

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions  
Travaux publics et Services gouvernementaux  
Canada**  
800 Burrard Street, Room 219  
800, rue Burrard, pièce 219  
Vancouver, BC V6Z 0B9  
Bid Fax: (604) 775-7526

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> Gas Chromatograph	
<b>Solicitation No. - N° de l'invitation</b> F1688-140012/A	<b>Date</b> 2014-10-06
<b>Client Reference No. - N° de référence du client</b> F1688-140012	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$VAN-584-7335	
<b>File No. - N° de dossier</b> VAN-4-37121 (584)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2014-11-17</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Pacific Standard Time PST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Perez, Elizabeth	<b>Buyer Id - Id de l'acheteur</b> van584
<b>Telephone No. - N° de téléphone</b> (604) 775-7690 ( )	<b>FAX No. - N° de FAX</b> (604) 775-7526
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF FISHERIES AND OCEANS FRESHWATER HABITAT 4222 COLUMBIA VALLEY HWY CULTUS LAKE British Columbia V2R5B6 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Public Works and Government Services Canada - Pacific  
Region  
219 - 800 Burrard Street  
800, rue Burrard, pièce 219  
Vancouver, BC V6Z 0B9

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

Solicitation No. - N° de l'invitation

F1688-140012/A

Client Ref. No. - N° de réf. du client

F1688-140012

Amd. No. - N° de la modif.

File No. - N° du dossier

VAN-4-37121

Buyer ID - Id de l'acheteur

van584

CCC No./N° CCC - FMS No/ N° VME

---

**SEE ATTACHED**

## TABLE OF CONTENTS

### **TITLE: Gas Chromatograph with Flame Ionization Detector**

#### **PART 1 - GENERAL INFORMATION**

1. Requirement
2. Debriefings
3. Trade Agreements

#### **PART 2 - BIDDER INSTRUCTIONS**

1. Standard Instructions, Clauses and Conditions
2. Submission of Bids
3. Enquiries - Bid Solicitation
4. Applicable Laws

#### **PART 3 - BID PREPARATION INSTRUCTIONS**

1. Bid Preparation Instructions

#### **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

1. Evaluation Procedures
2. Basis of Selection

#### **PART 5 - CERTIFICATIONS**

1. Certifications Required Precedent to Contract Award

#### **PART 6 - RESULTING CONTRACT CLAUSES**

1. Security Requirement
2. Requirement
3. Standard Clauses and Conditions
4. Term of Contract
5. Authorities
6. Payment
7. Invoicing Instructions
8. Certifications
9. Applicable Laws
10. Priority of Documents
11. SACC Manual Clauses

#### **List of Annexes:**

- Annex "A" Requirement  
Annex "B" Basis of Payment

#### **Forms**

- Form 1 Bid Submission Form  
Form 2 Substantiation of Technical Compliance Form

**TITLE: Gas Chromatograph with Flame Ionization Detector**

**PART 1 - GENERAL INFORMATION**

**1. Requirement**

Public Works and Government Services Canada (PWGSC), on behalf of Fisheries and Oceans Canada, Cultus Lake Salmon Research Lab, Cultus Lake, BC requires a Gas Chromatograph (GC) with Flame Ionization Detector for the analysis of lipids and fatty acids in biological samples.

The successful contractor must be responsible for the supply, delivery, installation and on-site training for the new equipment.

**2. Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

**3. Trade Agreements**

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

## **PART 2 - BIDDER INSTRUCTIONS**

### **1. Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2014-06-26) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: ninety (90) days

### **2. Submission of Bids**

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

### **3. Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than Fourteen (14) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

### **4. Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

---

## **PART 3 - BID PREPARATION INSTRUCTIONS**

### **1. Bid Preparation Instructions**

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid ( 2 hard copies)  
Section II: Financial Bid ( 1 hard copies)  
Section III: Certifications ( 1 hard copies)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Technical Bid**

- (a) In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

- (b) The technical bid consists of the following:

**(1) Bid Submission Form:** Bidders are requested to include the Bid Submission Form with their bids. It provides a common form in which bidders can provide information required for evaluation and contract award, such as a contact name, the Bidder's Procurement Business Number, the Bidder's status under the Federal Contractors Program for Employment Equity, etc. Using the form to provide this information is not mandatory, but it is recommended. If Canada determines that the information required by the Bid Submission Form is incomplete or requires correction, Canada will provide the Bidder with an opportunity to do so.

**(2) Substantiation of Technical Compliance Form - Mandatory:** The technical bid must substantiate the compliance of the Bidder and its proposed product with the specific articles of Annex A (Requirement) identified in the Substantiation of Technical Compliance Form, which is the requested format for providing the substantiation. The Substantiation of Technical Compliance Form is not required to address any parts of this bid solicitation not referenced in the form. The substantiation must not simply be a repetition of the requirement(s), but must explain and demonstrate how the Bidder will meet the requirements and carry out the required Work. Simply stating that the Bidder or its proposed solution or product complies is not sufficient. Where Canada determines that the substantiation is not complete, the Bidder will be considered non-responsive and disqualified. The substantiation

may refer to additional documentation submitted with the bid - this information can be referenced in the "Reference" column of the Substantiation of Technical Compliance Form, where bidders are requested to indicate where in the bid the reference material can be found, including the title of the document, and the page and paragraph numbers; where the reference is not sufficiently precise, Canada may request that the Bidder direct Canada to the appropriate location in the documentation.

- (3) Description of the Bidder's Maintenance and Support Services:** The Bidder must include a description of its maintenance and support services for [hardware/software], which must be consistent with all the requirements described in the Resulting Contract Clauses, including the Statement of Work. At a minimum, the Bidder must describe its:
- (a) Problem reporting and response procedures;
  - (b) Escalation procedures;
  - (c) On-site support availability; and
  - (d) Any enhancements to the basic requirements that the Bidder is offering.

The Bidder may also describe any other information it considers relevant.

## **Section II: Financial Bid**

- (a) Pricing:** Bidders must submit their financial bid in accordance with the Basis of Payment in Annex "B". The total amount of Goods and Services Tax or Harmonized Sales Tax must be shown separately, if applicable.
- (b) All Costs to be Included:** The financial bid must include all costs for the requirement described in the bid solicitation for the entire Contract Period, including any option years. The identification of all necessary equipment, software, peripherals, cabling and components required to meet the requirements of the bid solicitation and the associated costs of these items is the sole responsibility of the Bidder.
- (c) Blank Prices:** Bidders are requested to insert "\$0.00" for any item for which it does not intend to charge or for items that are already included in other prices set out in the tables. If the Bidder leaves any price blank, Canada will treat the price as "\$0.00" for evaluation purposes and may request that the Bidder confirm that the price is, in fact, \$0.00. No bidder will be permitted to add or change a price as part of this confirmation. Any bidder who does not confirm that the price for a blank item is \$0.00 will be declared non-responsive.
- (d) SACC Manual Clauses**  
C3011T (2010-01-11), Exchange Rate Fluctuation
- (e) Maximum Funding**  
The maximum funding available for the Contract resulting from the bid solicitation is **\$47,000.00** (Goods and Services Tax or Harmonized Sales Tax extra, as appropriate). Bids valued in excess of this amount will be considered non-responsive. This disclosure does not commit Canada to pay the maximum funding available.

### **1.1 Exchange Rate Fluctuation** C3011T (2013-11-06), Exchange Rate Fluctuation

## **Section III: Certifications**

Bidders must submit the certifications required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **1. Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### **1.1 Technical Evaluation**

##### **1.1.1 Mandatory Technical Criteria**

Failure to meet any of the following mandatory criteria at bid closing will render your submission non-responsive and will be given no further consideration.

A) Bidders must demonstrate and provide sufficient information and documentation to support compliance with each of the mandatory requirements listed in Annex "A" Requirement.

B) Provision of firm pricing for all items in accordance with Annex "B" Basis of Payment.

#### **1.2 Financial Evaluation**

SACC Manual Clause A0220T (2014-06-26), Evaluation of Price

### **2. Basis of Selection**

#### **2.1 Basis of Selection - Mandatory Technical Criteria**

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

## **PART 5 - CERTIFICATIONS**

Bidders must provide the required certifications and associated information to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default in carrying out any of its obligations under the Contract, if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority may render the bid non-responsive or constitute a default under the Contract.

### **1. Certifications Required Precedent to Contract Award**

#### **1.1 Integrity Provisions - Associated Information**

By submitting a bid, the Bidder certifies that the Bidder and its Affiliates are in compliance with the provisions as stated in Section 01 Integrity Provisions - Bid of Standard Instructions 2003 (OR insert 2004, as applicable). The associated information required within the Integrity Provisions will assist Canada in confirming that the certifications are true.

#### **1.2 Federal Contractors Program for Employment Equity - Bid Certification**

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list ([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from Employment and Social Development Canada (ESDC) - Labour's website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid " list at the time of contract award.

## **PART 6 - RESULTING CONTRACT CLAUSES**

### **1. Security Requirement**

There is no security requirement applicable to this Contract.

### **2. Requirement**

The contractor must provide the items detailed under the "Requirement" at Annex "A".

### **3. Standard Clauses and Conditions**

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### **3.1 General Conditions**

2010A (2014-06-26), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

#### **3.2 Supplemental General Conditions**

4001 (2013-01-28), Hardware Purchase, Lease and Maintenance; and  
4003 (2010-08-16), Licensed Software; and  
4004 (2013-04-25), Maintenance and Support Services for Licensed Software; apply to and forms part of the Contract.

### **4. Term of Contract**

#### **4.1 Delivery Date**

All deliverables must be received on or before **February 27, 2015**.

#### **4.2. Period of the Contract**

The period of the Contract is from date of Contract to **February 27, 2017 inclusive**.

#### **4.3 Delivery and Unloading**

1. Delivery trucks must be equipped with an unloading device which will permit unloading at sites with no hydraulic, stationary or other type of unloading facility.
2. When making deliveries, sufficient personnel must be provided to permit unloading of any type of vehicle without the assistance of federal government personnel.
3. At some sites, the delivery truck must be unloaded while parked at the curb. When material is placed on the sidewalk, it must be placed in proximity to the designated entrance so as to be readily accessible to transport by mechanical handling equipment utilized by site personnel.

### **5. Authorities**

#### **5.1 Contracting Authority**

Solicitation No. - N° de l'invitation  
F1688-140012/A  
Client Ref. No. - N° de réf. du client  
F1688-140012

Amd. No. - N° de la modif.  
File No. - N° du dossier  
VAN-4-37121

Buyer ID - Id de l'acheteur  
van584  
CCC No./N° CCC - FMS No/ N° VME

---

The Contracting Authority for the Contract is:

Elizabeth Perez  
Supply Officer  
Public Works and Government Services Canada  
Acquisitions Branch, Pacific Region  
219 - 800 Burrard Street, Vancouver, BC V6Z 0B9

Telephone: 604-775-7690  
Facsimile: 604-775-7526  
Email Address: elizabeth.perez@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

## 5.2 Project Authority

The Project Authority for the Contract is: **(To be inserted at Contract award)**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_-\_\_\_\_-\_\_\_\_  
Facsimile: \_\_\_\_-\_\_\_\_-\_\_\_\_  
E-mail: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

## 5.3 Contractor's Representative (Bidder to complete)

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_-\_\_\_\_-\_\_\_\_  
Facsimile: \_\_\_\_-\_\_\_\_-\_\_\_\_

## 6. Payment

### **6.1 Basis of Payment - Firm Price**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified in Annex A for a cost of \$ \_\_\_\_\_ (**amount to be inserted at contract award**). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

### **6.2 Limitation of Price**

SACC Manual clause C6000C (2011-05-16) Limitation of Price

### **6.3 Method of Payment - Single Payment**

SACC Manual clause H1000C (2008-05-12) Single Payment

## **7. Invoicing Instructions**

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Invoices must be distributed as follows:

- A. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
- B. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

## **8. Certifications**

### **8.1 Compliance**

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing associated information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the associated information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

## **9. Applicable Laws**

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in British Columbia.

## **10. Priority of Documents**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;

- (b) the supplemental general conditions 4001 (2013-01-28), Hardware Purchase, Lease and Maintenance; 4003 (2010-08-16), Licensed Software; and 4004 (2013-04-25), Maintenance and Support Services for Licensed Software;
- (c) the general conditions 2010A (2014-06-26), General Conditions - Goods (Medium Complexity);
- (d) Annex A, Requirement;
- (e) the Contractor's bid dated \_\_\_\_\_ (*insert date of bid*) (*if the bid was clarified or amended, insert at the time of contract awarded: "as clarified on \_\_\_\_\_" or "as amended on \_\_\_\_\_" and insert date(s) of clarification(s) or amendment (s)*).

## **11. Insurance**

SACC Manual clause G1005C (2008-05-12) Insurance

## **12. Warranty**

Section 09 of general conditions 2010A

### **12.1 Warranty - Contractor responsible for all costs**

Section 09 entitled Warranty of general conditions 2010A is amended by deleting subsection 2 in its entirety and replacing it with the following:

2. The Contractor must pay the transportation cost associated with returning the Work or any part of the Work to the Contractor's plant for replacement, repair or making good. The Contractor must also pay the transportation cost associated with forwarding the replacement or returning the Work or part of the Work when rectified to the delivery point specified in the Contract or to another location as directed by Canada. If, in the opinion of Canada, it is not expedient to remove the Work from its location, the Contractor must carry out any necessary repair or making good of the Work at that location. In such cases, the Contractor will be responsible for all Costs (including travel and living expenses) incurred in so doing, Canada will not reimburse these Costs.

**12.2** All other provisions of the warranty section remain in effect.

## **13. SACC Manual Clauses**

B1501C (2006-06-16), Electrical Equipment

B7500C (2006-06-16), Excess Goods

## **ANNEX "A" REQUIREMENT**

Mandatory Specifications for a Gas Chromatograph with Flame Ionization Detector for the Analysis of Lipids and Fatty Acids in Biological Samples.

The GasChromatograph (GC) for use with standard packed columns and with a flame ionization detector must include the following:

1. An autosampler with a minimum 30 sample capacity (20 mL vials) with a programmable injector with capabilities for injections using split/splitless injections to capillary and direct injections to standard packed columns including all required microsyringe(s), needle(s) and adapters.
2. An oven capable of heating the column to at least 350 °C and programming an optimized temperature regime of at least 10 positive or negative temperature ramps and 10 temperature plateaus.
3. A Flame Ionization Detector.
4. An integrated or stand-alone PC compatible computer, keyboard, monitor and all required cables with installed GC instrument control and data acquisition software compatible with Windows 7 with all software updates and new releases to the purchaser for a period of one year following installation of the instrument, at no additional cost.
5. Start-up supplies kit and all gas regulators, gas lines, connectors and valves as required.
6. One complete set of user documentation in English must be supplied.
7. The contractor must provide a minimum two-year parts and labor warranty that provides both on-site as well as phone support. This warranty must include the full instrument and parts.
8. On-site installation must be provided and be carried out by a qualified service technician with on-site user training provided for up to two (2) users.
9. The Contractor must be responsible for all delivery charges, administration, costs and risk of transport and customs clearance, including the payment of customs duties and taxes for delivery to the Fisheries and Oceans Canada, Cultus Lake Salmon Research Lab, 4222 Columbia Valley Highway, Cultus Lake, BC.

## **ANNEX "B" BASIS OF PAYMENT**

### **B.1 Financial Proposal Instructions**

#### **1. Pricing Requirements**

It is mandatory that the successful Contractor must supply, deliver and install all equipment, accessories and materials necessary for a fully functional system. Any materials and equipment necessary for the proper operation of the system not specified or described shall be deemed as part of the specification.

Any technological upgrades, such as new software versions, system ROM, firmware upgrades, etc., that are released after the system is ordered but before delivery and acceptance, shall be included at no charge. The cost(s) of any items(s) omitted from the quote that are required to meet system requirements and specifications as described herein, are to be the sole responsibility of the bidder.

#### **2. Firm Price**

All prices must include DELIVERY to and system INSTALLATION at Fisheries and Oceans Canada, Freshwater Habitat, Cultus Lake, BC. The cost(s) of any item(s) omitted from the quote(s) that are required to meet system requirements and specifications as described herein, are to be the sole responsibility of the Bidder.

The price of the bid will be in Canadian dollars, PST and GST excluded, FOB destination, Canadian customs duties and excise taxes included.

Each bidder shall provide a separate firm price for the Base Bid for each item of equipment listed in this RFP, FOB destination, installed, include all delivery charges separately, to be valid for a period of up to 90 days from the date of the closing of the contract bid.

The unit price and the details of calculations leading up to the total bid price shall be clearly shown as a total dollar figure and shall include itemized; equipment, software with any license fees, installation, set-up, labour and any delivery charges. Pricing for the equipment should include five (5) parts:

- 2.1 The cost of the equipment;
- 2.2 The cost of the training;
- 2.3 The cost of the installation and verification/commissioning charge - including any travel or accommodation costs;
- 2.4 The cost of additional warranty as an option.
- 2.5 The cost of additional value added items.

3. The terms and conditions in B.2 and the proposed price will be included as Annex B - Basis of Payment in the resulting contract.

**B.2 Resulting Annex B - Basis of Payment for the Contract**

All technological upgrades, such as new software versions, system ROM upgrades, etc., that are released after the system is ordered but before delivery and acceptance must be included at no additional charge.

The cost of any item that is omitted but are required to meet the system requirements and specifications are the sole responsibility of the Contractor.

Prices must be in Canadian dollars, Goods & Services Tax or Harmonized Sales Tax excluded, FOB destination to Fisheries and Oceans Canada, Fresh Water Habitat, 4222 Columbia Valley Highway, Cultus Lake BC. Canadian customs duties and excise taxes included.

**Sample Pricing Table: Note that this only an example and your price proposal should be in a similar format.**

Item #	Part Number	Description	U of I	Qty	Unit Cost	Extended total
1	xxxxx		ea			
1a	xxxxa		ea			
1b	xxxxb		ea			
1c	xxxxc		ea			
1d	xxxxd		ea			
1e						
1f	zzzzz		ea			
1g			ea			
2	1,112		ea			
2a	1,113		ea			
2b	aaaa		ea			
2c	zzzzx		ea			
2d	xxxx	etc	ea			
3	aaaa	Installation ....	Lot	1		
4	bbbb	On-site training	Lot	1		
5	cccc	Initial Warranty/Maintenance and Support	Yr	2		
		<b>TOTAL PRICE</b>				<b>\$ _____</b>

Solicitation No. - N° de l'invitation  
 F1688-140012/A  
 Client Ref. No. - N° de réf. du client  
 F1688-140012

Amd. No. - N° de la modif.  
 File No. - N° du dossier  
 VAN-4-37121

Buyer ID - Id de l'acheteur  
 van584  
 CCC No./N° CCC - FMS No/ N° VME

BID SUBMISSION - FORM 1

<b>Bid Submission Form 1</b>	
<b>Bidder's full legal name</b>	
<b>Authorized Representative of Bidder for evaluation purposes (e.g., clarifications)</b>	Name
	Title
	Address
	Fax #
	Email
<b>Bidder's Procurement Business Number (PBN)</b> [see the Standard Instructions 2003]	
<b>Jurisdiction of Contract:</b> Province in Canada the bidder wishes to be the legal jurisdiction applicable to any resulting contract (if other than as specified in solicitation)	
<p><b>Federal Contractors Program for Employment Equity (FCP EE) Certification:</b></p> <p>By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "<a href="http://www.labour.gc.ca/eng/standards_eq/equity/eq/emp/fcp/list/inelig.shtml">FCP Limited Eligibility to Bid</a>" list (<a href="http://www.labour.gc.ca/eng/standards_eq/equity/eq/emp/fcp/list/inelig.shtml">http://www.labour.gc.ca/eng/standards_eq/equity/eq/emp/fcp/list/inelig.shtml</a>) available from <a href="#">Human Resources and Skills Development Canada (HRSDC)</a> - <a href="#">Labour's</a> website.</p> <p>Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "<a href="#">FCP Limited Eligibility to Bid</a>" list at the time of contract award.</p>	
<p>On behalf of the Bidder, by signing below, I confirm that I have read the entire bid solicitation including the documents incorporated by reference into the bid solicitation and I certify that:</p> <ol style="list-style-type: none"> <li>1. The Bidder considers itself and its products able to meet all the mandatory requirements described in the bid solicitation;</li> <li>2. This bid is valid for the period requested in the bid solicitation;</li> <li>3. All the information provided in the bid is complete, true and accurate; and</li> <li>4. If the Bidder is awarded a contract, it will accept all the terms and conditions set out in the resulting contract clauses included in the bid solicitation.</li> </ol>	
<b>Signature of Authorized Representative of Bidder</b>	

**TECHNICAL SUBSTANTIATION – FORM 2**

Line	Description	Substantiate	Comply Yes/No
1.	An autosampler with a minimum 30 sample capacity (20 mL vials) with a programmable injector with capabilities for injections using split/splittless injections to capillary and direct injections to standard packed columns including all required microsyringe(s), needle(s) and adapters.		
2.	an oven capable of heating the column to at least 350 °C and programming an optimized temperature regime of at least 10 positive or negative temperature ramps and 10 temperature plateaus.		
3.	a Flame Ionization Detector		
4.	An integrated or stand-alone PC compatible computer, keyboard, monitor and all required cables with installed GC instrument control and data acquisition software compatible with Windows 7 with all software updates and new releases to the purchaser for a period of one year following installation of the instrument, at no additional cost.		
5.	Start-up supplies kit and all gas regulators, gas lines, connectors and valves as required.		
6.	One complete set of user documentation in English must be supplied.		
7.	The contractor must provide a minimum two-year parts and labor warranty that provides both on-site as well as phone support. This warranty must include the full instrument and parts.		
8.	On-site installation must be provided and be carried out by a qualified service technician with on-site user training provided for up to two (2) users.		
9.	The Contractor will be responsible for all delivery		

Solicitation No. - N° de l'invitation  
F1688-140012/A

Client Ref. No. - N° de réf. du client  
F1688-140012

Amd. No. - N° de la modif.

File No. - N° du dossier  
VAN-4-37121

Buyer ID - Id de l'acheteur  
van584

CCC No./N° CCC - FMS No/ N° VME

---

	charges, administration, costs and risk of transport and customs clearance, including the payment of customs duties and taxes for delivery to the Fisheries and Oceans Canada, Cultus Lake Salmon Research Lab, 4222 Columbia Valley Highway, Cultus Lake, BC.		
--	--	--	--

Solicitation No. - N° de l'invitation  
F1688-140012/A  
Client Ref. No. - N° de réf. du client  
F1688-140012

Amd. No. - N° de la modif.  
File No. - N° du dossier  
VAN-4-37121

Buyer ID - Id de l'acheteur  
van584  
CCC No./N° CCC - FMS No/ N° VME

---

**NOTE TO BIDDERS:** Please use ONE of the two mailing labels below and affix it securely to the outside of the envelope or package containing your bid submitted by mail or courier. For bids submitted by facsimile (Bid receiving fax (604) 775-7526), use this sheet as the cover sheet. Always ensure your company name, return address, open bidding solicitation number and closing date appear legibly on the outside of your bid submission.

**AVIS AUX FOURNISSEURS:** Pour le retour par la poste ou par messenger, veuillez utiliser UNE des étiquettes d'envoi ci-dessous et apposez-la à l'extérieur de votre enveloppe ou du colis contenant votre offre. Pour les offres soumises par télécopieur (n° du télécopieur pour la réception des offres: (604) 775-7526), utilisez cette page comme bordereau de télécopie. Assurez-vous que le nom de votre compagnie, l'adresse de retour, le numéro de l'invitation ouverte à soumissionner et la date de clôture soient lisibles à l'extérieur de votre offre.

-----  
**Bid Receiving  
Public Works & Government Services Canada  
219 - 800 BARRARD STREET  
VANCOUVER BC V6Z 0B9**

**Solicitation No. : F1688-140012/A**

**Solicitation Closes at : 2:00 PM PST  
on : November 17, 2014**

-----  
**Réception des soumissions  
Travaux publics et services gouvernementaux Canada  
800 rue Burrard, 219 étage  
Vancouver (C.-B) V6Z 0B9**

**N° de l'invitation : F1688-140012/A**

**La réception des soumissions prend fin le : 17 Novembre, 2014  
à : 14:00 PM PST**

-----