



Fisheries and Oceans
Canada

Pêches et Océans
Canada

INVITATION TO TENDER

Sealed Tenders, addressed to:

Fisheries and Oceans, Canada
TENDER SUBMISSION
301 Bishop Drive
Fredericton NB
E3C 2M6

**and marked: Invitation to Tender F5211-140356
Removal of Various Surplus Infrastructure at Penguin Island
(Harbour Island) Lightstation Site**

**will be received up to: Monday, November 24th, 2014
2:00 p.m. Atlantic time**

Nature of Work:

The work consists of the furnishing of all plant, labour, equipment and material for demolition and removal of various infrastructure and hazardous materials at the Harbour Island ("Penguin Island") Lightstation site, NL. The Site is located between the communities of Francois and Burgeo and lies approximately 15km off the coastline (accessible by boat or helicopter only). Coordinates for the site are: Latitude (47 22 53.5); Longitude (-56 59 17).

In general, work under this contract consists of, but will not necessarily be limited to, the following (i) demolition, removal and disposal of the Dwelling; (ii) demolition, removal and disposal of the Equipment Building; (iii) demolition, removal and disposal of the winch house and shed/slipway in the area northwest of the helicopter landing site.

Bidders are instructed to consult the appended tender package for further details and specific requirements.

Site Locations: Between the communities of Francois and Burgeo and lies approximately 15km off the coastline (accessible by boat or helicopter only). Coordinates for the site are: Latitude (47 22 53.5); Longitude (-56 59 17).

A **Mandatory Site Visit** will be held on **Wednesday, November 12, 2014.**

Contractors wishing to visit the site must contact the Contracting Authority to obtain further information. (flight times / schedule)

Please Note:

- If weather doesn't permit flying on the scheduled site visit day, it will occur on the following day

- A maximum of 1 person per Contractor will be permitted
- Time allocated on the site will be a maximum of 2 hours
- 2 days advanced notice is to be given to the Departmental Representative with respect to the company and individuals attending the visit

It is a requirement for all persons wishing to tender on this project to attend this meeting at the site to familiarize themselves fully with the scope of work and the tendering requirements. The Bidder's representative must sign an attendance list and attend the entire site visit, to have their bid submission considered responsive.

Start Date: Upon contract award

Completion Date: All work to be completed by 31 March 2015

Security Requirements: No Requirement

Inquiries: Direct all technical and contractual inquiries to the Contracting Authority Kimberly Walker by email at DFOtenders-soumissionsMPO@dfo-mpo.gc.ca.

Bidders should note that all questions regarding this request for proposals must be submitted in writing, **No Later Than November 18th, 2014, 2 pm (14:00 Hours) ATLANTIC TIME** to the contract authority. The department may be unable to respond to questions submitted after that date.

Fisheries and Oceans Canada will not necessarily accept the lowest or any of the tenders received and reserves the right to reject any and all tenders received which shall be final and at the sole discretion of the Department.



November 3, 2014

CONTRACT SERVICES
Fisheries and Oceans Canada
301 Bishop Drive
Fredericton NB
E3C 2M6

**Re: Invitation to Tender F5211-140356
Removal of Various Surplus Infrastructure at Penguin Island (Harbour Island)
Lightstation Site**

Sealed, signed tenders will be received up to 2:00 p.m. Atlantic Time: Monday, November 24th, 2014 for the said service in accordance with the documents enclosed.

Bidders have the option to submit via email to the Contracting Officer processing this tender at DFOtenders-soumissionsMPO@dfo-mpo.gc.ca or bids may be submitted and addressed as per sample below. Your bid submission must include:

one (1) signed copy of the Form of Tender;

Do not address the bid to any individual, it may delay the receipt of the tender submission and could be considered late and therefore non-compliant. Make sure any outside envelope (i.e. courier envelopes) are addressed as per the sample below.

The onus is on the bidder to ensure that the bid is delivered on time to the location designated

The bidder is required to supply with their bid:

Bid Security
Proof of insurance;

Any tender received after the above noted time will be considered late and will be returned to the sender unopened. Tenders may be revised by email, letter or fax (506) 452-3676, provided the tender and revision(s) are both received prior to Tender Closing Time.

A **Mandatory Site Visit** will be held on Wednesday, **November 12, 2014**.

Contractors wishing to visit the site must contact the Contracting Authority to obtain further information. (flight times / schedule)

Please Note:

- If weather doesn't permit flying on the scheduled site visit day, it will occur on the following day
- A maximum of 1 person per Contractor will be permitted



- Time allocated on the site will be a maximum of 2 hours
- 2 days advanced notice is to be given to the Departmental Representative with respect to the company and individuals attending the visit

It is a requirement for all persons wishing to tender on this project to attend this meeting at the site to familiarize themselves fully with the scope of work and the tendering requirements. The Bidder's representative must sign an attendance list and attend the entire site visit, to have their bid submission considered responsive.

Site Locations: Between the communities of Francois and Burgeo and lies approximately 15km off the coastline (accessible by boat or helicopter only). Coordinates for the site are: Latitude (47 22 53.5); Longitude (-56 59 17).

For further project or contract information, please contact Kim Walker by email at DFOTenders-soumissionsMPO@dfo-mpo.gc.ca.

Bidders should note that all questions regarding this request for proposals must be submitted in writing, **No Later Than November 18th, 2014, 2 pm (14:00 Hours) ATLANTIC TIME** to the contract authority as set out in section 18 of annex 1- offer of services / contract form. The department may be unable to respond to questions submitted after that date.

Regards,

Kim Walker
Senior Contracting Officer
Enclosures



Fisheries
and Oceans

Pêches
et Océans

SAMPLE ENVELOPE

Your company name and address

Fisheries and Oceans Canada
TENDER SUBMISSION

Fisheries and Oceans Canada
301 Bishop Drive
Fredericton, NB
E3C 2M6

Tender **F5211-140356**
Removal of Various Surplus
Infrastructure at Penguin Island
(Harbour Island) Lightstation Site

Date Due: **Monday, November 24th, 2014**
2:00 PM Atlantic Time

Project No. F5211-140356

Project Location Between the communities of Francois



Fisheries and Oceans
Canada

Pêches et Océans
Canada

CONSTRUCTION TENDER FORM

Closing Date/Time	Monday, Nov. 24, 2014 at 2pm Atlantic Time	Solicitation No. F5211-140356
Closing Location	Fisheries and Oceans Canada 301 Bishop Drive Fredericton NB	
Fax No.	506-452-3676	
Project Title	Removal of Various Surplus Infrastructure at Penguin Island (Harbour Island) Lightstation Site	
Project Location	Between the communities of Francois and Burgeo, 15km off the coastline	

1. TENDER DOCUMENTS

- 1.1. Construction Tender Form - FP-5155E
 - 1.2. DFO Instructions to Bidders - Construction at <http://www.dfo-mpo.gc.ca/contract-contrat/instructions-instructions-eng.htm>
 - 1.3. DFO General Conditions - Construction at <http://www.dfo-mpo.gc.ca/contract-contrat/general-generale-eng.htm>
 - 1.4. Labour Conditions at 1.1. http://www.labour.gc.ca/eng/standards_equity/contracts/conditions/conditions.shtml
 - 1.5. Schedules of Wages Rates for Federal Construction Contracts.
The appropriate Schedule of Wage rates for the contract are the ones for the location where the work will be performed. Please refer to: http://www.labour.gc.ca/eng/standards_equity/contracts/schedules/index.shtml
 - 1.6. Insurance Conditions at <http://www.dfo-mpo.gc.ca/contract-contrat/insurance-assurances-eng.htm>
 - 1.7. Insurer's Certificate of Insurance - FP-5140E at http://www.dfo-mpo.gc.ca/forms-formulaires/FP_5140_E.pdf
 - 1.8. Plans and Specifications
2. We, having informed ourselves fully of the conditions relating to the work to be performed, having full knowledge of site conditions and having carefully examined the plans and specifications and all the terms and covenants of the Tender Documents, including any amendments (IT BEING UNDERSTOOD AND AGREED THAT FAILURE TO HAVE DONE SO WILL NOT RELIEVE US OF OUR OBLIGATION TO ENTER INTO A CONTRACT AND CARRY OUT THE WORK FOR THE CONSIDERATION SET OUT HEREAFTER) do tender and offer to perform the said work in strict accordance with the said documents and such further details, plans and instructions as may be supplied from time to time and to furnish to Her Majesty the Queen in Right of Canada, all materials, plant, machinery, tools, labour and things necessary for the construction or carrying out and proper completion of the said work for the sums stated in the Combined Price Schedule of this tender form.
3. We understand and agree that all applicable taxes, duties, permits and fees are our responsibility and are included in our Tendered Price. The exceptions to the foregoing are the Goods and Services Tax (GST) / the Harmonized Sales Tax (HST). GST / HST will be paid to the contractor by Fisheries and Oceans Canada in addition to any amounts due under the contract.
4. We certify that Bid Security, if required, in one of the forms outlined in GI09 of the "DFO Instruction to Bidders - Construction", accompanies this Tender.
5. It is understood and agreed that in the event of this Tender being accepted within 30 (thirty) calendar days of the date and time stated for closing of tenders and our failing or refusing to carry out the contract in accordance with the terms of our Tender, our bid security, if required by the tender, (i) if in the form of a certified cheque, bank draft, or bonds of, or bonds unconditionally guaranteed as to principal and interest by, the Government of Canada, or (ii) if in the form of a Bid Bond, shall be forfeited to Her Majesty the Queen in Right of Canada and the Bonding Company shall be liable in accordance with the terms of the Bond.



- 6. It is further understood and agreed that notwithstanding (i) the forfeiture of the certified cheque or bonds of (ii) the liability of the Bonding Company, Her Majesty shall be entitled to the payment of any additional amounts that may be required to meet the cost of all loss and damage suffered by Her Majesty by reason of our default in carrying out the contract.
- 7. We understand this project must be completed by March 31, 2015 . If our Tender is accepted, we agree to start work immediately upon notification of contract award and once all required insurances, permits, Letter of Good Standing and Clearance from applicable provincial compensation authority, etc., are in place. We will attend start-up meeting and will work vigorously and continuously to complete the project within this prescribed time.
- 8. Bidders shall take note that the performance of the Contractor during and upon completion of the work shall be evaluated by Her Majesty. The evaluation shall be based on the quality of workmanship; timeliness of completion of the work; project management, contract management and management of health and safety.

Should the Contractor's performance be considered unsatisfactory, the Contractor's bidding privileges for future work may be suspended.

The form Contractor Performance Evaluation Report Form (FP 5135E) at http://www.dfo-mpo.gc.ca/forms-formulaires/FP_5135_E.pdf will be used to record the performance.

- 9. By signing below we certify that we are authorized to sign this tender on behalf of the Corporation, Partnership, Joint Venture or Sole Proprietorship and bind the company to it.
- 10. We certify that we are in possession of all the tender documents listed in this tender form.
- 11. Special tender form inserts/additional instructions (For DFO use only)

Project No. F5211-140356

Project Location Between the communities of Francois



Fisheries and Oceans Canada Pêches et Océans Canada

12. We certify that our tender is inclusive of all obligations as required by the preceding pages of this tender form, without change.

Our Goods and Services Tax/Harmonized Sales Tax (GST/HST) Registration number is: _____

Please indicate type of business and check one of the following :

Corporation

Partnership

Sole Proprietorship

Joint Venture

_____	_____	_____
Tenderer Name (Print)	Title	Company Name
_____	_____	Address: _____
Tenderer Signature	Date	Fax: _____
Duly Authorized Representative*		Phone: _____
*As per Paragraph 10 of this Tender Form		Email: _____

IF APPLICABLE

Witness Name (Print)

Witness Signature

CORPORATE SEAL

Project No. F5211-140356

Project Location Between the communities of Francois



Fisheries and Oceans Pêches et Océans
Canada Canada

13. COMBINED PRICE SCHEDULE

- The prices per unit shall govern in establishing the Total Extended Amount. Any arithmetical errors in this Appendix will be corrected by Her Majesty
- Her Majesty may reject the bid if any of the prices submitted do not reasonably reflect the cost of performing the part of the work to which that price applies.

Tenderer Name _____

LUMP SUM

The Lump Sum Amount designates Work to which a Lump Sum Arrangement applies.

(a) Work included in the Lump Sum Amount represents all work not included in the unit price table.

LUMP SUM AMOUNT (LSA) Excluding GST/HST	
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Tenderer Name _____

UNIT PRICE TABLE

The Unit Price Table designates Work to which a Unit Price Arrangement applies.

(a) Work included in each item is as described in the referenced specification section.

(b) The Price per Unit shall not include any amounts for Work that is not included in that unit price item.

Item	Specification Reference	Class of Labour, Plant or Material	Unit of Measurement	Estimated Quantity (EQ)	Price per Unit (PU) (GST/HST extra)	Extended Amount (EQ x PU) (GST/HST extra)
TOTAL EXTENDED AMOUNT (TEA) Excluding GST/HST						

TOTAL BID AMOUNT

TOTAL BID AMOUNT (LSA + TEA) Excluding GST/HST	
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