

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving Public Works and Government
Services Canada/Réception des soumissions Travaux
publics et Services gouvernementaux Canada
Government of Canada Building
101 - 22nd Street East
Suite 110
Saskatoon
Saskatchewan
S7K 0E1
Bid Fax: (306) 975-5397

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise
indicated, all other terms and conditions of the Solicitation
remain the same.

Ce document est par la présente révisé; sauf indication contraire,
les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Public Works and Government Services
Canada/Réception des soumissions Travaux publics et
Services gouvernementaux Canada
Government of Canada Building
101 - 22nd Street East
Suite 110
Saskatoon
Saskatche
S7K 0E1

Title - Sujet Washers and Dryers	
Solicitation No. - N° de l'invitation 21537-150008/A	Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client 21537-150008	Date 2014-10-28
GETS Reference No. - N° de référence de SEAG PW-\$STN-201-4723	
File No. - N° de dossier STN-4-37027 (201)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2014-12-08	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Marsland, Rina	Buyer Id - Id de l'acheteur stn201
Telephone No. - N° de téléphone (306) 241-5742 ()	FAX No. - N° de FAX (306) 975-5397
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Correctional Servies of Canada Highway #2 South P.O. Box 6000 Innisfail, AB T4G 1V1	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation

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001

Buyer ID - Id de l'acheteur

stn201

Client Ref. No. - N° de réf. du client

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File No. - N° du dossier

STN-4-37027

CCC No./N° CCC - FMS No/ N° VME

This amendment is issued to include the solicitation information.

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21537-150008/A

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WASHERS AND DRYERS

PART 1 - GENERAL INFORMATION

1. Requirement

The requirement is detailed under Annex A.

2. Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

3. Trade Agreements

The requirement is subject to the provisions of the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT).

PART 2 - BIDDER INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2014-09-25) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2. Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

3. Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than seven (7) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is

eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

4. Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

1. Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (one (1) hard copy)

Section II: Financial Bid (one (1) hard copy)

Section III: Certifications (one (1) hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

1.1 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

1.1 Technical Evaluation

1.1.1 Mandatory Technical Criteria

The Mandatory Technical Criteria are listed in Annex A.

1.2 Financial Evaluation

SACC Manual Clause A0222T (2014-06-26), Evaluation of Price

2. Basis of Selection

- 2.1** A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest aggregate evaluated price will be recommended for award of a contract.

The lowest aggregate evaluated price will be determined by the following calculation:

Items 1 and 1.a. in Annex B

Plus

Items 2 and 2.a in Annex B

Plus

Items 3 and 3.a. in Annex B

= Total aggregate price for the goods and installation.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and associated information to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default in carrying out any of its obligations under the Contract, if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority may render the bid non-responsive or constitute a default under the Contract.

1. Certifications Required Precedent to Contract Award

1.1 Integrity Provisions - Associated Information

By submitting a bid, the Bidder certifies that the Bidder and its Affiliates are in compliance with the provisions as stated in Section 01 Integrity Provisions - Bid of Standard Instructions 2003. The associated information required within the Integrity Provisions will assist Canada in confirming that the certifications are true.

1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from [Employment and Social Development Canada \(ESDC\) - Labour's](#) website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

1. Security Requirement

There is no security requirement applicable to this Contract.

2. Requirement

The Offeror must provide the items detailed under the "Requirement" at Annex A.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

3.1 General Conditions

2010A (2014-09-25), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

4. Term of Contract

4.1 Delivery Date

All the deliverables must be received on or before February 28, 2015.

5. Authorities

5.1 Contracting Authority

The Contracting Authority for the Contract is:

Rina Marsland
Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch – Saskatoon
Government of Canada Building
101 22nd St E, Suite 110
Saskatoon, SK S7K 0E1

Telephone: 306-241-5742
Facsimile: 306-975-5379
E-mail address: rina.marsland@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

5.2 Technical Authority

The Technical Authority for the Contract is:

- **To be determined**

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

5.3 Contractor's Representative

Name: _____

Title: _____

Organization: _____

Address: _____

Telephone : _____

Facsimile: _____

E-mail address: _____

6. Payment

6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified in Annex *B* for a cost of **\$ To be determined**. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.2 Limitation of Price

SACC Manual clause C6000C (2011-05-16) Limitation of Price

6.3 Payment

SACC Manual clause H1000C (2008-05-12) Single Payment

6.4 SACC Manual Clauses

C2000C (2007-11-30), Taxes – Foreign-based Contractor

C2605C (2008-05-12), Canadian Customs Duties and Sales Tax – Foreign-based Contractor

7. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
 - b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract

8. Certifications

8.1 Compliance

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing associated information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the associated information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

9. Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2014-09-25) Goods (Medium Complexity);
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment
- (e) the Contractor's bid dated _____

11. SACC Manual Clauses

B1501C (2006-06-16), Electrical Equipment
B7500C (2006-06-16), Excess Goods

ANNEX "A"

REQUIREMENT

Correctional Services Canada (CSC) has a requirement to purchase dryers and washers for Bowden Institution. The need is for one stacking set of dryers, one commercial dryer and one commercial washer/extractor. The mandatory requirements are listed in the table on the next page, and they must all be met or exceeded in order for a bid to be compliant.

Additional Requirements

- Units must be shipped freight prepaid to site.
- Unit(s) will be delivered to the required location within the institution by CSC staff.
- Natural gas and electrical hook up and connections shall be completed by the supplier for the dryers. Services and ventilation are located within 2 metres of installation location.
- Supplier is required to provide an initial demonstration and train staff in proper usage of equipment ,maintenance procedures, and correct workflow techniques at the time of installation completion.
- All units must include, at minimum, 3 YEAR's manufacturer's warranty, including all parts and labour at 100%.
- Must confirm ability to provide service as required, within one week or less of request, for the warranty period.

Conditions of Work

- Company representative(s) completing the installation and demonstration of unit, must obtain a CSC security clearance prior to the commencement of work. Security clearance forms will be provided by CSC.
- The Offeror will be required to provide all tools, and related test equipment to complete the installation. Contract staff will be escorted by a commissionaire or CSC staff member at all times.
- Entry to the Institution will be allowed to only those who have been successfully cleared for such access and a list of all tools and equipment to be utilized will be provided to the officer in charge of the Principal entrance prior to entry and all tools will be accounted for prior to leaving the institution at the Principal Entrance.

Mandatory Requirements			
1. Stack Dryer (Set of Two Stacking Dryers)	MEETS	DOES NOT MEET	COMMENTS
a. Must have a minimum capacity of 45 pounds dry weight in each basket.			
b. Must have stainless steel drums for corrosion resistance.			
c. Must have two separate lint screens.			
d. Must be natural gas heated.			
e. Both machines must have reversing tumblers.			
f. Must be 208 volt.			
g. Supplier must complete natural gas and electrical hook up and connection.			
h. Supplier must provide initial demonstration and train staff in proper usage of equipment, maintenance procedures, and correct workflow techniques.			
i. Must have a minimum 3 year manufacturer's warranty, from date of installation, including all parts and labour at 100%			
j. Supplier must confirm that they have the ability to and will provide service as required within one week or less of request for the entire warranty period.			
k. Unit must have a tamper proof package. *** This unit will be used in a prison environment and as such the outer assembly must be fitted with security screws and the control panel must be lockable or covered with a lockable plate.			

2. Commercial Laundry Dryer	MEETS	DOES NOT MEET	COMMENTS
a. Must have a minimum capacity of 120 pounds dry weight.			
b. Must have a stainless steel drum for corrosion resistance.			
c. Must be natural gas heated.			
d. Must have a reversing tumbler.			
e. Must have micro controls.			
f. Must be 208 volts.			
g. Supplier must complete natural gas and electrical hook up and connection.			
h. Provide initial demonstration and train staff in proper usage of equipment, maintenance procedures, and correct workflow techniques.			
i. Must have a minimum 3 year manufacturer's warranty, from date of installation, including all parts and labour at 100%.			
j. Supplier must confirm that they have the ability to and will provide service as required within one week or less of request for the entire warranty period.			
k. Unit must have a tamper proof package *** This unit will be used in a prison environment and as such the outer assembly must be fitted with security screws and the control panel must be lockable or covered with a lockable plate.			

3. Rigid Mount Washer/Extractor	MEETS	DOES NOT MEET	COMMENTS
a. Must have a minimum capacity of 100 pounds dry weight.			
b. Must have a minimum of 2 G-Force extraction.			
c. Must have a programmable microprocessor.			
d. Must have an Inverter Drive.			
e. Must be 208 volts with 3 phase power.			
f. Supplier must install unit onto existing concrete floor.			
g. Provide initial demonstration and train staff in proper usage of equipment, maintenance procedures, and correct workflow techniques at time of installation completion.			
h. Must have a minimum 3 year manufacturer's warranty, from date of installation, including all parts and labour at 100%.			
i. Supplier must confirm that they have the ability to and will provide service as required within one week or less of request for the entire warranty period.			
j. Must have a tamper proof package *** This unit will be used in a prison environment and as such the outer assembly must be fitted with security screws and the control panel must be lockable or covered with a lockable plate.			
4. Service			
a. Supplier must be able to provide service as required within one week or less of request by CSC for the entire warranty period.			

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ANNEX B

BASIS OF PAYMENT

1. Prices for equipment are to be inclusive of delivery to Bowden Institution.
2. Prices for installation to include hook up and connection of units as well as the onsite training
3. GST is not to be included in the prices, and will be shown as a separate line item on the invoice.

Item	Quantity	Price
1. Stack Dryer Set	One Set	\$
1.a. Installation cost		\$
Make:		
Model:		
2. Commercial Laundry Dryer	One Machine	\$
2.a. Installation cost		\$
Make:		
Model:		
3. Rigid Mount Commercial Washer/Extractor	One Machine	\$
3.a. Installation cost		\$
Make:		
Model:		