



Procurement and Contracting Services
 30 Victoria Street
 Gatineau, Quebec K1A 0M6

AMENDMENT TO REQUEST FOR PROPOSAL

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

Amendment No. 1	RFSO Amendment Date: November 17, 2014
Office of the Chief Electoral Officer File No. ECLP-RFP-14-0630	
Title: Wheelchair Accessible Parking Sign H-Frame	
Request for Proposal Closing Date: December 15, 2014 – 2:00 pm (Gatineau time)	
ENQUIRIES – address enquiries to the Contracting Authority: Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau, Quebec K1A 0M6	
Attention: Luc Potvin	E-Mail: proposition-proposal@elections.ca

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal (RFP) bearing number ECLP-RFP-14-0630 and dated November 3, 2014. This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

Part 2. Questions and Answers

The following question(s) have been asked in response to the RFP and Elections Canada hereby answers as follows:

2.1 Question No. 1

Question:

Each piece of the manufactured stakes will weigh approximately 2 lbs. Annex A requires packaging 25 pcs in one box and yet not to weigh more than 35 lbs. a box of 25's will weigh 50 lbs. Please confirm is it ok for each box to weigh 50 lbs? Or should we pack only 17 pcs per box so that each box will not weigh more than 35 lbs?

Answer:

According to our estimates, a 4mm galvanized steel H-frame support should weigh at the most 30 grams.

2.2 Question No. 2

Question:

As you may know the required 10"x35" size is not a standard size and therefore it needs a reasonable time for manufacturing. Also for such a large quantity the cargo is very big, like 5 containers and thus also reasonable time for shipment. The new year holidays may also delay the work. We want to ask for an extension to the delivery time required, and we suggest 15 March 2015.

Answer:

In order to meet our shipping deadline, the delivery date deadline cannot be extended.

2.3 Question No. 3

Question:

Is the delivery of the sample 2015-01-29?

Answer:

No, it is the complete delivery of the final product that is required 2015-01-29 and mandatory.

2.4 Question No. 4

Question:

What about shipping charges and where do we deliver?

Answer:

The shipping charges must be included in the price that will be submitted (all-inclusive price). The delivery location and the packaging and shipping instructions are clearly indicated in the Annex A – Specifications.

2.5 Question No. 5

Question:

Can we take galvanised steel and weld by point (spot welder) or it must be hot dip galvanised, regular rod, epoxy paint (powder cooked) as a grocery basket for example?

Answer:

Both manufacturing methods are acceptable. The bidder should indicate in their bid which method was selected in their quotation. A bidder may submit an offer for both manufacturing methods. Please note that the contract will be awarded to the bidder with the lowest price and who respects the mandatory delivery date.

2.6 Question No. 6

Question:

Do we need to be accredited by the government of Canada?

Answer:

Your company must have a GST number or a Procurement Business Number.