

01B68-14-0166 - Foodex Japan

Q&A #1 to #7

Q#1:

My question regarding the aforementioned RFP relates to section 3.7.1 whereas the Site Supervisor has to be trilingual: English, French and Japanese. Is this truly mandatory of the site supervisor, assuming I understand the definition of Site Supervisor correctly, who would in essence be myself; bilingual in French and English? Or can it be a mixture of me and the supervisor of my onsite sub-contractor? In every country in which I have executed national pavilions, my contractor is bilingual – English and the local language making execution of the work just as efficient.

If I, the Site Supervisor, must be trilingual then it will kill our need to participate in the RFP.

A#1:

As long as the Supervisor of the sub-contractor is fluent in Japanese/English and is available during set-up and the show. Please refer to Amendment #1 to solicitation 01B68-14-0166 (Foodex Japan)

Q#2:

Can you tell me the maximum permissible height that we can build the exhibit?

A#2:

Booth Height Restrictions: Booths must be less than 5,000mm in height inclusive of any signs, decorations and any other construction. The set-back area from neighbouring booths or wall panel must be less than 2,700mm in height. Exhibitors who do not follow the above booth height restrictions will be requested to correct their display accordingly.

Q#3:

In one section it says to include all taxes, and in another section it says to invoice plus HST/GST.

What I want to get clarification on is whether the budget of \$ 175,000.00 includes Canadian taxes, or is exclusive of Canadian taxes and represents just local taxes.

Can you provide some clarification on this?

A#3:

The \$175,000 must include all applicable taxes be it Canadian or Japanese.

Q#4:

For the exhibitor booths/equipment, the number is based on 31 exhibitors, but the list (tables, for examples) indicates 32, while the number of exhibitor spaces in the provided floor plan appears to be 25. Which is the correct number of exhibitors to prepare for?

A#4:

There was an error. There are 31 booths. There were 32 but was decreased by one booth. There are 25 exhibitors but 31 booths. Some are taking more than 1 booth.

Q#5:

In reference to the above question, are we free to alter the number of exhibitor spaces to fit the correct number for the above answer?

A#5:

Refer to A#4

Q#6:

Is there a required number of 6sqm spaces and 9sqm spaces, or is that up to our discretion at this time?

A#6:

Yes. There are 3 booths that must be 6sqm that includes shared storage. Please refer to drawing provided.

Q#7:

What is your definition of "per booth"? 6 and 9sqm spaces are indicated in the drawings. For example, if 6sqm is considered as "1 booth", then an 18sqm space would then have 3 tables and 6 meeting chairs. Or, if it is 9sqm, that same 18sqm space should have 2 tables, and 4 chairs. Or, it does not matter whether the space is 6 or 9 sqm, the items are per space only? Please confirm.

A#7:

Per booth is per booth either 6sqm or 9sqm or a combination of booth (ie. 21sqm is 3booth ($2 \times 6 + 1 \times 9 = 21$ sqm))