

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des
soumissions - TPSGC**
11 Laurier St./ 11, rue Laurier
Place du Portage, Phase III
Core 0A1 / Noyau 0A1
Gatineau, Québec K1A 0S5
Bid Fax: (819) 997-9776

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

| | |
|---|---|
| Title - Sujet VARIOUS FABRICS | |
| Solicitation No. - N° de l'invitation 21C31-143453/B | Date 2014-11-07 |
| Client Reference No. - N° de référence du client 21C31-143453 | |
| GETS Reference No. - N° de référence de SEAG PW-\$\$PR-723-66090 | |
| File No. - N° de dossier pr723.21C31-143453 | CCC No./N° CCC - FMS No./N° VME |
| Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2014-11-27 | Time Zone Fuseau horaire Eastern Standard Time EST |
| F.O.B. - F.A.B. Specified Herein - Précisé dans les présentes Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input checked="" type="checkbox"/> | |
| Address Enquiries to: - Adresser toutes questions à: Gravel, Sylvie | Buyer Id - Id de l'acheteur pr723 |
| Telephone No. - N° de téléphone (819) 956-3832 () | FAX No. - N° de FAX (819) 956-5454 |
| Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: See herein/ Voir ci-inclus | |

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Clothing and Textiles Division / Division des vêtements et des textiles
11 Laurier St./ 11, rue Laurier
6A2, Place du Portage
Gatineau, Québec K1A 0S5

| | |
|--|--|
| Delivery Required - Livraison exigée See Herein | Delivery Offered - Livraison proposée |
| Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur | |
| Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur | |
| Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie) | |
| Signature | Date |

Solicitation No. - N° de l'invitation

21C31-143453/B

Amd. No. - N° de la modif.

File No. - N° du dossier

pr72321C31-143453

Buyer ID - Id de l'acheteur

pr723

CCC No./N° CCC - FMS No/ N° VME

21C31-143453

4

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**THIS CANCELS AND SUPERSEDES THE PREVIOUS REQUEST FOR STANDING
OFFER NO. 21C31-143453/A DATED JANUARY 10, 2014 WHICH WAS
DUE AT 2:00 P.M. ON FEBRUARY 18, 2014**

**Changes have been made to the specification and to the pre-award sample clause.
Items 2 & 4 are cross-cut instead of bias-cut**

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**THIS CANCELS AND SUPERSEDES THE PREVIOUS REQUEST FOR STANDING
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Items 2 & 4 are cross-cut instead of bias-cut**

VARIOUS FABRICS (END USE: UNDERPANTS)

PART 1 - GENERAL INFORMATION

1. Introduction

The Request for Standing Offers (RFSO) is divided into seven parts plus attachments and annexes, as follows:

- Part 1: General Information: provides a general description of the requirement;
- Part 2: Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3: Offer Preparations Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4: Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5: Certifications: includes the certifications to be provided;
- Part 6: Security, Financial and Insurance Requirements; includes specific requirements that must be addressed by offerors; and
- Part 7: 7A, Standing Offer, and 7B, Resulting Contract Clauses:
 - 7A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 7B, includes the clauses or conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Requirement, the Basis of Payment, the technical criteria, Form CSC/SCC 1279 Institutional Access – CPIC Clearance Request, and the Quarterly Report template.

2. Summary

This Requirement is for the establishment of a Regional Individual Standing Offer (RISO) for CORCAN Industries for the supply of various fabrics (end-use – underpants) as follows:

- Item 1 – white tubular waffle knit (43 cm tube) - estimated usage/year: 40,000 metres
- Item 1a – white tubular waffle knit (52 cm tube) - estimated usage/year: 140,000 metres
- Item 2 – white 1/1 rib knit, 2-3/8” strip, cross-cut bias (estimated usage: 50,000 metres/year)
- Item 3 – white tubular 1/1 rib knit, 54 cm tube (estimated usage: 10,000 metres/year)
- Item 4 – white jersey knit, 1” strip, cross-cut bias (estimated usage: 20,000 metres/year)

Orders will be issued on an "as & when requested" basis from the date of issuance of the Standing Offer for a period of one (1) year with the possibility to extend for two (2) additional one-year period.

As per the Integrity Provisions under section 01 of Standard Instructions [2006](#) and [2007](#), offerors must provide a list of all owners and/or Directors and other associated information as required. Refer to section [4.21](#) of the Supply Manual for additional information on the Integrity Provisions.

The requirement is subject to the provisions of the Agreement on Internal Trade (AIT) and is subject to a preference for Canadian goods.

3. Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

PART 2 - OFFEROR INSTRUCTIONS

1. Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offer (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](#) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The 2006 (2014/09/25) - Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of [2006](#), Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: sixty (60) days

Insert: one hundred and twenty (120) calendar days

2. Submission of Offers

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the Request for Standing Offers.

3. Enquiries - Request for standing offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than seven (7) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

4. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

5. Specifications and Standards

5.1 Canadian General Standards Board (CGSB) - Standards

A copy of the CGSB Standards referred to in the offer solicitation is available and may be purchased from:

Canadian General Standards Board
Place du Portage III, 6B1
11 Laurier Street
Gatineau, Québec
Telephone: (819) 956-0425 or 1-800-665-CGSB (Canada only)
Fax: (819) 956-5740
E-mail: ncr.cgsb-ongc@pwgsc-tpsgc.gc.ca
CGSB Website: <http://www.tpsgc-pwgsc.gc.ca/ongc-cgsb/index-eng.html>

PART 3 - OFFER PREPARATION INSTRUCTIONS

1. Offer Preparation Instructions

Canada requests that offerors provide their offer in separately bound sections as follows:

Section I: Technical Offer (2 hard copies)
Section II: Financial Offer (1 hard copy)
Section III: Certifications (2 hard copies)

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Canada requests that offerors follow the format instructions described below in the preparation of their offer.

- (a) Use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) Use a numbering system that corresponds to that of the Request for Standing Offers.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) <http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>. To assist Canada in reaching its objectives, offerors should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing., printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

3) Green Initiatives (for PWGSC information only)

Offerors are requested to provide details of their policies and practices in relation to the following initiatives:

- environmentally responsible manufacturing;
- environmentally responsible waste disposal;
- waste reduction;
- packaging;
- re-use strategies;
- recycling.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work (reference pre-award sample, Part 4, Evaluation Procedures, 1.1.1 Mandatory Technical Criteria).

Section II: Financial Offer

Offerors must submit their financial offer in accordance with Annex A - Basis of Payment. The total amount of Applicable Taxes must be shown separately.

Payment by Credit Card

Canada requests that offerors complete one of the following:

- (a) Government of Canada Acquisition Cards (credit cards) will be accepted for payment of call-ups against the standing offer.

The following credit card(s) are accepted:

VISA _____

Master Card _____

- (b) Government of Canada Acquisition Cards (credit cards) will not be accepted for payment of call-ups against the standing offer.

The Offeror is not obligated to accept payment by credit card.

Acceptance of credit cards for payment of call-ups will not be considered as an evaluation criterion.

Section III: Certifications

Offerors must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

1. Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

The evaluation team will determine first if there are two (2) or more offers with a valid Canadian Content certification. In that event, the evaluation process will be limited to the offers with the certification; otherwise, all offers will be evaluated. If some of the offers with a valid certification are declared non-responsive, or are withdrawn, and less than two responsive offers with a valid certification remain, the evaluation will continue among those offers with a valid certification. If all offers with a valid certification are subsequently declared non-responsive, or are withdrawn, then all the other offers received will be evaluated.

1.1 Technical Evaluation

1.1.1 Mandatory Technical Criteria

Pre-Award Samples and Supporting Documentation

As part of the technical evaluation, to confirm an Offeror's capability of meeting the technical requirements, one (1) pre-award sample of each item and test results must be included with the offer.

Fabric requirements - One (1) metre in length, full width must constitute a pre-award sample.

The Offeror must ensure that the required pre-award samples are manufactured in accordance with the technical requirement and are fully representative of the offer submitted. The pre-award samples will be evaluated for quality of workmanship and conformance to specified materials and measurements. Rejection of the pre-award samples or test results will result in the offer being declared non-responsive.

The Offeror must deliver the required pre-award samples and test results at no charge to Canada and must ensure that they are received with the offer at time and place of Request For Standing Offer closing. Failure to submit the required pre-award samples and test results within the specified time frame will result in the offer being declared non-responsive. The samples submitted by the Offeror will remain the property of Canada.

Laboratory analysis of the product offered showing recent test results (1 year or less) for specific tests listed at Annex "B" of physical properties detailed in the technical requirement must be provided with the pre-award samples. Testing must be performed by an independent accredited laboratory establishment and must be in accordance with the test methods detailed in the technical requirement.

In the event that a sample in the desired colour is not available to the Offeror in a time frame to manufacture the pre-award samples, the Offeror may use a similar substitute colour and must include a letter explaining the substitution is submitted with the pre-award samples, together with a statement that, should the Offeror be issued a Standing Offer, all materials will be strictly in accordance with the technical requirement. The colour is the only substitution acceptable.

The requirement for pre-award samples and test results will not relieve the successful Offeror from submitting samples as required by the contract terms or from strictly adhering to the technical requirement of this Request For Standing Offer and any resultant contract.

1.2 Financial Evaluation

1.2.1 Mandatory Financial Criteria

- a. The Offeror must submit firm unit prices in Canadian dollars, applicable taxes excluded, DDP (Drummondville, Quebec) Incoterms 2000, transportation costs included, all applicable Customs Duties and Excise taxes included.

- b. The Offeror must submit firm unit pricing for all items and for all the years including extension years.

1.2.2 SACC MANUAL CLAUSE

C3011T 2013/11/06 Exchange Rate Fluctuation

2. Basis of Selection

An offer must comply with all requirements of the RFSO and meet all mandatory technical and financial evaluation criteria to be declared responsive.

The responsive offer with the lowest responsive aggregate price will be recommended for the issuance of a standing offer (1 standing offer only). Ranking will be established using the estimated quantities at destination for all items and all years.

PART 5 - CERTIFICATIONS

Offerors must provide the required certifications and associated information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default in carrying out any of its obligations under any resulting contracts, if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority may render the Offer non-responsive, may result in the setting aside of the Standing Offer or constitute a default under the Contract.

1. Certifications Required Precedent to Issuance of a Standing Offer and Certifications Required with the Offer

1.1 Certifications Required Precedent to Issuance of a Standing Offer

1.1.1 Integrity Provisions - Associated Information

By submitting an offer, the Offeror certifies that the Offeror and its Affiliates are in compliance with the provisions as stated in Section 01 Integrity Provisions - Offer of the Standard instructions. The associated information required within the Integrity Provisions will assist Canada in confirming that the certifications are true.

1.1.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from Employment and Social Development Canada-Labour's website.

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

1.1.3 Sample(s) and Production Certification

The Offeror certifies that:

- () the manufacturer that produced the pre-award samples will remain unchanged for the full production of the contract quantity.
- () the products for which test reports were issued are the same products used in the offer submission, pre-award samples and production samples.

1.2 Certifications Required with the Offer

Offerors must submit the following duly completed certifications with their offer.

1.2.1 Canadian Content Certification

1.2.1.1 SACC Manual Clauses

A3050T 2010/01/11 Canadian Content Definition

Rules of Origin - Textiles

With reference to the Canadian Content Certification clause, item(s) on this offer are considered to be Canadian goods if they meet the following definition:

MODIFIED RULE OF ORIGIN FOR TEXTILES: "Textiles and textile articles classified in Chapters 50 to 60 inclusive of the Harmonized System that are woven, knitted or otherwise manufactured from yarns or fibres in Canada, and further processed in Canada by dyeing, finishing, coating or other processes as applicable, will be considered Canadian textiles. Woven fabrics of 100% cotton or of polyester and cotton blends that are dyed and finished in Canada will be considered Canadian."

Canadian Content Certification

This procurement is conditionally limited to Canadian goods.

Subject to the evaluation procedures contained in the request for standing offer, offerors acknowledge that only offers for items with a certification that the items offered are Canadian goods, as defined in clause A3050T, may be considered.

Failure to provide this certification completed with the offer will result in the items offered being treated as non-Canadian goods.

The Offeror certifies that:

- () the items offered and identified as Canadian goods are Canadian goods as defined in paragraph 1 of clause A3050T.

Plant Location

Item 1 will be manufactured at: _____
Item 1a will be manufactured at: _____
Item 2 will be manufactured at: _____
Item 3 will be manufactured at: _____
Item 4 will be manufactured at: _____

PART 6 - SECURITY, FINANCIAL AND INSURANCE REQUIREMENTS

1. Financial Capability

SACC Manual Clause M9033T (2011/05/16) Financial Capability

PART 7 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

1. Offer

1.1 The Offeror offers to fulfill the requirement in accordance with the Requirement at Annex "A".

2. Security Requirement

There is no security requirement applicable to this Standing Offer.

3. Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

3.1 General Conditions

2005 (2014/09/25) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases ordered, including purchases paid for by a Government of Canada Acquisition Card.

The Offeror must provide an electronic version of this data in accordance with the reporting requirements detailed in Annex "C". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting periods are defined as follows:

- 1st quarter: April 1, to June 30;
- 2nd quarter: July 1 to September 30;
- 3rd quarter: October 1 to December 31;
- 4th quarter: January 1 to March 31.

The data must be submitted to the Standing Offer Authority no later than 15 calendar days after the end of the reporting period.

4. Term of Standing Offer

4.1 Period of Standing Offer

The period for making call-ups against the Standing Offer is 12 months from the date of issuance of the Standing Offer.

4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for two (2) additional one-year periods under the same conditions and at the prices specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority 30 days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

5. Authorities

5.1 Standing Offer Authority

The Standing Offer Authority for the Standing Offer is:

Sylvie Gravel
Public Works and Government Services Canada
Acquisitions Branch
Commercial and Consumer Products Directorate (CCPD)
Clothing & Textiles Division
Place du Portage, Phase III, 6A2
11 Laurier Street
Gatineau, Quebec K1A 0S5
Telephone : 819-956-3832 Facsimile: 819-956-5454
E-mail address: sylvie.gravel@tpsgc-pwgs.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Standing offer authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

5.2 Technical Authority

The Technical Authority for the Standing Offer is:

CORCAN – Textile
Directeur(trice) adjointe,
Federal Training Centre
6099 Lévesques Blvd. East
Laval, Quebec H7C 1P1
Tel : 450-661-7786 ext 4511

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Standing Offer and is responsible for all matters concerning the technical content of the Work under the Standing Offer. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a Standing Offer Revision issued by the Standing Offer Authority.

5.3 Offeror's Representative

The person responsible for:

General enquiries

Name: _____
Telephone Number: _____
Facsimile Number: _____
E-mail address: _____

Delivery follow-up

Name: _____
Telephone Number: _____
Facsimile Number: _____
E-mail address: _____

6. Identified Users

The Identified User authorized to make call-ups against the Standing Offer is CORCAN Industries.

7. Call-up Instrument

The Work will be authorized or confirmed by the Identified User using form PWGSC-TPSGC 942, "Call-up Against a Standing Offer".

8. Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$60,000 (Applicable Taxes included).

9. Financial Limitation

The total cost to Canada resulting from call-ups against the Standing Offer must not exceed the sum of \$ _____, Applicable Taxes excluded (*will be advised at issuance of the SO*) unless otherwise authorized in writing by the Standing Offer Authority. The Offeror must not perform any work or services or supply any articles in response to call-ups which would cause the total cost to Canada to exceed the said sum, unless an increase is so authorized.

The Offeror must notify the Standing Offer Authority as to the adequacy of this sum when 75 percent of this amount has been committed, or 3 months before the expiry date of the Standing Offer, whichever comes first. However, if at any time, the Offeror considers that the said sum may be exceeded, the Offeror must promptly notify the Standing Offer Authority.

10. Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a. the call up against the Standing Offer, including any annexes;
- b. the articles of the Standing Offer;
- c. the general conditions 2005 (2014/09/25), General Conditions - Standing Offers - Goods or Services;
- d. the general conditions 2030 (2014/09/25), General Conditions - Goods (Higher Complexity)
- e. Annex "A" - Requirement;
- f. Annex "B" - Sample evaluation and acceptance procedure
- g. Annex "C" - Quarterly template
- h. Annex "D" - Institutional Access CPIC Clearance Request
- i. the Offeror's offer dated _____

11. Certifications

11.1 Compliance

The continuous compliance with the certifications provided by the Offeror with its offer and the ongoing cooperation in providing associated information are conditions of issuance of the Standing Offer (SO). Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO. If the Offeror does not comply with any certification, fails to provide the associated information, or if it is determined that any certification made by the Offeror in its offer is untrue, whether made knowingly or unknowingly, Canada has the right to terminate any resulting contract for default and set aside the Standing Offer.

11.2 SACC Manual Clauses

M3060C 2008-05-12 Canadian Content Certification (*if applicable*)

12. Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

13. Plant Closing

The Offeror's plant closing for Christmas and Summer holidays are as follows. During this time there will be no shipments.

Year 1

| | | |
|-------------------|------------|----------|
| Christmas Holiday | FROM _____ | TO _____ |
| Summer Holiday | FROM _____ | TO _____ |

Extension – Year 2

| | | |
|-------------------|------------|----------|
| Christmas Holiday | FROM _____ | TO _____ |
| Summer Holiday | FROM _____ | TO _____ |

Extension – Year 3

| | | |
|-------------------|------------|----------|
| Christmas Holiday | FROM _____ | TO _____ |
| Summer Holiday | FROM _____ | TO _____ |

14. Plant Location

Items will be manufactured at: _____

15. Specifications and Standards

15.1 Canadian General Standards Board (CGSB) - Standards

A copy of the CGSB Standards referred to in the Standing Offer is available and may be purchased from:

Canadian General Standards Board
Place du Portage III, 6B1
11 Laurier Street
Gatineau, Québec
Telephone: (819) 956-0425 or 1-800-665-CGSB (Canada only)
Fax: (819) 956-5740
E-mail: ncr.cgsb-ongc@pwgsc-tpsgc.gc.ca
CGSB Website: <http://www.tpsgc-pwgsc.gc.ca/ongc-cgsb/index-eng.html>

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

1. Requirement

The Contractor must perform the Work described in the call-up against the Standing Offer.

2. Standard Clauses and Conditions

2.1 General Conditions

2030 (2014/09/25) - General Conditions - Goods (Higher Complexity) apply to and form part of the Contract.

Section 10 Interest on Overdue Accounts of the General Conditions 2030 (2014/09/25) will not apply to payments made by credit cards.

3. Term of Contract

3.1 Delivery Date

Complete delivery must be made within 6 weeks from receipt of the call-up document against Standing Offer.

4. Payment

4.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, as specified at Annex A. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Standing Offer Authority before their incorporation into the Work.

4.2 SACC Manual Clauses

H1000C 2008-05-12 Single Payment

4.3 Payment by Credit Card

The following credit cards are accepted: _____ and _____ (if the Offeror has accepted).

5. Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

2. Invoices must be distributed as follows:

Solicitation No. - N° de l'invitation
21C31-143453/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur
pr723

Client Ref. No. - N° de réf. du client
21C31-143453

File No. - N° du dossier
pr723.21C31-143453

CCC No./N° CCC - FMS No./N° VME

(a) The original and one copy must be forwarded to :

CORCAN Textile
Drummond Institution
2025 Jean-de-Brébeuf Blvd.
Drummondville, Quebec J2B 7Z6

Attn: François Chevalier

(b) One copy to the consignee.

6. Insurance

SACC Manual clause G1005C (2008-05-12) Insurance

7. Subcontractor(s)

The following subcontractor(s) will be utilized in the performance of the contract.

Name of Company: _____

Location: _____

Value of subcontract: \$ _____

Nature of subcontracting work performed: _____

Subcontractors, other than those listed above, may not be utilized without the written permission of Canada.

8. Overshipment

Overshipment will not be accepted unless prior approval is obtained from the Contracting Authority.

9. Materials: Contractor Total Supply

The Contractor will be responsible for obtaining all materials required in the manufacture of the item(s) specified. The delivery stated for the item(s) allows the necessary time to obtain such materials.

10. Delivery

10.1 Delivery - Appointments

Deliveries must be coordinated with:

Mr. François Chevalier
CORCAN Drummond Establishment
Tel : 819-477-5112 ext 202
Fax : 819-472-3701
E-mail : francois.chevalier@csc-scc.gc.ca

Delivery can be made from Monday to Friday, 8 :30 am to 10 :30 am and from 1 :30 pm to 3 :30 pm.

10.2 Shipping Instructions - Delivery at Destination

1. Goods must be consigned to the destination specified in the call-up document and delivered:

DDP Delivered Duty Paid (DDP) (Drummondville, Quebec) Incoterms 2000 for shipments from a commercial contractor.

10.3 Packaging

The rolls must be delivered on pallets, wrapped in two plastic bags, and marked with the lot number, weight per square metre, fabric composition, shade number, fabric width, finished style and number of metre per roll.

The knit will be packed on rolls that must never exceed 45 kg / 100 lb.

11. Assessment of Faults in Textile Fabrics

1. The fabric detailed in the Contract must be free from defects such as imperfections and blemishes that may adversely affect its appearance or serviceability when viewed under inspection conditions satisfactory to the Quality Assurance Representative (QAR).

2. Any defect acceptable to the QAR must be strung (flagged) along the right hand selvedge of the face side using colourfast strings for each two (2) linear decimetres where the defect occurs (not applicable to narrow fabrics 15 cm or less in width).

3. The Contractor must deduct allowances from the gross piece length for each defect or splice, on the basis of two (2) linear decimetres per fault. The Contractor must record gross length, net length and number of splices on each piece ticket.

4. Fabric with more than 12 defects per 100 linear metres (or 10 defects per 100 m²) will be rejected.

5. The following defects, if prevalent throughout the fabric, will result in rejection of the full pieces:

- (a) mill creases/calendar marks;
- (b) edge to edge shading;
- (c) tears, holes or marks beyond 12 mm from the outer edge of the selvedge;
- (d) poor dye penetration and/or streaks;
- (e) weak or tender fabric;
- (f) warp or filling defects throughout.

12. Quantity - Minimum 95% - Fabric

The Contractor must ship no quantity in excess of the quantity specified. A minimum delivery of 95 percent of the total quantity is acceptable to satisfy this requirement.

13. Production Samples

1. The Contractor must take a production sample of each item, two (2) metres in length, full width, from the first production run and provide it to the CORCAN Technical Authority for acceptance, transportation charges prepaid, and without charge to Canada. For each item, upon receipt of the first call-up, the Contractor must provide the sample within **15 calendar days** from the start of the production. The sample must be identified and traceable to a production lot. If a sealed pattern was provided, the sealed pattern must be submitted with the production sample.

2. Rejection by the Technical Authority of the production sample submitted by the Contractor for failing to meet the contract requirements will be grounds for termination of the Contract for default.

3. If the sample is accepted by either full acceptance or conditional acceptance, the Contractor must proceed with production as per the Contract requirements.

4. The Contractor must carry out all required inspection and tests to verify conformance to the technical requirements of the Standing Offer.

5. The production samples submitted by the Contractor will remain the property of Canada.

Solicitation No. - N° de l'invitation
21C31-143453/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur
pr723

Client Ref. No. - N° de réf. du client
21C31-143453

File No. - N° du dossier
pr723.21C31-143453

CCC No./N° CCC - FMS No./N° VME

6. The Technical Authority will notify the Contractor, in writing, of the full acceptance, conditional acceptance, or rejection of the production samples. A copy of this notification will also be provided by the Technical Authority to the Contracting Authority. The notice of the full acceptance or conditional acceptance does not relieve the Contractor from complying with all requirements and conditions of the Contract.

7. The Contractor must not continue with production of the items and must not make any deliveries until the Contractor has received a written notification from the Technical Authority that the production sample(s) is/are fully acceptable or conditionally acceptable. Any production of items before production sample acceptance will be at the sole risk of the Contractor.

8. The production samples may not be required if the Contractor is currently in production. The request for waiver of production samples must be made by the Contractor in writing to the Contracting Authority. The waiving of this requirement will be at the sole discretion of the CORCAN Technical Authority and will be evidenced through a contract amendment.

14. Institutional Access

All the offeror's employees, sub-contractors and the delivery personnel who will need access to the Correctional Service of Canada (CSC) institutions must complete the form CSC-SCC 1279 Institutional Access - CPIC Clearance Request provided at Annex D.

The completed forms must be sent to the Technical Authority (refer to Part 7, Article 5.2) and must be received at least seven (7) calendar days before entering into the CSC institution. If they are received after this deadline, the verification may not be done and thus people might not be able to enter into the CSC institution. The CSC reserves the right to refuse access to any person who does not meet the CSC's minimum security standards.

No monetary compensation will be provided to the contractor for employees who are refused access.

ANNEX "A" REQUIREMENT

1. TECHNICAL REQUIREMENT

The Contractor is required to provide CORCAN with:

Item 1 & 1a:

WHITE TUBULAR WAFFLE KNIT, 50% POLYESTER / 50% COTTON, MASS 254 G/M² (7.5 OZ/YD²).
FABRIC DESIGN MUST BE SQUARE 3X3 MM, 5X5 MM OR 7X7MM.

The tube width must be within +/- 5% of the required measurement as follows:

Item 1: 43 cm tube: acceptable minimum width: 41 cm
acceptable maximum width: 45 cm

Item 1a: 52 cm tube: acceptable minimum width: 49 cm
acceptable maximum width: 55 cm

- The knit will be packed on rolls that must never exceed 45 kg / 100 lb.
- The fabric must meet the requirements specified in Annex B, within the minimum and maximum acceptable range, and in accordance with the Canadian General Standards Board (CGSB) test methods.
- The waffle knit must be the same white as the rib knit (spandex) and the jersey.

Item 2:

WHITE 1/1 RIB KNIT, 2-3/8" (6.1 CM) STRIP, CROSS-CUT BIAS, 48% COTTON / 48% POLYESTER / 4% SPANDEX, MASS 254 G/M² (7.5 OZ/YD²).

- The strips must be packed on rolls.
- The fabric must meet the requirements specified in Annex B, within the minimum and maximum acceptable range, and in accordance with the Canadian General Standards Board (CGSB) test methods.
- The rib knit (spandex) must be the same white as the waffle knit and the jersey.

Item 3:

WHITE TUBULAR 1/1 RIB KNIT (54 CM TUBE), 48% COTTON / 48% POLYESTER / 4% SPANDEX,
MASS 254 G/M² (7.5 OZ/YD²).

The tube width must be within +/- 5% of the required measurement as follows:

54 cm tube: acceptable minimum width: 50 cm
acceptable maximum width: 56 cm

- The knit will be packed on rolls that must never exceed 45 kg / 100 lb.
- The fabric must meet the requirements specified in Annex B, within the minimum and maximum acceptable range, and in accordance with the Canadian General Standards Board (CGSB) test methods.
- The rib knit (spandex) must be the same white as the waffle knit and the jersey.

Item 4:

WHITE JERSEY KNIT, 1" (2.54 CM) STRIP, CROSS-CUT BIAS, 50% POLYESTER / 50% COTTON, MASS 175 G/M².

- The strips must be packed on rolls.
- The fabric must meet the requirements specified in Annex B, within the minimum and maximum acceptable range, and in accordance with the Canadian General Standards Board (CGSB) test methods.
- The jersey must be the same white as the waffle knit and the spandex.

NOTE: The four (4) items must be dyed together to ensure uniform colours.

2. DESTINATION ADDRESSES

| | | |
|--|--|---|
| CORCAN Drummond Institution 2025 Jean de Brébeuf Blvd. Drummondville, Québec J2B 7Z6 | CORCAN Cowansville Institution 400 Fordyce Cowansville, Quebec J2K 3N7 | CORCAN Federal Training Centre 205 Montée St-François Laval, Quebec H7C 2S3 |
|--|--|---|

3. DELIVERABLES

| Item | Description | Estimated Quantity | Unit of Issue | YEAR 1 Firm Unit Price, DDP, transportation costs included, Applicable taxes extra | YEAR 2 (Extension) Firm Unit Price, DDP, transportation costs included, Applicable taxes extra | YEAR 3 (Extension) Firm Unit Price, DDP, transportation costs included, Applicable taxes extra |
|------|---|--------------------|---------------|---|---|---|
| 1 | White tubular waffle knit, 43 cm tube | 40,000 | Metre | \$ _____ | \$ _____ | \$ _____ |
| 1a | White tubular waffle knit, 52 cm tube | 140,000 | Metre | \$ _____ | \$ _____ | \$ _____ |
| 2 | White 1/1 rib knit, 2 3/8 inch strip, bias-cut, 48% cotton / 48 polyester / 4% spandex, mass 254 g/m ² | 50,000 | Metre | \$ _____ | \$ _____ | \$ _____ |
| 3 | White 54 cm tubular 1/1 rib knit, 48% cotton / 48% polyester / 4% spandex, mass 254 g/m ² . | 10,000 | Metre | \$ _____ | \$ _____ | \$ _____ |
| 4 | White jersey knit, 1 inch strip, bias-cut, 50% polyester / 50% cotton, mass, mass 175 g/m ² . | 20,000 | Metre | \$ _____ | \$ _____ | \$ _____ |

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Annex "B"

**Sample Evaluation and Acceptance Procedure
(Item 1 + 1a)**

Tubular Waffle Knit

FABRIC CONTENT: 50% POLYESTER 50% COTTON

Samples must meet all the specified requirements, within the minimum and maximum acceptable range, in accordance with Canadian General Standards Board (CGSB) standards, as specified below:

| Property | Evaluation and acceptance procedure CAN/CGSB 4.2 | Required specifications | Minimum acceptable | Acceptable Maximum |
|--|---|--|--------------------|--------------------|
| Quantitative analysis of fibre mixtures <i>Note 1</i> | 14-2005 | 50% polyester 50% cotton | - 5% - 5% | + 5% + 5% |
| Weave | | Waffle knit | Waffle knit | Waffle knit |
| Unit mass of fabrics | 5.1-M90 | 254 g/m ² (7.5 oz/yd ²) | - 3% | |

Note 1

A variation of plus or minus 5% is acceptable in accordance with the Textile Labeling Act, and the result used will be that after regain.

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Annex "B"

**Sample Evaluation and Acceptance Procedure
(Items 2 and 3)**

1 X 1 Rib Knit

FABRIC CONTENT: 4% SPANDEX / 48% COTTON / 48 POLYESTER

Samples must meet all the specified requirements, within the minimum and maximum acceptable range, in accordance with Canadian General Standards Board (CGSB) standards, as specified below:

| Property | Evaluation and acceptance procedure CAN/CGSB 4.2 | Required specifications | Minimum acceptable | Maximum acceptable |
|--|---|--|--------------------|--------------------|
| Quantitative analysis of fibre mixtures <i>Note 1</i> | 14-2005 | 4% spandex 48% cotton 48% polyester | - 5% -5% -5% | + 5% +5% +5% |
| Weave | | Rib knit | Rib knit | Rib knit |
| Unit mass of fabrics | 5.1-M90 | 254 g/m ² (5.5 oz/yd ²) | - 3% | |

Note 1

A variation of plus or minus 5% is acceptable in accordance with the Textile Labelling Act, and the result used will be that after regain.

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Annex "B"

**Sample Evaluation and Acceptance Procedure
(Item 4)**

Jersey Knit

FABRIC CONTENT: 50% POLYESTER 50% COTTON

Samples must meet all the specified requirements, within the minimum and maximum acceptable range, in accordance with Canadian General Standards Board (CGSB) standards, as specified below:

| Property | Evaluation and acceptance procedure CAN/CGSB 4.2 | Required specifications | Minimum acceptable | Maximum acceptable |
|--|---|-----------------------------|--------------------|--------------------|
| Quantitative analysis of fibre mixtures <i>Note 1</i> | 14-2005 | 50% polyester 50% cotton | - 5% - 5% | + 5% + 5% |
| Weave | | Jersey knit | Jersey knit | Jersey knit |
| Unit mass of fabrics | 5.1-M90 | 175 g/m ² | - 3% | |

Note 1

A variation of plus or minus 5% is acceptable in accordance with the Textile Labelling Act, and the result used will be that after regain.

Annex(e) "D"

INSTITUTIONAL ACCESS / CPIC CLEARANCE REQUEST

ACCÈS À UN ÉTABLISSEMENT / DEMANDE DE VÉRIFICATION DU DOSSIER AU CIPC

PUT AWAY ON FILE - CLASSER AU DOSSIER ADMINISTRATIVE OR OPERATIONAL FILE / DOSSIER ADMINISTRATIF OU OPÉRATIONNEL

PLEASE PRINT INFORMATION CLEARLY - VEUILLEZ ÉCRIRE EN LETTRES MOULÉES

Institution - Établissement, Request received / Demande reçue le, Date (YYAA-MM-DJ)

PUT AWAY ON FILE / CLASSER AU DOSSIER 3170-12

A. PERSONAL INFORMATION - RENSEIGNEMENTS PERSONNELS: Surname, Full name, Maiden name, Date of birth, Place of birth, Province/State, Country

B. PHYSICAL DESCRIPTION - DESCRIPTION PHYSIQUE: Male/Female, Height, Weight, Eye color, Hair color

C. ADDRESS - ADRESSE: Street, City/Town, Province, Postal Code, Telephone number

Representing (name of company/organization) - Représente (nom de la compagnie ou de l'organisation)

D. GENERAL INFORMATION - RENSEIGNEMENTS GÉNÉRAUX: Questions about criminal record, personal safety, and associations

If you have answered YES to any of the above, please explain below. - Si vous avez répondu OUI à une des questions ci-dessus, veuillez fournir une explication ci-après.

E. SIGNATURE (When sections A to E are filled out completely, please return the completed form to the institution for approval.)

In making this application, I hereby give the Correctional Service of Canada my consent to use the information provided on this form to conduct such inquiries with police authorities as may be necessary to ascertain my suitability.

Applicant's signature - Signature du demandeur, Date (YYAA-MM-DJ)

F. FOR OFFICE USE ONLY - RÉSERVÉ AU SCC

Reason for clearance - Motif justifiant la demande d'accès, Department making the request, Signature of Division Head, Date

No criminal record / Aucun casier judiciaire, A possible criminal record # / Numéro du casier judiciaire possible, Last entry / Dernière entrée

SIGNATURES: Security Intelligence Officer, Institutional Head, Visit Review Board, Approved/Not approved