated information required within the Integrity Provisions will assist Canada in confirming that the certifications are true.

1.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from Employment and Social Development Canada-Labour's website.

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

PART 6 – FINANCIAL REQUIREMENTS

1. Financial Capability

SACC Manual Clause M9033T (2011/05/16) Financial Capability

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

1. Offer

1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A".

2. Security Requirement

There is no security requirement applicable to this Standing Offer.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

3.1 General Conditions

2005 (2014/06/26) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases ordered, including purchases paid for by a Government of Canada Acquisition Card.

The Offeror must provide an electronic version of this data in accordance with the reporting requirements detailed in Annex "C". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

1st quarter: April 1, to June 30;
2nd quarter: July 1 to September 30;
3rd quarter: October 1 to December 31;
4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than 15 calendar days after the end of the reporting period.

4. Term of Standing Offer

4.1 Period of Standing Offer

The period for making call-ups against the Standing Offer is from the date of issuance of the Standing Offer to March 31, 2016.

4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional two-year period, from April 1, 2016 to March 31, 2017 for year 2, and from April 1, 2017 to March 31, 2018 for year 3, under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 90 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

5. Authorities

5.1 Standing Offer Authority

The Standing Offer Authority for the Standing Offer is:

Thérèse Burelle
Public Works and Government Services Canada
Acquisitions Branch
Commercial and Consumer Products Directorate (CCPD)
Clothing & Textiles Division
Place du Portage, Phase III, 6A2
11 Laurier Street
Gatineau, Quebec K1A 0S5
Telephone : 819-956-0396 Facsimile: 819-956-5454
E-mail address: therese.burelle@tpsgc-pwgsc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Standing offer authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

5.2 Technical Authority

The Technical Authority for the Standing Offer is:

Technical Authority Mailing/Shipping Address (CAS)

Public Works & Government Services Canada
Commercial and Consumer Products Directorate (CCPD)
6A2, Phase III,
Place du Portage
11 Laurier Street
Gatineau, Quebec
K1A 0S5

Attention: Clothing Advisory Service _____ (to be advised at contract)

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Standing Offer and is responsible for all matters concerning the technical content of the Work under the Standing Offer. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a Standing Offer Revision issued by the Standing Offer Authority.

5.3 Offeror's Representative

The person responsible for:

General enquiries

Name: _____
Telephone Number: _____
Facsimile Number: _____
E-mail address: _____

Delivery follow-up

Name: _____
Telephone Number: _____
Facsimile Number: _____
E-mail address: _____

6. Identified Users

The Identified User authorized to make call-ups against the Standing Offer is : Michel Lauzon & Robert Boyer.

7. Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using form "PWGSC-TPSGC 942, "Call-up Against a Standing Offer".

8. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$10,000.00 (Applicable Taxes included).

9. Financial Limitation

The total cost to Canada resulting from call-ups against the Standing Offer must not exceed the sum of \$ (to be advised at contract) (Applicable Taxes excluded) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call-ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or 3 months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a. the call up against the Standing Offer, including any annexes;
- b. the articles of the Standing Offer;
- c. the general conditions 2005 (2014/06/26), General Conditions - Standing Offers - Goods or Services;
- d. the general conditions 2030 (2014/06/26), General Conditions - Goods (Higher Complexity)
- e. Annex "A" - Requirement;
- f. Annex "B" - PWGSC logo;
- g. the Offeror's offer dated _____.

11. Certifications

11.1 Compliance

The continuous compliance with the certifications provided by the Offeror with its offer and the ongoing cooperation in providing associated information are conditions of issuance of the Standing Offer (SO). Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO. If the Offeror does not comply with any certification, fails to provide the associated information, or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

12. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

13. Plant Closing

The Offeror's plant closing for Christmas and Summer holidays are as follows. During this time there will be no shipments.

2014/2015

Christmas Holiday	FROM _____	TO _____
Summer Holiday	FROM _____	TO _____

2015/2016

Christmas Holiday FROM _____ TO _____
Summer Holiday FROM _____ TO _____

2016/2017

Christmas Holiday FROM _____ TO _____
Summer Holiday FROM _____ TO _____

2017/2018

Christmas Holiday FROM _____ TO _____
Summer Holiday FROM _____ TO _____

14. Origin of Work - Disclosure of Information

1. For each line item, the Offeror must specify the name(s) of all countries where the apparel goods are cut (or knit to shape) or sewn, regardless of whether the work is to be performed by the Offeror or one of its subcontractor(s).

2. The Offeror agrees that Canada may publicly disclose the information provided with respect the countries of origin.

3. The Offeror must immediately inform Canada in writing of any and all changes affecting the information provided under this clause during the entire contract period.

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

1. Requirement

The Contractor must provide the items detailed in the call-up against the Standing Offer in accordance with the Requirement at Annex "A".

2. Standard Clauses and Conditions

2.1 General Conditions

2030 (2014/06/26) - General Conditions - Goods (Higher Complexity) apply to and form part of the Contract.

Section 16 Interest on Overdue Accounts of 2030 (2014/06/26) - General conditions – Goods (Higher complexity) will not apply to payments made by credit cards.

3. Term of Contract

3.1 Delivery Date

Delivery must be made within _____ calendar days from the receipt of call-up against Standing Offer.

4. Payment

4.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, as specified in Annex "A". Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Standing Offer Authority before their incorporation into the Work.

4.2 SACC Manual Clauses

H1001C 2008-05-12 Multiple Payments

4.3 Payment by Credit Card

The following credit cards are accepted: _____ and _____.

5. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - (a) The original and one (1) copy must be forwarded to the following address for certification and payment

Public Works and Government Services Canada
Operations – Birks Building
107 Sparks Street
Ottawa, ON K1P 5B5

- (b) One (1) copy must be forwarded to the consignee.

6. Materials: Contractor Total Supply

The Contractor will be responsible for obtaining all materials required in the manufacture of the items specified. The delivery stated for the item(s) allows the necessary time to obtain such materials.

7. Delivery

7.1 Shipping Instructions - Delivery at Destination

1. Goods must be consigned to the destination specified in the call-up document and delivered:

- (a) DDP Delivered Duty Paid (DDP) (Ottawa, Ontario) Incoterms 2000 for shipments from a commercial contractor.

7.2 Packaging

Packing must be in accordance with standard commercial practice to ensure safe delivery at destination.

8. Overshipment

Overshipment will not be accepted unless prior approval is obtained from the Contracting Authority.

ANNEX "A" REQUIREMENT

1. TECHNICAL REQUIREMENT

The Contractor is required to provide Canada for the Department of Public Works and Government Services Canada (PWGSC), Parliamentary Precinct Branch (PPB) with uniforms in accordance with the item description listed below and the PWGSC/TPSGC logo at Annex "B".

2. ADDRESSES

The Destination Address and Invoicing Address will be within 50 km of the National Capital Region (NCR) and will be specified in the Call-Up.

3. DELIVERABLES

See Annex "B" for details on the PWGSC/TPSGC logo.

GROUP 001

Item	Description	Estimated Quantity per year	Unit of Issue	Firm Unit Price, DDP, Transportation costs included, Applicable Taxes extra
A	<p>Shirt, button-down with collar, Long Sleeve, must be 100% cotton, plain solid fabric, plastic buttons, adjustable cuffs, woven PWGSC/TPSGC (FIP approved) logo above left chest pocket, small to 3 Xlarge, regular and tall sizing option, dark navy blue (Pantone 282PC or similar) and medium blue (Pantone 284PC or similar)</p> <p>Part numbers known to meet the requirement:</p> <ul style="list-style-type: none"> - Denver Hayes Stain Rejector sport shirt #72T12 from Mark's Work Warehouse; <p>OR</p> <ul style="list-style-type: none"> - Denver Hayes EZ Care Dress Shirt, #17735 from Mark's Work Warehouse <p>OR</p> <p>If offering an equivalent, please specify:</p> <p>P/N offered: _____</p> <p>Mfg offered: _____</p>	130	each	Year 1 - \$ _____ Year 2 - \$ _____ Year 3 - \$ _____
B	<p>Shirt, button-down with collar, short sleeve, must be 100% cotton, plain solid fabric, plastic buttons, woven PWGSC/TPSGC (FIP approved) logo above left chest pocket, small to 3 Xlarge, regular and tall sizing option. Dark Navy blue (Pantone 282PC or similar) and Medium blue (Pantone 284PC or similar)</p>	130	each	Year 1 - \$ _____ Year 2 - \$ _____ Year 3 - \$ _____

	Part numbers known to meet the requirement: - Denver Hayes EZ Care Dress Shirt, #17737 from Mark's Work Warehouse OR If offering an equivalent, please specify: P/N offered: _____ Mfg offered: _____			
C	Shirt, golf, short sleeve, must be 100% cotton, plastic buttons, woven PWGSC/TPSGC (FIP approved) logo at left chest, small to 3 Xlarge, regular and tall sizing option, dark navy blue (Pantone 282PC or similar) Part numbers known to meet the requirement: - Cotton Pique Polo, #225440 from Mark's Work Warehouse OR If offering an equivalent, please specify: P/N offered: _____ Mfg offered: _____	195	each	Year 1 - \$ _____ Year 2 - \$ _____ Year 3 - \$ _____
D	Tee Shirt, Crew Neck, Short Sleeve, must be 100% cotton, at least 6 oz., woven PWGSC/TPSGC (FIP approved) logo above left chest pocket, small to 4 Xlarge sizing option, Dark Navy blue (Pantone 282PC or similar) P/N offered: _____ Mfg offered: _____	195		Year 1 - \$ _____ Year 2 - \$ _____ Year 3 - \$ _____
E	Sweatshirt, crew neck, must be minimum 70% Cotton, remainder of content polyester, woven PWGSC/TPSGC (FIP approved) logo above left chest, small to 3 Xlarge, regular and tall sizing option, dark navy blue (Pantone 282PC or similar) Part numbers known to meet the requirement: - Gildan Cotton #92000 (75% cotton/25% polyester) from Mark's Work Warehouse OR	130		Year 1 - \$ _____ Year 2 - \$ _____ Year 3 - \$ _____

	If offering an equivalent, please specify: P/N offered: _____ Mfg offered: _____			
Total		780	each	

GROUP 002

Item	Description	Estimated Quantity per year	Unit of Issue	Firm Unit Price, DDP, Transportation costs included, Applicable Taxes extra
A	<p>Work Pant, must be 100% cotton, plastic button closure and plastic slide fastener, quarter style from pockets, back pockets, pre-hemmed and pre-shrunk, 28 to 44, short, regular and tall sizing option, dark navy blue (Pantone 282PC or similar)</p> <p>Part numbers known to meet the requirement: - Denver Hayes Stain Rejector Flat Front Cotton Twill Pant, #PXA907 from Mark's Work Warehouse</p> <p>OR</p> <p>If offering an equivalent, please specify: P/N offered: _____ Mfg offered: _____</p>	195	each	Year 1 - \$ _____ Year 2 - \$ _____ Year 3 - \$ _____
B	<p>Flat Patch Pocket Cargo Pant, must be 100% cotton, plastic button closure and plastic slide fastener, front pockets, back pockets, flat patch cargo pockets, pre-hemmed and pre-shrunk, 28 to 44, short, regular and tall sizing option</p> <p>P/N offered: _____ Mfg offered: _____</p>	130	each	Year 1 - \$ _____ Year 2 - \$ _____ Year 3 - \$ _____
Total		325	each	

GROUP 003

Item	Description	Estimated Quantity per year	Unit of Issue	Firm Unit Price, DDP, Transportation costs included, Applicable Taxes extra
A	<p>Hard Hats, Type II, with printed PWGSC/TPSGC (FIP approved) logo at centre front, yellow or white</p> <p>Part numbers known to meet the requirement:</p>	35	each	Year 1 - \$ _____ Year 2 - \$ _____ Year 3 - \$ _____

	- Hard hat #SHD475393Q from Mark's Work Warehouse OR If offering an equivalent, please specify: P/N offered: _____ Mfg offered: _____			
Total		35	each	

GROUP 004

Item	Description	Estimated Quantity per year	Unit of Issue	Firm Unit Price, DDP, Transportation costs included, Applicable Taxes extra
A	Safety Goggles, CSA approved Part numbers known to meet the requirement: - Goggles #SEP1019MSMW from Mark's Work Warehouse OR If offering an equivalent, please specify: P/N offered: _____ Mfg offered: _____	65	each	Year 1 - \$ _____ Year 2 - \$ _____ Year 3 - \$ _____
Total		65	each	

GROUP 005

Item	Description	Estimated Quantity per year	Unit of Issue	Firm Unit Price, DDP, Transportation costs included, Applicable Taxes extra
005	Coveralls, must be 100% cotton twill, 7.5 oz - 8.25 oz., 2-way full zipper front opening with self-facing flap, shirt style collar, hook and loop adjustable sleeve hem opening and leg hem opening, side front pockets, patch style from chest pocket and back pockets, woven PWGSC/TPSGC (FIP approved) logo above left chest pocket, 34 to 58, regular and tall sizing option, dark navy blue (Pantone 282PC or similar) Part numbers known to meet the requirement: - Big Bill Style #500 100% cotton OR If offering an equivalent, please specify:	130	each	Year 1 - \$ _____ Year 2 - \$ _____ Year 3 - \$ _____

	P/N offered: _____ Mfg offered: _____			
Total		130	each	

GROUP 006

Item	Description	Estimated Quantity per year	Unit of Issue	Firm Unit Price, DDP, Transportation costs included, Applicable Taxes extra
A	<p>Work Gloves, Summer Safety must be black, anti-slip palms and tops, small to xlarge sizing</p> <p>Part numbers known to meet the requirement: - Dakota Ultimate Tarantula Anti-Slip work glove #6CTADKAS150M from Mark's Work Warehouse</p> <p>OR</p> <p>If offering equivalent, please specify:</p> <p>P/N offered: _____ Mfg offered: _____</p>	65	pair	<p>Year 1 - \$ _____</p> <p>Year 2 - \$ _____</p> <p>Year 3 - \$ _____</p>
Total		65	pair	

GROUP 007

Item	Description	Estimated Quantity per year	Unit of Issue	Firm Unit Price, DDP, Transportation costs included, Applicable Taxes extra
007	<p>Work Gloves, Winter Safety, must be black, insulated, anti-slip palms and tops, small to xlarge sizing</p> <p>Part numbers known to meet the requirement: - Dakota Terrain Pro Glove, #6XTADKAS2130 from Mark's Work Warehouse</p> <p>OR</p> <p>If offering equivalent, please specify:</p> <p>P/N offered: _____ Mfg offered: _____</p>	65	pair	<p>Year 1 - \$ _____</p> <p>Year 2 - \$ _____</p> <p>Year 3 - \$ _____</p>
Total		65	pair	

GROUP 008

Item	Description	Estimated Quantity per year	Unit of Issue	Firm Unit Price, DDP, Transportation costs included, Applicable Taxes extra
A	<p>Lab Coat, must be 100% Cotton, with button front closure, woven PWGSC/TPSGC (FIP approved) logo above left chest pocket, small to 2 xlarge, sizing, dark navy blue (Pantone 282PC or similar)</p> <p>Part numbers known to meet the requirement: - Big Bill Style #160 100% cotton</p> <p>OR</p> <p>If offering an equivalent, please specify:</p> <p>P/N offered: _____ Mfg offered: _____</p>	130	each	<p>Year 1 - \$ _____</p> <p>Year 2 - \$ _____</p> <p>Year 3 - \$ _____</p>
Total		130	each	

GROUP 009

Item	Description	Estimated Quantity per year	Unit of Issue	Firm Unit Price, DDP, Transportation costs included, Applicable Taxes extra
A	<p>3-in-1 Waterproof Jacket, must be waterproof, breathable, tear resistant, 2-way front slide fastener opening, hook and loop adjustable sleeve hem, detachable hood, woven PWGSC/TPSGC (FIP approved logo) above left chest pocket of outer jacket shell and inner jacket fleece. Small to 3 xlarge sizing, dark navy blue (Pantone 282PC or similar)</p> <p>Part numbers known to meet the requirement: - Dakota Hyper-Dri HD3 3-in-1 jacket, #WPBT-001; #WPBT-001X</p> <p>OR</p> <p>If offering an equivalent, please specify:</p> <p>P/N offered: _____ Mfg offered: _____</p>	20	each	<p>Year 1 - \$ _____</p> <p>Year 2 - \$ _____</p> <p>Year 3 - \$ _____</p>
B	<p>Waterproof Pant, (to match the 3-in 1 waterproof jacket), must be waterproof, breathable, tear resistant, taped seams, elastic waist with adjustable drawstring cord, zip close front pockets, zip close back pockets with flap covers, hook and loop</p>	20	each	<p>Year 1 - \$ _____</p> <p>Year 2 - \$ _____</p> <p>Year 3 - \$ _____</p>

	<p>close side cargo, leg hem zippers, adjustable leg cuffs with hook and loop closure, small to 2 xlarge sizing, dark navy blue (Pantone 282PC or similar)</p> <p>Part numbers known to meet the requirement:</p> <p>- Dakota Hyper-Dri HD3 Rip Stop Cargo Pant, #1AALDK-WPB001</p> <p>OR</p> <p>If offering an equivalent, please specify:</p> <p>P/N offered: _____</p> <p>Mfg offered: _____</p>			
Total		40	each	

GROUP 010

Item	Description	Estimated Quantity per year	Unit of Issue	Firm Unit Price, DDP, Transportation costs included, Applicable Taxes extra
A	<p>Raincoat, yellow, with printed PWGSC/TPSGC (FIP approved) logo above left chest, small to 2 xlarge sizing</p> <p>Part numbers known to meet the requirement:</p> <p>- North Extreme FR Raingear Jacket #A4016Y from Preston Hardware</p> <p>OR</p> <p>If offering an equivalent, please specify:</p> <p>P/N offered: _____</p> <p>Mfg offered: _____</p>	20	each	<p>Year 1 - \$ _____</p> <p>Year 2 - \$ _____</p> <p>Year 3 - \$ _____</p>
B	<p>Rainpant, Yellow bib pant, small to 2 Xlarge sizing</p> <p>Part numbers known to meet the requirement:</p> <p>- North Extreme FR Raingear Pant #A4015Y from Preston Hardware</p> <p>OR</p> <p>If offering an equivalent, please specify:</p> <p>P/N offered: _____</p> <p>Mfg offered: _____</p>	20	each	<p>Year 1 - \$ _____</p> <p>Year 2 - \$ _____</p> <p>Year 3 - \$ _____</p>
Total		40	each	

GROUP 011

Item	Description	Estimated Quantity per year	Unit of Issue	Firm Unit Price, DDP, Transportation costs included, Applicable Taxes extra
A	Di-Electric Rubber Boots, yellow Part numbers known to meet the requirement: - Tenaquip on Guard Industries Boots # 88722 OR If offering an equivalent, please specify: P/N offered: _____ Mfg offered: _____	20	pair	Year 1 - \$ _____ Year 2 - \$ _____ Year 3 - \$ _____
Total		20	pair	

GROUP 012

Item	Description	Estimated Quantity per year	Unit of Issue	Firm Unit Price, DDP, Transportation costs included, Applicable Taxes extra
A	Baseball Cap, must be 100% cotton, full cap, woven PWGSC/TPSGC (FIP approved) logo on front crown, dark navy blue (Pantone 282PC or similar) Part numbers known to meet the requirement: - Premium Cotton Twill Cap, #FP434 from Mark's Work Warehouse OR If offering an equivalent, please specify: P/N offered: _____ Mfg offered: _____	130	each	Year 1 - \$ _____ Year 2 - \$ _____ Year 3 - \$ _____
B	Baseball Cap, must be 100% cotton cap in the front with mesh back, woven PWGSC/TPSGC (FIP approved) logo on front crown, dark navy blue (Pantone 282PC or similar) Part numbers known to meet the requirement: - High Performance Mesh Cap #PO6161 from Mark's Work Warehouse OR	130	each	Year 1 - \$ _____ Year 2 - \$ _____ Year 3 - \$ _____

	If offering an equivalent, please specify: P/N: _____ Mfg: _____			
Total		260	each	

GROUP 013

Item	Description	Estimated Quantity per year	Unit of Issue	Firm Unit Price, DDP, Transportation costs included, Applicable Taxes extra
A	Tuque, Winter, must be black (polar fleece or wool or polyester or wool/polyester blend), woven PWGSC/TPSGC (FIP approved) logo at centre front P/N offered: _____ Mfg offered: _____	65	each	Year 1 - \$ _____ Year 2 - \$ _____ Year 3 - \$ _____
Total		65	each	

GROUP 014

Item	Description	Estimated Quantity per year	Unit of Issue	Firm Unit Price, DDP, Transportation costs included, Applicable Taxes extra
A	Safety Vest:, must be fluorescent yellow, woven OR printed PWGSC/TPSGC (FIP approved) logo above left chest, small to 3 xlarge sizing Part numbers known to meet the requirement: - Viking Safety Vest #6135G from Mark's Work Warehouse OR If offering an equivalent, please specify: P/N offered: _____ Mfg offered: _____	20	each	Year 1 - \$ _____ Year 2 - \$ _____ Year 3 - \$ _____
Total		20	each	

ANNEX "B"
PWGSC/TPSGC LOGO

Below is the PWGSC/TPSGC logo approved by the Federal Identity Program to be used on a woven badge. The jpg format of this logo will be provided to the successful Offeror following issuance of the Standing Offer. The logo must fit to scale.

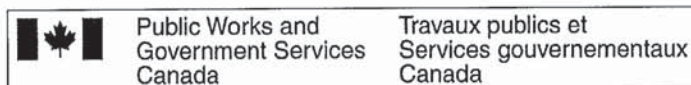
The logo must be used for items requiring application of the blue sewn on woven badge, on Group 001, item A, item B and item C, Group 005, item A, Group 008, item A, Group 009, item A, Group 012, item A and item B and Group 013, item A, and must be printed on Group 001, item D and item E, Group 003, item A, and Group 010, item A, as per Annex A.

The logo must be woven or printed on Group 014, item A.

DIMENSIONS:

The finished dimensions of the logo are as follows (measured as a rectangle for the woven badge):
4cm (1-1/16") H X 12cm (4-11/16") W

The height of the lettering is 1.1cm (13/32") and total width from the left side of the Canada flag to the edge of the 'x' of gouvernementaux is 10.6cm (4-5/32").



Language order will be identified at Call-Up stage.

POSITIONING:

The positioning for the logo (whether printed or woven badge sewn on) should be centred over left chest, 2.54cm (1") above the pocket opening, or similarly positioned if the article has no pocket.

The positioning on the baseball caps and hard hats will be centre front, 1.6cm (5/8") above the peak assembly, or edge of tuque at centre front.

1.0 MATERIALS:

The various components of the woven badge logo must be composed of the materials meeting or exceeding the minimum requirements as detailed herein.

1.1 BASE MATERIAL

1.1.1 YARNS

Warp

Fiber Content: 100% Polyester, continuous multi-filament-flat twisted
Size: 10 Tex
Colour: Pantone 282U (Dark Navy)

Weft

Fiber Content: 100% Spun Polyester (textured)
Length: 12cm (4.72")
Size: 20 Tex, 2 Ply
Colour: Pantone 282U (Dark Navy)
Length: 5cm (1.97")

1.1.1.1 DESIGN

Fiber Content: 100% Spun Polyester (textured)
 Length: 5cm (1.97")
 Size: 17 Tex
 Colours: Pressure dyed, Canada Flag Red and White lettering

1.1.2 WEAVE

Construction: Twill, 2106 picks/meter
 Ground 2 X 1 twill
 Design: Satin float

1.1.3 PROPERTIES

TABLE 1			
PROPERTY	TEST METHOD CAN/CGSB 4.2	SPECIFIED REQUIREMENT	MINIMUM ACCEPTABLE
Colourfastness to Light	18.3	Standard L5	Standard L5
Colourfastness to Dry Cleaning	29.1	Grey Scale 4	Grey Scale 4
Colourfastness to Washing	19.1	Grey Scale 4	Grey Scale 4
Colourfastness to Crocking (Dry & Wet)	22	Grey Scale 4	Grey Scale 4

1.2 TRIMS

The component composition of this item must meet or exceed the minimum requirements as detailed below.

1.2.1 BACKING

Fiber Content: 100% Polyester
 Construction: Non-woven fusible
 Weight: 75g/m2 (2.21 oz/yd2) ±5%

1.2.2 EDGING YARN

Top Yarn:
 Fiber Content: Polyester
 Size: 67 Tex, 2 Ply
 Colour: To match background fabric

Bottom Yarn:
 Fiber Content: Nylon multi-filament
 Colour: To match background fabric

The edging width must be 3-4mm (3/32-1/8"). The edges must be finished neatly with square finishing at the corners and the final free end brought to the back of the badge and secured.

Any other suggestion for the component other than the one described or proposed in this requirement, must be submitted for approval, with proof of equivalency.

ANNEX "C"
QUARTERLY REPORT TEMPLATE

Standing Offer Number: _____

Reporting Period (start date to end date): _____

Date	Call-up #	Description of Item	Quantity	Total Billing
TOTAL				\$

NIL REPORT: We have not done any business with the federal government for this period ____.

Prepared by:
Name: _____

Date: _____

Telephone no.: _____



Public Works and
Government Services
Canada

Travaux publics et
Services gouvernementaux
Canada

Canada



Public Works and
Government Services
Canada

Travaux publics et
Services gouvernementaux
Canada

Canada