

**ADVANCED CONTRACT AWARD NOTICE (ACAN)**

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**For: Agriculture and Agri-Food Canada (AAFC)**

An Advance Contract Award Notice (ACAN) is a notification through the open bidding methodology of the intent to award a directed contract.

An Advance Contract Award Notice (ACAN) allows departments and agencies to post a notice, for no less than fifteen (15) calendar days, indicating to the supplier community that it intends to award a good, service or construction contract to a pre-identified contractor. If no other supplier submits a statement of capabilities that meets the requirements set out in the ACAN on or before the closing date, the competitive requirements of the government's contracting policy have been met. Following notification to suppliers not successful in demonstrating that their Statement of Capabilities meet the requirements set out in the ACAN, the contract may then be awarded using the Treasury Board's electronic bidding authorities.

If other potential suppliers submit a Statement of Capabilities during the fifteen-calendar-day posting period and meet the requirements set out in the ACAN, the department or agency must proceed to a full tendering process on either the government's electronic tendering service or through traditional means, in order to award the contract.

**APPLICABILITY OF TRADE AGREEMENTS AND OTHER OBLIGATIONS:**

The resulting contract will not be subject to any trade agreements or other obligations.

**OBJECTIVE OF THE ACAN:**

The mandate shall be to supply and install additional wiring and proximity readers to enhance the current security system established in the main complex of the Atlantic Food and Horticulture Research Centre in Kentville (AFHRC), Nova Scotia. The work will involve the following: Supply and install of all wiring including Keyscan head end equipment, including door hardware (door controls and proximity readers) the complete change out of 2 double door systems, and integrate these new proximity readers into the existing Keyscan system software.

A contract will be granted for a term of approximately 3 months.

**STATEMENT OF WORK:****1. BACKGROUND**

Fairline Electric Limited installed the system at AHFRC initially and has been maintaining and monitoring it as per their agreement with Agriculture & Agri-Food Canada.

The scope now requires modifications to the original specifications to facilitate AAFC needs, security obligation and requirements.

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### 2. PURPOSE

AAFC has a requirement to supply and install additional wiring and proximity readers to enhance the current security system established in the main complex of the AFHRC in Kentville, Nova Scotia

The work will involve the following: Supply and install of all wiring including Keyscan head end equipment, including door hardware (door controls and proximity readers) the complete change out of 2 double door systems, and integrate these new proximity readers into the existing Keyscan system software

### 3. STATEMENT OF WORK

The scope of work includes the supply and installation of all wiring including:

- Keyscan head end equipment; and
- door hardware (door controls and proximity readers) and
- the complete change out of 2 double doors systems; and
- the integration of new proximity readers into existing Keyscan system software.
- Contractor employee's on site to hold valid GOC security clearances issued by AFC or PWGSC before the award of the contract
- Utilize certified electricians to install wiring and other electrical components
- Contractor to be responsible for sub-contractor's work for the installation of new doorframe systems
- Contractor must have proprietary rights to Keyscan for the installation of additional proximity readers and door controls onto the exiting security system
- Specific knowledge and installation experience of the Keyscan System VII WEB client System
- Be available for 24/7 emergency service
- Ensure all newly installed proximity readers are in working order with the existing Keyscan system

### 4. DELIVERABLES

AAFC will receive as a deliverable:

- identified doors and access points wired with door controls and proximity readers
- installation of additional new doors/doorframes in hallways

**ESTIMATED VALUE:** The value of the contract will be \$74,500.00 CAD, including taxes.

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**DEADLINE:** The required activities will be completed for December 31<sup>st</sup>, 2014.

**PROPOSED SUPPLIER:** Fairline Electric Limited  
199 Cambridge Mountain Road  
Cambridge, Nova Scotia

**JUSTIFICATION FOR USE OF A SINGLE-SOURCE SUPPLIER:**

Only one person or firm is capable of performing the contract

AAFC requires additional deliveries by the original supplier that are intended as the extension of existing services and installations. The change of supplier would compel the entity to procure equipment or services not meeting requirements of interchangeability with already existing equipment or services, including software.

Fairline Electric Limited has been acting as host for Keyscan in the province of Nova Scotia and has proprietary licencing for their security access software.

**SUPPLIERS' RIGHT TO SUBMIT A STATEMENT OF CAPABILITIES:**

Suppliers who consider themselves fully qualified and available to provide the services described herein, may submit a Statement of Capabilities in writing to the contact person identified in this Notice on or before the closing date of this Notice. The Statement of Capabilities must clearly demonstrate how the supplier meets the stated requirements.

**CLOSING DATE FOR THE SUBMISSION OF A STATEMENT OF CAPABILITIES:  
OCTOBER 10<sup>TH</sup> 2014 AT 2 PM (EASTERN DAYLIGHT SAVINGS TIME)**

**INQUIRIES AND SUBMISSION OF A STATEMENT OF CAPABILITIES:** requests for information shall be submitted **IN WRITING** to the contracting authority:

Jean-François Lemay  
Procurement and Contract Officer  
Agriculture and Agri-Food Canada  
2001 University, suite 671 TEN  
Montréal QC H3A 3N2

[jean-françois.lemay@agr.gc.ca](mailto:jean-françois.lemay@agr.gc.ca)

