

# Solicitation # K2AA0-14-0022

## Questions - Answers

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**Q1** - Pouvez-vous me préciser si de l'expérience en organisation et tenue de séances d'information, ou en sessions de formation, sont acceptables comme expérience d'organisation et d'animation de séances de consultation.

**A1** – De l'expérience dans l'organisation et la tenue de séances d'information ou de formation ne rencontrerait pas les exigences obligatoires en matière d'expérience de l'entreprise pour le présent avis d'appel d'offres.

**A1** – Experience in organizing and conducting information or training sessions would not be accepted as meeting the mandatory requirements for corporate experience for this tender notice.

**Q2** - J'ai une autre question svp. En ce qui a trait aux deux séances de consultation, est-ce que les frais liés à la tenue des séances (frais de salle, location d'équipements de projection, café, collation ou autre) sont aux frais d'Environnement Canada ou du Contractant?

**A2** - Environment Canada will be responsible for the associated costs for the venues for the two consultation meetings, including incurred costs for the rental of the meeting venues and audiovisual equipment, and the refreshments.

**A2** - Environnement Canada sera responsable des coûts associés au lieu de chacune des deux réunions de consultation, y compris les frais de location des salles de réunion et de l'équipement audiovisuel ainsi que les frais liés aux rafraîchissements.

**Q3 - Annex A, Section VI (Proposal Requirements), Subsection 4 (Team Experience and Expertise):** "The proposal is to provide a description of five (5) similar projects led by the project manager."

Can you please confirm whether "program manager" is intended to be the lead organization putting forth a proposal or if it intended to be the lead individual from the organization who will be conducting the work?

**A3** - The project manager is the lead individual for the project.

**Q4 - Annex A, Section VII (Mandatory Requirements), Project Team Experience:** can you please clarify the required degree? Is it:

a) Bachelor's degree in environmental sciences OR Bachelor's degree in chemical engineering OR Bachelor's degree in physical sciences

OR

b) Bachelor's degree in environmental or chemical engineering OR Bachelor's degree in physical science. Also, please clarify what subject matter areas under "physical sciences" degrees would qualify.

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**A4** - Under the mandatory requirements, a Bachelor's degree in environmental engineering or a Bachelor's degree in chemical engineering or a Bachelor's degree in physical sciences from a recognized university would be acceptable. A Bachelor's degree in physical sciences means a Bachelor of Science degree from a recognized university in a program from that university's faculty of science.

**Q5 - Annex A, Section VII (Mandatory Requirements), Project Team Experience:** "At least one team member must have experience providing advice to industry and/or governments on environmental or waste issues".

Please clarify what types of work qualify as "providing advice". For example, contracted work with deliverables, as a stakeholder or through stewardship regulation comments.

**A4** - "Providing advice" means providing recommendations, options, and/or strategies appropriate and relevant to the subject matter and objective, and based on relevant and sufficient assessment, reasoning, evidence and/or findings.