

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
**Bid Receiving - PWGSC / Réception des soumissions**  
**- TPSGC**  
**Place du Portage, Phase III**  
**Core 0A1/Noyau 0A1**  
**11 Laurier St./11, rue Laurier**  
**Gatineau**  
**Québec**  
**K1A 0S5**  
**Bid Fax: (819) 997-9776**

## SOLICITATION AMENDMENT MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

### Comments - Commentaires

**Vendor/Firm Name and Address**  
**Raison sociale et adresse du**  
**fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**  
Miscellaneous Special Projects Division (XN)/Division  
des projets spéciaux divers (XN)  
Canadian Building  
219 Laurier Ave. West, 13th Floor  
Room 13077  
Ottawa  
Ontario  
K1A 0S5

<b>Title - Sujet</b> Acquisitions Program e-Procurement	
<b>Solicitation No. - N° de l'invitation</b> EN578-131350/A	<b>Amendment No. - N° modif.</b> 014
<b>Client Reference No. - N° de référence du client</b> 20131350	<b>Date</b> 2014-10-23
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$XN-111-27555	
<b>File No. - N° de dossier</b> 111xn.EN578-131350	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2014-11-26</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Moore, Karen	<b>Buyer Id - Id de l'acheteur</b> 111xn
<b>Telephone No. - N° de téléphone</b> (819) 956-1410 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

Solicitation No. - N° de l'invitation

EN578-131350/A

Amd. No. - N° de la modif.

014

Buyer ID - Id de l'acheteur

111xn

Client Ref. No. - N° de réf. du client

20131350

File No. - N° du dossier

111xnEN578-131350

CCC No./N° CCC - FMS No/ N° VME

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See attached.

**Letter of Interest (LOI)****Solicitation Amendment 14****Purpose:**

- A) To identify changes to the LOI.
- B) To respond to questions regarding the LOI.

**(A) CHANGES****CHANGE 13**

AT LOI Annex C - Proposed Procurement Approach, section C.1:

**Delete:**

Anticipated Phases in the Solicitation Process:

**Phase 1: Letter of Interest (LOI):** This LOI is issued to manage the Industry Engagement Process. The Industry Engagement Process concludes when the LOI closes.

**Phase 2(a): Invitation to Qualify (ITQ):** An Invitation to Qualify (ITQ) will be issued on BuyandSell (GETS). The ITQ process will result in the issuance of a list of qualified suppliers. Only the qualified suppliers will be invited to participate in the Review and Refine Requirements process; and only qualified suppliers will be invited to bid on the Request for Proposal.

**Phase 2(b): Review and Refine Requirements (RRR):** Through the RRR process, qualified suppliers will be invited to participate in refining the requirements, which will include the review of documents and providing feedback electronically and attending working group meetings to discuss specific issues. Each qualified supplier will identify the individual(s) that will participate in the RRR process on its behalf. PWGSC will finalize solicitation documents following the RRR process, in preparation of a subsequent Request for Proposal.

**Phase 3: Request for Proposal (RFP):** An RFP will be issued to the suppliers that qualified under the ITQ process.

Further details regarding the above noted processes will be included in the published ITQ.

**Insert:**

AT LOI Annex C - Proposed Procurement Approach, section C.1:

**Anticipated Phases in the Solicitation Process:**

**Phase 1: Letter of Interest (LOI):** This LOI is issued to manage the Industry Engagement Process. The Industry Engagement Process concludes when the LOI closes.

**Phase 2(a): Invitation to Qualify (ITQ):** An Invitation to Qualify (ITQ) will be issued on the Government Electronic Tendering Service (GETS) and will be open to all suppliers. A supplier could submit a response to the ITQ on its own or with other individuals or entities. Once the ITQ evaluation process is completed, PWGSC will issue a list of qualified suppliers (hereinafter "the Qualified Suppliers"). The composition of the Qualified Suppliers must remain unchanged to maintain its status as a Qualified Supplier. These Qualified Suppliers will be invited to participate in Phase 2(b) Review and Refine Requirements process (RRR).

**Phase 2(b): Review and Refine Requirements (RRR):** Through the RRR process, Qualified Suppliers will be invited to participate in refining the requirements, which will include the review of documents and providing feedback electronically and attending working group meetings to discuss specific issues. Each Qualified Supplier will identify the individual(s) that will participate in the RRR process on its behalf. PWGSC will finalize solicitation documents following the RRR process, in preparation for Phase 3: Request for Proposal.

**Phase 3: Request for Proposal (RFP):** The RFP will only be issued to the Qualified Suppliers. Each Qualified Supplier will be allowed to submit one or more bid(s) on its own, or as part of a joint venture, even if the other members of the joint venture submitting that bid are not Qualified Suppliers (Reference definition of Bidder in section 4 of the Standard Acquisitions Clauses and Conditions (SACC) 2003 Standard Instructions). The Qualified Supplier will be the point of contact with PWGSC for the remainder of the solicitation process. If a bid is submitted by a joint venture, it must be in accordance with section 17 Joint Venture, of the SACC 2003 Standard Instructions, and the Qualified Supplier must be the representative of the joint venture.

Further details regarding the above noted processes will be included in Phase 2(a) when the ITQ is published.

#### **CHANGE 14**

At LOI Annex A - Problem Statement and High Level Solution Requirements, section A.4:

**Delete:** Invitation to Quality (ITQ)

**Insert:** Invitation to Qualify (ITQ)

### **(B) QUESTIONS AND ANSWERS**

#### **QUESTION 149**

- a. If a supplier does not bid, or is not qualified under the ITQ process, will that supplier still be permitted to partner with a qualified supplier to bid on the RFP?
- b. If yes, how will the RFP be distributed?

#### **ANSWER 149**

The GC understands industry may not have finalized their partnering arrangements by the time the ITQ will be issued. Yes, suppliers not qualified under the ITQ will be permitted to partner with suppliers qualified under the ITQ, at the discretion of the Qualified Suppliers. Please refer to Change 13 in this LOI Amendment.

#### **QUESTION 150**

To assist industry in preparing for the upcoming ITQ process, can you please provide more details regarding the ITQ mandatory criteria.

#### **ANSWER 150**

The purpose of the ITQ is to identify suppliers who have demonstrated and proven necessary skills and experience in e-procurement technologies and services to implement and manage the e-Procurement service. It is anticipated that the evaluation criteria will focus on the supplier's capabilities and experience to deliver an e-procurement service and their compliance with corporate criteria, such as:

1. Corporate Capability: Experience implementing and managing similar services (reference projects);
2. Financial capability;
3. Minimum Security: Compliance with security standards such as the ISO27001, as well as minimum security clearance requirements and anticipated database location;
4. Certifications: Compliance with standard certifications such as the Federal Contractors Program for Employment Equity (FCP-EE), Former Public Servant (FPS), etc.
5. Integrity Provisions: Compliance with integrity provisions related to the 2003 Standard Instructions Integrity Provisions – Bid requirement.

**QUESTION 151**

Do you support Oracle databases?

**ANSWER 151**

Yes, GC supports Oracle database management system software Oracle DB 10g, Oracle DB 11g and Oracle DB 12c.

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME**