

**RETURN BIDS TO:**  
**RETOURNER LES SOUMISSIONS À:**  
Bid Receiving Public Works and Government  
Services Canada/Réception des soumissions  
Travaux publics et Services gouvernementaux  
Canada  
Room 1650, 635 8th Ave. S.W.  
Calgary  
Alberta  
T2P 3M3

**REQUEST FOR PROPOSAL**  
**DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government  
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services  
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

<b>Title - Sujet</b> Single Axle Dump Truck	
<b>Solicitation No. - N° de l'invitation</b> 5P412-140323/A	<b>Date</b> 2014-11-19
<b>Client Reference No. - N° de référence du client</b> 5P412-140323	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$CAL-114-6284	
<b>File No. - N° de dossier</b> CAL-4-37039 (114)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2014-12-30</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Mountain Standard Time MST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Clarke, Deb	<b>Buyer Id - Id de l'acheteur</b> cal114
<b>Telephone No. - N° de téléphone</b> (403) 292-4526 ( )	<b>FAX No. - N° de FAX</b> (403) 292-5786
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> PARKS CANADA 100 MAIN ST P.O.BOX 100 WASKESIU Saskatchewan S0J2Y0 Canada	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Public Works and Government Services Canada/Travaux  
publics et Services gouvernementaux Canada  
Room 1650, 635 8th Ave. S.W.  
Calgary  
Alberta  
T2P 3M3

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

Solicitation No. - N° de l'invitation

5P412-140323/A

Amd. No. - N° de la modif.

File No. - N° du dossier

CAL-4-37039

Buyer ID - Id de l'acheteur

cal114

CCC No./N° CCC - FMS No/ N° VME

Client Ref. No. - N° de réf. du client

5P412-140323

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See attached pdf document.

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## TABLE OF CONTENTS

<b>PART 1 - GENERAL INFORMATION .....</b>	<b>2</b>
1.1 REQUIREMENT .....	2
1.2 DEBRIEFINGS .....	2
<b>PART 2 - BIDDER INSTRUCTIONS .....</b>	<b>2</b>
2.1 STANDARD INSTRUCTIONS, CLAUSES AND CONDITIONS .....	2
2.2 SUBMISSION OF BIDS .....	2
2.3 ENQUIRIES - BID SOLICITATION .....	2
2.4 APPLICABLE LAWS .....	3
<b>PART 3 - BID PREPARATION INSTRUCTIONS.....</b>	<b>3</b>
3.1 BID PREPARATION INSTRUCTIONS.....	3
<b>PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION .....</b>	<b>4</b>
4.1 EVALUATION PROCEDURES.....	4
4.2 BASIS OF SELECTION – MANDATORY TECHNICAL CRITERIA .....	4
<b>PART 5 - CERTIFICATIONS.....</b>	<b>4</b>
5.1 CERTIFICATIONS PRECEDENT TO CONTRACT AWARD .....	5
<b>PART 6 - RESULTING CONTRACT CLAUSES .....</b>	<b>5</b>
6.1 SECURITY REQUIREMENTS .....	5
6.2 REQUIREMENT .....	5
6.3 STANDARD CLAUSES AND CONDITIONS.....	5
6.4 TERM OF CONTRACT .....	6
6.5 AUTHORITIES .....	6
6.6 PAYMENT .....	7
6.7 INVOICING INSTRUCTIONS .....	7
6.8 CERTIFICATIONS .....	7
6.9 APPLICABLE LAWS .....	8
6.10 PRIORITY OF DOCUMENTS .....	8
6.11 INSURANCE.....	8
6.12 SACC MANUAL CLAUSES.....	8
<b>ANNEX "A".....</b>	<b>9</b>
REQUIREMENT .....	9
<b>ANNEX "B".....</b>	<b>12</b>
BASIS OF PAYMENT .....	12

## **PART 1 - GENERAL INFORMATION**

### **1.1 Requirement**

The requirement is detailed under Article 6.2 of the resulting contract clauses.

### **1.2 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

## **PART 2 - BIDDER INSTRUCTIONS**

### **2.1 Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2014-09-25) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

#### **2.1.1 SACC Manual Clauses**

B1000T (2014-06-26), Condition of Material – Bid

### **2.2 Submission of Bids**

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

### **2.3 Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than 10 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

## 2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

## PART 3 - BID PREPARATION INSTRUCTIONS

### 3.1 Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

- Section I: Technical Bid (1 hard copy)
- Section II: Financial Bid (1 hard copy)
- Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

### 3.1.1 Exchange Rate Fluctuation

[C3011T](#) (2013-11-06), Exchange Rate Fluctuation

### 3.1.2 SACC Manual Clauses

#### Section III: Certifications

Bidders must submit the certifications required under Part 5.

## PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

### 4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### 4.1.1 Technical Evaluation

##### 4.1.1.1 Mandatory Technical Criteria

Bidder must meet the minimal technical specifications identified under Annex "A" requirement.

#### 4.1.2 Financial Evaluation

The total aggregate bid price will be calculated by multiplying the quantity by the unit price per line item and summing the total price.

SACC Manual Clause [A0222T](#) (2014-06-26), Evaluation of Price

### 4.2 Basis of Selection – Mandatory Technical Criteria

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

## PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and associated information to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default in carrying out any of its obligations under the Contract, if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority may render the bid non-responsive or constitute a default under the Contract.

## 5.1 Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to comply with the request of the Contracting Authority and to provide the certifications within the time frame provided will render the bid non-responsive.

### 5.1.1 Integrity Provisions - Associated Information

By submitting a bid, the Bidder certifies that the Bidder and its Affiliates are in compliance with the provisions as stated in Section 01 Integrity Provisions - Bid of Standard Instructions 2003. The associated information required within the Integrity Provisions will assist Canada in confirming that the certifications are true.

### 5.1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list ([http://www.labour.gc.ca/eng/standards\\_equity/eq/emp/fcp/list/inelig.shtml](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)) available from [Employment and Social Development Canada \(ESDC\) - Labour's](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml)" list at the time of contract award.

## PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### 6.1 Security Requirements

6.1.1 There is no security requirement applicable to this Contract.

### 6.2 Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

### 6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

### **6.3.1 General Conditions**

2010A (2014-09-25), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

### **6.4 Term of Contract**

#### **6.4.1 Delivery Date**

All the deliverables must be received on or before March 31, 2015.

### **6.5 Authorities**

#### **6.5.1 Contracting Authority**

The Contracting Authority for the Contract is:

Deb Clarke, Supply Specialist  
Public Works and Government Services Canada  
Acquisitions, Western Region  
Suite 1650, 635 - 8 Avenue SW  
CALGARY, AB T2P 3M3

Telephone: (403) 292-4526  
Facsimile: (403) 292-5786  
E-mail address: deb.clarke@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

#### **6.5.2 Project Authority**

The Project Authority for the Contract is:

To be determined.

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

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**6.5.3 Contractor's Representative**

**(To be completed by the Bidder)**

Name \_\_\_\_\_  
Title \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
  
Telephone: \_\_\_\_\_  
Facsimile: \_\_\_\_\_  
  
E-mail address: \_\_\_\_\_

**6.6 Payment**

**6.6.1 Basis of Payment**

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified in Annex B for a cost of \$ TBD. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

**6.6.2 Single Payment**

**SACC Manual Clause H1000C (2008-05-12), Single Payment**

**6.6.3 SACC Manual Clauses**

C2000C (2007-11-30), Taxes – Foreign-based Contractor

**6.7 Invoicing Instructions**

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
  - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

**6.8 Certifications**

**6.8.1 Compliance**

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing associated information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the associated information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

## 6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

## 6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2014-09-25), General Conditions - Goods (Medium Complexity);
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment; and
- (e) the Contractor's bid dated \_\_\_\_\_.

## 6.11 Insurance

SACC Manual Clause G1005C (2008-05-12), Insurance

## 6.12 SACC Manual Clauses

A9068C (2010-01-11), Government Site Regulations  
B1501C (2006-06-16), Electrical Equipment  
B7500C (2006-06-16), Excess Goods

**ANNEX "A"**

**REQUIREMENT**

Parks Canada Agency has a requirement for the supply and delivery of one (1) new standard, current production, Single Axle Dump Truck as detailed herein. This Truck will be deployed in maintenance operations within the Prince Albert National Park.

An offer should clearly indicate compliance or non-compliance with each article below by inserting Yes or No under the Comply Column.

To demonstrate compliance, Bidders must include and appropriately cross-reference published technical information that confirms compliance with each mandatory criterion specified herein.

To ensure compliance is clear, the Bidder should utilize a numbering system that corresponds to the numbering system below. An example of an acceptable system would be to indicate the specification reference number on a Tab stuck to the appropriate page of the technical documentation and/or by highlighting or underlining the appropriate technical reference.

If published technical documentation does not exist for a specific requirement, then a written narrative explaining how the product offered meets the specification should be included with the Proposal. Bids not meeting the mandatory technical requirements will be declared non-responsive.

<b>Item</b>	<b>Minimum Mandatory Technical Criteria/Specifications</b>	<b>Comply Indicate Yes or No</b>	<b>Supporting Information (Bidder to indicate cross-reference)</b>
<b>1</b>	<b>Operating Performance and General Specifications</b>		
1.1	Heavy Duty Truck, Diesel, minimum 27,100 lbs (12,315 kg) to maximum 35,000 lbs (15,910kg) Gross Vehicle Weight Rating (GVWR).		
1.2	The unit must be a brand new unused 2014 or 2015 truck equipped with a hydraulic hoist system.		
1.3	The unit must be delivered with all requested equipment installed, and ready for immediate use.		
<b>2</b>	<b>Operating Conditions</b>		
2.1	Unit must be capable of operation in ambient temperatures ranging from up to 45 degrees C (113 degrees F) down to -40 degrees C (-40 degrees F).		
<b>3</b>	<b>GVW</b>		
3.1	Minimum 27,000 lbs (12, 315 kg) to Maximum 35,000 (15, 910 kg).		
3.2	Vehicle must be a conventional crew cab c/w fibreglass tilt hood and fenders with a fixed grill.		
3.3	Crew cab – 4 doors.		
<b>4</b>	<b>Engine</b>		
4.1	Minimum 6 cylinders, max 8 cylinder turbo charged diesel engine.		

<b>Item</b>	<b>Minimum Mandatory Technical Criteria/Specifications</b>	<b>Comply Indicate Yes or No</b>	<b>Supporting Information (Bidder to indicate cross-reference)</b>
4.2	Must have a block heater.		
<b>5</b>	<b>Transmission</b>		
5.1	Must be fully automatic shift with a touch pad control		
<b>6</b>	<b>Brakes</b>		
6.1	Hydraulic braking system		
6.2	ABS brakes		
<b>7</b>	<b>Mirrors</b>		
7.1	Both driver and passenger side mirrors to be rectangular west coast style with 8" convex mounted below primary mirrors.		
<b>8</b>	<b>Dump Box</b>		
8.1	Minimum 4 yard to maximum 6 yard capacity.		
8.2	Tail gate, manual lever operation.		
8.3	PTO control in cab to operate dump body cylinder.		
8.4	Roll-type screen with manual roller system and screen to cover entire box front to back and side to side.		
8.5	Must have cab shield to protect cab or passengers from injury.		
<b>9</b>	<b>Miscellaneous</b>		
9.1	Tow hooks attached to front of frame.		
9.2	Tow hooks attached to rear frame.		
9.3	Beacon light, yellow low profile LED.		
9.4	Back up alarm.		
9.5	Vehicle must be painted DuPont #N5723HP (yellow), highway and fleet infrastructure color.		
<b>10</b>	<b>Maintenance and Warranty</b>		
10.1	Provide a shop service manual and service parts manual accurately identifying all the components of the equipment supplied.		
10.2	Provide an operators manual for the vehicle and all applicable attachments..		
10.3	Minimum one (1) year parts and material and five (5) year drive train (motor and transmission)		
10.4	Cover any and all costs to have warranty work (i.e. recalls) performed at a shop located within 300 km of Waskesiu Lake, Sk.		
<b>11</b>	<b>Training</b>		
11.1	The Contractor must arrange with Technical Authority to provide instruction, at the "Time of Delivery", in the correct operating procedures, maintenance and running adjustments necessary to comply with the warranty conditions applicable to this equipment.		
<b>12</b>	<b>Delivery</b>		

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<b>Item</b>	<b>Minimum Mandatory Technical Criteria/Specifications</b>	<b>Comply Indicate Yes or No</b>	<b>Supporting Information (Bidder to indicate cross-reference)</b>
11.1	Must be lubricated and serviced prior to delivery with all lubricants and associated products suitable for the climatic conditions in which the vehicle will operate.		
11.2	Unit must be delivered with a minimum of forty five (45) L of fuel in the tank.		
11.3	Unit must be delivered to the maintenance compound, Waskesiu Lake, Prince Albert National Park, Saskatchewan.		
11.4	All necessary documentation required for licensing the vehicle for road use, by the issuing Provincial authority, must be provided when the unit is delivered.		
11.5	The unit must comply in all respects with the Highway Act regulations of the Province of Saskatchewan.		
11.6	The unit must comply with all applicable Canadian Motor Vehicle Safety Standards (CMVSS).		

Solicitation No. - N° de l'invitation  
5P412-140323/A  
Client Ref. No. - N° de réf. du client  
5P412-140323

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cal114  
CCC No./N° CCC - FMS No./N° VME

**ANNEX "B"**

**BASIS OF PAYMENT**

GST is to be excluded from the prices quoted herein.  
GST (if applicable) is to be added to the invoice as a separate item.

<u>Item</u>	<u>Description</u>	<u>Quantity</u>	<u>Pricing</u>
1.	For the supply of one (1) new standard, current production, Single Axle Dump Truck as specified in Annex "A" - Requirement. Manufacturer: _____ Year: _____ Model Number: _____	1	\$ _____/Lot
2.	All inclusive freight/delivery charge FOB Destination: Maintenance Compound, Waskesiu Lake, Prince Albert National Park, Saskatchewan.		\$ _____/Lot
<b>TOTAL LOT PRICE</b>			<b>\$ _____</b>