

Delete page 1 – Letter of Invitation

Replace with:

September 4, 2014

1000162022

LETTER OF INVITATION

Dear Sir/Madam:

The Department of Indian Affairs and Northern Development (DIAND) invites you to submit a proposal for the following work:

Canadian Government Diamond Valuator (GDV) Nunavut Territory (NT)

The following Comprehensive Land Claims Agreement Claimant groups have been advised:

Nunavut Land Claims Agreement

Nunavik Inuit Land Claims Agreement

The proposal shall be in accordance with the requirements of the attached Instructions to Bidders, Mandatory Requirements, Proposal Evaluation Criteria, Assigned Weights and Selection Methodology, Articles of Agreement, General Conditions, Supplementary Conditions, Terms of Payment, Statement of Work, and the Intellectual Property.

Please ensure that your proposal is complete in all respects and includes all information required for a comprehensive evaluation in accordance with the criteria described in the Selection and Evaluation Criteria attached.

Tous les documents de cet appel d'offres sont aussi disponibles dans la langue française. / All Request for Proposal documents associated with this proposal call are also available in the French language.

Bidders should indicate in their proposal the official language(s) in which they can provide the services. The successful Bidder(s) must be able to provide their services in both Official Languages of Canada.

The price(s) quoted in the financial proposal are to be expressed as fixed per diem rate(s) for the Work described in Appendix "D", Statement of Work, in accordance with the Instructions to Bidders and Appendix "C", Terms of Payment attached herein. The fixed per diem rate(s) will be inclusive of all payroll, overhead costs and profits required to complete the Work (Note: fixed per diem rate(s) are not to be quoted as ranges).

The invited bidders shall not introduce in their proposal cost elements which are not requested in this proposal call.

The price(s) quoted shall include any and all applicable taxes, subject to the following:

- a) The proposal shall expressly indicate whether the Contractor is a registrant in the Federal Goods and Services Tax (TPS) Program, the Harmonized Sales Tax (HST) Program and/or the Quebec Sales Tax (QST) Program, and, if so, shall set out the registration number(s).
- b) If the bidder is so registered, the proposal shall make separate reference to any amounts to be charged on account of the Goods and Services Tax (GST), the Harmonized Sales Tax (HST) and/or the Quebec Sales Tax (QST).

Delete at page 6 Instruction to Bidders – No. 14 – Basis of Fees and Cost Quotation

Replace with:

14. Basis of Fees and Cost Quotation

- 14.1 The price(s) quoted in the financial proposal must be expressed in terms of fixed Per Diem rate(s) for each member of the project team - if applicable - assigned to perform the Work under the Standing Offer Agreement.
- 14.2 At no time will time rates include such things as travel/miscellaneous expenses, or GST/HST as such practices inflate time rates, do not reflect market/going rates and may prejudice against a Bidder from being awarded a Standing Offer Agreement.
- 14.3 The fixed Per Diem rate(s) will be inclusive of all payroll, overhead costs and profits required to complete the Work (Note: fixed Per Diem rate(s) are not to be quoted as ranges).
- 14.4 Bidders are requested not to include amounts for miscellaneous or travel expenses in their proposals as such amounts for these expenses will be added to the Terms of Payment by the Department upon award of the Standing Offer Agreement(s).

Delete at page 16 – Selection and Evaluation Criteria - #4.7

Replace with

- 4.7 The Bidder's fixed all-inclusive per diem rates shall be exclusive of the Goods and Services Tax (GST) or the Harmonized Sales Tax (HST) and expenses. Any amounts for taxes will be added at time of Call-up. Any amounts for travel, miscellaneous or other expenses, will be added by DIAND at time of Call-up

Delete in the Instruction to Bidders, Page 4 - #4 Tender Envelope Submissions – Technical Proposal

Replace with:

Technical Proposal

- RFP Number: 1000162022
- Project Name: *Canadian Government Diamond Valuator (GDV) Nunavut Territory (NT)*
- Closing Date: October 15, 2014
- “*Tender Documents Enclosed*”
- *Bidders Name and Address*

Bidders must clearly identify, on the envelope containing their Financial Proposal, the following:

Delete Page 12 – Selection and Evaluation Criteria- Mandatory Requirement M3 – Conflict of Interest Provision – Annex “B”

Replace with:

M3 Conflict of Interest Certification – Annex “B”

Bidder must certify that they have read and will at all time during the lifetime of the Standing Offer Agreement, comply with the GC-9 – Conflict of Interest, Appendix A – General Condition. The Conflict of Interest Certification attached as Annex “B” must be signed and return with the technical proposal.

Delete Page 59 – Annex “A” Conflict of Interest Provision

Replace with:

Aboriginal Affairs and Northern
Development Canada

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**ANNEX “B”
CONFLICT OF INTEREST CERTIFICATION**

The Bidder, by signing below, hereby certifies that it has read the GC9, Conflict of Interest – General Conditions, and signifies compliance with the requirement.

Signature

Date