

**VETERANS AFFAIRS CANADA
STE. ANNE'S HOSPITAL**

**Annex A
Statement of Work**

SNOW REMOVAL CONTRACT SPECIFICATION

Covering snow clearing, snow removal and deicing operations as well as the supply, storage and application of abrasives.

Monitoring required to ensure pedestrian and vehicle traffic on the entire territory of Ste. Anne's Hospital.

September 2014

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DEFINITIONS

SECTION 1. VETERANS AFFAIRS CANADA

Ste. Anne's Hospital.

SECTION 2. DIRECTOR

The term "Director" refers to the executive director of Ste. Anne's Hospital or her duly authorized representative.

SECTION 3. BIDDER

The term "bidder" refers to the individual or firm legally and officially offering to perform the work.

SECTION 4. CONTRACT

The term "contract" refers to the acceptance by the representative of Public Works and Government Services Canada (PWGSC) of the bid, plans and specifications as well as all bid documents duly signed by the contractor.

Said acceptance shall be evidence of a contract between PWGSC and the contractor.

SECTION 5. CONTRACTOR

The term "contractor" refers to the bidder to whom the work was awarded and who entered a contract with PWGSC for the full performance of the work described in the plans and specifications.

SECTION 6. STREETS

The paved or unpaved streets, ways and parking areas used for vehicle and pedestrian traffic.

SECTION 7. SIDEWALKS

The paved or unpaved walkways of variable geometry.

SECTION 8. PRIVATE LANEWAYS

The private laneways of the residences.

SECTION 9. OUTDOOR STAIRWELLS AND BALCONIES

The access ways to the outdoor stairwells and balconies of all buildings.

DEFINITIONS (continued)

SECTION 10. SNOW CLEARING

All operations by which the contractor clears the emergency exits and lanes, streets, sidewalks, parking areas, laneways, balconies and outdoor stairwells across their full width to enable motor vehicle and pedestrian traffic in areas designated for this purpose.

SECTION 11. SNOW REMOVAL

All operations by which the contractor removes all of the snow on all Hospital surfaces in accordance with the method described in this specification (refer to Annex B-2: 2014-2017 Snow Removal Priorities).

SECTION 12. PLANS

Contract sketches and all changes thereto.

SECTION 13. WORK

All operations that are required for the purpose of fully and correctly performing the contract.

OPERATIONAL PROVISIONS

SECTION 14. CONTRACT TERM AND DURATION OF SNOW REMOVAL SEASON

By providing the three (3) annual prices, bidders must understand that they are committing to perform the snow clearing, snow removal and maintenance work described in this specification during the entire season. For the purpose of this contract, the season is considered to be the entire period during which snowfalls are possible and minimally from November 1 to April 30 of each year.

SECTION 15. BASE UNIT PRICES

Bidders shall provide:

- i) An annual fixed unit price covering all labour and equipment as described in the various tender documents needed to remove snow from the streets, sidewalks, parking areas, balconies, etc. as well as to provide and apply the required abrasives.
- ii) A unit price per item for all labour and equipment as described in the various tender documents for the period indicated.

The bid must be calculated based on the facts and work conditions gathered during the compulsory visit of the site. The contractor must present a bid for all contract items.

SECTION 16. OPERATIONAL CHANGES, CONSTRUCTION WORK, OPENING AND CLOSING OF STREETS, SIDEWALKS, PARKING AREAS AND LANEWAYS.

Because of operational changes or construction work, the Director may reduce the lump sum of the contract. The contract amount shall be increased or reduced in consideration of the products obtained by multiplying the lengths and/or surfaces affected by the opening or closing of streets, parking areas, sidewalks or laneways by the respective annual fixed unit prices. The lump sum or contract amount shall not be adjusted in the case of a difference of less than 10% between the actual total lengths of individual streets, parking areas or sidewalks and the lengths stipulated in the description of the territory where snow removal services are required.

SECTION 17. ONE-WAY STREETS

The lump sum or contract amount shall not be adjusted should one-way streets be implemented.

SECTION 18. GEOMETRY OF STREETS, SIDEWALKS AND LANEWAYS

No lump sum or contract amount adjustment may be claimed:

- i) for the displacement of a street, sidewalk or laneway border;
- ii) for minor changes to the width of the pavement of streets, sidewalks and laneways (is considered as minor any change resulting in a decrease or increase of less than 10% of the width of the pavement).

SECTION 19. COVER MATERIALS

The lump sum or contract amount shall not be adjusted when a cover material is replaced by another material (cement concrete, bituminous concrete, concrete modules, etc.)

SECTION 20. ROLE OF THE CONTRACTOR'S REPRESENTATIVE

Prior to the beginning of the snow removal season, the contractor shall be required to designate in writing to the Director two representatives that may be reached at all times, day or night, including on Sundays and holidays, to ensure ongoing communications between the two (2) parties. Representatives shall be available to meet with the Director whenever she deems necessary. The contractor may also designate a substitute if he deems appropriate. The representative or substitute shall be on hand on a permanent basis at the contractor's place of business throughout operational periods. Should operational difficulties arise and the contractor's representative cannot be reached, the Department reserves the right to intervene immediately to make up for the contractor's default.

SECTION 21. EMPLOYEE AVAILABILITY

21.1 Permanent employee

The contractor shall detach an employee on a permanent basis for the duration of the contract on the hospital's site from Mondays to Fridays between 7:00 a.m. and 4:00 p.m. as well as on Saturdays and holidays from 8:00 to 10:00 a.m. Said employee shall be on hand to meet the Director's immediate demands and assigned to various site maintenance tasks in addition to snow removal. For example (non-exhaustive list): collecting waste; sweeping laneways and sidewalks; generally maintaining the site, balconies and emergency exits stipulated in the contract; removing accumulated snow from snow shelters; installing snow removal markers; picking up branches and leaves on the ground; etc.

21.2 Operational employees

The contractor shall be responsible for retaining his operational employees on site when snowfalls are forecasted. This precautionary measure is intended to make sure they are capable of reaching the work site.

21.3 Approval of snow removal

The contractor shall detach an employee in order to inspect the work with the Director or her representative to ensure that it meets the Director's requirements. The contractor shall be responsible for coordinating the visit during the morning after the snow was removed.

SECTION 22. OBSTRUCTIONS AND VEHICLE TOWING

Security is responsible for towing vehicles. The contractor shall therefore make arrangements with Security to have vehicles that are parked in restricted areas and hinder snow removal operations towed away.

The contractor shall suffer without compensation the inconveniences and costs that may stem from excavation work on the streets, vehicle parking areas along the streets, traffic and all other obstructions of whatever nature.

SECTION 23. TRAFFIC, LIGHTING AND POSITION LIGHTS

The contractor shall take all necessary measures to avoid hindering traffic and shall comply with all provincial and municipal traffic regulations.

He shall install on his equipment the required lighting systems to operate efficiently. Each vehicle must be equipped with the legally required position and boundary lights as well as a back-up alarm.

SECTION 24. NOISE

The contractor shall minimize the noise he generates. Employees shall avoid screaming or working loudly. All equipment must be equipped with efficient muffler systems.

To avoid inconveniencing the residents with engine noise, drivers must not leave their vehicles unattended with the engine idling.

SECTION 25. COMPLIANCE WITH LAWS AND REGULATIONS

The contractor shall be required to comply with the provisions of all applicable regulations and acts, namely the Act respecting occupational health and safety, the Unemployment Insurance Act and the regulations of the Société de l'assurance automobile du Québec. The contractor shall provide a spill response plan identifying actions, procedures, persons and resources. The contractor shall also be required to provide a prevention program that is compatible with the Hospital's plan for all listed work and work performed under this contract.

The contractor shall provide and store all spill response plan materials and ensure that his employees have received training on how to identify and use said response material.

SECTION 26. ACT RESPECTING THE COMMISSION DE LA SANTÉ ET DE LA SÉCURITÉ AU TRAVAIL DU QUÉBEC (C.S.S.T.)

To avoid the consequences of joint and several liability with the contractor, as stipulated in the Act respecting the C.S.S.T., the Department requires and the contractor accepts that:

- a) the contractor shall abide by the Act respecting the C.S.S.T. and said C.S.S.T. shall confirm the contractor's solvency;
- b) before the Department approves the last annual payment, the contractor shall provide proof of payment of all senior debt to the Director's satisfaction, a certificate to the effect that the C.S.S.T. has no knowledge of any claim with respect to the Act or any other claim against the contractor to whom payment is to be made.

SECTION 27. SUMS OWED BY THE CONTRACTOR

All sums owed by the contractor to Ste. Anne's Hospital shall be billed by the Hospital's finance department. Are considered as sums owed:

- a) the cost of work performed by the Director on behalf of the contractor or because of the contractor's default;
- b) the cost of repairing damages caused by the contractor to Hospital property;
- c) all costs incurred by the Director resulting from the contractor's negligence or thoughtlessness.

SECTION 28. ACCIDENT AND DAILY INSPECTION REPORTS

The contractor shall make himself available to the Director's representatives to provide them with any verbal or written information required to efficiently control the operations. Upon request, he shall provide a circumstantiated report on any accident or incident that occurred during the course of the operations.

The contractor must provide daily inspection reports containing the following information:

- a) the date of the report;
- b) the time at which the report is drafted;
- c) the weather forecast (e.g., sunny, cloudy, snow, temperature, etc.);

- d) the condition of vehicle and pedestrian traffic areas and the condition of parking areas (and a description of their condition: cleared, partially cleared, snow covered, partially snow covered, icy, partially icy, etc.);
- e) a field summarizing the work performed by the contractor the previous night, if applicable;
- f) a field summarizing the work underway by the contractor, if applicable;
- g) a field summarizing the work to be performed by the contractor, if applicable;
- h) the name and signature of the contractor and/or his representative;
- i) the labour that performed the work;
- j) the equipment used to perform the work;
- k) the number of labour and equipment hours;
- l) the approximate quantity of melters or abrasives applied.

On Monday of each week, the contractor shall forward to the Hospital's representative all of the previous week's daily inspection reports.

SECTION 29. MODE OF PAYMENT

The Hospital shall pay the contractor in four (4) equal instalments. The four (4) instalments shall be determined by dividing by four (4) the total annual fixed amount. The contractor shall produce and provide invoices at the following dates:

- December 31;
- January 31;
- February 28;
- April 30.

An amount representing up to 25% of a payment may be withheld on the last payment if the Director deems that damages caused during the winter and required repairs justify it.

SECTION 30. CHANGES TO THE LIST OF WORK

The Director reserves the right to have snow removed from all streets or certain streets only. In the latter case, the contractor shall not be entitled to claim additional or higher prices for the work to be performed.

Furthermore, the Director reserves the right to add streets or street sections to this contract. The required additional work shall be performed at the same rates and unit prices as those stipulated in the contract in accordance with Section 16.

SECTION 31. DESCRIPTION OF THE TERRITORY TO CLEAR

31.1 Streets

All streets indicated in the plans provided in the annex of this specification.

31.2 Sidewalks

All sidewalks indicated in the plans provided in the annex of this specification.

31.3 Entrances/exits and others

All entrances/exits and others indicated in the plans provided in the annex of this specification.

31.4 Outdoor balconies, exit stairways, escape routes, directional signage and fire hydrants

All outdoor balconies, exit stairwells and escape routes indicated in the plans provided in the annex of this specification.

SECTION 32. TRANSMISSION OF OPERATIONAL INSTRUCTIONS

During snowfalls, if necessary, the Director shall transmit operational instructions to the contractor's representatives.

These communications shall involve the following matters among others:

- a) proclamation of an emergency (e.g., freezing rain, strike, fire, etc.);
- b) evaluation of weather conditions;
- c) return to acceptable weather conditions;
- d) beginning and end of the snowfall or rainfall;
- e) period allocated for completion of the operations.

SECTION 33. CHOICE OF EQUIPMENT AND WORK METHODS

For all operations, the contractor shall employ the services of qualified personnel and use appropriate equipment to work efficiently. He shall avoid causing damages to Hospital property. He shall employ manual methods to protect the trees if necessary and wherever there is a high risk that the use of equipment will result in damage. The contractor shall be required to repair at his expense all damages he causes or reimburse the cost of any repairs made, as the case may be.

SECTION 34. DISPLACEMENT OF CATCH BASIN AND MANHOLE COVERS

The contractor's operators shall be required to put back in place any covers that may have been displaced. If that is not possible, the contractor shall immediately take the appropriate safety measures and notify the Director in writing as soon as possible.

SECTION 35. DAYCARE SECTOR

There shall be no snow removal operations in the street(s) surrounding the daycare when the children arrive in the morning (between 8:00 and 9:00 a.m. approximately), leave at the end of the day (between 4:30 and 5:30 p.m. approximately) or during recreational periods. The contractor shall be responsible for enquiring into the above hours.

SECTION 36. NEGLIGENCE IN SETTLING CLAIMS

Should the contractor demonstrate negligence in repairing material damages caused to the property, the Director reserves the right to authorize the necessary repairs and to seek reimbursement directly from the sums owing to the contractor.

SECTION 37. CLEARING STREETS

37.1 Before beginning operations

At the beginning of a snowfall, the contractor shall take the necessary measures to have the operators of the equipment required to perform the contract reach the location where said equipment is stored within an hour at most.

Once he has been notified that **2.5 cm of snow have fallen**, the contractor shall have made all necessary adjustments to his equipment and have started and operated said equipment. He shall then inform the Director of said interventions.

The contractor's street scrapers, i.e., in the minimum quantity provided, shall already be in operation once the accumulated snowfall has reached 4.0 cm in the form of one or several types of precipitations and/or when explicitly requested by the Director.

The above-considered snowfall corresponds to the depth of the snow that has accumulated on the pavements of the territory of Ste. Anne's Hospital, as measured by the Director, notwithstanding the data provided by Environment Canada.

The snow clearing equipment is operated such as to clear snow from the highest number of streets possible at the same time. However, on the main arteries, the contractor shall have simultaneously assigned the equipment needed to quickly and adequately clear snow to ensure uninterrupted vehicle traffic.

Once underway, snow clearing operations shall be continued without interruption day and night, including Sundays and holidays.**37.2 During a snowfall**

During a snowfall, the contractor shall make available all personnel and equipment necessary to limit to 5 cm the snowfall accumulated on streets and parking lots. He shall be required to clear the pavement, intersections, corners and areas that cannot be accessed using snow ploughs to ensure

normal vehicle and pedestrian traffic. He shall also be required to clear, push and pack the snow as close as possible to the sides of the pavement.

37.3 Immediately after a snowfall

Immediately after a snowfall, the contractor shall be required to complete clearing the pavement to ensure normal vehicle and pedestrian traffic, apply biodegradable and non-toxic abrasives in sufficient quantities and as requested by the Director. The contractor shall blow onto designated areas the snow packed along the sides of the streets.

The contractor shall be required to complete the snow clearing operations at intersections, corners and areas that cannot be accessed using snow ploughs to ensure normal vehicle and pedestrian traffic. If necessary, he shall blow the snow and apply abrasives for safety purposes.

37.4 Windrows

The contractor must not leave windrows at major intersections or in laneways and must not allow windrows to accumulate on priority streets.

37.5 Speed bumps

The contractor must pay particular attention to clearing speed bumps and must ensure that at no time snow is left to accumulate on them. The contractor is responsible for inspecting all speed bumps to make sure that the work was completed in accordance with the requirements of this specification.

The contractor shall avoid creating or having created near said speed bumps and other signage snow banks that could hinder visibility for motorists. In default thereof, the contractor shall be required to immediately lower said snow banks. Snow banks at these areas cannot be left to reach higher than 900 millimetres.

37.6 Use of appropriate equipment

In all snow clearing operations, the contractor shall be required to use appropriate equipment enabling him to proceed diligently and avoid damaging public property (including pavement).

37.7 Damages caused to Hospital property

The contractor whose employees cause damages to Hospital property shall not only be required to compensate the Hospital or the concerned owner, but also be considered as having been negligent and therefore subject to contract termination.

Damages caused to Hospital property (signage, terracing, etc.) shall be repaired/compensated at the contractor's expense and such as to return the damaged property to the condition in which it was the previous fall. All repairs shall be made within a delay accepted by the Director at most thirty (30) days following the end of the contract, i.e., by May 30. An amount representing up to 25% of one payment may then be retained from the last payment if the Director deems that the damages caused and repairs made during the winter

justify it (refer to Section 30).

37.8 Maintenance between precipitations

When the wind blows the snow and creates snowdrifts, including in the absence of falling precipitations, the contractor shall be required to keep the pavement and intersections clear of snow in accordance with the sections of this specification such as to avoid hindering vehicle and pedestrian traffic. The contractor shall not be entitled to additional payment should he be required to perform this work. The contractor who refuses to comply with such a request made by the Director shall be deemed negligent and therefore subject to contract termination.

37.9 Bus stops

The contractor shall pay particular attention to bus stops in order to clear them of any snow accumulation.

37.10 Spreading salt, sand or gravel

The contractor agrees to provide and apply abrasives as often as required to keep the laneways, pavement and sidewalks cleared of snow or ice. Abrasives must be spread such to minimize risks for users' health and safety. The contractor shall be required to sweep and eliminate abrasives accumulated along laneways or sidewalks in such a manner as to prevent damages to the surfaces. The contractor shall provide in writing the quantities of abrasives used on the site. Abrasives shall be stored in the location specified by the Director. The contractor shall be required to protect the storage site to prevent the contamination of adjacent sectors by runoff.

37.11 Spreading melters and abrasives

In vehicle and pedestrian traffic areas as well as parking areas covered with asphalt, concrete and/or wood, the contractor shall be required to spread melters if the outdoor temperature is warmer than minus fifteen degrees Celsius (-15°C).

In vehicle and pedestrian traffic areas as well as parking areas covered with asphalt, concrete and/or wood, the contractor shall be required to spread abrasives if the outdoor temperature is colder than minus fifteen degrees Celsius (-15°C).

37.12 Fire hydrants and directional signage (Refer to Annexes A and B1)

The contractor shall be required to clear snow around the 18 fire hydrants on the site of Ste. Anne's Hospital. He shall also see to keeping the two (2) directional signage panels on the site of Ste. Anne's Hospital clear of snow at all times.

SECTION 38. CLEARING SIDEWALKS

Clearing sidewalks is understood to include all operations by which the contractor clears sidewalks on their entire width as described in section 10 of the operational clauses. Sidewalks and laneways must be kept at all times safe as well as exempt of ice, snow or unnecessary accumulations of snow.

SECTION 39. CLEARING ENTRANCES/EXITS, EMERGENCY EXITS/LANES AND OUTDOOR BALCONIES

Clearing entrances/exits, emergency exits/lanes and outdoor balconies is understood to include all operations by which the contractor clears on their entire width and on the first 4 metres from the public road all entrances as described in section 10 of the operational clauses. The entrances/exits, emergency exits/lanes and outdoor balconies must be cleared at all times. Unless otherwise indicated by the Director, the use of salt as an abrasive is not allowed in these areas. The Director shall only authorize the use of chemical melters. The contractor shall provide the abrasive's MSDS for approval by the Director at the beginning of each year.

SECTION 40. CONTRACTOR'S RESPONSIBILITY FOR SNOW REMOVAL

Snow must be removed and abrasives spread after each snowfall, whether it results from the accumulation of several small snowfalls or ice formed after a thaw, rainfall, freezing rain or de-icing operations.

SECTION 41. SNOW REMOVAL

41.1 Beginning of snow removal operations

Snow shall be removed in accordance with the snow removal plan provided in Annex B-2, which stipulates the snow removal priorities.

41.2 Identification of streets and sidewalks from which snow must be removed

Snow shall be removed from all streets and sidewalks in accordance with Annex B1, which stipulates the sectors from which snow must be removed.

41.3 Additional charge for transporting snow

The contractor shall not be authorized to include additional charges in his bid for the transportation of snow seeing as the snow is to be unloaded at a specific location on the site.

SECTION 42. STREET MAINTENANCE DURING THE WINTER

The contractor shall be responsible for maintaining the streets during the winter and street maintenance may be defined in terms of all of the work performed by the contractor on a daily basis outside of snow removal periods to keep the pavement clear on its entire width.

42.1 Street conditions

Streets shall be considered

to be in a satisfactory condition once they have been cleared of snow on their entire width and are not slippery. The contractor shall be required to pay special attention to intersections and slopes. During windy periods creating snow drifts, the contractor shall be required to remove any such snow drifts (accumulations of snow) including outside of periods of precipitation. Temperature providing, the contractor shall reduce and if possible eliminate accumulations of ice or hardened snow in the streets and clean everything up adequately at no additional cost.

SECTION 43. SNOWEMERGENCY SITUATIONS

When justified by the severity of the situation caused by a snowstorm, management shall declare a snow emergency and the Director shall inform the contractor of such. Throughout the duration of said snow emergency, efforts shall be focussed on clearing priority streets as determined by the Director if necessary. The contractor shall be required to keep said streets open minimally to public service vehicles and cleared as quickly as possible to prevent an interruption of the flow of traffic.

43.1 Required equipment

The contractor shall focus all efforts on successfully completing priority operations during the snow emergency situation. This means that he shall assign all necessary personnel and equipment to achieve the objective of maintaining the flow of traffic during snowstorms. The contractor shall therefore use all necessary additional equipment.

The contractor shall be required to have the following equipment at minimum:

- A. One (1) machine chosen by the contractor that is equipped with a blower of a maximum width of 52", four-wheel drive, a minimum power of 50 HP and sufficient lighting for night work;
- B. One (1) machine chosen by the contractor that is equipped with a reversible plough of a maximum width of 52", a minimum power of 50 HP, and a salt spreader for small jobs;
- C. One (1) truck equipped with an abrasive spreader of a minimum volume of 8 cubic yards and a 12-ft reversible plough;
- D. Three (3) articulated four-wheel drive loaders with a minimum capacity of 6 cubic yards and a minimum power of 150 HP;

Equipment assigned strictly to the contract:

E. One (1) wheeled loader tractor of a minimum capacity of 1.5 cubic yards and minimum power of 75 HP, equipped with a back hoe of a capacity of 1 cubic yard with hydraulic system for loading trucks. Said tractor shall be kept permanently on site and shall not be used for any other contract without the Director's approval.

SECTION 44. REQUIRED TOOLS AND FACILITIES

44.1 General principle

The contractor shall be responsible for operating all necessary snow removal equipment within the times set forth in this specification.

44.2 Subscription to Environment Canada's snowstorm alert service

Within ten (10) days following the awarding of the contract, the contractor shall provide the Director with proof of his subscription to Environment Canada's snowstorm alert service.

44.3 List of equipment

A list of equipment shall be included with the bid. This list shall provide the following information: make, model, model year, capacity, serial number and registration certificate number of each piece of equipment. The contractor shall provide an inspection report confirming proper operation and the date of the last inspection. The report shall be drafted by a duly qualified mechanic.

44.4 Rest area

The Hospital shall provide a "construction trailer" type rest area heated at a temperature of 22⁰C, equipped with lighting fixtures and sufficiently spacious to meet workers' needs. Said rest area shall be laid out in accordance with PART II - CANADA LABOUR CODE. It shall be strictly forbidden to use the rest area to store mechanical equipment or maintenance or repair products.

The contractor shall be responsible for keeping the rest area in good condition and held responsible for all damages caused to the rest area. He shall also be responsible for maintaining the rest area clean and in adequate condition. The rest area shall be inspected by the Director and the contractor at the end of the season to verify its condition.

The contractor shall provide a complete first-aid kit that is clearly identified and kept in an easily accessible location. Said kit shall meet the Director's requirements.

44.5 Sanitary facilities

The Director shall identify the sanitary facilities on the site, and the contractor shall work to keep these facilities clean and free of debris.

SECTION 45. WASTE

From Mondays to Saturdays inclusively, including holidays, the contractor shall as of 9:00 a.m. collect waste on the entire Hospital territory. The contractor shall collect the waste at the Edith-Temple Pavilion, the daycare centre (Au Coquelicot Géant) and the thirteen (13) buildings located on the Hospital territory and drop it in the designated compactor. He shall be required to clean and disinfect all waste receptacles used and clean on a daily basis the areas where waste containers and receptacles are kept.

SECTION 46. CLEANING OF LANEWAYS AND SIDEWALKS

The contractor shall clean all laneways (including sheltered laneways) and sidewalks on a daily basis to minimize the accumulation of debris and abrasives. Cleaning shall be done between 9:00 and 11:00 a.m. The contractor shall provide the necessary dust suppressants to minimize the propagation of dust.

BID FORM (A-1)

STE. ANNE'S HOSPITAL
Years 2014-2015, 2015-2016, (2016-2017 optional)

BID SCHEDULE

SNOW CLEARING, SNOW REMOVAL AND SUPPLY OF ABRASIVES

1. PAYMENT

The inclusive bid amount shall be paid, upon presentation of invoices, in four (4) instalments, i.e., on the last days of December, January, February and April. Invoices shall be presented at the beginning of the month.

2. INCLUSIVE PRICE

The inclusive price includes labour, equipment, tooling, machinery, fuel and all products mentioned to perform the work to the Director's satisfaction.

3. PRICE ADJUSTMENT

- a) Precipitations totalling 200 centimetres: The inclusive price is the bid price.
- b) Precipitations totalling more (+) than 200 cm: The inclusive price is adjusted upward by 0.4% per centimetre of snow beyond 200 centimetres.
- c) Precipitations totalling less (-) than 200 cm: The inclusive price is adjusted downward by 0.4% per centimetre of snow below 200 centimetres.

Note: The last two payments shall be authorized and adjusted according to the number of centimetres of snowfall as per Environment Canada's statistical report (Pierre-Elliott-Trudeau station). No payment shall be made for non-recorded or future precipitations.

4. ANNUAL WEATHER SUMMARY

Environment Canada's Atmospheric Environment Service weather office located at 100 Alexis-Nihon Blvd., 3rd Floor, St-Laurent shall be the sole source of official information on daily, monthly and seasonal snowfalls.

5. PRICE DETERMINATION - ADDITIONAL WORK

- a) Determination of prices (labour only) for additional work required by Hospital administration: special requests, additional clearing, additional de-icing, labour required for an event, dignitary visit, outdoor podium (100 hours).
- b) Description of equipments:
 - Wheeled back hoe with a capacity of at least 2 cubic yards and a power capacity of at least 75 H.P.
 - Spreader for salt, sand and gravel.
 - Wheeled articulated loader with a capacity of 6 cubic yards and at least 150 H.P.

The hourly rates indicated in the Price Table, under "*additional work*" will be used to adjust, if necessary, the estimated amounts indicated on the worksheet according to the actual hours worked.

ANNEX “B”

SPACES AND SURFACES TO CLEAR

STE. ANNE’S HOSPITAL

The quantities and areas described below are provided as indications to help the contractor and are not to be considered as limits on the work to be performed.





| | |
|---|-----------------------|
| Streets | 18,580 m ² |
| Parking area | 27,159 m ² |
| Sidewalks, balconies, ramps, terraces | 3,492 m ² |
| Accesses to fire hydrants | 18 |

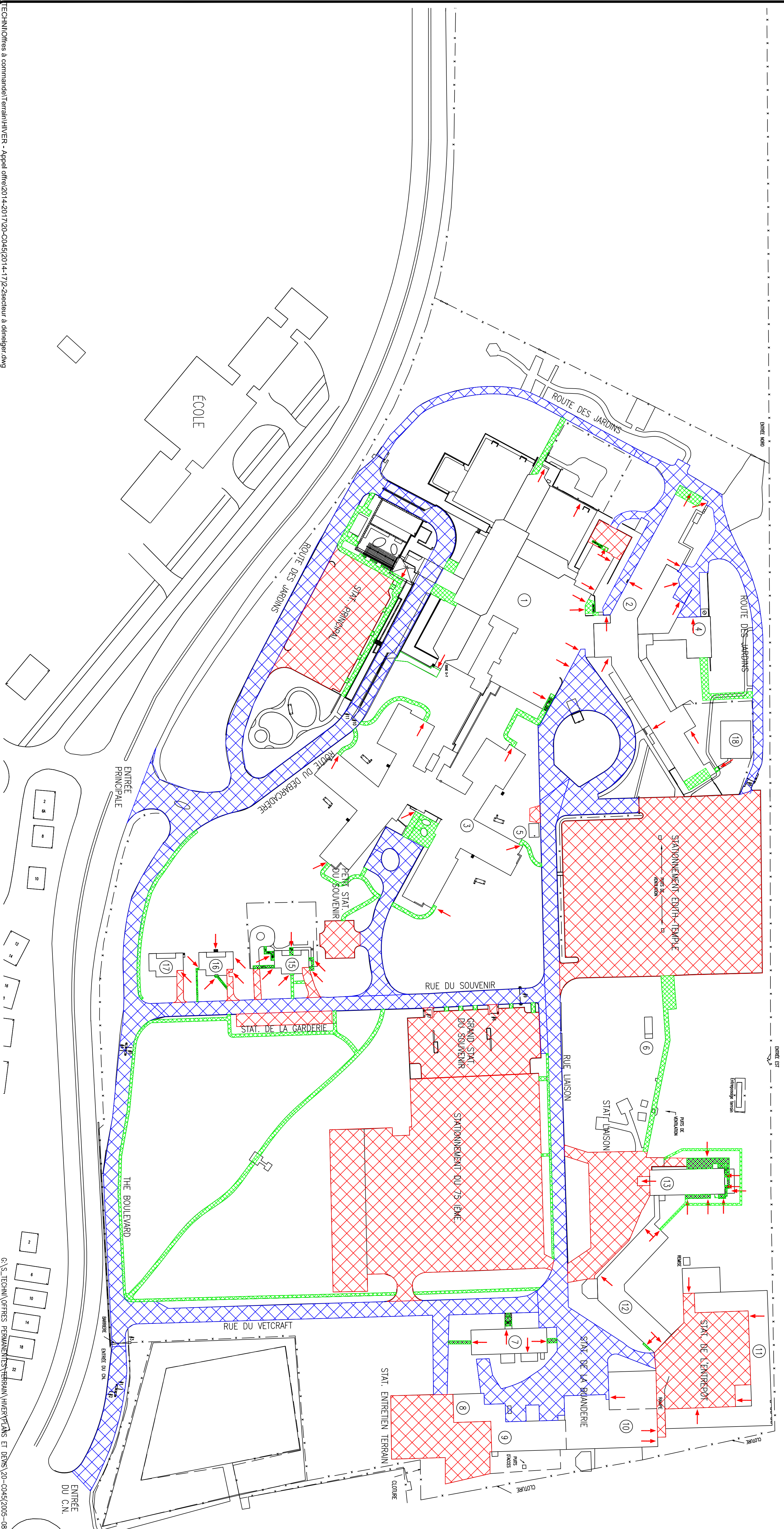
ANNEX “B-1”: Plan of Sectors to Clear

ANNEX “B-2”: Plan of Snow Removal Priorities

Notes générales:

LEGENDE / LEGEND:

-  STATIONNEMENT / PARKING: 27159 m.c.
-  ROUTE / STREET: 18580 m.c.
-  TROTTOIR / SIDEWALK, SENTIERS / PATH,
TERRASSE / ETC...: 3492 m.c.
-  SORTIES DE SECOURS / EMERGENCY EXIT



Revisions

| No | Objet | Des./Ver. | Date |
|----|------------------------------|-----------|--------|
| 0 | POUR SOUMISSION / FOR TENDER | JD / AF | 05 /16 |

Partenaires externes:

Partenaires externes:

Titre du projet:

TRAVAUX DE DÉNEIGEMENT /SNOW REMOVAL WORK
 HÔPITAL SANTÉ-ANNE / STE-ANNE'S HOSPITAL

Titre du dessin:

SECTEUR A DÉNEIGER / SNOW REMOVAL SECTOR
 2014 À 2015
 2015 À 2016
 2016 À 2017 (OPTIONNEL / OPTIONAL)

Relève par:

P. BOILLEAU

Dessiné par:

P. BOILLEAU

Approuvé par:

A. FAUCHER

No projet:

Date: 21/04/2011

Format feuille:

D

No feuille:

2/2

Echelle: 1:1000

No dessin: 20-C045

**ANNEX C
PRICE TABLE**

| Firm price for the period extending from November 1, 2014 to April 30, 2015 | | | | | |
|--|--|--------------------------------------|------------------------|-----------------|----------------------|
| No | Item | Period | | | Total |
| 1 | Inclusive price | Six months | | | \$ |
| 2 | Additional work | Estimated number of hours (H) | Unit of measure | Rate (R) | (H x R) Total |
| A. | Labour - Regular hours (Monday to Saturday inclusively) | 100 | hours | | \$ |
| B. | Labour - Outside of regular hours (Monday to Saturday inclusively) | 100 | hours | | \$ |
| C. | Labour - Outside of regular hours (Sundays and legal holidays) | 100 | hours | | \$ |
| D. | One (1) wheeled back hoe | 100 | hours | | \$ |
| E. | One (1) salt spreader | 100 | hours | | \$ |
| F. | One (1) wheeled articulated loader | 100 | hours | | \$ |
| | TOTAL ADDITIONAL WORK | | | | \$ |
| | Total 1 + 2 (Inclusive price + Additional work) | | | | \$ |

PRICE TABLE

| Firm price for the period extending from November 1, 2015 to April 30, 2016 | | | | | |
|--|--|--------------------------------------|------------------------|-----------------|----------------------|
| No | Item | Period | | | Total |
| 1 | Inclusive price | Six months | | | \$ |
| 2 | Additional work | Estimated number of hours (H) | Unit of measure | Rate (R) | (H x R) Total |
| A. | Labour - Regular hours (Monday to Saturday inclusively) | 100 | hours | | \$ |
| B. | Labour - Outside of regular hours (Monday to Saturday inclusively) | 100 | hours | | \$ |
| C. | Labour - Outside of regular hours (Sundays and legal holidays) | 100 | hours | | \$ |
| D. | One (1) wheeled back hoe | 100 | hours | | \$ |
| E. | One (1) salt spreader | 100 | hours | | \$ |
| F. | One (1) wheeled articulated loader | 100 | hours | | \$ |
| | TOTAL ADDITIONAL WORK | | | | \$ |
| | Total 1 + 2 (Inclusive price + Additional work) | | | | \$ |

PRICE TABLE

| Firm price for the option year (November 1, 2016 to April 30, 2017) | | | | | |
|--|--|-------------------------------|-----------------|----------|---------------|
| No | Item | Period | | | Total |
| 1 | Inclusive price | Six months | | | \$ |
| 2 | Additional work | Estimated number of hours (H) | Unit of measure | Rate (R) | (H x R) Total |
| A. | Labour - Regular hours (Monday to Saturday inclusively) | 100 | hours | | \$ |
| B. | Labour - Outside of regular hours (Monday to Saturday inclusively) | 100 | hours | | \$ |
| C. | Labour - Outside of regular hours (Sundays and legal holidays) | 100 | hours | | \$ |
| D. | One (1) wheeled back hoe | 100 | hours | | \$ |
| E. | One (1) salt spreader | 100 | hours | | \$ |
| F. | One (1) wheeled articulated loader | 100 | hours | | \$ |
| | TOTAL ADDITIONAL WORK | | | | \$ |
| | Total 1 + 2 (Inclusive price + Additional work) | | | | \$ |

Note: The prices under items 2 D, E, F include supplies, repair and maintenance of equipment, fuel and the operator's services.

THREE-YEAR TOTAL _____ \$

ANNEX D

**COMPLETE LIST OF EACH INDIVIDUALS WHO ARE CURRENTLY
DIRECTORS AND OR OWNER OF THE BIDDER**
