



Procurement and Contracting Services
 30 Victoria Street
 Gatineau, Quebec K1A 0M6

AMENDMENT TO REQUEST FOR PROPOSAL

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

Amendment No.	RFSO Amendment Date:
1	October 1, 2014
Office of the Chief Electoral Officer File No.	
ECLP-RFP-14-0481	
Title:	
Trimming of form EC50111	
Request for Proposal Closing Date:	
October 9, 2014 – 2:00 pm (Gatineau time)	
ENQUIRIES – address enquiries to the Contracting Authority:	
Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau, Quebec K1A 0M6	
Attention:	E-Mail:
Luc Potvin	proposition-proposal@elections.ca

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal (RFP) bearing number ECLP-RFP-14-0481 and dated September 24, 2014. This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

Part 2. Questions and Answers

The following question(s) have been asked in response to the RFP and Elections Canada hereby answers as follows:

2.1 Question No. 1

Question:

I would like to know the format of the form. Do we need to perforate or cut the form?

Answer:

The form must be trimmed (cut) as per the specifications.

DESCRIPTION OF WORK	<p>The Contractor will be required to:</p> <ul style="list-style-type: none"> • Un-pack the forms from the shrink-wrap and safe keep the cardboard backing for repacking • Trim 5/8" from the bottom of each form (see image last page) • Insert one small instructions sheet in the front of the package • Insert the saved and trimmed cardboard backing on the back of the packages • Package of forms in sets of 24, shrink-wrapped
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