

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des
soumissions - TPSGC**
11 Laurier St. / 11, rue Laurier
Place du Portage, Phase III
Core 0A1 / Noyau 0A1
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet BUS, 20 PASSAGERS + 1 IN WHEELCHAIR	
Solicitation No. - N° de l'invitation 3B001-121690/C	Date 2014-10-15
Client Reference No. - N° de référence du client 3B001-121690	
GETS Reference No. - N° de référence de SEAG PW-\$\$HP-923-65911	
File No. - N° de dossier hp923.3B001-121690	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2014-11-25	Time Zone Fuseau horaire Eastern Standard Time EST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Martin, Erik	Buyer Id - Id de l'acheteur hp923
Telephone No. - N° de téléphone (819) 956-3842 ()	FAX No. - N° de FAX (819) 953-2953
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Specified Herein Précisé dans les présentes	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Vehicles & Industrial Products Division
11 Laurier St./11, rue Laurier
7A2, Place du Portage, Phase III
Gatineau, Québec K1A 0S5

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie) Signature Date	



Destination Code - Code destinataire	Destination Address - Adresse de la destination	Invoice Code - Code bur.-comptable	Invoice Address - Adresse de facturation
D - 1	CCEN 701 GRANDE -ALLEE OUEST QUEBEC , QC G1S 1C1 CANADA	3B001	NATIONAL BATTLEFIELDS COMMISSION 390 DE BERNIERES AVE QUEBEC Quebec G1R2L7 Canada



Item Article	Description	Dest. Code Dest.	Inv. Code Fact.	Qty Qté	U. of I. U. de D.	Unit Price/Prix unitaire FOB/FAM Destination Plant/Usine	Delivery Req. Livraison Req.	Del. Offered Liv. offerte
1	BUS , 20 PASSENGERS PLUS 1 PASSENGE R IN A WHEELCHAIR.	D - 1	3B001	1	U	\$XXXXXXXXXXXX	See Herein	

Solicitation No. - N° de l'invitation

3B001-121690/C

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

hp923

Client Ref. No. - N° de réf. du client

File No. - N° du dossier

CCC No./N° CCC - FMS No/ N° VME

3B001-121690

hp9233B001-121690

This page has been intentionally left blank.

REQUEST FOR PROPOSAL (RFP)

TABLE OF CONTENTS

PART 1 - GENERAL INFORMATION

1. Requirement
2. Debriefings
3. Trade Agreements

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions
2. Submission of Bids
3. Enquiries - Bid Solicitation
4. Applicable Laws
5. Environmental Consideration
6. Improvement of Requirement During Solicitation Period

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures
2. Basis of Selection

PART 5 - CERTIFICATIONS

1. Certifications Required Precedent to Contract Award

PART 6 - RESULTING CONTRACT CLAUSES

1. Requirement
2. Standard Clauses and Conditions
3. Term of Contract
4. Authorities
5. Payment
6. Invoicing Instructions
7. Certifications
8. Applicable Laws
9. Priority of documents
10. SACC Manual Clauses
11. Inspection and Acceptance
12. Preparation for delivery
13. Shipping Instructions - Delivery at Destination
14. Post-Contract Award Meeting/Pre-Production Meeting
15. Material
16. Spare Part Availability
17. Packaging
18. Warranty
19. Interchangeability
20. Environmental Considerations

Attachments

Annex "A" – Specifications - Bus, 20 passengers plus 1 passenger in a wheelchair

Appendix 1- Technical Information Questionnaire - Bus, 20 passengers plus 1 passenger in a wheelchair

PART 1 - GENERAL INFORMATION

1. Requirement

The National Battlefields Commission (NBC) requires the vehicle as detailed herein, in accordance with Annex “A” – Specifications - Bus, 20 passengers plus 1 passenger in a wheelchair - attached hereto.

2. Debriefings

Bidders may request a debriefing on the results of the bid solicitation. Bidders should make the request to the Contracting Authority within 15 working days of receipt of notification that their bid was unsuccessful. The debriefing may be provided in writing, by telephone or in person.

3. Trade Agreements

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

PART 2 - BIDDER INSTRUCTIONS**1. Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/acho-eng.jsp>) Manual issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2014-09-25) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: ninety (90) days

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than seven (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

5. Environmental Considerations

Canada is committed to greening its supply chain. In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to acquire products and services that have a lower impact on the environment than those traditionally acquired. Environmental performance considerations include, among other things: the reduction of greenhouse gas emissions and air contaminants; improved energy and water efficiency; reduced waste and support reuse and recycling; the use of renewable resources; reduced hazardous waste; and reduced toxic and hazardous substances. In accordance with the Policy on Green Procurement, for this solicitation:

- Offerors / suppliers are requested to provide all correspondence including (but not limited to) documents, reports and invoices in electronic format unless otherwise specified by the Contracting Authority or Project Authority, thereby reducing printed material.
- Offerors / suppliers should recycle (shred) unneeded copies of non-classified/secure documents (taking into consideration the Security Requirements).
- Product components used in performing the services should be recyclable and/or reusable, whenever possible.

6. Improvement of Requirement During Solicitation Period

Should bidders consider that the specifications or Statement of Work contained in the bid solicitation could be improved technically or technologically, bidders are invited to make suggestions, in writing, to the Contracting Authority named in the bid solicitation. Bidders must clearly outline the suggested improvement as well as the reason for the suggestion. Suggestions that do not restrict the level of competition nor favour a particular bidder will be given consideration provided they are submitted to the Contracting Authority at least **seven (7)** calendar days before the bid closing date. Canada will have the right to accept or reject any or all suggestions.

PART 3 - BID PREPARATION INSTRUCTIONS**1. Bid Preparation Instructions**

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (2 hard copies)

Section II: Financial Bid (1 hard copy)

Section III: Certifications (1 hard copy)

Section IV: Additional Information (1 hard copy)

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper and
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

1. Equivalent Products



- 1.1 Products that are equivalent in form, fit, function and quality to the item(s) specified in the bid solicitation will be considered where the Bidder:
 - (a) designates the brand name, model and/or part number of the substitute product;
 - (b) states that the substitute product is fully interchangeable with the item specified;
 - (c) provides complete specifications and descriptive literature for each substitute product;
 - (d) provides compliance statements that include technical specifics showing the substitute product meets all mandatory performance criteria that are specified in the bid solicitation; and
 - (e) clearly identifies those areas in the specifications and descriptive literature that support the substitute product's compliance with any mandatory performance criteria.
- 1.2 Products offered as equivalent in form, fit, function and quality will not be considered if:
 - (a) the bid fails to provide all the information requested to allow the Contracting Authority to fully evaluate the equivalency of each substitute product; or
 - (b) the substitute product fails to meet or exceed the mandatory performance criteria specified in the bid solicitation for that item.
- 1.3 Offerors / suppliers are encouraged to offer or suggest green solutions whenever possible.
- 1.4 In conducting its evaluation of the bids, Canada may, but will have no obligation to, request bidders offering a substitute product to demonstrate, at the sole cost of bidders, that the substitute product is equivalent to the item specified in the bid solicitation.

Section II: Financial Bid**1. Pricing**

Bidders must submit their financial bid in accordance with the Basis of Payment specified in Part 6. The total amount of applicable Taxes must be shown separately, if applicable.

The Bidder must submit firm unit prices in "Line Item Detail" only. No prices must be indicated in any other section of the bid.

2.SACC Manual Clauses**2.1 Exchange Rate Fluctuation Risk Mitigation**

1. The Bidder may request Canada to assume the risks and benefits of exchange rate fluctuations. If the Bidder claims for an exchange rate adjustment, this request must be clearly indicated in the bid at time of bidding. The Bidder must submit form PWGSCTPSGC 450 , Claim for Exchange Rate Adjustments with its bid, indicating the Foreign Currency Component (FCC) in Canadian dollars for each line item for which an exchange rate adjustment is required.
2. The FCC is defined as the portion of the price or rate that will be directly affected by exchange rate fluctuations. The FCC should include all related taxes, duties and other costs paid by the Bidder and which are to be included in the adjustment amount.
3. The total price paid by Canada on each invoice will be adjusted at the time of payment, based on the FCC and the exchange rate fluctuation provision in the contract. The exchange rate adjustment will only be applied where the exchange rate fluctuation is greater than 2% (increase or decrease).
4. At time of bidding, the Bidder must complete columns (1) to (4) on form PWGSCTPSGC 450 , for each line item where they want to invoke the exchange rate fluctuation provision. Where bids are evaluated in Canadian dollars, the dollar values provided in column (3) should also be in Canadian dollars, so that the adjustment amount is in the same currency as the payment.
5. Alternate rates or calculations proposed by the Bidder will not be accepted for the purposes of this exchange rate fluctuation provision.

Section III: Certifications

Bidders must submit the certifications required under **PART 5 - CERTIFICATIONS**.

Section IV: Additional Information

Canada requests that bidders submit the following information:

1. Delivery

While delivery of the vehicle is requested by May 29, 2015, the best delivery that can be offered is as follows:

Item 001 – Qty. of 1, Bus, 20 passengers plus 1 passenger in a wheelchair will be delivered within ____ calendar days from the effective date of the contract.

2. Manufacturer's Standard Warranty Period

Canada requests that the Bidder provide details of the manufacturer's standard warranty period for the vehicle/equipment and its component that exceeds the minimum warranty period of twelve (12) months.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- b) An evaluation team composed of representatives of Canada will evaluate the bids.

1.1 Technical Evaluation

1.1.1 Bidders must submit, with their bid, the followings documents:

- 1) Annex “A”- Specifications - Bus, 20 passengers plus 1 passenger in a wheelchair; and
- 2) Appendix 1- Technical Information Questionnaire - Bus, 20 passengers plus 1 passenger in a wheelchair.

1.1.2 Equivalent Products

Bidders proposing substitutes and/or alternatives must provide with their bid all the information requested as detailed in Part 3, “equivalent products” to be considered for evaluation.

1.2 Financial Evaluation

1.2.1 The purpose of the financial evaluation is to determine the lowest price using the information submitted in “Line item Detail”.

2. Basis of Selection

2.1 A bid must comply with the requirements of the bid solicitation and meet all mandatory requirements to be declared responsive. The responsive bid with the lowest evaluated aggregate price will be recommended for award of a contract.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and associated information to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default in carrying out any of its obligations under the Contract, if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority may render the bid non-responsive or constitute a default under the Contract.

1. Certifications Required Precedent to Contract Award

1.1. Integrity Provisions - Associated Information

By submitting a bid, the Bidder certifies that the Bidder and its Affiliates are in compliance with the provisions as stated in Section 01 Integrity Provisions - Bid of Standard Instructions 2003. The associated information required within the Integrity Provisions will assist Canada in confirming that the certifications are true.

1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from Employment and Social Development Canada (ESDC) - Labour's website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

2. Canadian Content Certification

SACC Manual clause A3050T (2010-01-11) Canadian Content Definition

2.1 Canadian Content Certification

This procurement is conditionally limited to Canadian goods.

Subject to the evaluation procedures contained in the bid solicitation, bidders acknowledge that only bids with a certification that the good(s) offered are Canadian goods, as defined in clause A3050T, may be considered.

Failure to provide this certification completed with the bid will result in the good(s) offered being treated as non-Canadian goods.

The Bidder certifies that:

() the good(s) offered are Canadian goods as defined in paragraph 1 of clause A3050T.

PART 6 - RESULTING CONTRACT CLAUSES**1. Requirement**

The Contractor must deliver 1 (one) 21-passenger bus in accordance with Annex "A" – Specifications - Bus, 20 passengers plus 1 passenger in a wheelchair.

2. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions (<http://ccua-sacc.tpsgc-pwgsc.gc.ca/pub/ach-eng.jsp>) Manual issued by Public Works and Government Services Canada.

2.1 General Conditions

2010A (2014-09-25), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

3. Term of Contract**3.1 Delivery of Vehicle/Equipment**

Delivery of the vehicle must be made as follows:

Item 001 - 1 (one) Bus, 20 passengers plus 1 passenger in a wheelchair must be delivered on or before _____ (Date to be inserted by PWGSC at time of contract award.)

4. Authorities**4.1 Contracting Authority**

The Contracting Authority for the Contract is:

Name: Erik Martin
Title: Supply Specialist
Organization: Public Works and Government Services Canada - Acquisitions Branch
LEFT Directorate, HP Division,
7A2, Place du Portage, Phase 3, 11 Laurier Street, Gatineau Quebec,
K1A 0S5
Telephone: 819 956-3842
Facsimile: 819 953-2953
E-mail: erik.martin@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority.

The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

4.2 Procurement Authority

The Procurement Authority for the Contract is:

Name: _____ (To be inserted by PWGSC at time of contract award.)
Title: _____
Organization: _____
Address _____

Telephone: ____-____-_____
Facsimile: ____-____-_____
E-mail: _____

The Procurement Authority is the representative of the department or agency for whom the Work is being carried out under the Contract. The Procurement Authority is responsible for the implementation of tools and processes required for the administration of the Contract. The Contractor may discuss administrative matters identified in the Contract with the Procurement Authority however the Procurement Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of Work can only be made through a contract amendment issued by the Contracting Authority.

4.3 Technical Authority:

The Technical Authority for the Contract is:

Name: _____ (To be inserted by PWGSC at time of contract award.)
Title: _____
Organization: _____
Address _____

Telephone: ____-____-_____
Facsimile: ____-____-_____
E-mail: _____

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the

Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

4.4 Contractor's Representative

Name and telephone number of the person responsible for:

General enquiries

Name: _____ (To be completed by the bidder.)

Title: _____

Telephone: ____-____-____

Facsimile: ____-____-____

E-mail: _____

Delivery follow-up

Name: _____ (To be completed by the bidder.)

Title: _____

Telephone: ____-____-____

Facsimile: ____-____-____

E-mail: _____

4.5 After Sales Service

4.5.1 The following dealer and/or agent is authorized to provide after sales service, maintenance and warranty repairs; and a full range of repair parts for the vehicle/equipment offered:

Item 001 - 1 (one) bus, 20 passengers plus 1 passenger in a wheelchair.

Name: _____

Address: _____

Telephone Number: _____

Distance between the delivery location and the dealer and/or agent: _____km

5. Payment

5.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of their obligations under the Contract, the Contractor will be paid firm unit prices in Canadian dollars, Delivered Duty Paid at destination, Incoterms 2000, including Canadian Custom Duties and Excise Taxes included where applicable, and applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

5.2 SACC Manual Clauses

H1000C Single Payment 2008-05-12

5.3 Exchange Rate Fluctuation Adjustment

5.3.1 The foreign currency component (FCC) is defined as the portion of the price or rate that will be directly affected by exchange rate fluctuation. The FCC should include all related taxes, duties and other costs paid by the Bidder and which are to be included in the adjustment amount.

5.3.2 For each line item where a FCC is identified, Canada assumes the risks and benefits for exchange rate fluctuation, as shown in the Basis of Payment. For such items, the exchange rate fluctuation amount is determined in accordance with the provision of this clause.

5.3.3 The total price paid by Canada on each invoice will be adjusted at the time of payment, based on the FCC and the exchange rate fluctuation provisions in the contract. The exchange rate adjustment amount will be calculated in accordance with the following formula:

$$Adjustment = FCC \times Qty \times (i_1 - i_0) / i_0$$

where formula variables correspond to:

FCC Foreign Currency Component (per unit)

i_0

Initial exchange rate (CAN\$ per unit of foreign currency [e.g. US\$1])

i_1

exchange rate for adjustments (CAN\$ per unit of foreign currency [e.g. US\$1])

Qty quantity of units

5.3.4 The initial exchange rate is typically set as the noon rate as published by the Bank of Canada on the solicitation closing date.

5.3.5 For goods, the exchange rate for adjustment will be the noon rate as published by the Bank of Canada on the date the goods were delivered. For services, the exchange rate for adjustment will be the noon rate on the last business day of the month for which the services were performed. For advance payments, the exchange rate for adjustment will be the noon rate on the date the payment was due. The most recent noon rate will be used for non-business days.

5.3.6 The Contractor must indicate the total exchange rate adjustment amount (either upward, downward or no change) as a separate item on each invoice or claim for payment submitted under the Contract. Where an adjustment applies, the Contractor must submit with their invoice form PWGSC-TPSGC 450, Claim for Exchange Rate Adjustments.

5.3.7 The exchange rate adjustment will only be applied where the exchange rate fluctuation is greater than 2% (increase or decrease), calculated in accordance with column 8 of form PWGSC-TPSGC 450 (i.e $[i_1 - i_0] / i_0$).

5.3.8 Canada reserves the right to audit any revision to costs and prices under this clause.

6. Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed. Offerors / suppliers are requested to provide invoices in electronic format unless otherwise specified by the Contracting Authority or Project Authority, thereby reducing printed material.

Invoices must be distributed as follows:

- 1) The original and one copy of the Contractor's own invoice must be forwarded by mail to:

Name: _____ (To be inserted by PWGSC at time of contract award.)

Title: _____

Telephone: ____-____-____

Facsimile: ____-____-____

E-mail: _____

- 2) One copy of all invoices to the PWGSC Contracting Authority.

7. Certifications

7.1 Compliance

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing associated information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the associated information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

8. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

9. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2014-09-25) General Conditions - Goods (MediumComplexity);
- (c) Annex "A" – Specifications - Bus, 20 passengers plus 1 passenger in a wheelchair;
- (d) Appendix 1 - Technical Information Questionnaire - Bus, 20 passengers plus 1 passenger in a wheelchair;
- (e) the Contractor's bid dated _____ (if the bid was clarified or amended, insert at the time of contract award "as clarified on" _____ or "as amended on" _____ and insert date (s)).

10. SACC Manual Clauses

The following clauses set out in the SACC Manual must form part of this Contract:

A1009C	Work Site Access	2008-05-12
A9049C	Vehicle Safety	2011-05-16
B1505C	Shipment of Hazardous Materials	2006-06-16
G1005C	Insurance	2008-05-12

11. Inspection and Acceptance

The Technical Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

12. Preparation for Delivery

The vehicle / equipment must be serviced, adjusted and delivered in condition for immediate use. The interior and exterior must be cleaned before leaving the factory and being released to the National Battlefields Commission's personnel at the final delivery location.

The fuel tanks must be at least half full prior to release of the vehicle(s) to the National Battlefields Commission's personnel.

Any attempt by the carrier to deliver vehicles will be refused unless arrangements have been made for authorized, qualified personnel to be available to perform inspections and to accept the delivery. When the carrier is required to return due to its failure to make an appointment for delivery, Canada will not be liable to pay for additional costs.

13. Shipping Instructions - Delivery at Destination

The Contractor must ship the goods prepaid DDP - Delivered Duty Paid to the National Battlefields Commission, 701 Grande-Allée Ouest, Québec, QC. Unless otherwise directed, delivery must be made by the most economical means. The Contractor is responsible for all delivery charges, administration, costs and risks of transport and customs clearance, including the payment of customs duties and taxes.

Item 001 - the contact person for delivery is: _____ (to be inserted by PWGSC at time of contract award).

14. Post-Contract Award Meeting/Pre-Production Meeting

Within ten (10) working days of the receipt of the contract, the Contractor must contact the Technical Authority to determine the details of a pre-production meeting. The meeting will be held at the Contractor's plant _____ (Bidder to specify location). Cost of holding such pre-production meeting must be included in the price of the bid. Please note that the travel and living expenses for Government Personnel will be arranged and paid for by the Crown. The Crown reserves the right to carry out the Post-Contract Award Meeting/Pre-Production Meeting via teleconference.

15. Material

Material supplied must be new, unused and of current production by manufacturer (2014 model-year or newer).

16. Spare Part Availability

The contractor must ensure that spare parts required to properly maintain and repair the complete vehicle covered by this specification will be available for purchase by the National Battlefields Commission, or its authorized agents, for a period of ten (10) years.

17. Packaging

The methods used for preservation and packaging must be in conformity with the contractor's normal standard for domestic shipment or, if necessary, with standards for overseas shipment (as below deck cargo).

18. Warranty

The manufacturer's standard warranty of **(to be inserted by PWGSC at time of contract award)**(_____ months or _____ km) as administered through the designated dealer or authorized agent apply.

19. Interchangeability

Unless changes during the production run are authorized by PWGSC, all vehicles supplied against any one item of a contract must be the same make and model, and all like assemblies, sub-assemblies and parts must be interchangeable.

20. Environmental Considerations

Canada is committed to greening its supply chain. In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to acquire products and services that have a lower impact on the environment than those traditionally acquired. Environmental performance considerations include, among other things: the reduction of greenhouse gas emissions and air contaminants; improved energy and water efficiency; reduced waste and support reuse and recycling; the use of renewable resources; reduced hazardous waste; and reduced toxic and hazardous substances. In accordance with the Policy on Green Procurement:

The Contractor is requested to provide all correspondence including (but not limited to) documents and reports in electronic format unless otherwise specified by the Contracting Authority, the Technical Authority (I/A) or the Procurement Authority (I/A), thereby reducing printed material.

The Contractor should recycle (shred) unneeded copies of non-classified/secure documents (taking into consideration the Security Requirements).

Product components used in performing the services should be recyclable and/or reusable, whenever possible.

**ANNEX “A” – SPECIFICATIONS – BUS, 20 PASSENGERS PLUS 1 PASSENGER IN A
WHEELCHAIR**

SUMMARY DESCRIPTION OF DELIVERABLE

Acquisition of a bus, 20 passengers plus 1 passenger in a wheelchair

FOB DELIVERY DESTINATION

National Battlefields Commission
701 Grande Allée Ouest
Quebec City, QC G1S 1C1

DELIVERY DATE

Vehicle desirable delivery is before June 6, 2015

SPECIFICATIONS

GENERAL REQUIREMENTS

All specifications listed are mandatory.

*****Very important: If you have any issues of non-compliance or divergences in relation to the specifications demanded, call the Contracting Authority at PWGSC to discuss them further before submitting your bid.**

BIDDER COMMENTS	1. GENERAL REQUIREMENTS
	<p>1.1) NOTES IN THE "BIDDER COMMENTS" COLUMN</p> <ul style="list-style-type: none"> ➤ a) Bidders are not required to indicate that they comply with each paragraph in the "BIDDER COMMENTS" column. Bidders leaving the column blank shall be taken to mean that they consider themselves compliant with this aspect of the invitation to bid. ➤ b) However, bidders are required to record the following information in the "BIDDER COMMENTS" column as applicable: <ul style="list-style-type: none"> - EQUIVALENT - IMPROVEMENTS - LOCAL INSTALLATION - NOT COMPLIANT - NOT APPLICABLE <p>All documents with a "BIDDER COMMENTS" column, including this document, must be completed this way.</p> <ul style="list-style-type: none"> ➤ c) Bidders shall indicate in this column the benefit offered for each value identified in the paragraphs.
	<p>1.2) EQUIVALENT</p> <ul style="list-style-type: none"> ➤ a) Proposal: All equivalents shall include a proposal appended to the bid for approval and acceptance by the NBC technical officer. The appendix shall include, among other information, the effect of the proposed equivalent on the amount of the bid. The bid must be compliant for equivalents to be considered. ➤ b) Bidders shall provide a data sheet or plans and specifications for each equivalent submitted. ➤ c) Failure to meet requirements for the proposal of an equivalent shall result in the supplier being required to comply with the initial requirements of the invitation to bid; failure to do so will result in penalties.
	<p>1.3) IMPROVEMENTS</p> <ul style="list-style-type: none"> ➤ The requirements described in the specifications are minimum requirements. The supplier may propose modifications to improve performance, quality, operation, or ease of maintenance of the final product. These proposals shall be appended to the bid, and a unit price shall be indicated for each proposed improvement. These prices shall not be included in the bid prices. The NBC shall not be required to take any suggestions offered by the supplier.
	<p>1.4) LOCAL INSTALLATION</p> <ul style="list-style-type: none"> ➤ Components that cannot be installed at the manufacturer's facilities must be detailed in the "BIDDER COMMENTS" column and mention by whom the said components will be installed.
	<p>1.5) NOT COMPLIANT</p> <ul style="list-style-type: none"> ➤ When bidders cannot deliver the item required, they shall enter "NON-COMPLIANT." ➤ N.B. Make sure that you have read the "Very important comment" at the top of the page.

BIDDER COMMENTS	GENERAL REQUIREMENTS
	<p>1.6) NOT APPLICABLE</p> <ul style="list-style-type: none"> ➤ When bidders consider that an item does not apply to the subject of the invitation to bid, they shall enter "NOT APPLICABLE."
	<p>1.7) OPTION</p> <ul style="list-style-type: none"> ➤ a) When an option is available for a particular feature, indicate the unit cost in the "BIDDER COMMENTS" column. Do not include the cost in the bid prices unless otherwise indicated. ➤ b) These items shall not be considered in the bid evaluation unless the cost of the option is included in the bid prices as requested.
	<p>1.8) INSTALLATION OF EQUIPMENT MENTIONED IN AN INVITATION TO BID DOCUMENT AND/OR AN ORDER</p> <ul style="list-style-type: none"> ➤ a) Unless otherwise indicated by the NBC technical officer, all equipment (option, optional equipment, supplementary equipment, etc.) mentioned in an invitation to bid document and/or an order shall be delivered already installed. Accordingly, when establishing bid and/or offered prices for the equipment, bidders must take into account all costs related to installed equipment (e.g. labour, minimum and/or supplementary parts for installation, transportation, acquisition costs, etc.). ➤ b) Installation must be completed and the equipment ready for use (operational) to the satisfaction of the NBC. ➤ c) According to the <i>Motor Vehicle Safety Regulations</i> (C.R.C., c. 1038) and the <i>Motor Vehicle Safety Act</i>, suppliers building a vehicle in stages must be certified by Transport Canada to be able to affix the national safety mark (NSM). ➤ d) When a supplier is designated as an intermediate manufacturer, the supplier must supply the incomplete vehicle document from the previous manufacturer, as well as the addendum set out in the regulations.

BIDDER COMMENTS	GENERAL REQUIREMENTS
	<p>1.9) MATERIALS</p> <ul style="list-style-type: none"> ➤ Must be complaint with the standards set out in the "DOCUMENTS AND REGULATIONS" and "GENERAL" sections and the drawings for all documents.
	<p>1.10) REGULAR EQUIPMENT AND ACCESSORIES</p> <ul style="list-style-type: none"> ➤ All regular equipment and accessories listed in the original data sheet of the material manufacturer must be provided, manufactured and installed at the factory, unless otherwise indicated in the invitation to bid documents.
	<p>1.11) STANDARDS AND SPECIFICATIONS</p> <ul style="list-style-type: none"> ➤ The supplier must comply with all manufacturing standards and specifications, current edition from the date of the invitation to bid, applicable to the subject of the invitation.
	<p>1.12) MANDATORY DOCUMENTATION REQUIRED WITH BID</p> <ul style="list-style-type: none"> ➤ a) In addition to a copy of the original data sheet, the following documents are required with the bid: <ul style="list-style-type: none"> - a copy of the list of proposed technical specifications for motor vehicles; - a copy of the warranty for the items requested in the call for bids, as applicable; - a brochure (with photo if possible) or any other document presenting the major features of the items set out in the bidder's offer.
	<p>1.13) DOCUMENTATION TO BE PROVIDED TO NBC REPRESENTATIVES</p> <ul style="list-style-type: none"> ➤ In addition to the original data sheet, the following documents must be provided for representative verification during inspection: <ul style="list-style-type: none"> - A copy of the rigging sheet for motor vehicles; - A complete copy of each applicable warranty, including warranties for components purchased by the supplier; - A bilingual copy of the operator's manual (in paper format only) - A bilingual copy of the parts manual (in paper format or CD format) - A bilingual copy of the maintenance and repairs manual (in paper format or CD format)

BIDDER COMMENTS	GENERAL REQUIREMENTS
	<p>1.14) REGISTRATION AND DRIVER'S LICENCE</p> <p>1.14-i) REGISTRATION</p> <ul style="list-style-type: none"> ➤ a) The supplier must submit to the NBC the following documents for vehicle registration: <ul style="list-style-type: none"> - a certificate of registration bearing the name of the supplier signed on the back in the location required for a SAAQ transfer; - or a merchant transaction record (ATAC) and new vehicle identification statement (NVIS). (All vehicles, including a trailer of over 1,300 kg); ➤ b) The <i>Attestation de transaction avec un commerçant</i> (ATAC) and new vehicle description (DVN) must be completed as follows: <p>Owner name: NATIONAL BATTLEFIELDS COMMISSION Address: 390 de Bernières, QUEBEC CITY, QC G1R 2L7 SAAQ identification number: 11560372.</p> <p>1.14-ii) DRIVER'S LICENCE</p> <ul style="list-style-type: none"> ➤ A Class 4B licence holder should be allowed to drive the vehicle.
	<p>1.15) IDENTIFICATION PLATE</p> <ul style="list-style-type: none"> ➤ The supplier shall attach to the unit an identification plate with the following characteristics: <ul style="list-style-type: none"> - Metal - Attached to equipment - Indicating: <ul style="list-style-type: none"> - make; - model; - serial number; - year of manufacture; - total loaded mass;* - empty mass.* <p>*If applicable</p>

BIDDER COMMENTS	GENERAL REQUIREMENTS
	<p>1.16) INSPECTION</p> <ul style="list-style-type: none"> ➤ a) The supplier shall request an inspection by PWGSC and NBC representatives at least two business days prior to the date upon which inspection is required. It must also inform representatives of any changes. ➤ b) Inspection will be performed upon delivery unless otherwise indicated. ➤ c) At all times, NBC representatives reserve the right to perform necessary inspections, either in the factory or on the premises of subcontractors. ➤ d) Prior to all inspections by NBC representatives, the supplier shall perform its own inspections and draft a report to be submitted to representatives. ➤ e) Acceptance: the acceptance of a unit following an inspection does not in any way reduce the supplier's responsibility to meet all of its contractual commitments.
	<p>1.17) DELIVERY DATE</p> <ul style="list-style-type: none"> ➤ a) The official delivery date for a unit set out in the invitation to bid is the date on which the unit is delivered, complete and compliant with the requirements of the invitation to bid, and including all documents required to register the vehicle when applicable. ➤ b) The unit shall be operational (to the satisfaction of the NBC).
	<p>1.18) SAFETY</p> <ul style="list-style-type: none"> ➤ a) The unit supplied shall comply with the <i>Motor Vehicle Safety Regulations</i> (MVSR), even if the Government of Canada has not inspected it. ➤ b) A plate attesting compliance with the MVSR federal safety regulations shall be affixed to the unit, unless it is not required by the Government of Canada. ➤ c) The unit supplied shall be compliant with the Quebec <i>Highway Safety Code</i>. The supplier is responsible for verifying and certifying that it is manufacturing and/or distributing compliant materials.
	<p>1.19) MUDGUARDS</p> <ul style="list-style-type: none"> ➤ The unit shall be equipped with mudguards in accordance with the <i>Highway Safety Code</i>.
	<p>1.20) SUPPLIER RESPONSIBILITY</p> <ul style="list-style-type: none"> ➤ When the supplier notes an incompatibility in the invitation to bid documents or the order, it shall inform PWGSC so that the necessary corrections can be made.
	<p>1.21) VEHICLE MAINTENANCE</p> <ul style="list-style-type: none"> ➤ The supplier must have an authorized service center in the Province of Quebec in order to provide vehicle maintenance and commercial configuration, including wheelchair configuration.

SPECIFICATIONS

BUS (4x2) MTC 6,370 KG

CONFIGURATION

- A. 4.47 m wheelbase, 20 passengers plus 1 passenger in a wheelchair

EQUIPMENT

- A. Commercial configuration
- B. Wheelchair configuration
- C. Additional air conditioning
- D. Storage compartment
- E. PA (Public Address) System

TABLE OF CONTENTS

DOCUMENTS AND REGULATIONS	31
2. GENERAL	31
3.0 CHASSIS	32
3.0 CHASSIS (cont'd)	33
4.0 DRIVE SYSTEM	34
5.0 BODY: STRAIGHT TRUCK	35
5.0 BODY: STRAIGHT TRUCK (cont'd)	36
6.0 BODY: MINIBUS	38
7.0 ACCESSORIES.....	39
8.0 ELECTRICAL SYSTEM.....	39
9.0 PAINT.....	40
10.0 EQUIPMENT	41

DOCUMENTS AND REGULATIONS

(Applicable to this feature)

ITEM	1. DESCRIPTION	NUMBER
1.1 GENERAL REQUIREMENTS	- General requirements.	ETSM S 199
1.2 ENGINE	- Engine Power Test Code – Spark Ignition and Compression Ignition – Gross Power Rating.	SAE J1995 JUN 90
1.3 CODE	- a) Quebec <i>Highway Safety Code</i> - b) <i>Motor Vehicle Safety Regulations</i> - C) <i>Regulation respecting road vehicles adapted for the transportation of handicapped persons</i>	MSVR/CMVSS C-24.2, r.5.01

All specifications listed are mandatory:

***** If you have any issues of non-compliance or divergences in relation to the specifications demanded, call PWGSC to discuss them further before submitting your bid.**

BIDDER COMMENTS	2. GENERAL
	2.1 OPERATION - On roads.
	2.2 TOTAL LOADED MASS - The total loaded mass indicated by the manufacturer must be at least 6,370 kg.
	2.3 PAINT a) <i>Exterior cabin</i> - i) Polyurethane finish enamel. - ii) White. b) <i>Chassis and other painted components</i> - i) Standard manufacturer finish enamel. - ii) Standard manufacturer colour.

BIDDER COMMENTS	3.0 CHASSIS
	3.1 Steering <ul style="list-style-type: none"> - Power steering
	3.2 FRONT AXLE <ul style="list-style-type: none"> - 2,085 kg minimum
	3.3 REAR AXLE <ul style="list-style-type: none"> - 4,285 kg minimum
	3.4 FRONT SUSPENSION <ul style="list-style-type: none"> a) <i>Stabilizer bar</i> b) <i>Shock absorbers</i> c) <i>Springs</i> <ul style="list-style-type: none"> - Ground capacity of at least 1,040 kg each
	3.5 REAR SUSPENSION <ul style="list-style-type: none"> - With shock absorber. - With stabilizer bar. a) <i>Springs</i> <ul style="list-style-type: none"> - Leaf springs. - With auxiliary "MOR/R YDE" rubber mounts or equivalent. - Ground capacity of at least 2,145 kg each.
	3.6 FRONT AND REAR WHEELS <ul style="list-style-type: none"> - Dimensions: 16 inches x 6 inches. - Six (6). a) <i>Front</i> <ul style="list-style-type: none"> - Single. b) <i>Rear</i> <ul style="list-style-type: none"> - Dual.

BIDDER COMMENTS	3.0 CHASSIS (cont'd)
	<p>3.7 TIRES</p> <ul style="list-style-type: none"> - Radial, steel belted. - No tube. - "MICHELIN" or equivalent. <p>a) <i>Front</i></p> <ul style="list-style-type: none"> - LT 225/75R x 16 E or equivalent. <p>b) <i>Rear</i></p> <ul style="list-style-type: none"> - LT 225/75R x 16 E or equivalent.
	<p>3.8 GAS TANK</p> <p>a) <i>Type</i></p> <ul style="list-style-type: none"> - Single minimum. <p>b) <i>Capacity</i></p> <ul style="list-style-type: none"> - 200 litres minimum.
	<p>3.9 MAIN BRAKES</p> <ul style="list-style-type: none"> - Hydraulic 4-wheel disc brakes. - Power brakes. - With 4-wheel ABS antilock system.
	<p>3.10 PARKING BRAKE</p> <ul style="list-style-type: none"> - On the two (2) rear wheels or the transmission.
	<p>3.11 FRONT BUMPER</p> <ul style="list-style-type: none"> - Aluminum or chrome.

BIDDER COMMENTS	4.0 DRIVE SYSTEM
	<p>4.1 ENGINE</p> <p>a) <i>Type</i></p> <p>Gasoline</p> <ul style="list-style-type: none"> - Between 5.4 and 6.8 litres. - Electronic version including all engine protection and speed control parameters. <p>b) <i>Normal gross horsepower</i></p> <ul style="list-style-type: none"> - 160 kW minimum according to the standard mentioned in "DOCUMENTS AND REGULATIONS."
	<p>4.2 AIR FILTER</p> <ul style="list-style-type: none"> - Dry filter.
	<p>4.3 FUEL FILTER</p> <ul style="list-style-type: none"> - Required.
	<p>4.4 EXHAUST SYSTEM</p> <ul style="list-style-type: none"> - Exhaust at rear on left side.
	<p>4.5 COOLING SYSTEM</p> <ul style="list-style-type: none"> - Overall cooling system. - Engine oil cooler. - Transmission oil cooler. - With antifreeze recovery system. - Long-life ethylene glycol, -34°C minimum.
	<p>4.6 COLD WEATHER STARTING SYSTEM</p> <ul style="list-style-type: none"> - Required.
	<p>4.7 TRANSMISSION</p> <ul style="list-style-type: none"> - Automatic electronic. - Minimum five (5) speeds.
	<p>4.8 DIFFERENTIAL</p> <ul style="list-style-type: none"> - 4.10:1 or 4.56:1 ratio.

BIDDER COMMENTS	5.0 BODY: STRAIGHT TRUCK
	5.1 CAB <ul style="list-style-type: none"> - Integrated into the minibus body.
	5.2 HOOD <ul style="list-style-type: none"> - Hood noise suppression set. - Streamlined hood to clear the driver's view.
	5.3 DRIVER'S SIDE STEP <ul style="list-style-type: none"> - A "GRIP STRUT" or equivalent step that does not allow snow to accumulate.
	5.4 OPERATOR SEATS <ul style="list-style-type: none"> - Recaro brand, "ERGO LXF" model or equivalent. - Covered with fabric on the section in contact with the driver. The color of the fabric will be chosen by the NBC according to the colors available from the manufacturer. - Adjustable lumbar support. - Mid-back backrest and headrest. - Movable armrests.
	5.5 DRIVER'S AREA FLOOR <ul style="list-style-type: none"> - The floor mat in the driver's area must be one piece; no patching/inserts shall be accepted.
	5.6 WINDSHIELD WIPERS <ul style="list-style-type: none"> - Variable speeds. - Intermittent wiping.
	5.7 WINDSHIELD WASHER <ul style="list-style-type: none"> - Electrical.
	5.8 SUN VISOR <ul style="list-style-type: none"> - One (1).
	5.9 HORN <ul style="list-style-type: none"> - Electrical. - Double.
	5.10 120- VOLT SOCKET <ul style="list-style-type: none"> - Cigarette lighter type.
	5.11 HEATHER <ul style="list-style-type: none"> - Required in the front compartment.
	5.12 AIR CONDITIONER <ul style="list-style-type: none"> - Required in the front compartment.
	5.13 REARVIEW MIRRORS <ul style="list-style-type: none"> - One (1) on each side. - Stainless steel, aluminum, chrome or polymer. - Heated. - 175 mm minimum x 245 mm minimum.
	5.14 WINDOWS <ul style="list-style-type: none"> - Tinted for the passengers only and the top of the windshield.
	5.15 CONVEX MIRRORS <ul style="list-style-type: none"> - One (1) on each side, 175 mm minimum x 105 mm minimum.
	5.16 STEERING <ul style="list-style-type: none"> - The centre of the steering wheel and must align with the centre of the seat . - Reclining.

	5.17 KEYS <ul style="list-style-type: none"> - Five (5) copies of each key.
--	---

BIDDER COMMENTS	5.0 BODY: STRAIGHT TRUCK (cont'd)
	5.18 ELECTRICAL SYSTEM <ul style="list-style-type: none"> - 12 volts. a) Alternator <ul style="list-style-type: none"> - Transistorised. - Load current: minimum 130 amperes.
	5.19 BATTERIES <ul style="list-style-type: none"> - Minimum of one (1) standard from the manufacturer. <i>Capacity - 750 CCA minimum.</i>
	5.20 DASHBOARD a) Visual or audible indicator <ul style="list-style-type: none"> - Manufacturer standard including: <ul style="list-style-type: none"> - Coolant temperature indicator. - Oil pressure indicator. - Alternator charge indicator. - Parking brake indicator. - Tachymeter (RPM). - The manufacturer's instrument panel shall not be altered to install equipment. - Identifications shall be industry quality. b) Hour meter <ul style="list-style-type: none"> - Electrical, "HOBBS" or equivalent - Must be connected to the main switch and must function only in the "ON" position.
	5.21 BLOCK HEATER <i>Capacity</i> <ul style="list-style-type: none"> - 750 watts minimum. - 115 volts minimum. - With fixed connector installed on the driver's side. - Metal bracket.
	5.22 SOUND SYSTEM AND RADIO <ul style="list-style-type: none"> - AM/FM/CD. - DVD for playback on the video screen of at least 22 inches. - With antenna. - Four (4) speakers. - With separate controls for passengers and the driver. - Sound system with a microphone input and a USB port.
	5.23 AUDIBLE REVERSE WARNING DEVICE AND REARVIEW CAMERA <ul style="list-style-type: none"> - One (1), minimum 107 dB - The speaker must be aimed toward the back, located as close as possible to the rear end of the chassis, and must not be obstructed. - Rearview camera
	5.24 VIDEO SCREEN <ul style="list-style-type: none"> - VIDEO SCREEN

	<ul style="list-style-type: none">- The following specifications are not mandatory but are desirable. Details for this item will be finalized at the pre-production meeting: Fixed video screen of at least 22 inches. Preferably positioned to the right of the driver (between the door at the front and the first passenger seat), fixed to the vertical post or at the front of the bus or at the left (behind the driver's seat). Linked to the sound system and permitting playback from a DVD or from a USB key.
--	---

BIDDER COMMENTS	6.0 BODY: MINIBUS
	<p>6.1 CONFIGURATION (A): 20 PASSENGERS PLUS ACCOMMODATIONS FOR ONE WHEELCHAIR</p> <ul style="list-style-type: none"> - Nominal wheelbase of 4.47 metres to 4.9 metres. These are the acceptable minimum and maximum respectively. - Total length of 7.5 metres minimum. - Wheelchair accommodation.
	<p>6.2 GENERAL DIMENSIONS</p> <ul style="list-style-type: none"> - Interior width of 2,285 mm minimum. - Interior height of 1,900 mm minimum.
	<p>6.3 FLOOR</p> <ul style="list-style-type: none"> - Screwed plywood. - Grey (shades of grey except black) rubber covering that runs up the bottoms of the walls. - With grooves in the aisle and or an abrasive finish. - The side of the floor under the vehicle must be steel. - Anti-rust coating under the floor is required. - Mounted on a straight truck chassis with polymer or rubber insulation.
	<p>6.4 WALLS AND ROOF</p> <ul style="list-style-type: none"> - Polyurethane foam or mineral wool insulation. - Exterior: aluminum and/or fibreglass panels. - Exterior: if possible, no decorative strips around the vehicle. - Interior: carpet covering for the portion of the walls under the windows. The color of the carpet will be chosen by the NBC according to the colors available from the manufacturer.
	<p>6.5 ROOF</p> <ul style="list-style-type: none"> - Front part with an aerodynamic profile. - Roof panel in one piece; no joints.
	<p>6.6 WINDOWS</p> <ul style="list-style-type: none"> - Thermal type. - With drip moulding. - Tinted. - Panoramic type. - Minimum dimensions: 910 mm x 910 mm or equivalent. - Panoramic window above the windshield.
	<p>6.7 MAIN ACCESS DOOR</p> <ul style="list-style-type: none"> - Leaf door. - With windows. - If possible, tinted thermal windows. - Power opening and exterior unlocking. - Heavy duty door motor. - Minimum 810 mm of opening width, without the handles. - Top of door must be padded. - One (1) lock on the right fender of the truck. - Two (2) remote opening controls. - Motor equipped with a manual opening lever at the top of the door in case of an electrical malfunction. - With drip moulding, including on the driver door. - With one (1) interior handle on each leaf to facilitate access.
	<p>6.8 STRUCTURE</p> <ul style="list-style-type: none"> - Galvanized steel or steel with a CGER-approved anti-rust protective coating.
	6.9 EMERGENCY EXIT

	<ul style="list-style-type: none"> - In ceiling. - On each side wall (one window per side). - With "EMERGENCY EXIT" identification, bilingual if possible, and red identification lights.
	<p>6.10 REAR EMERGENCY EXIT</p> <ul style="list-style-type: none"> - Rear door with alarm if opened. - Door with multiple superimposed windows. - Top of door must be upholstered. - With locking system that unlocks during transport. - With "EMERGENCY EXIT" identification, bilingual if possible, and red identification lights. - With retractable step.

BIDDER COMMENTS	7.0 ACCESSORIES
	<p>7.1 EXTERIOR</p> <ul style="list-style-type: none"> - Front and rear mudguard. - Rear bumper, minimum 200 mm. - Step at driver's side door and right-side door, "GRIP STRUT" or equivalent.
	<p>7.2 INTERIOR</p> <ul style="list-style-type: none"> - Tinted translucent panel between the driver and the passenger compartment. - Support bar at the entrance on each side. - Axe. - CSA 250 first aid kit. - Reflectors. - 10-lb extinguisher minimum. - Belt cutter. - Safety accessories must be installed on a stand off the floor to prevent corrosion and deterioration. - Rubber covering on access steps. - Height of steps must be the same for all steps inside the vehicle. - Steps must be heated via one or more of the following methods: <ul style="list-style-type: none"> · Warm air outlet. · Electrical under the steps. · Glycol under the steps. - Heater that meets manufacturer standards for the passenger compartment. - 3-position ventilation door. - Auxiliary heater control from the driver's position. - Separation panel between the entry and the first row of seats. - Rectangular interior mirror. - Noiseproof hood providing the clearest possible view for the driver. - Storage compartment for safety accessories.

BIDDER COMMENTS	8.0 ELECTRICAL SYSTEM
	<p>8.1 LIGHTS</p> <ul style="list-style-type: none"> - All lights shall be LED-type. - Rear, brake, turn signal, identification, clearance, reverse, plate, reflector. - Compliant with the standard set out in "DOCUMENTS AND REGULATIONS." - Clearance lights shall be LED-type.
	<p>8.2 ELECTRICAL WIRING</p> <ul style="list-style-type: none"> - The wiring of the vehicle shall not be modified. - Stranded wires shall comply with the standard set out in "DOCUMENTS AND REGULATIONS."

	<ul style="list-style-type: none"> - Wires shall be minimum 14 gauge. - Wiring shall be colour coded. - Electrical connections shall be welded and covered with thermoshield. No compression connectors shall be accepted. <p>a) <i>Control panel</i> - With circuit breakers or approved equivalent.</p> <p>b) <i>Attachment</i></p> <ul style="list-style-type: none"> - Attached with tapping screws or rubber rings. - One (1) electrical power supply box shall be installed for each circuit added to the vehicle. Each circuit shall be identified. The box must be easily accessible and be large enough to facilitate interior work. - Electrical connections shall be bolted with threaded studs or equivalent. - Dielectric grease shall protect connections. - All wiring must be easily accessible. - If the wiring sheathing is damaged by a tool, the manufacturer must replace the damaged wires. - The connecting wires for the equipment added to the engine hood inside the vehicle shall be equipped with watertight connectors, "Deutsch" or equivalent, to allow the hood to be removed easily for maintenance.
	<p>8.3 ADDITIONAL LED-type LIGHTING</p> <ul style="list-style-type: none"> - Brake lights at rear centre. - Lights on the inside and outside of the entry door. - Ceiling light for the driver only. - One (1) row on each side, for a total of 8 ceiling lights.

BIDDER COMMENTS	9.0 PAINT
	<p>9.1 SURFACE PREPARATION</p> <p>a) <i>Steel</i></p> <ul style="list-style-type: none"> - Abrasive jet cleaning. - Welding spatter must be removed. <p>b) <i>Satin finished steel and aluminum</i></p> <ul style="list-style-type: none"> - Solvent cleaning.
	<p>9.2 APPLICATION</p> <ul style="list-style-type: none"> - Spray gun. - All exterior surfaces except for underside. - Except for rubber parts and bolts. - Except for pre-painted surfaces.
	<p>9.3 PRIMER</p> <ul style="list-style-type: none"> - Manufacturer standard product and thickness. - Compatible with finish paint.
	<p>9.4 FINISHING</p> <ul style="list-style-type: none"> - Manufacturer standard thickness. - Polyurethane finishing paint. - White.
	<p>9.5) INSTRUCTION</p> <ul style="list-style-type: none"> - Follow the manufacturer's instructions for applying paint, as well as any precautions recommended.
	<p>9.6 WATERPROOF TESTING</p> <ul style="list-style-type: none"> - The manufacturer shall demonstrate that a waterproof test has been performed on the vehicle prior to delivery. - The test shall represent road conditions (rain, wind, etc.). - Test conditions shall be provided. - The vehicle delivered shall have met all test requirements.

BIDDER COMMENTS	10.0 EQUIPMENT
	<p>A – COMMERCIAL CONFIGURATION</p> <p><i>Seats</i></p> <ul style="list-style-type: none"> - Covered with commercial-grade fabric. - Mid-back backrest, no armrest. - Number as set out in invitation to bid. - 12 seats on the driver's side and 8 seats on the right side. <p><i>Rear panel</i></p> <ul style="list-style-type: none"> - With large windows on both sides of the door, if possible. <p><i>Width of the center aisle</i></p> <ul style="list-style-type: none"> - <i>Width of the center aisle, from one bench to another bench, between 355 and 460 mm of width.</i>
	<p>B – WHEELCHAIR CONFIGURATION</p> <p><i>Wheelchair anchorage</i></p> <ul style="list-style-type: none"> - Washers and retractable belts, "Q'STRAIT," "SLIDE'N CLICK" model or equivalent. - Located at the back on the right side of the passenger compartment. - Flat floor, no wheel wells. <p><i>Wheelchair access door</i></p> <ul style="list-style-type: none"> - At the back on the right side, size compatible with the wheelchair lift. - With two (2) leaves. - With windows. - With a lock. - With a hold-open device (gas cylinder). - With a safety system to lock the transmission when the doors are open. - With interior and exterior LED-type lights. <p><i>Wheelchair lift</i></p> <ul style="list-style-type: none"> - Electrohydraulic or electric. - Wheelchair lift: Ricon brand, K5510 model or equivalent. - With an assist handle for the assistant. - "BRAUN" N°NVL919 "VISTA-2" or equivalent. - With a safety belt. <p><i>Platform – 0.86 m x 1.30 m long.</i></p> <p><i>Accessories</i></p> <ul style="list-style-type: none"> - Two (2) convex mirrors on the front fenders. - Self-tapping screws shall not be accepted. - Manual emergency ramp. - Anchoring system storage pockets. - Additional heater near the rear door. - Interior crossover mirror showing the entire inside of the vehicle.
	<p>C – ADDITIONAL AIR CONDITIONING</p> <p><i>Air conditioning unit</i></p> <ul style="list-style-type: none"> - Mounted on the roof. - As silent as possible. - Aerodynamic. - With sufficient capacity to maintain 20°C in the passenger compartment with an external temperature of 32°C. - With an adjustable thermostat in the driver's position. - With air flow control. <p><i>Air distributor</i></p> <ul style="list-style-type: none"> - Movable distributor located in line with the centre aisle.
	<p>D – STORAGE COMPARTMENT (if possible)</p> <ul style="list-style-type: none"> - Installed under the last seat at the back. - May contain two (2) containers of 4 litres of standard windshield washer fluid.
	<p>E – PA (Public Address System)</p> <ul style="list-style-type: none"> - Connected to the radio system

APPENDIX 1 - TECHNICAL INFORMATION QUESTIONNAIRE

Bidders are required to complete the following questionnaire

- A) This is not a purchase description but rather a generic specifications sheet designed to cover the majority of vehicle purchases in this class. Refer to Annex "A" - Specifications – Bus, 20 passengers plus 1 passenger in a wheelchair for the Requirements).
- B) Fill out the form where applicable in order to provide details on the unit you are offering.
- (1) Cab and Chassis Make: _____ Model: _____ Year: _____
- (2) GVWR _____ lbs. GCWR _____ lbs.
- (3) Dimensions WB: _____ inches CA: _____ inches
- (4) Engine Make: _____ Model: _____
 Net HP: _____ HP at _____ RPM
 Net torque: _____ lbs. feet at _____ RPM
- (B) Radiator Shutters Make: _____ Model: _____
- (5) Transmission Make: _____ Model: _____ No. of Speeds: _____
- (B) Clutch Type: _____ Size: _____
- (C) Transfer Case Make: _____ Model: _____ Ratio: _____
- (6) Front Axle Make: _____ Model: _____ Capacity: _____ lbs.
- (7) Rear Axle Make: _____ Model: _____
 Capacity: _____ lbs. Ratio(s): _____
- (8) Suspension
 Capacity at Ground Front: _____ lbs. each Shocks: _____
 Rear: _____ lbs. each Shocks: _____
 Auxiliary: _____ lbs. each
- (9) Tires Front size: _____ X _____ Ply/PR: _____ Tread: _____

Rear size: _____X _____ Ply/PR: _____Tread: _____

Spare size: _____X _____ Ply/PR: _____Tread: _____

(10) Frame Material: _____ RBM: _____ in lbs.

(B) Reinforcement Type: _____ RBM: _____ in lbs.

(11) Fuel Tank(s) Qty: _____ Type(s): _____

Capacity (each): _____ Gallons Locations: _____

(12) Battery(s) Qty: _____ Individual battery rating: _____ CCA

Total capacity: _____ CCA

(13) Alternator Output: _____ amps

(14) Steering Type: _____ Model: _____

(15) Brakes Type: _____ Size Front: _____ Rear: _____

(B) Compressor Make: _____ Model: _____ Capacity: _____
CFM

(C) Air Dryer Make: _____ Model: _____

(D) Moisture Ejector Make: _____ Model: _____

(16) Seats Driver's Make: _____ Model: _____

Passenger's Make: _____ Model: _____

(17) Accessories _____

(18) Instruments _____

(19) VEHICLE PERFORMANCE (truck at full GVWR)

Geared Top Speed - _____ MPH (SAE J688)