



1.1 Company Information

Request for Quotations to: Canadian Museum of Immigration at Pier 21.
Please submit information as per this table.

Legal Firm Name:	
Full Address:	
Telephone No:	Facsimile No:
Email address:	
Name and title of person authorized to sign on behalf of the firm (Type or Print)	
Lead Signature:	

1.2 Addenda

Addenda will be issued by the Museum regarding any changes and answers to questions that may arise during the solicitation period. Completion of this section will ensure that you have received and factored this information into your tender total. Failure to identify addenda issued by the Museum may result in the disqualification of your quote.

Number	Date Issued



1.3 Lump Sum

The Lump Sum Amount designates work to which a Lump Sum Arrangement applies. This includes all costs to purchase, transport, install and commission all of the components included in the Bill of Materials.

LUMP SUM AMOUNT Exceeding applicable taxes	
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1.4 Schedule and Work Breakdown

Provide a schedule and breakdown of the work within the Museum's allotted timelines. Include type of work, work hours, work days and the location of work.

1.5 Site Supervisor

Provide the name of the Site Supervisor(s) onsite for the Work.

1.6 Certificate of Good Standing

Provide a Clearance Letter that confirms you are in good standing and have appropriate coverage for the Work.

1.7 Insurance

Insurance coverage requirements will be met upon execution of the contract.

Signature

1.8 Alternates (if applicable)

Provide detailed description of all alternates proposed. Alternates must meet or exceed the specifications provided in the RFQ.

END