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**Part 1            General**

**1.1            USE OF SITE AND FACILITIES**

- .1    Execute work with least possible interference or disturbance to normal use of premises. Make arrangements with Departmental Representative to facilitate work as stated.
- .2    Maintain existing services to building and provide for personnel and vehicle access.
- .3    Where security is reduced by work provide temporary means to maintain security.
- .4    Departmental Representative will assign sanitary facilities for use by Contractor's personnel. Keep facilities clean.
- .5    Use only elevators, existing in building for moving workers and material.
  - .1    Protect walls of passenger elevators, to approval of Departmental Representative prior to use.
  - .2    Accept liability for damage, safety of equipment and overloading of existing equipment.
- .6    Closures: protect work temporarily until permanent enclosures are completed.

**1.2            ALTERATIONS, ADDITIONS OR REPAIRS TO EXISTING BUILDING**

- .1    Execute work with least possible interference or disturbance to building operations, occupants, public and normal use of premises. Arrange with Departmental Representative to facilitate execution of work.

**1.3            SPECIAL REQUIREMENTS**

- .1    Paint Departmental Representative occupied areas Monday to Friday from 18:00 to 07:00 hours only and on Saturdays, Sundays, and statutory holidays.
- .2    Carry out noise generating Work Monday to Friday from 18:00 to 07:00 hours and on Saturdays, Sundays, and statutory holidays.
- .3    Submit schedule in accordance with Section 01 32 16.07 - Construction Progress Schedule - Bar (GANTT) Chart.
- .4    Ensure Contractor's personnel employed on site become familiar with and obey regulations including safety, fire, traffic and security regulations.
- .5    Keep within limits of work and avenues of ingress and egress.
- .6    Ingress and egress of Contractor vehicles at site is limited to the loading dock.
- .7    Deliver materials outside of peak traffic hours 17:00 to 07:00 and 13:00 to 15:00 unless otherwise approved by Departmental Representative.

## **1.4 SECURITY**

- .1 Where security has been reduced by Work of Contract, provide temporary means to maintain security.
- .2 Security clearances:
  - .1 Personnel employed on this project will be subject to security check. Obtain clearance, as instructed, for each individual who will require to enter premises.
  - .2 Obtain requisite clearance, as instructed, for each individual required to enter premises.
  - .3 Personnel will be checked daily at start of work shift and provided with pass which must be worn at all times. Pass must be returned at end of work shift and personnel checked out.
  - .4 Contractor's personnel will require satisfactory RCMP initiated security screening in order to complete Work in premises and on site.
- .3 Security escort:
  - .1 Personnel employed on this project must be escorted when executing work in non-public areas during normal working hours. Personnel must be escorted in all areas after normal working hours.
  - .2 Submit an escort request to Departmental Representative at least 48 hours before service is needed. For requests submitted within time noted above, costs of security escort will be paid for by Departmental Representative. Cost incurred by late request will be Contractor's responsibility.
  - .3 Any escort request may be cancelled free of charge if notification of cancellation is given at least 4 hours before scheduled time of escort. Cost incurred by late request will be Contractor's responsibility.
  - .4 Calculation of costs will be based on average hourly rate of security officer for minimum of 8 hours per day for late service request and of 4 hours for late cancellations.

## **1.5 BUILDING SMOKING ENVIRONMENT**

- .1 Comply with smoking restrictions. Smoking is not permitted.

## **Part 2 Products**

### **2.1 NOT USED**

- .1 Not Used.

## **Part 3 Execution**

### **3.1 NOT USED**

- .1 Not Used.

**END OF SECTION**