

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:

PWGSC/TPSGC Acquisitions
1045 Main Street
1st Floor, Lobby C
Unit 108
Moncton, NB E1C 1H1
Bid Fax: (506) 851-6759

Request For a Standing Offer Demande d'offre à commandes

National Master Standing Offer (NMSO)
Offre à commandes principale et nationale (OCPN)

Canada, as represented by the Minister of Public Works and Government Services Canada, hereby requests a Standing Offer on behalf of the Identified Users herein.

Le Canada, représenté par le ministre des Travaux Publics et Services Gouvernementaux Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
NB / PEI Division - Moncton Acquisitions Office
1045 Main Street
1st Floor, Lobby C
Unit 108
Moncton, NB E1C 1H1

Title - Sujet Facsimile Machines	
Solicitation No. - N° de l'invitation EC095-130003/A	Date 2014-09-18
Client Reference No. - N° de référence du client EC095-130003	GETS Ref. No. - N° de réf. de SEAG PW-\$MCT-006-4886
File No. - N° de dossier MCT-3-36064 (006)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2014-10-15	Time Zone Fuseau horaire Atlantic Daylight Saving Time ADT
Delivery Required - Livraison exigée See Herein	
Address Enquiries to: - Adresser toutes questions à: Bourque, Annette	Buyer Id - Id de l'acheteur mct006
Telephone No. - N° de téléphone (506)851-2325 ()	FAX No. - N° de FAX (506)851-6759
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF PUBLIC WORKS AND GOVERNMENT SERVICES CANADA As per call-up to various Federal Government Depts & Agencies Canada	
Security - Sécurité This request for a Standing Offer does not include provisions for security. Cette Demande d'offre à commandes ne comprend pas des dispositions en matière de sécurité.	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation

EC095-130003/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

mct006

Client Ref. No. - N° de réf. du client

File No. - N° du dossier

CCC No./N° CCC - FMS No/ N° VME

EC095-130003

MCT-3-36064

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See attached documents.**

ANNEX "A"

ENVIRONMENTAL REQUIREMENTS

The following is a summary of the environmental certifications and programs required for facsimiles offered under the NMSO.

- (a) **In support of the Government of Canada's Federal Sustainable Development Strategy (FSDS) and Policy on Green Procurement:** The Offerors must commit to comprehensive, nationally recognized environmental standards for:
- (i) The reduction or elimination of environmentally hazardous materials
 - (ii) Design for reuse and recycling
 - (iii) Energy efficiency
 - (iv) End of Life Management for reuse and recycling
 - (v) Environmental stewardship in the manufacturing process
 - (vi) Packaging
- (b) **ISO 14001 Certification:** The Product Original Equipment Manufacturer (OEM) must be registered to ISO 14001 from a nationally-accredited registrar under the ISO 14001 program for the manufacturing facility where the facsimile offered is manufactured.
- (c) **Consumables Containers Recycling Program:** The Offeror must currently promote recycling through an established and ongoing consumables container recycling program as per the following:
- (i) For all locations in Canada covered by this NMSO where consumables containers cannot be recycled through local "blue-box" recycling programs, the Offeror must provide its own consumables recycling program by either:
 - providing prepaid, postage-return packaging with the consumable when it is originally delivered; OR available for download from the manufacturer's web site; or
 - picking up used consumables containers at no charge.
- Where consumables are purchased through subsequent standing offers or other purchasing instruments with provisions for Empty Cartridge Return Credit, this credit will be payable to Canada and procedures for return and pick up will be in accordance with the provisions of those standing offers.
- (d) **Packaging Take-Back and Recycling:** The Offeror must currently promote recycling through an established and ongoing packaging recycling program as per the following:
- i. All materials in which the Hardware is packaged and shipped must be recyclable.
 - ii. The Offeror must take back all packaging which cannot be recycled at the Identified User's site at the time of Hardware installation.
 - iii. The Contractor must reuse, recycle or dispose of all packaging materials removed from Hardware delivered under any Call-up in an environmentally sensitive manner.
- (e) **Energy Star Registration:** The Offeror's Hardware must be Energy Star qualified at the time of acceptance. The Contractor must ship all Hardware with the Energy Star low-power feature activated or enabled. This eliminates the need for users to configure the power-management feature after delivery and helps to ensure that they use the energy-saving feature.
- (f) **Third Party Environmental Ecolabelling:** The Offeror must have a Third Party Environmental Ecolabelling certification for all Hardware. The certification may be in the name of the licensee, if permitted (in which case the Offeror must demonstrate upon request that it is permitted to have the in the name of the licensee); Acceptable programs are those recognized by the Global Ecolabelling Network (GEN).

Future Environmental Programs: Canada reserves the right to accept future individual or comprehensive environmental certifications in the place of one or more of the mandatory certifications, provided such certifications incorporate the equivalent or higher environmental criteria, standards and assessments.

ANNEX “B”

GLOBAL TECHNICAL SPECIFICATIONS AND STANDARDS

PLAIN PAPER Facsimile Machines

GROUP 1 – Transmission and Reception Duplexing

Note: *Environmentally preferable Technical Specifications and Standards have a green background.*

	Category		
	A Volume = 1000 or less copies received per month	B Volume = 1001 to 5000 copies received per month	C Volume = over 5000 copies received per month
NMSO Required Technical Specifications			
1. Meet the current published protocols of the International Telecommunications Union – Telecommunications Standardization Sector (ITU-T) for Group 3 facsimile apparatus for document transmission.	YES	YES	YES
2. Minimum pages of programmable memory and broadcast capacity to store documents, with ECM turned on.	100	300	500
3. Memory expansion	NO	NO	NO
4. Minimum modem speed	14,400 bps	33,600 bps	33,600 bps
5. Capability to provide error correction	YES	YES	YES
6. Dual access memory	NO	YES	YES
7. Out of paper and/or toner receive to memory	YES	YES	YES
8. Capable of scanning continuous tone photographs and outputting an acceptable image using shades of gray, minimum shades of gray	64	64	64
9. Capable of generating reports confirming the details of fax transmissions and whether the outcome was successful	YES	YES	YES
10. Scan speed (Based on ITU-T Test Chart #1 in Standard resolution)	Less than 10 seconds per page	Less than 6 seconds per page	Less than 3 seconds per page
11. Capable of operating with 8 1/2" x 11" plain paper normally used in office correspondence, such as 20 pound, # 7 bond, plain offset stock, or pre-printed letterhead sheets as well as the paper handling requirements listed in these Technical Specifications.	YES	YES	YES
12. Automatic Document feeder capacity, minimum number of sheets	20	30	50
13. Paper Supply: a) Min. total paper capacity (number of sheets) b) Min. number & size of paper cassette* to be included *Note : A bypass paper tray does not fulfill the requirement of a paper cassette.	150 1 – adjustable to legal and letter size	500 2 – legal and let- ter size	750 2 – legal and letter size

ANNEX “B”

GLOBAL TECHNICAL SPECIFICATIONS AND STANDARDS

14. Capable of Automated or Semi-automated faxing of double-sided originals (i.e. the facsimile scans all first sides of a double-sided original, the document is either automatically or manually turned over and the second side is scanned)	YES	YES	YES
15. Capable of printing received transmission double-sided	YES	YES	YES
NMSO Required Standards			
1. Certified by the manufacturer as complying with the Class A or B limits for radio noise emissions from digital apparatus set out in the Interference Causing Equipment Standard (ICES-003) of Industry Canada, or US FCC Class A or B equivalent emission limits for digital apparatus as set in the Radio Interference Regulations	YES	YES	YES
2. Manufactured in facilities that are ISO 9001:2000 certified	YES	YES	YES
3. Manufactured in facilities that are ISO 14001 3 rd party certified	YES	YES	YES
4. Energy Star Qualified (or equivalent)	YES	YES	YES
NMSO Optional Technical Specifications			
1. Copying capability			
2. PC Scanning capability			
3. PC fax capability			
4. Internet fax capability			
5. Scan to email capability			
6. Handset for voice and facsimile communication			
7. Transmission speed (ITU-T #1 test document)			
8. Best receive resolution			
9. Contrast control			
10. Error indicator			
11. Self diagnostics			
12. Remote diagnostics			
13. Delay transmission			
14. Activity report			
15. Polling			
16. Broadcasting - number of machines sender can reach			
17. Programmable redial (specify max. # of redials)			
18. Maximum numbers stored in dial directory (specify number)			
19. Confidential mailboxes (specify number)			
20. Dual line			
21. Bilingual control panel			
22. Industry standard coding methods			
23. ITU subaddressing			
24. Re-cycled toner cartridges available			
25. Uses ozone filter			
NMSO Optional Standards			
1. Third Party Environmental Performance Labeling. The facsimile has been approved for Environmental Ecolabeling Certification			

ANNEX “B” GLOBAL TECHNICAL SPECIFICATIONS AND STANDARDS

PLAIN PAPER facsimile machines

GROUP 2 – Transmission and Reception Non-Duplexing

Note: *Environmentally preferable Technical Specifications and Standards have a green background.*

	Category		
	A Volume = 1000 or less copies received per month	B Volume = 1001 to 5000 copies received per month	C Volume = over 5000 copies received per month
NMSO Required Technical Specifications			
1. Meet the current published protocols of the International Telecommunications Union – Telecommunications Standardization Sector (ITU-T) for Group 3 facsimile apparatus for document transmission.	YES	YES	YES
2. Minimum pages of programmable memory and broadcast capacity to store documents, with ECM turned on.	100	300	500
3. Memory expansion	NO	NO	NO
4. Minimum modem speed	14,400 bps	33,600 bps	33,600 bps
5. Capability to provide error correction	YES	YES	YES
6. Dual access memory	NO	YES	YES
7. Out of paper and/or toner receive to memory	YES	YES	YES
8. Capable of scanning continuous tone photographs and outputting an acceptable image using shades of gray, minimum shades of gray	64	64	64
9. Capable of generating reports confirming the details of fax transmissions and whether the outcome was successful	YES	YES	YES
10. Scan speed (Based on ITU-T Test Chart #1 in Standard resolution)	Less than 10 seconds per page	Less than 6 seconds per page	Less than 3 seconds per page
11. Capable of operating with 8 1/2" x 11" plain paper normally used in office correspondence, such as 20 pound, # 7 bond, plain offset stock, or pre-printed letterhead sheets as well as the paper handling requirements listed in these Technical Specifications.	YES	YES	YES
12. Automatic Document feeder capacity, minimum number of sheets	20	30	50
13. Paper Supply: a) Min. total paper capacity (number of sheets) b) Min. number & size of paper cassette* to be included *Note : A bypass paper tray does not fulfill the requirement of a paper cassette.	150 1 – adjustable to legal and let- ter size	500 2 – legal and letter size	750 2 – legal and letter size

ANNEX “B”

GLOBAL TECHNICAL SPECIFICATIONS AND STANDARDS

NMSO Required Standards			
1. Certified by the manufacturer as complying with the Class A or B limits for radio noise emissions from digital apparatus set out in the Interference Causing Equipment Standard (ICES-003) of Industry Canada, or US FCC Class A or B equivalent emission limits for digital apparatus as set in the Radio Interference Regulations	YES	YES	YES
2. Manufactured in facilities that are ISO 9001: 2000 certified	YES	YES	YES
3. Manufactured in facilities that are ISO 14001 3 rd party certified	YES	YES	YES
4. Energy Star Qualified (or equivalent)	YES	YES	YES
NMSO Optional Technical Specifications			
1. Copying capability			
2. PC Scanning capability			
3. PC fax capability			
4. Internet fax capability			
5. Scan to email capability			
6. Handset for voice and facsimile communication			
7. Transmission speed (ITU-T #1 test document)			
8. Best receive resolution			
9. Contrast control			
10. Error indicator			
11. Self diagnostics			
12. Remote diagnostics			
13. Delay transmission			
14. Activity report			
15. Polling			
16. Broadcasting - number of machines sender can reach			
17. Programmable redial (specify max. # of redials)			
18. Maximum numbers stored in dial directory (specify number)			
19. Confidential mailboxes (specify number)			
20. Dual line			
21. Bilingual control panel			
22. Industry standard coding methods			
23. ITU subaddressing			
24. Re-cycled toner cartridges available			
25. Uses ozone filter			
26. Capable of Automated or Semi-automated faxing of double-sided originals (i.e. the facsimile scans all first sides of a double-sided original, the document is either automatically or manually turned over and the second side is scanned)			
27. Capable of printing received transmission double-sided			
NMSO Optional Standards			
1. Third Party Environmental Performance Labeling. The facsimile has been approved for Environmental Ecolabeling Certification			

ANNEX “C” / ANNEXE «C»
MODEL SPECIFIC TECHNICAL SPECIFICATIONS AND STANDARDS /
SPÉCIFICATIONS TECHNIQUES ET NORMES PROPRES AU MODÈLE

Note : Environmentally preferable Technical Specifications and Standards have a green background.
Remarque : Les spécifications techniques et les normes à privilégier du point de vue environnemental sont indiquées sur fond vert.

Group 1 – Transmission and Reception Duplexing / Groupe 1 – Capacité de transmission et de réception recto verso		
PLAIN PAPER FACSIMILE TERMINALS, ITU-T GROUP 3 / TÉLÉCOPIEUR À PAPIER ORDINAIRE, UIT-T, GROUPE 3	RESPONSE / RÉPONSE	
Supplier / Fournisseur		
Category (A, B, or C) / Catégorie (A, B, ou C)		
Facsimile Model / Modèle du télécopieur		
Domestic intro date / Date d'entrée sur le marché intérieur		
OEM Part Number / Numéro de pièce du fabricant		
NMSO REQUIRED TECHNICAL SPECIFICATIONS / SPÉCIFICATIONS TECHNIQUES OBLIGATOIRES DE L'OCPN		SUBSTANTIATION / JUSTIFICATION
1. ITU-T Group 3 compliant / Conforme à la norme de l'UIT-T, groupe 3	YES / NO OUI / NON	
2. Base memory (Based on ITU-T Test Chart #1 in Standard resolution) / Mémoire classique Selon le document d'essai n° 1 de l'UIT-T, résolution de base)	_____ pages	
3a. Memory expansion options in ITU-T #1 test document / Possibilités d'extension mémoire, selon le document d'essai n° 1 de l'UIT-T	_____ pages _____ pages _____ pages	
3b. Maximum Memory / Quantité maximale de mémoire	_____ pages	
4. Best modem speed / Vitesse maximale du modem	_____ BPS	
5. Error correction mode / Mode de correction des erreurs	YES / NO OUI / NON	
6. Dual access to memory / Mémoire accès double	YES / NO OUI / NON	
7. Out of paper and toner, receive to memory / Manque de papier et ou d'encre en poudre, réception dans la mémoire	YES / NO OUI / NON	
8. Gray scale / Échelle de gris	_____ shades _____ teintes	
9. Confirmation/transmission report / Rapport de confirmation/de transmission	Standard / No / Option Standard / Non / Optionnel	
10. Scan speed / Vitesse de balayage	_____ seconds per page/ _____ secondes par page	

ANNEX “C” / ANNEXE «C»
MODEL SPECIFIC TECHNICAL SPECIFICATIONS AND STANDARDS /
SPÉCIFICATIONS TECHNIQUES ET NORMES PROPRES AU MODÈLE

Group 1 – Transmission and Reception Duplexing / Groupe 1 – Capacité de transmission et de réception recto verso		
PLAIN PAPER FACSIMILE TERMINALS, ITU-T GROUP 3 / TÉLÉCOPIEUR À PAPIER ORDINAIRE, UIT-T, GROUPE 3	RESPONSE / RÉPONSE	
11. Capable of operating with 8 1/2" x 11" plain paper normally used in office correspondence, such as 20 pound, # 7 bond, plain offset stock, or pre-printed letterhead sheets as well as the paper handling requirements listed in these Technical Specifications. / Capable d'imprimer sur du papier ordinaire de 8,5 po x 11 po servant habituellement à la correspondance de bureau, par exemple le papier offset no 7 de 20 livres la rame, ou du papier à en-tête préimprimé, ou toute autre forme de papier précisée dans les présentes spécifications techniques.	YES / NO OUI / NON	
12. Automatic document feeder capacity / Capacité du chargeur automatique	_____ sheets / feuilles	
13. NMSO configured paper supply/ Sources de papier – configuration OCNM		
a) Cassette 1 i) Capacity/Capacité	_____ sheets / feuilles	
ii) Paper sizes (e.g. letter, legal) / Formats de papier (par exemple juridique, commercial)	_____	
b) Cassette 2 i) Capacity/Capacité	_____ sheets / feuilles	
ii) Paper sizes (e.g. letter, legal) / Formats de papier (par exemple juridique, commercial)	_____	
c) Bypass tray/ bac de dérivation i) Capacity/Capacité	_____ sheets / feuilles	
ii) Paper sizes (e.g. letter, legal) / Formats de papier (par exemple juridique, commercial)	_____	
Optional paper supply/ Sources de papier facultatives		
i) Capacity/Capacité	_____ sheets/feuilles	
ii) Paper sizes (e.g. letter, legal) / Formats de papier (par exemple juridique, commercial)	_____	

ANNEX “C” / ANNEXE «C»
MODEL SPECIFIC TECHNICAL SPECIFICATIONS AND STANDARDS /
SPÉCIFICATIONS TECHNIQUES ET NORMES PROPRES AU MODÈLE

Group 1 – Transmission and Reception Duplexing / Groupe 1 – Capacité de transmission et de réception recto verso		
PLAIN PAPER FACSIMILE TERMINALS, ITU-T GROUP 3 / TÉLÉCOPIEUR À PAPIER ORDINAIRE, UIT-T, GROUPE 3	RESPONSE / RÉPONSE	
14. Fax Automatically or Semi-automatically double sided originals/ Capacité d'envoyer des feuilles imprimées recto-verso automatiquement ou semi-automatiquement.	YES / NO OUI / NON	
15. Print received transmission double-sided / Capacité d'imprimer recto verso les documents reçus	YES / NO OUI / NON	
STANDARDS/ NORMES	SUBSTANTIATION / JUSTIFICATION	
1. Complies with the Class A or B limits for radio noise emissions from digital apparatus set out in the Interference Causing Equipment Standard (ICES-003) of Industry Canada, or US FCC Class A or B equivalent emission limits for digital apparatus as set in the Radio Interference Regulations/ Conforme aux exigences de classe A ou de classe B relatives à l'émission de bruits radioélectriques par des appareils numériques, comme il est prévu dans le <i>Règlement sur le matériel brouilleur</i> (ICES-003) d'Industrie Canada, ou aux exigences américaines équivalentes (classe A ou B de la FCC) concernant les appareils numériques, comme il est stipulé dans le Règlement précité	YES / NO OUI / NON	
2. Manufactured in facilities that are ISO 9001:2000 certified / Fabriquées dans des installations qui sont certifiées ISO 9001:2000.	YES / NO OUI / NON	
3. Manufactured in facilities that are ISO 14001 3 rd party certified / Fabriquées dans des installations qui sont certifiées par une tierce partie ISO 14001.	YES / NO OUI / NON	
4. Energy Star Qualified (or equivalent)/ Avoir une cote «Energy Star» (ou équivalent)	YES / NO OUI / NON	
NMSO OPTIONAL TECHNICAL SPECIFICATIONS / SPÉCIFICATIONS TECHNIQUE OPTIONNELS DE L'OCPN	SUBSTANTIATION / JUSTIFICATION	
1. Copying capability / Capacité de photocopie	Standard / No / Option Standard / Non / Optionnel	
2. PC Scanning capability / Capacité de numérisation (PC)	Standard / No / Option Standard / Non / Optionnel	
3. PC fax capability / Capacité de télécopie (PC)	Standard / No / Option Standard / Non / Optionnel	
4. Internet fax capability / Capacité de télécopie par Internet	Standard / No / Option Standard / Non / Optionnel	
5. Scan to email capability / Capacité de numérisation pour courriel	Standard / No / Option / Standard / Non / Optionnel	

ANNEX “C” / ANNEXE «C»
MODEL SPECIFIC TECHNICAL SPECIFICATIONS AND STANDARDS /
SPÉCIFICATIONS TECHNIQUES ET NORMES PROPRES AU MODÈLE

Group 1 – Transmission and Reception Duplexing / Groupe 1 – Capacité de transmission et de réception recto verso		
PLAIN PAPER FACSIMILE TERMINALS, ITU-T GROUP 3 / TÉLÉCOPIEUR À PAPIER ORDINAIRE, UIT-T, GROUPE 3	RESPONSE / RÉPONSE	
6. Handset for voice and facsimile communication / Combiné pour la voix et la transmission par télécopie	Standard / No / Option Standard / Non / Optionnel	
7. Transmission speed (ITU-T #1 test document) / Vitesse de transmission (document d'essai n° 1 de l'UIT-T)	_____ seconds (peer to peer) / secondes (poste à poste)	
8. Best receive resolution / Meilleure résolution de réception	_____ X _____ DPI / points/po	
9. Contrast control / Réglage du contraste	Standard / No / Option Standard / Non / Optionnel	
10. Error indicator / Indicateur des erreurs	Standard / No / Option Standard / Non / Optionnel	
11. Self diagnostics / Autodiagnostic	Standard / No / Option Standard / Non / Optionnel	
12. Remote diagnostics / Diagnostic à distance	Standard / No / Option Standard / Non / Optionnel	
13. Delay transmission / Transmission différée	Standard / No / Option Standard / Non / Optionnel	
14. Activity report / Rapport d'activité	Standard / No / Option Standard / Non / Optionnel	
15. Polling / Invitation à émettre	Standard / No / Option Standard / Non / Optionnel	
16. Broadcasting - number of machines sender can reach / Diffusion - Nombre de machines que l'expéditeur peut joindre		
17. Programmable redial (specify max. # of redials) / Fonction de recomposition programmable (préciser le nombre maximal de recompositions)		
18. Maximum numbers stored in dial directory (specify number) / Nombre maximal de numéros dans le répertoire de composition (préciser le nombre)		
19. Confidential mailboxes (specify number) / Boîtes aux lettres confidentielles (préciser le nombre)		
20. Dual line / Ligne double	Standard / No / Option Standard / Non / Optionnel	
21. Bilingual control panel / Tableau de commande bilingue	Standard / No / Option Standard / Non / Optionnel	
22. Industry standard coding methods / Méthodes de codage normalisé de l'industrie	_____ MH _____ MR _____ MMR _____ JBIG	

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MODEL SPECIFIC TECHNICAL SPECIFICATIONS AND STANDARDS /
SPÉCIFICATIONS TECHNIQUES ET NORMES PROPRES AU MODÈLE

Group 1 – Transmission and Reception Duplexing / Groupe 1 – Capacité de transmission et de réception recto verso		
PLAIN PAPER FACSIMILE TERMINALS, ITU-T GROUP 3 / TÉLÉCOPIEUR À PAPIER ORDINAIRE, UIT-T, GROUPE 3	RESPONSE / RÉPONSE	
23. ITU subaddressing / Sous-adressage de l'UIT-T	Standard / No / Option Standard / Non / Optionnel	
24. Re-cycled toner cartridges available / Cartouches de toner recyclées disponibles	YES/NO OUI/NON	
25. Uses ozone filter / Filtre à ozone	YES/NO OUI/NON	
NMSO OPTIONAL STANDARDS/ NORMES OPTIONNELS DE L'OCPN		SUBSTANTIATION / JUSTIFICATION
1. Third Party Environmental Performance Labeling. The facsimile has been approved for Environmental Ecolabeling Certification / Étiquetage sur le rendement écologique accordé par un tiers. Le télécopieur a été approuvé dans le cadre du programme d'étiquetage - certification écologique d'un tiers.	YES/NO OUI/NON	

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SPÉCIFICATIONS TECHNIQUES ET NORMES PROPRES AU MODÈLE

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Remarque : Les spécifications techniques et les normes à privilégier du point de vue environnemental sont indiquées sur fond vert.

Group 2- Transmission and Reception Non-Duplexing / Groupe 2 – Capacité de transmission et de réception recto seulement		
PLAIN PAPER FACSIMILE TERMINALS, ITU-T GROUP 3 / TÉLÉCOPIEUR À PAPIER ORDINAIRE, UIT-T, GROUPE 3	RESPONSE / RÉPONSE	
Supplier / Fournisseur		
Category (A, B, or C) / Catégorie (A, B, ou C)		
Facsimile Model / Modèle du télécopieur		
Domestic intro date / Date d'entrée sur le marché intérieur		
OEM Part Number / Numéro de pièce du fabricant		
NMSO REQUIRED TECHNICAL SPECIFICATIONS / SPÉCIFICATIONS TECHNIQUES DE L'OCPN		SUBSTANTIATION / JUSTIFICATION
1. ITU-T Group 3 compliant / Conforme à la norme de l'UIT-T, groupe 3	YES/NO OUI/NON	
2. Base memory (Based on ITU-T Test Chart #1 in Standard resolution / Mémoire classique (Selon le document d'essai n° 1 de l'UIT-T, résolution de base)	_____ pages	
3a. Memory expansion options in ITU-T #1 test document / Possibilités d'extension mémoire, selon le document d'essai n° 1 de l'UIT-T	_____ pages _____ pages _____ pages	
3b. Maximum Memory / Quantité maximale de mémoire	_____ pages	
4. Best modem speed / Vitesse maximale du modem	_____ BPS	
5. Error correction mode / Mode de correction des erreurs	YES/NO OUI/NON	
6. Dual access to memory / Mémoire accès double	YES/NO OUI/NON	
7. Out of paper and/toner receive to memory / Manque de papier et ou d'encre en poudre, réception dans la mémoire	YES/NO OUI/NON	
8. Gray scale / Échelle de gris	_____ shades / teintes	
9. Confirmation/transmission report / Rapport de confirmation/de transmission	Standard / No / Option / Standard / Non / Optionnel	
10. Scan speed / Vitesse de balayage	_____ seconds per page / secondes par page	

ANNEX “C” / ANNEXE «C»
MODEL SPECIFIC TECHNICAL SPECIFICATIONS AND STANDARDS /
SPÉCIFICATIONS TECHNIQUES ET NORMES PROPRES AU MODÈLE

Group 2- Transmission and Reception Non-Duplexing / Groupe 2 – Capacité de transmission et de réception recto seulement		
PLAIN PAPER FACSIMILE TERMINALS, ITU-T GROUP 3 / TÉLÉCOPIEUR À PAPIER ORDINAIRE, UIT-T, GROUPE 3	RESPONSE / RÉPONSE	
11. Capable of operating with 8 1/2" x 11" plain paper normally used in office correspondence, such as 20 pound, # 7 bond, plain offset stock, or pre-printed letter-head sheets as well as the paper handling requirements listed in these Technical Specifications. / Capable d'imprimer sur du papier ordinaire de 8,5 po x 11 po servant habituellement à la correspondance de bureau, par exemple le papier offset no 7 de 20 livres la rame, ou du papier à en-tête préimprimé, ou toute autre forme de papier précisée dans les présentes spécifications techniques.	YES/NO - OUI/NON	
12. Automatic document feeder capacity / Capacité du chargeur automatique	_____ sheets / feuilles	
13. NMSO configured paper supply/ Sources de papier – configuration OCNM		
a) Cassette 1 i) Capacity/Capacité	_____ sheets/feuilles	
ii) Paper sizes (e.g. letter, legal) / Formats de papier (par exemple juridique, commercial)	_____	
b) Cassette 2 i) Capacity/Capacité	_____ sheets/feuilles	
ii) Paper sizes (e.g. letter, legal) / Formats de papier (par exemple juridique, commercial)	_____	
c) Bypass tray/bac de dérivation i) Capacity/Capacité	_____ sheets/feuilles	
ii) Paper sizes (e.g. letter, legal) / Formats de papier (par exemple juridique, commercial)	_____	
Optional paper supply/ Sources de papier facultatives		
i) Capacity/ Capacité	_____ sheets/feuilles	
ii) Paper sizes (e.g. letter, legal) / Formats de papier (par exemple juridique, commercial)	_____	

ANNEX “C” / ANNEXE «C»
MODEL SPECIFIC TECHNICAL SPECIFICATIONS AND STANDARDS /
SPÉCIFICATIONS TECHNIQUES ET NORMES PROPRES AU MODÈLE

Group 2- Transmission and Reception Non-Duplexing / Groupe 2 – Capacité de transmission et de réception recto seulement		
PLAIN PAPER FACSIMILE TERMINALS, ITU-T GROUP 3 / TÉLÉCOPIEUR À PAPIER ORDINAIRE, UIT-T, GROUPE 3	RESPONSE / RÉPONSE	
NMSO REQUIRED STANDARDS/ NORMES		SUBSTANTIATION / JUSTIFICATION
1. Complies with the Class A or B limits for radio noise emissions from digital apparatus set out in the Interference Causing Equipment Standard (ICES-003) of Industry Canada, or US FCC Class A or B equivalent emission limits for digital apparatus as set in the Radio Interference Regulations / Conforme aux exigences de classe A ou de classe B relatives à l'émission de bruits radioélectriques par des appareils numériques, comme il est prévu dans le <i>Règlement sur le matériel brouilleur</i> (ICES-003) d'Industrie Canada, ou aux exigences américaines équivalentes (classe A ou B de la FCC) concernant les appareils numériques, comme il est stipulé dans le <i>Règlement</i> précité	YES/NO OUI/NON	
2. Manufactured in facilities that are ISO 9001:2000 certified / Fabriquées dans des installations qui sont certifiées ISO 9001:2000.	YES/NO OUI/NON	
3. Manufactured in facilities that are ISO 14001 3 rd party certified / Fabriquées dans des installations qui sont certifiées par une tierce partie ISO 14001.	YES/NO OUI/NON	
4. Energy Star Qualified (or equivalent)/ Avoir une cote «Energy Star» (ou équivalent)	YES/NO OUI/NON	
NMSO OPTIONAL TECHNICAL SPECIFICATIONS / SPÉCIFICATIONS TECHNIQUE OPTIONNELS DE L'OCPN		SUBSTANTIATION / JUSTIFICATION
1. Copying capability / Capacité de photocopie	Standard / No / Option Standard / Non / Optionnel	
2. PC Scanning capability / Capacité de numérisation (PC)	Standard / No / Option Standard / Non / Optionnel	
3. PC fax capability / Capacité de télécopie (PC)	Standard / No / Option Standard / Non / Optionnel	
4. Internet fax capability / Capacité de télécopie par Internet	Standard / No / Option Standard / Non / Optionnel	
5. Scan to email capability / Capacité de numérisation pour courriel	Standard / No / Option Standard / Non / Optionnel	
6. Handset for voice and facsimile communication / Combiné pour la voix et la transmission par télécopie	Standard / No / Option Standard / Non / Optionnel	
7. Transmission speed (ITU-T #1 test document) / Vitesse de transmission (document d'essai n° 1 de l'UIT-T)	_____ seconds (peer to peer) / secondes (poste à poste)	

ANNEX “C” / ANNEXE «C»
MODEL SPECIFIC TECHNICAL SPECIFICATIONS AND STANDARDS /
SPÉCIFICATIONS TECHNIQUES ET NORMES PROPRES AU MODÈLE

Group 2- Transmission and Reception Non-Duplexing / Groupe 2 – Capacité de transmission et de réception recto seulement		
PLAIN PAPER FACSIMILE TERMINALS, ITU-T GROUP 3 / TÉLÉCOPIEUR À PAPIER ORDINAIRE, UIT-T, GROUPE 3	RESPONSE / RÉPONSE	
8. Best receive resolution / Meilleure résolution de réception	_____ X _____ DPI / points/po	
9. Contrast control / Réglage du contraste	Standard / No / Option Standard / Non / Optionnel	
10. Error indicator / Indicateur des erreurs	Standard / No / Option Standard / Non / Optionnel	
11. Self diagnostics / Autodiagnostic	Standard / No / Option Standard / Non / Optionnel	
12. Remote diagnostics / Diagnostic à distance	Standard / No / Option Standard / Non / Optionnel	
13. Delay transmission / Transmission différée	Standard / No / Option Standard / Non / Optionnel	
14. Activity report / Rapport d'activité	Standard / No / Option Standard / Non / Optionnel	
15. Polling / Invitation à émettre	Standard / No / Option Standard / Non / Optionnel	
16. Broadcasting - number of machines sender can reach / Diffusion - Nombre de machines que l'expéditeur peut joindre		
17. Programmable redial (specify max. # of redials) / Fonction de recomposition programmable (préciser le nombre maximal de recompositions)		
18. Maximum numbers stored in dial directory (specify number) / Nombre maximal de numéros dans le répertoire de composition (préciser le nombre)		
19. Confidential mailboxes (specify number) / Boîtes aux lettres confidentielles (préciser le nombre)		
20. Dual line / Ligne double	Standard / No / Option Standard / Non / Optionnel	
21. Bilingual control panel / Tableau de commande bilingue	Standard / No / Option Standard / Non / Optionnel	
22. Industry standard coding methods / Méthodes de codage normalisé de l'industrie	_____ MH _____ MR _____ MMR _____ JBIG	
23. ITU subaddressing / Sous-adressage de l'UIT-T	Standard / No / Option Standard / Non / Optionnel	
24. Re-cycled toner cartridges available / Cartouches de toner recyclées disponibles	YES/NO OUI/NON	
25. Uses ozone filter / Filtre à ozone	YES/NO OUI/NON	
26. Fax Automatically or Semi-automatically double sided originals	YES/NO OUI/NON	

ANNEX “C” / ANNEXE «C»
MODEL SPECIFIC TECHNICAL SPECIFICATIONS AND STANDARDS /
SPÉCIFICATIONS TECHNIQUES ET NORMES PROPRES AU MODÈLE

Group 2- Transmission and Reception Non-Duplexing / Groupe 2 – Capacité de transmission et de réception recto seulement		
PLAIN PAPER FACSIMILE TERMINALS, ITU-T GROUP 3 / TÉLÉCOPIEUR À PAPIER ORDINAIRE, UIT-T, GROUPE 3	RESPONSE / RÉPONSE	
27. Print received transmission double-sided / Capacité d'imprimer recto verso les documents reçus	YES/NO OUI/NON	
NMSO OPTIONAL STANDARDS/ NORMES OPTIONNELS DE L'OCPN		SUBSTANTIATION / JUSTIFICATION
1. Third Party Environmental Performance Labeling. The facsimile has been approved for Environmental Ecolabeling Certification / Étiquetage sur le rendement écologique accordé par un tiers. Le télécopieur a été approuvé dans le cadre du programme d'étiquetage - certification écologique d'un tiers.	YES/NO OUI/NON	

ANNEX "D" / ANNEXE «D»
BASIS OF PAYMENT / BASE DE PAIEMENT

PLAIN PAPER FACSIMILE TERMINALS, ITU-T GROUP 3 / TÉLÉCOPIEUR À PAPIER ORDINAIRE, UIT-T, GROUPE 3			RESPONSE / RÉPONSE	
Supplier / Fournisseur				
Group 1 or 2 / Groupe 1 ou 2				
Category (A, B, or C) / Catégorie (A, B, ou C)				
Facsimile Model / Modèle du télécopieur				
PRICING / PRISÉE				
<p>1. Unit purchase price (includes any additional items/features such as paper supply and memory required to meet the minimum category specifications as outlined in Annex B - Technical Specifications & Standards; delivery FOB destination, anywhere in Canada; all manuals usually supplied with the facsimile, in the appropriate Official Language; the first set of imaging consumables and provision of a minimum one year on-site warranty) Goods and Services Tax or Harmonized Sales Tax and Provincial electronic waste recycling taxes and/or fees are extra, if applicable.</p> <p>Prix d'achat unitaire (y compris tout article et toute caractéristique, comme les sources de papier et la mémoire requises pour répondre aux exigences minimales de catégorie énoncées dans l'annexe B - spécifications techniques et normes; l'expédition F.A.B destination, partout au Canada; tous les manuels généralement fournis avec le télécopieur, dans la langue officielle pertinente; la trousse de démarrage de produits consommables d'imagerie et au moins un an de garantie, sur place)</p> <p>La taxe sur les produits et les services, la taxe de vente harmonisée et les taxes et/ou frais provinciaux liés au recyclage des déchets électroniques sont en sus, le cas échéant.</p>				
2. Installation Charge one-time charge (includes onsite demo if requested)/ Coûts d'installation - coût unique (y compris démo sur place sur demande)				
3. Additional Maintenance Year 2 / Entretien supplémentaire - 2 ^e année				
4. Additional Maintenance Year 3 / Entretien supplémentaire - 3 ^e année				
5. Paper Handling / Gestion du papier				
Tray Description / Description du bac	Capacity/ Capacité	Paper Sizes / Formats de papier	OEM Part Number / Numéro de pièce du fabricant	Unit Price / Prix unitaire
NMSO configured paper supply/Sources de papier – configuration OCNM				
Cassette / Cassette 1 Cassette / Cassette 2 Bypass tray / bac de dérivation				
Optional paper supply / Sources de papier facultatives				

**ANNEX "D" / ANNEXE «D»
BASIS OF PAYMENT / BASE DE PAIEMENT**

IMAGING CONSUMABLES / PRODUITS CONSOMMABLES D'IMAGERIE			
Description / Description	Yield / Rendement	OEM Part Number / Numéro de pièce du fabricant	Unit Price / Prix unitaire

The yield amounts provided above for toner cartridge are based on _____% coverage. If a value is not provided 4% will be used for evaluation purposes. / Les montants de rendement donnés ci-dessus pour la cartouche de toner sont basés sur la couverture de _____. Si aucune valeur n'est fournie, 4 % sera employé pour l'évaluation.

Indicate below the applicable components for a starter kit for this facsimile and value of each component *or alternatively* indicate that the facsimile is shipped with a full-size set of imaging consumables. The value(s) are to be used for evaluation purposes only. / Indiquez ci-dessous les composantes applicables pour une trousse de démarrage pour ce télécopieur et la valeur de chaque composante *ou* indiquez qu'un ensemble complet de produits non durables de formation d'images est expédié avec le télécopieur. La valeur de la trousse de démarrage servira à des fins d'évaluation seulement.

Starter kit (as applicable) / Trousse de démarrage (si applicable) :

toner cartridge / cartouche de toner	\$	
drum / cylindre	\$	
ozone filter / filtre à ozone	\$	
drum belt / courroie du cylindre	\$	
inkfilm cartridge / rouleau de pellicule d'encre	\$	
ink jet cartridge / cartouche de jet d'encre	\$	

OR / OU

Starter kit is not applicable – the facsimile is shipped with a full-size set of imaging consumables _____

La trousse de démarrage ne s'applique pas – un ensemble complet de produits non durables de formation d'images est expédié avec le télécopieur _____

ANNEX "D" / ANNEXE «D»
BASIS OF PAYMENT / BASE DE PAIEMENT

ACCESSORIES / ACCESSOIRES				
Description / Description	OEM Part Number / Numéro de pièce du fabricant	Warranty - no. of months / Garantie - n ° de mois	Installation charge/ Frais d'installation	Unit Price / Prix unitaire

ANNEX "E" / ANNEXE « E »

Full legal company name and address of the offeror		Dénomination sociale complète et adresse de l'offrant	
_____		_____	
_____		_____	
_____		_____	
_____		_____	
Offeror's Customer Support and Information Number plus contacts:		Coordonnées des services de soutien et d'information à la clientèle ainsi que des personnes-ressources de l'offrant :	
National Representative		Représentant national	
Name/Nom: _____		Name/Nom: _____	
Telephone/Téléphone: _____		Telephone/Téléphone: _____	
Facsimile/Télécopieur : _____		Facsimile/Télécopieur : _____	
Email/Courrier: _____		Email/Courrier: _____	
Ordering Officer		Agent responsable des commandes	
Name/Nom: _____		Name/Nom: _____	
Telephone/Téléphone: _____		Telephone/Téléphone: _____	
Facsimile/Télécopieur : _____		Facsimile/Télécopieur : _____	
Email/Courrier: _____		Email/Courrier: _____	

ANNEX "E" / ANNEXE « E »
SALES AND SERVICE NETWORK / RÉSEAU DE VENTE ET DE SERVICE

Invoicing/Billing Officer	Agent responsable de la facturation Name/Nom: _____ Telephone/Téléphone: _____ Facsimile/Télécopieur : _____ Email/Courrier: _____
The offeror's maintenance dispatch number is :	Numéro du service d'entretien de l'offrant : _____
This number shall be published - AS WELL AS _____ OR - INSTEAD OF _____ the list of Service only Outlets.	Ce numéro doit être publié - EN PLUS DE _____ OU - À LA PLACE DE _____ la liste de points de services seulement.
The Offeror's bilingual toll-free Hotline Support telephone number is :	Numéro de téléphone sans frais du service de télédépannage technique bilingue de l'offrant : _____
The Offeror's Internet based Technical Support web site URL is :	Adresse URL du site Web du soutien technique de l'offrant : _____

ANNEX "E" / ANNEXE « E »
SALES AND SERVICE NETWORK / RÉSEAU DE VENTE ET DE SERVICE

<p>_____ Call-ups must be addressed to the above ordering officer only <u>OR</u></p> <p>_____ Call-ups may be addressed to either the above ordering officer or any sales agent identified herein. <u>OR</u></p> <p>_____ Call-ups must be addressed to a sales agent identified herein.</p>		<p>_____ Les commandes subséquentes doivent être soumises au Agent responsable des commandes ci-dessus seulement. <u>OU</u></p> <p>_____ Les commandes subséquentes peuvent être soumises autant au Agent responsable des commandes ci-dessus qu'à un des agents des ventes mentionnés dans les présentes. <u>OU</u></p> <p>_____ Les commandes subséquentes doivent être soumises à un agent des ventes indiqué dans les présentes.</p>
<p>Escalation Plan: The Offeror's escalation plan with respect to Warranty Services is as follows:</p> <p>_____.</p>		<p>Plan d'escalade: Le plan d'escalade de l'offrant en ce qui concerne les services de garantie est le suivant:</p> <p>_____.</p>
<p>Offerors may add any other information to each list (which products they support if they do not support the full line, etc.) and may supply separate lists by region for Sales Outlets and Service Outlets</p>		<p>Les offrants peuvent ajouter tout autre renseignement pertinent à chacune des listes (par exemple, les produits pour lesquels il offre du soutien s'il ne couvre pas tous les produits, etc.); il peut fournir des listes distinctes par région pour des points de vente et des points de service.</p>
<p>Any descriptive text should be in both English and French for bilingual versions or English or French for separate language versions.</p>		<p>Toute description devrait être rédigée en anglais et en français pour ce qui est des versions bilingues et en anglais ou en français pour les versions séparées.</p>
<p>Unless otherwise indicated by the Offeror</p> <p>a) all sales and service outlets and Sales only outlets identified herein are Authorized Agents of the Offeror..</p> <p>b) all service only outlets identified herein are subcontractors.</p> <p>These subcontractors may be requested by the Identified users to provide the one year warranty services included in the purchase price or to provide the upgraded warranty purchased either at the time of purchase of the Product or at any time before the expiry of the initial one-year warranty.</p> <p>These warranty services are provided by the service outlet at no additional charge to the Identified Users,</p>		<p>Sauf indication contraire de l'offrant :</p> <p>a) tous les points de vente et de service et tous les points de vente seulement mentionnés dans la présente sont des mandataires de l'offrant;</p> <p>b) tous les points de service seulement mentionnés dans la présente sont des sous-traitants.</p> <p>Les utilisateurs désignés peuvent demander aux sous-traitants de fournir les services visés par la garantie d'un an comprise dans le prix d'achat ou par les services visés par la mise à niveau de la garantie achetée au moment de l'achat du produit ou à tout moment avant l'expiration de la garantie initiale d'un an.</p> <p>Les services de garantie sont fournis sans frais aux utilisateurs désignés par les points de service.</p>

ANNEX "E" / ANNEXE « E »

[illegible]

ANNEX "E" / ANNEXE « E »

[illegible]

ANNEX "E" / ANNEXE « E »

[illegible]

ANNEX "F" / ANNEXE "F"
COST PER PAGE RANKING / CLASSEMENT SELON LE COÛT PAR PAGE
FACSIMILE MACHINES / TÉLÉCOPIEURS
NMSO / OCPN # _____

Group 1 - Transmission and Reception Duplexing / Groupe 1 - Capacité de transmission et de réception recto-verso					
Category A / Catégorie A					
NMSO # / N° OCPN	Supplier / Fournisseur	Model / Modèle	Evaluated Cost per Page* / Prix par page évalués	Unit Price / Prix unitaire	Status / État**
Category B / Catégorie B					
NMSO # / N° OCPN	Supplier / Fournisseur	Model / Modèle	Evaluated Cost per Page* / Prix par page évalués	Unit Price / Prix unitaire	Status / État**
Category C / Catégorie C					
NMSO # / N° OCPN	Supplier / Fournisseur	Model / Modèle	Evaluated Cost per Page* / Prix par page évalués	Unit Price / Prix unitaire	Status / État**

**The evaluated cost per page calculation includes depreciation cost, cost of consumables (excluding bond paper), and cost of warranty/maintenance services /*

Le prix par page évalués inclure le cout de dépréciation fonctionnelle, le cout des produits consommables (excuant le papier bond) et le cout de la garantie et des services d'entretien.

**** Identified users may purchase facsimiles having a status of "active". Identified users may not purchase facsimiles having a status of "inactive" /**

Les utilisateurs désignés peuvent acheter les télécopieurs avec l'état actif. Les utilisateurs désignés ne peuvent pas acheter les télécopieurs avec l'état non actif.

ANNEX "F" / ANNEXE "F"
COST PER PAGE RANKING / CLASSEMENT SELON LE COÛT PAR PAGE

NMSO / OCPN # _____

Group 2 - Transmission and Reception Duplexing / Groupe 2 - Capacité de transmission et de réception recto-verso					
Category A / Catégorie A					
NMSO # / N° OCPN	Supplier / Fournisseur	Model / Modèle	Evaluated Cost per Page* / Prix par page évalués	Unit Price / Prix unitaire	Status / État**
Category B / Catégorie B					
NMSO # / N° OCPN	Supplier / Fournisseur	Model / Modèle	Evaluated Cost per Page* / Prix par page évalués	Unit Price / Prix unitaire	Status / État**
Category C / Catégorie C					
NMSO # / N° OCPN	Supplier / Fournisseur	Model / Modèle	Evaluated Cost per Page* / Prix par page évalués	Unit Price / Prix unitaire	Status / État**

**The evaluated cost per page calculation includes depreciation cost, cost of consumables (excluding bond paper), and cost of warranty/maintenance services /
 Le prix par page évalués inclure le cout de dépréciation fonctionnelle, le cout des produits consommables (excuant le papier bond) et le cout de la garantie et des services d'entretien.*

*** Identified users may purchase facsimiles having a status of "active". Identified users may not purchase facsimiles having a status of "inactive" /
 Les utilisateurs désignés peuvent acheter les télécopieurs avec l'état actif. Les utilisateurs désignés ne peuvent pas acheter les télécopieurs avec l'état non actif.*

ANNEX "G"
REQUEST FOR PRODUCT SUBSTITUTIONS AND PRICE REVISIONS

1. Request for Product Substitution

The Offeror agrees and understands that Canada reserves the right to accept or reject any proposed substitutions. The Offeror agrees that no substitute items will be shipped until formally authorized by PWGSC in writing.

2. Notification of Request for Substitution

To initiate the substitution procedure, the Offeror must submit by e-mail or paper copy, a "Request for Product Substitution/Price Revision" sheet, to the PWGSC Standing Offer Authority (or their designate) in accordance with the six month schedule listed in Item 8.

3. Substitution Submission

A substitution request must be accompanied or closely followed by full electronic or paper copy documentation including:

- (a) Request for Product Substitution – Appendix "A", accompanied by a completed hard and soft copy of Annex C – Model Specific Technical Specifications and Standards and Annex D – Basis of Payment for each product offered as a substitute. If there is a discrepancy between the wording of the soft copy and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.
- (b) The name, part number and category of the existing product the Offeror wishes to replace with the substitution;
- (c) Technical documentation:
 - (i) Advertising and technical literature that substantiates the compliance of the product with each and every mandatory requirement in Annex B – Global Technical Specifications and Standards, for the appropriate Group and Category (including the overall Mandatory General Specifications set out in Annex B).

In the column entitled "SUBSTANTIATION" of Annex C - Model Specific Technical Specifications and Standards, the Offerors are requested to indicate the page and paragraph number where substantiation regarding each of the technical specifications of Annex B - Global Technical Specifications & Standards can be found.

This substantiation can also be accomplished by providing the Standing Offer Authority with a demonstration of the proposed equipment however the Standing Offer Authority will not travel outside of the Greater Moncton area to participate in a demonstration. If this option is selected by the Offeror all costs of the demonstration (including delivery of NSMO configured facsimiles to the Greater Moncton NB area) shall be at the expense of the Offeror and the Offeror will include with their offer a demonstration plan that includes the proposed date(s) and site(s) of the demonstration and the details of which of the technical specifications will be substantiated through demonstration.

Any proposed product substitution may be subject to a benchmark evaluation and all applicable costs connected with the conduct of the benchmark evaluation (i.e. transportation, packaging, installation, etc,) will be at the Offeror's expense.

- (ii) Proof of English and French or bilingual (English/French) user manuals (either the Index or Table of Contents is sufficient).
- (iii) Proof that the product is:

ANNEX "G"
REQUEST FOR PRODUCT SUBSTITUTIONS AND PRICE REVISIONS

- 1) certified or approved for use in accordance with the Canadian Electrical Code, Part 1, by a certification organization accredited by the Standards Council of Canada (SSC) and bear the certification logo that is applicable to the accredited agency;
- 2) certified by the manufacturer as complying with the Class A or B limits for radio noise emissions from digital apparatus set out in the Interference Causing Equipment Standard (ICES-003) of Industry Canada, or US FCC Class A or B equivalent emission limits for digital apparatus as set in the Radio Interference Regulations;
- 3) Energy Star qualified at the time of product acceptance. The Contractor must ship all products with the Energy Star low-power feature activated or enabled;
- 4) manufactured in facilities that are both ISO 9001; 2000 certified facilities; and
- 5) ISO 14001 3rd party certified facility.

In case of any discrepancies in the details submitted for product substitution, the original documents retained by the PWGSC Standing Offer Authority will prevail.

4. Additional Items

PWGSC reserves the right to remove any Additional Items from this Standing Offer at any time, in its sole discretion.

In situations where an additional item or a bundle of additional items can be added to, or removed from, an NMSO configuration to create another configuration, the listing of these Additional Items will not be allowed if PWGSC determines that there is another category in which it would have been more appropriate to list that configuration.

5. Request for Price Revision

The Offeror agrees and understands that Canada reserves the right to accept or reject any proposed price revisions.

6. Notification of Request for Price Revision

To initiate the price revision, the Offeror must submit by e-mail or paper copy, a Request for Price Revision" sheet – Appendix "B. to the PWGSC Standing Offer Authority (or their designate) in accordance with the six month schedule listed in Item 8.

7. Price Revision Submission

A request for price revision sheet – Appendix "B" must be accompanied by full electronic or paper copy documentation of the Annex "D" – Basis of Payment - for the products offered, in accordance with the guidelines of the initial RFSO.

In case of any discrepancies in the details submitted for price revisions, the original documents retained by the PWGSC Standing Offer Authority will prevail.

8. Six month Schedule:

Submitted not later than:
June 01 of each year
December 01 of each year

For the Period:
July 01 – December 31
January 01 – June 30

ANNEX "G"
REQUEST FOR PRODUCT SUBSTITUTIONS AND PRICE REVISIONS

Appendix "A"

Request for Product Substitution Sheet

NMSO Number: EC095-130003/___/MCT
Offeror: _____
Current Facsimile to be Removed:
Facsimile Category:
Facsimile Name:
Facsimile Model:
Part Number:
Unit Price:
To be Substituted by (Where applicable):
Proposed Facsimile Name:
Proposed Facsimile Model:
Part Number:
Unit Price (must be equal or lower than the original facsimile): \$
Nature of change/reason for substitution:
Date of Request DD/MM/YY:
Name of Offeror's Representative Authorized to Sign:
Signature of Offeror's Representative Authorized to Sign:

Any substitution must be approved in writing by the PWGSC Standing Offer Authority and the pricing and technical information must be published on the PWGSC intranet site "Standing Offer Index" (<http://soi.pwgsc.gc.ca>) before any Call-ups are issued for the substitution facsimile.

ANNEX “G”
REQUEST FOR PRODUCT SUBSTITUTIONS AND PRICE REVISIONS

Appendix “B.”
Request for Price Revision Sheet

NMSO Number: EC095-130003/____/MCT Offeror: _____
CHOOSE: _____ Permanent Price Revision _____ Promotional Price Revision
<u>Permanent Price Revision</u>
Facsimile Category: _____
Facsimile Name: _____
Facsimile Model: _____
Part Number: _____
Current Unit Price: \$ _____
New Unit Price (must be lower than the original Unit price): \$ _____
<u>Promotional Price Revision</u>
Facsimile Category: _____
Facsimile Name: _____
Facsimile Model: _____
Current Unit Price: \$ _____
Promotional Unit Price: \$ _____
Promotion Start Date DD/MM/YY: _____
Promotion End Date DD/MM/YY: _____
Date of Request: _____
Name of Offeror’s Representative Authorized to Sign: _____
Signature of Offeror’s Representative Authorized to Sign: _____

Any Price Revision Request must be approved by PWGSC Standing Offer Authority before any price revision comes into effect.

ANNEX "H"
REQUEST FOR VOLUME DISCOUNTS (RVD) PROCEDURES

1. REQUIREMENTS

Any requirements exceeding \$ 40,000.00 up to \$ 400,000.00 including applicable taxes may be submitted to PWGSC in a funded requisition for processing in accordance with the following RVD procedures:

The requisition shall specify:

1. Required NMSO category(s);
2. Required quantities;
3. Delivery locations (including the preferred language of the User Manual;
4. If installation is required;
5. Any specifications different from the standard NMSO specifications for the selected category(s).

RVD procedures may be requested for requirements of less than \$40,000.00 for:

- (1) more complex requirements such as those across multiple categories, or
- (2) where there are large quantities of low dollar value devices.

2. PROCESS:

A RVD will be sent to all Offerors listed in the selected NMSO Category(s).

3. RVD CONTENTS:

Each RVD issued by PWGSC will specify:

1. The time and date by which any interested Offeror must respond to the RVD to be considered for any resulting Call-up; [Note: PWGSC will generally provide Offerors with 5 working days from the date it issues the RVD to provide their RVD response. This period may be reduced (e.g. for urgent requirements), or extended (e.g. for more complex requirements), at the discretion of the Standing Offer Authority];
2. Any special security requirements, if they differ from those set out in the Resulting Call-up Clauses;
3. The applicable NMSO Category(s);
4. The required items in each Category;
5. The required quantities for immediate delivery; [Note: Every RVD will specify some quantities for immediate delivery];
6. The optional quantities for delivery at a later date; [Note: Optional quantities will generally be limited to 100% of the quantity specified for immediate delivery. Unless otherwise noted in the RVD, PWGSC must exercise the option to purchase the optional quantities within 6 months. Longer-term RVDs with higher optional quantities will be considered only where PWGSC determines that an Identified User has demonstrated a requirement to purchase additional quantities over a longer period];
7. If different from the standard delivery time required by the Resulting Call-up Clauses, the required delivery date; [Note: From time to time, PWGSC may reduce the standard delivery period set out in the Article entitled "Delivery" in the Resulting Call-up Clauses by specifying a shorter delivery period in the RVD];
8. Delivery location(s);

ANNEX "H"
REQUEST FOR VOLUME DISCOUNTS (RVD) PROCEDURES

9. Whether installation is required;
10. Whether the basis of selection will be "lowest price per category" or "lowest aggregate price" or "lowest cost per page"; and
11. Any requirements that differ from the NMSO required technical specification and standards for the selected category(ies), including any optional items and any desirable features.

Desirable features: Where approved by the PWGSC Standing Offer Authority, an RVD may specify desirable features that will be taken into account in selecting the Offeror/Authorized Reseller for Call-up. Desirable features will be associated with a percentage by which the quoted price for the RVD will be reduced to reflect the added value to Canada represented by those features.

When the Product quoted in response to an RVD includes the desirable feature(s) specified in the RVD, then the corresponding percentage (e.g., 2%) will be deducted from the price of the mandatory (plus any optional) quantities of the applicable Products. The maximum overall reduction to an Offeror/Authorized Reseller's quoted price is 10%. PWGSC will apply the price reduction to the quoted price(s) and Offerors/Authorized Resellers are not required to do so in their RVD responses. These price reductions will be used only for the purposes of selecting an Offeror for Call-up and will not affect the price chargeable if a Call-up is issued. The overall price for each RVD response for selection purposes will be determined by the total aggregate price of all items listed in the RVD response, minus any applicable reduction percentages for desirable features offered in the RVD response. Any desirable features and the associated price evaluation reduction percentage, if any, will be set out in individual RVDs.

4. TERMS AND CONDITIONS:

The terms and conditions of the NMSOs shall apply to and form part of any resulting call-ups.

5. SPECIFICATIONS:

In the case of an RVD, PWGSC will review the specifications to determine which NMSO facsimile products meet the minimum generic specifications. A minimum of two NMSO Offerors should have qualified products to proceed with an RVD. If the requirement includes facsimiles from more than one Category, an Offeror will be considered if they have Standing Offers in every required Category. Canada reserves the right to award the total or a portion only of the RVD requirement to the successful Offeror whenever advantageous to Canada. The total requirement may be split between two or more Offerors. If only a single NMSO Offeror carries qualified products, the RVD process should not be used and the requirement should either be handled as:

- a) a negotiation between the Standing Offer Authority and the NMSO vendor for the requirement; or
- b) an open competitive RFP in accordance with PWGSC contracting policies and regulations.

6. RVD OFFERS:

All proposed equipment must be currently listed in the selected category(s) of the NMSO.

7. RVD FINANCIAL EVALUATION:

The responsive bids will be evaluated and the supplier selection will be based on the one of the three following selection methods, the lowest price per category, the lowest aggregate price, or the lowest cost per page, including options if applicable.

If the basis of selection is "lowest cost per page" the evaluation will be based on the offered pricing structure with regards to imaging consumables and may be either; A) the end user is responsible for the cost to purchase imaging consumables or B) the end user pays a set cost/copy which includes all service and imaging consumables.

ANNEX "H"
REQUEST FOR VOLUME DISCOUNTS (RVD) PROCEDURES

A) Price per Page calculation - End user responsible for the cost to purchase imaging consumables.

- (a) For each facsimile the total price per page per unit will be taken to be the sum of the following:
 - (i) depreciation cost per page - a depreciation value per month, based on a straight line depreciation over sixty (60) months, will be calculated using the unit purchase price offered including installation fees (where applicable) and excluding costs for the "starter" kit and one year on-site warranty. For the purposes of this calculation the one year on-site warranty will be the equivalent of the average cost for maintenance quoted for year 2 and year 3.
 - (ii) cost of imaging consumables per page - includes replacement drums, belts, ozone filters, toner and inkjet cartridges, ink film. The cost of consumable supplies per page will be calculated using the unit prices quoted and the yield per unit. For toner cartridges and inkjet cartridges the yield will be determined as sixty (60%) per cent of the manufacturers stated yield based on the ITU-T #1 test document (4% coverage).
 - (iii) cost of warranty/maintenance services - the cost of the one year on-site warranty will be calculated as the average cost for maintenance quoted for year 2 and year 3.

B) Price per Page calculation - End user pays a set cost/copy which includes all service and imaging consumables.

- (a) For each category of equipment the total price per page per unit will be taken to be the sum of the following:
 - (i) depreciation cost per page - a depreciation value per month, based on a straight line depreciation over sixty (60) months, will be calculated using the unit purchase price offered including installation fees where applicable;
 - (ii) cost of supplies and cost of warranty/maintenance services - cost/copy price which includes all service and consumable costs associated with the facsimile (excluding bond paper).

8. COMPATIBILITY TESTING:

Before contract award, PWGSC may request compatibility testing as described in the Standing Offer.

9. CALL-UP (Contract):

Negotiations may follow prior to issuance of a call-up (Contract) resulting from a RVD.

10. STANDARDIZATION

It may be preferable for an Identified User to standardize their facsimile requirements and contract with one vendor only for a type or model of device for a stated period of time in order to decrease technical and administrative overhead. The Request for Volume Discount process may be used to determine the standardized model or models, where there is sufficient competition within the Standing Offer, but this intention and the period of time for standardization must be indicated at the time of RVD issue. It will not be permitted to identify that a model or models will be the standard for the Identified User unless it has been identified as such in the solicitation.

All other rules and procedures of the RVD will apply including the requirement for a full and sufficient justification of any specifications that may restrict vendors in the identified category or categories from

ANNEX “H” REQUEST FOR VOLUME DISCOUNTS (RVD) PROCEDURES

bidding. It will not be permitted to process an RVD for standardization if fewer than two vendors can bid; in these cases, the solicitation will be processed as an RFP. As with other RVDs, compliance and compatibility testing (if required) will take place before the product is accepted and before the call-up is made.

When a Request for Volume Discount process is utilized to acquire a Standardization requirement based on the Identified User's specific requirement, the Identified User may consider the awarded RVD model, including additional items, as offering Best Value in the applicable Category for the specific requirements. Once any optional amounts have been exhausted, the Identified User may place subsequent Call-ups with the Offeror in the relevant Category listed in the RVD, at the unit price(s) listed in the **Cost per Page Ranking** at the time that the subsequent Call-up is issued, **with a Call-up limitation of \$40,000.00 including applicable taxes**. If the Offeror's Product in the relevant category becomes Inactive, only the Standing Offer Authority can place Call-ups for that Product, and the Identified User must submit a funded requisition to PWGSC for the Call-up amount. The Offeror agrees not to accept any Call-ups, except from the Standing Offer Authority or from the client with written authorization from the Standing Offer Authority, while it is not an Active Offeror.

If a model identified for Standardization is subject to a Product Substitution during the time period of standardization, then the new model may be subject to compliance and compatibility testing if required by the Identified User. If the substituted Product fails to meet the minimum requirements of the original RVD, it will no longer be considered to be the standard for that Category for that Identified User.

The awarded RVD model may be considered to offer Best Value in that Category for that Identified User for the same or similar requirements for the identified period; however, **there is no obligation created that the Identified User must acquire only devices identified by the standardization process**.

ANNEX "I"

GLOSSARY OF TERMS

1. **"Fiscal year"** means the period beginning April 1 in one year and ending on March 31 in the next year.
2. A **"Quarter"** for Standing Offers Reporting quarter is defined as the following three-month periods: January - March; April - June; July - September; and October – December.
3. **"Accessory"** is defined as a part, sub-assembly, or assembly designed for use in conjunction with, or to supplement; another assembly, or a unit or set; contributing to the effectiveness thereof without extending or varying the basic function of the assembly unit or set.
4. **"Product Details"** means all the technical specifications and functionalities described by the Offeror in the Technical Details pages submitted by the Offeror to PWGSC in connection with the Products
5. **"NMSO Configured"** is defined as a facsimile machine that is configured in accordance with the minimum category specifications for the purchase of facsimile(s) as outlined in Annex B – Global Technical Specifications and Standards.
6. **"Imaging Consumables"** are defined as any items that are used up (e.g., toners, developers, ink), filled up (e.g., waste toner containers), or worn down (e.g., drums, fusers, belts) during the printing process and replaced on a routine basis.
7. **"Cost per page"** is defined as a calculation that includes depreciation cost, cost of imaging consumables and cost of warranty/maintenance services.
8. **"Additional Items"** means equipment other than that required by the specifications, which attaches directly to or is used by the facsimile offered. Pricing quoted for these options does not form part of the Evaluated Cost in the evaluation, although Canada reserves the right to perform a pricing audit on any optional equipment and to reject any equipment that does not meet the criteria of Good Value to Canada.
9. **"Authorized Representative of the Offeror"** is the Offeror's prime point of contact with respect to contractual, service, training and reporting issues
10. **"Contract"** or **"the Contract"** means the individual contract that is formed between Canada and the Offeror each time a Call-up is made in response to this Standing Offer, each such Contract being composed of the Standing Offer, all terms and conditions contained herein and the particular Call-up document used to order the document scanner and related supplies.
11. **"Refresh Date"** means the date every 6 months on which product and pricing changes will be made to the Standing Offer. Canada reserves the right to revise this time period if necessary.

ANNEX "J"

Reporting Period ____ / ____ / ____ to ____ / ____ / ____

Vendor Name: _____

NMSO Number: _____

NMSO Number: _____

Vendor Contact: _____

Email: _____

Email: _____

Phone Number: _____

Fax Number: _____

Fax Number: _____

SUMMARY REPORT									
Group and Category		Number of Call-ups	Number of Facsimiles	Total Value of Sales for Quarter	Total Value of Sales to Date				
Group 1 Category A				\$					
Group 1 Category B				\$	\$				
Group 1 Category C				\$	\$				
Group 2 Category A				\$	\$				
Group 2 Category B				\$	\$				
Group 2 Category C				\$	\$				
Quarterly Total						\$0.00			
DETAILED REPORT									
Requesting Department	Group(s)/ Category (ies)	Destination Postal Code	Order Number (Call-up)	Facsimile Model or Option Name	Part Number	Quantity	Date of Order	Date of Delivery	Value of Order
									\$
									\$
									\$
									\$
									\$
									\$
									\$
									\$
									\$
									\$
Quarterly Total									\$0.00

ANNEX “K” TECHNICAL EVALUATION CRITERIA

Mandatory Evaluation Criteria

1. A Technical Offer MUST meet all of the following mandatory requirements. Offerors must be supported by proper and adequate detail, particularly where a mandatory item requires supporting evidence. Facsimiles not meeting all of these mandatory requirements will be given no further consideration.
2. The mandatory technical evaluation criteria are:

ATTENTION OFFERORS:

WRITE THE RELEVANT PAGE NUMBER(S) FROM YOUR TECHNICAL OFFER WHICH ADDRESSES THE ISSUE BESIDE THE CRITERIA BELOW.

CRITERIA	Cross Reference to Technical Offer (page #)	FOR EVALUATION PURPOSES	
		Met/Not Met	Comments
M1. Product Details – The Offeror must complete and submit a hard and soft copy of Annex C - Model Specific Technical Specifications and Standards for EACH model of facsimile offered in EACH category and EACH group.			
M2. Substantiation of Technical Specifications Requirements The Offeror must substantiate the responses to the technical specifications provided in Annex C – Model Specific Technical Specifications and Standards			
M3. Substantiation of Compliance to Standards For each facsimile offered, the Offer must include proof (in the form set out below or equivalent) that the facsimile meets the following standards <div style="margin-left: 20px;"> (i) Certified or approved for use in accordance with the Canadian Electrical Code, Part 1, by a certification organization accredited by the Standards Council of Canada (SSC) and bear the certification logo that is applicable to the accredited agency; (ii) Class A or B limits for radio noise emissions from digital apparatus set out in the Interference Causing Equipment Standard (ICES-003) of Industry Canada, or US FCC Class B equivalent emission limits for digital apparatus as set in the Radio Interference Regulations. As proof of compliance, the Offeror must submit a Declaration of Conformity (or </div>			

ANNEX “K”
TECHNICAL EVALUATION CRITERIA

equivalent) referencing the limits;			
<p>(iii) Energy Star qualified (or equivalent). As proof, the Energy Star logo must appear on the specification sheet for each Product submitted with the Offer OR the Offer must include a print-out from the Energy Star website (or equivalent) identifying the relevant Product as meeting the standard</p> <p>(iv) Manufactured in an ISO 9001:2000 certified facility. As proof of compliance, the Offeror must submit a certification document from an ISO certification body;</p> <p>(v) Manufactured in an ISO 14001 3rd party certified facility: As proof of compliance, the Offeror must submit a certification document from an ISO certification body;</p>			
<p>M4. Substantiation of Environmental Requirements</p> <p>The Offeror's Offer must substantiate that the Offeror satisfies the following Environmental Requirements detailed in Annex A – Environmental Requirements:</p> <p>1. Consumables Containers Recycling Program</p> <p>2. Packaging Take-Back and Recycling</p>			
<p>M5. Substantiation of Capacity to meet Sales and Service Requirements</p> <p>The Offer must demonstrate that it will be capable (either itself or through its network of Authorized Agents or subcontractors) of providing both initial delivery and the Warranty Services (as described in the Standing Offer) throughout Canada (excluding CLCA areas), by demonstrating in its Offer that it will have in place:</p> <p>(i) Sales Outlets: a minimum of five (5) sales outlets, with at least one (1) outlet in EACH of the Pacific, Western, Central, National Capital and Atlantic regions; and</p> <p>(ii) Service Outlets:</p>			

ANNEX “K”
TECHNICAL EVALUATION CRITERIA

<p>(A) a minimum of three (3) service outlets in EACH of the Western and Central regions; and</p> <p>(B) a minimum of two (2) service outlets in EACH of the Pacific, Atlantic and Capital regions.</p> <p>A single outlet may provide both sales and service.</p> <p>The regions are defined as follows:</p> <ul style="list-style-type: none"> • Pacific Region: British Columbia • Western Region: Alberta, Saskatchewan and Manitoba • Capital Region: the area within a radius of 100 km from Ottawa, Ontario • Central Region: the provinces of Quebec and Ontario, excluding the Capital Region • Atlantic Region: the provinces East of Quebec <p>Annex E – Sales and Service Network is being provided to assist Offerors in preparing their Offers. It contains basic information required by PWGSC to evaluate Offers. Use of this form is not mandatory (i.e., Offerors may choose to submit the required information in a different format).</p>			
<p>M6. Escalation Plan for Service/Maintenance Issues</p> <p>Offerors must provide (preferably in Annex E - Sales and Service Network) an escalation plan for Warranty Service issues that detail the specific steps that are to be taken, including contact name and numbers for each subsequent level, when an issue is not being resolved to Canada's satisfaction. This plan will be incorporated into any resulting Standing Offer and will be followed in order to resolve all Warranty Service issues for Products supplied under Call-ups.</p>			
<p>M7. Basis of Payment</p> <p>The Offeror must complete and submit a hard and soft copy of Annex D - Basis of Payment for EACH model of facsimile offered in EACH category and EACH group.</p>			

ANNEX “L” **FINANCIAL EVALUATION EXAMPLES**

Example 1 – Cost per Page calculation – End user responsible for the cost to purchase consumables

CATEGORY									
					Cost per copy :		8.709	¢	
	A	B	C			D	E		
	Unit Price	less drum	less toner			less warranty	plus installation		
	825.00	170.00	35.00			200.00	125.00		
1.	Depreciation value (A - B - C - D + E)					a	545.00		
	Straight line depreciation over 5 years, cost per month (a / 60)					b	9.08		
	Maximum copy volume for category/					c	1000		
	Depreciation cost (cents) per copy (b / c * 100), multiplied by 2 °							1.817	¢
	° depreciation cost is doubled to account for transmission costs as well as costs for receipt								
2.	Drum	Unit price				d	170.00		
		Manufacturer's yield				e	10000		
		Cost (cents) per copy (d / e * 100)						1.700	¢
3.	Toner	Unit price				f	35.00		
		Manufacturer's yield					1500		
		60% of manufacturer's yield				g	900		
		Cost (cents) per copy (f / g * 100)						3.889	¢
4.	Service	Average of year two and year three				j	200.00		
		Cost per month (j / 12)				k	16.67		
		Maximum copies per month				l	1000		
		Cost (cents) per copy (k / l * 100)						1.667	¢
							Total:	9.072	¢
5.	Environmental Credit								
	Third Party Environmental Performance Labeling				4%		Credit	0.363	¢
	Cost per copy including Environmental Credit							8.709	¢

ANNEX “L” FINANCIAL EVALUATION EXAMPLES

Example 2 – Cost per Page calculation – End user pays a set cost/copy which includes all service and consumables

CATEGORY							
					Cost per copy :	5.808	¢
	A					E	
	Unit Price					plus installation	
	825.00					0.00	
1.	Depreciation value (A + E)				a	825.00	
	Straight line depreciation over 5 years, cost per month (a / 60)				b	13.75	
	Maximum copy volume for category				c	1000	
	Depreciation cost (cents) per copy (b / c * 100), multiplied by 2 °					2.750	¢
	° depreciation cost is doubled to account for transmission costs as well as costs for receipt						
2.	All inclusive cost per copy (includes toner, parts & service)					3.300	¢
						Total:	6.050 ¢
3.	<u>Environmental Credit</u>						
	Third Party Environmental Performance Labeling				4%	Credit	0.242 ¢
	Cost per copy including Environmental Credit					5.808	¢

ANNEX “L” FINANCIAL EVALUATION EXAMPLES

Example 3 – Standard deviation

The standard deviation is defined as the square root of the following:

The sum of the squares of the deviations between the price per page and the simple average of these prices, all divided by the number of offers.

Example

	Model	A	B	C	D
Line:					
(1)	Price per page :	0.1560	0.1634	0.1958	0.2156
(2)	Grand total (1):		0.7308		
(3)	Number of models:		4		
(4)	Average (2/3):		0.1827	AVERAGE	
(5)	Difference (4 - 1):	0.0267	0.0193		0.0329
(6)	Square (5):	0.000713	0.000372		0.001082
(7)	Sum of squares (6):		0.002339		
(8)	Number of models:		4		
(9)	Average (7/8):		0.000585		
(10)	Square root (9):		0.02418	STANDARD DEVIATION	
(11)	Threshold value (4 + 10):		0.2069		

= models non-responsive, pricing beyond threshold value

Form 1
OFFER SUBMISSION FORM

The following Offer Submission Form is being provided to assist Offerors in preparing their Offers. It contains basic information required by PWGSC to evaluate Offers. Use of this form is not mandatory but recommended (i.e. Offerors may choose to submit the information in a different format).

Offer Submission Form		
Offeror's full legal name		
Authorized Representative of Offeror for evaluation purposes (e.g., clarifications)	Name	
	Title	
	Address	
	Telephone #	
	Fax #	
	Email	
Offeror's Procurement Business Number (PBN) [see the Article entitled Procurement Business Number]		
Offeror's Bilingual Toll-Free Hotline Support Telephone Number (if using a single telephone number)		
Offeror's website address for Internet-Based Technical Support		
Authorized Representative of Offeror who will act as the key contact for any resulting Standing Offer	Name	
	Title	
	Address	
	Telephone #	
	Fax #	
	Email	
Province in Canada the Offeror wishes to be the legal jurisdiction applicable to any resulting Standing Offer and resulting Contracts (if other than as specified in solicitation)		
Integrity Provisions – Associated Information List of Names:		
<p>On behalf of the Offeror, by signing below, I further confirm that I have read the entire RFSO including the documents incorporated by reference into the RFSO and that:</p> <p>1. The Offeror considers itself and its Hardware able to meet all the mandatory requirements described in the RFSO;</p> <p>2. This Offer is valid for the period requested in the RFSO; and</p> <p>3. If the Offeror is issued a Standing Offer, it will accept all the terms and conditions set out in the Resulting Standing Offer clauses and the Resulting Contract clauses included in the RFSO.</p>		
Signature of Authorized Representative of Offeror:		
<div style="border-top: 1px solid black; width: 100%; margin-bottom: 5px;"></div> Signature		<div style="border-top: 1px solid black; width: 100%; margin-bottom: 5px;"></div> Date

Form 2
MANUFACTURER CERTIFICATIONS

As part of the evaluation, Canada requires OEM Certifications for all Hardware being offered.

If the Offeror is itself the OEM, it must provide the certification entitled "OEM Certification – Offeror OEM of Hardware Offered". If the Offeror is not the OEM, it must provide the certification entitled "OEM Certification – Offeror Not OEM of Hardware Offered". If the Offeror is offering Hardware from multiple OEMs, a separate certification must be provided in respect of each OEM.

OEM CERTIFICATION – OFFEROR OEM OF HARDWARE OFFERED	
On behalf of the Offeror, I certify that the Offeror is itself the OEM of the Hardware being offered in response to the Solicitation identified below.	
Solicitation Number: EC095-130003/A	
Name of Offeror	
Signature of Offeror's Authorized Representative	
Name of Offeror's Authorized Representative	
Date Signed	
If this Certification is limited to specific Hardware, products or specific services, please provide details	

Note for Joint Venture Offerors: Where one of the members of the joint venture is the OEM, then this certification is required to be signed by that member of the joint venture.

OEM CERTIFICATION – OFFEROR NOT OEM OF HARDWARE OFFERED	
The OEM identified below authorizes the Offeror named below to provide its Hardware and products and to provide warranty service in relation to the Hardware under any Call-ups resulting from Standing Offers issued as a result of the Solicitation identified below.	
Name of OEM	
Address of OEM	
Name of OEM's Authorized Representative	
Title of OEM's Authorized Representative	
Telephone Number of OEM's Authorized Representative	
Fax Number of OEM's Authorized Representative	
Signature of OEM's Authorized Representative	
Date Signed	
Solicitation Number	
Name of Offeror	
If this Certification is limited to specific Hardware, products, or specific services, please provide details	

Note for Joint Venture Offerors: Certifications made by the OEM must name (as the Offeror) ALL members of the joint venture Offeror that will be involved in delivering or servicing that OEM's equipment in the performance of the Work, or the joint venture itself must be named (if the joint venture has been given a name).

Form 3
JOINT VENTURE OFFER FORM

Submit this form only if the Offer is being made by a Joint Venture.

JOINT VENTURE OFFER FORM	
This Offer is being submitted by a joint venture.	
Name of joint venture	<hr/>
Legal name of lead member of joint venture	<hr/>
Legal name of each other member(s) of joint venture	<hr/>
	<hr/>
	<hr/>
[adjust number of lines, as applicable]	
<p>As the authorized signatory of the lead member of the joint venture, I hereby confirm that all the members of the joint venture identified above have appointed the lead member as their agent for the purposes of responding to this solicitation and for all matters relating to any resulting contract.</p>	
Signature of lead member	<hr/>
Name of authorized signatory of lead member	<hr/>
Date Signed	<hr/>

Form 4
AUTHORIZED AGENT CERTIFICATION

Submit this form if the Offer employs Third Party Service Providers (Subcontractors). This includes Authorized Agents and Lease, Sales, Service and CPP Agents who are not directly employed by the Offeror

Should they employ Third Party Service Providers (Subcontractors), the Offeror is responsible for assuring that these service providers understand and will meet the level of service required by any resulting National Master Standing Offer.

We certify that all Subcontractors authorized by our firm under any resulting NMSO will be provided with a written copy of the NMSO documents, including appendices, and must have agreed to comply with the above terms and conditions as well as with all other terms and conditions of the resulting Standing Offer.

Signature of NMSO Offeror: _____

Date:

Form 5
ABORIGINAL BUSINESS CERTIFICATION

Offerors who are or who list as Authorized Agents, Aboriginal Businesses meeting the eligibility requirements as detailed in [Annex 9.4](#), Requirements for the Set-aside Program for Aboriginal Business, of the *Supply Manual*, must submit the attached certification in order to be denoted as an Aboriginal Business on the Authorized Agent List and in order to be eligible for set-aside call-ups against the NMSO.

<p>1. I, _____ <u>(Name of duly authorized representative of business)</u></p> <p style="margin-left: 40px;">i. certifies that _____ (name of business) meets, and will continue to meet throughout the duration of any resulting contract, the requirements described in the above-mentioned annex;</p> <p style="margin-left: 40px;">ii. agrees that any subcontractor it engages under any resulting contract must satisfy the requirements described in the above-mentioned annex; and</p> <p style="margin-left: 40px;">iii. agrees to provide to Canada, immediately upon request, evidence supporting any subcontractor's compliance with the requirements described in the above-mentioned annex.</p>
<p>Please check the applicable boxes in 2 and 3 below</p>
<p>2. The Bidder must check the applicable box below:</p> <p style="margin-left: 40px;">i. () _____ (name of business) is an Aboriginal business that is a sole proprietorship, band, limited company, co-operative, partnership or not-for-profit organization. OR</p> <p style="margin-left: 40px;">ii. () _____ (name of business) is either a joint venture consisting of two or more Aboriginal businesses or a joint venture between an Aboriginal business and a non-Aboriginal business.</p>
<p>3. The Bidder must check the applicable box below:</p> <p style="margin-left: 40px;">i. () The Aboriginal business _____ (name of business) has fewer than six full-time employees.</p> <p style="margin-left: 40px;">ii. OR () The Aboriginal business _____ (name of business) has six or more full-time employees.</p>
<p>4. The Bidder must, upon request by Canada, provide all information and evidence supporting this certification. The Bidder must ensure that this evidence will be available for audit during normal business hours by a representative of Canada, who may make copies and take extracts from the evidence. The Bidder must provide all reasonably required facilities for any audits.</p>
<p>5. By submitting a bid, the Bidder certifies that the information submitted by the Bidder in response to the above requirements is accurate and complete.</p>
<p>Date _____</p> <p>Signature _____ Title _____</p> <p style="margin-left: 40px;">(Duly authorized representative of business)</p> <p>For _____ (Name of Business)</p>