

## PART 1 - GENERAL

### 1.1 GENERAL

1. Use new material and equipment unless otherwise specified.
2. Within 7 days of written request by Departmental Representative, submit following information for any materials and products proposed for supply:
  1. Name and address of manufacturer.
  2. Trade name, model and catalogue number.
  3. Performance, descriptive and test data.
  4. Compliance to specified standards.
  5. Manufacturer's installation or application instructions.
  6. Evidence of arrangements to procure.
  7. Evidence of manufacturer delivery problems or unforeseen delays.
3. Provide material and equipment of specified design and quality, performing to published ratings and for which replacement parts are readily available.
4. Use products of one manufacturer for equipment or material of same type or classification unless otherwise specified.
5. Permanent labels, trademarks and nameplates on products are not acceptable in prominent locations, except where required for operating instructions, or when located in mechanical or electrical rooms.

### 1.2 PRODUCT QUALITY

1. Contractor shall be solely responsible for submitting relevant technical data and independent test reports to confirm whether a product or system proposed for use meets contract requirements and specified standards.
2. Final decision as to whether a product or system meets contract requirements rest solely with the Departmental Representative in accordance with the General Conditions of the Contract.

### 1.3 ACCEPTABLE MATERIALS AND ALTERNATIVES

1. Acceptable Materials: When materials specified include trade names or trade marks or manufacturer's or supplier's name as part of the material description, select and only use one of the names listed for incorporation into the Work.
2. Alternative Materials: Submission of alternative materials to trade names or manufacturer's names specified must be done during the bidding period following procedures indicated in the Instructions to Bidders.
3. Substitutions: After acceptance of bid, substitution of a specified material will be dealt with as a change to the Work in accordance with the General Conditions of the Contract.

### 1.4 MANUFACTURERS INSTRUCTIONS

1. Unless otherwise specified, comply with manufacturer's latest printed instructions for materials and installation methods to be used. Do not rely on labels or enclosure provided with products. Obtain written instructions directly from manufacturers.
2. Notify Departmental Representative in writing of any conflict between these specifications and manufacturers instructions, so that Departmental Representative will designate which document is to be followed.

#### 1.5 AVAILABILITY

1. Immediately notify Departmental Representative in writing of unforeseen or unanticipated material delivery problems by manufacturer. Provide support documentation as per clause 1.1.2 above.

#### 1.6 WORKMANSHIP

1. Ensure quality of work is of highest standard, executed by workers experienced and skilled in respective duties for which they are employed.
2. Remove unsuitable or incompetent workers from site as stipulated in the General Conditions of the Contract.
3. Ensure cooperation of workers in laying out work. Maintain efficient and continuous supervision on site at all times.
4. Coordinate work between trades and subcontractors.
5. Coordinate placement of openings, sleeves and accessories.

#### 1.7 FASTENINGS - GENERAL

1. Provide metal fastenings and accessories in same texture, colour and finish as base metal in which they occur. Prevent electrolytic action between dissimilar metals. Use non-corrosive fasteners, anchors and spacers for securing exterior work and in humid areas.
2. Space anchors within limits of load bearing or shear capacity and ensure that they provide positive permanent anchorage. Wood or organic material plugs not acceptable.
3. Keep exposed fastenings to minimum, space evenly and lay out neatly.
4. Fastenings which cause spalling or cracking of material to which anchorage is made, are not acceptable.
5. Do not use explosive actuated fastening devices unless approved by Departmental Representative. See section on Health and Safety Requirements in this regard.

#### 1.8 FASTENINGS - EQUIPMENT

1. Use fastenings of standard commercial sizes and patterns with material and finish suitable for service.
2. Use heavy hexagon heads, semi-finished unless otherwise specified.
3. Bolts may not project more than one diameter beyond nuts.
4. Use plain type washers on equipment, sheet metal and soft gasket lock type washers where vibrations occur and, use resilient washers with stainless steel.

1.9 STORAGE, HANDLING AND PROTECTION

1. Deliver, handle and store materials in manner to prevent deterioration and soiling and in accordance with manufacturer's instructions when applicable.
2. Store packaged or bundled materials in original and undamaged condition with manufacturer's seal and labels intact. Do not remove from packaging or bundling until required in Work. Provide additional cover where manufacturer's packaging is insufficient to provide adequate protection.
3. Store products subject to damage from weather in weatherproof enclosures.
4. Store cementitious products clear of earth or concrete floors, and away from walls.
5. Keep sand, when used for grout or mortar materials, clean and dry. Store sand on wooden platforms and cover with waterproof tarpaulins during inclement weather.
6. Store sheet materials and lumber on flat, solid supports and keep clear of ground. Slope to shed moisture.
7. Store and mix paints in heated and ventilated room. Remove oily rags and other combustible debris from site daily. Take every precaution necessary to prevent spontaneous combustion.
8. Immediately remove damaged or rejected materials from site.
9. Touch-up damaged factory finished surfaces to Departmental Representative's satisfaction. Use touch-up materials to match original. Do not paint over name plates.

**END OF SECTION 01 61 00**