

Solicitation 01B68-14-0166

FOODEX Japan

Amendment #1

APPENDIX "B" STATEMENT OF WORK

3.7.1 SITE SUPERVISOR

Delete:

The Contractor shall ensure that the site installation crew is under the direction of a competent, experienced Site Supervisor who is fluent in **English, French, and Japanese**, available at the site to consult with the AAFC on-site representative from the time of arrival of said officer to the Show opening, during the Show and during dismantling and re-packing...

Add:

The Contractor shall ensure that the site installation crew is under the direction of a competent, experienced Site Supervisor and/or sub-contractor supervisor who is fluent in a combined **English, French, and Japanese**, available at the site to consult with the AAFC on-site representative from the time of arrival of said officer to the Show opening, during the Show and during dismantling and re-packing.

3.9 FURNITURE RENTAL

Delete:

| Location | Item | Quantity |
|------------------|--|-------------|
| Exhibitor Booths | Meeting table – 1 per booth* | 32 |
| | Meeting chairs – 2 per booth* | 64 |
| | Lockable front counter w/storage – 1 per booth* | 32 |
| | Bistro stool - 1 per booth* | 32 |
| | Fascia sign with company name – 1 per booth 2 on corner* | 40 |
| | Small waste disposal bin * | 32 |
| | Garbage bags for disposal bin* | As required |
| | Built in (1m) glass showcase with storage – 1 per booth | 32 |
| | Electrical outlet – 1 per booth | 32 |
| | Spot lights – 2 per booth* | 64 |

Add:

| Location | Item | Quantity |
|------------------|--|-------------|
| Exhibitor Booths | Meeting table – 1 per booth* | 31 |
| | Meeting chairs – 2 per booth* | 64 |
| | Lockable front counter w/storage – 1 per booth* | 31 |
| | Bistro stool - 1 per booth* | 31 |
| | Fascia sign with company name – 1 per booth 2 on corner* | 40 |
| | Small waste disposal bin * | 31 |
| | Garbage bags for disposal bin* | As required |
| | Built in (1m) glass showcase with storage – 1 per booth | 31 |
| | Electrical outlet – 1 per booth | 31 |
| | Spot lights – 2 per booth* | 64 |

**APPENDIX D
EVALUATION PROCEDURES & CRITERIA
2.0 MANDATORY REQUIREMENTS**

M.2 Site Supervisor Experience

Delete:

Proposers must provide a resume of experience in the exhibit fabrication and shop fitting field relating directly to the proposed Site Supervisor.

The proposed Site Supervisor must have five (5) years' experience, within the last 10 years, in providing logistical services, project management, exhibit fabrications and experience.

The site supervisor must be fluent in **English, French, and Japanese.**

The Proposer must provide two (2) letters of reference including name, current telephone numbers and/or email addresses from two (2) different clients who oversaw the site supervisor for events of similar size and scope. The reference will also be required to attest to the site supervisor's bilingual abilities.

Note: These letters are in addition to the reference letters provided on the contractor for section M1. AAFC references are to be excluded. The evaluation team may contact references to verify claims made by the Proposer.

Add:

Proposers must provide a resume of experience in the exhibit fabrication and shop fitting field relating directly to the proposed Site Supervisor and/or sub-contractor Supervisor.

The proposed Site Supervisor must have five (5) years' experience, within the last 10 years, in providing logistical services, project management, exhibit fabrications and experience.

The site supervisor and/or sub-contractor supervisor must have be **fluent a combined fluency in English, French, and Japanese.**

The Proposer must provide two (2) letters of reference including name, current telephone numbers and/or email addresses from two (2) different clients who oversaw the site supervisor for events of similar size and scope. The reference will also be required to attest to the site supervisor's and/or sub-contractor's supervisors bilingual abilities.

Note: These letters are in addition to the reference letters provided on the contractor for section M1. AAFC references are to be excluded. The evaluation team may contact references to verify claims made by the Proposer.
