

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
Bid Receiving - PWGSC / Réception des soumissions
- TPSGC
11 Laurier Street / 11, rue Laurie
Place du Portage, Phase III
Core 0A1 / Noyau 0A1
Gatineau
Québec
K1A 0S5
Bid Fax: (819) 997-9776

**Revision to a Request for Supply
Arrangement - Révision à une demande
pour un arrangement en matière
d'approvisionnement**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Procurement Strategies Division / Division des
stratégies d'acquisition
11 Laurier St. / 11, rue Laurier
Place du Portage, 11C1
Phase III, Tower C
Gatineau
Quebec
K1A 0S5

Title - Sujet TEMPORARY HELP SERVICES		
Solicitation No. - N° de l'invitation EN578-060502/I		Date 2014-12-02
Client Reference No. - N° de référence du client EN578-060502		Amendment No. - N° modif. 004
File No. - N° de dossier 004zn.EN578-060502	CCC No./N° CCC - FMS No./N° VME	
GETS Reference No. - N° de référence de SEAG PW-\$ZLN-004-26794		
Date of Original Request for Supply Arrangement		2014-01-13
Date de demande pour un arrangement en matière d'app. originale		
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-04-02		Time Zone Fuseau horaire Eastern Standard Time EST
Address Enquiries to: - Adresser toutes questions à: Riley, Stephanie		Buyer Id - Id de l'acheteur 004zn
Telephone No. - N° de téléphone (819) 956-1678 ()		FAX No. - N° de FAX (819) 997-2229
Delivery Required - Livraison exigée		
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: AS SHOWN ON EACH CONTRACT		
Security - Sécurité This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.		

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required	Yes - Oui	No - Non
Accusé de réception requis	<input type="checkbox"/>	<input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

**THIS AMENDMENT #004 IS RAISED TO AMEND THE RFSA AND ANSWER QUESTIONS
AMENDMENT**

1. On page 1 of 2 (cover page) of the Request for Supply Arrangement,

Delete:

Solicitation Closes-at 02:00 PM EST on 2014-12-31

Replace with the following:

Solicitation Closes-at 02:00 PM EST on 2015-04-02

2. On page 8,

Delete:

7.2 RFSA Schedule of Cycles for Qualification

Quarterly Evaluation Periods

Fiscal Quarter	Closing Date	Time of Closing:	Evaluation Period:
Q1	June 30	02:00 PM Eastern Daylight Time (EDT)	July 1 to September 30
Q2	September 30	02:00 PM Eastern Daylight Time (EDT)	October 1 to December 31
Q3	December 31	02:00 PM Eastern Standard Time (EST)	January 1 to March 31
Q4	March 31	02:00 PM Eastern Daylight Time (EDT)	April 1 to June 30

Replace with the following:

7.2 RFSA Schedule of Cycles for Qualification

Quarterly Evaluation Periods

Fiscal Quarter	Closing Date	Time of Closing:	Evaluation Period:
Q1	June 30	02:00 PM Eastern Daylight Time (EDT)	July 1 to September 30
Q2	September 30	02:00 PM Eastern Daylight Time (EDT)	October 1 to December 31
Q3	January 5	02:00 PM Eastern Standard Time (EST)	January 6 to March 31
Q4	March 31	02:00 PM Eastern Daylight Time (EDT)	April 1 to June 30

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.

QUESTIONS AND ANSWERS

QUESTION 007:

We are an IT company who are currently a qualified supplier under in TBIPS and ProServices. We are looking to add ourselves to THS as well. However, before we apply, there are a number of questions.

- a) How do we gain access to the Temporary Help Services Supplier Module Login?
- b) Do we sign up under a SA, SO or both?
- c) Is there any way to use the categories from TBIPs or ProServices for THS?
- d) To qualify for the next refresh, we would have to submit the forms by Dec. 31, 2014?
- e) Let's say for example, we are only offering to provide Stream 1 - Office Support (Clerk accounting) do we need to provide 20 different temporary help resource names that are compliant with that category?

ANSWER 007:

- a) Access to the Temporary Help Services (THS) in the National Capital Region (NCR), Online System is granted once the Supply Arrangement (SA's) have been issued to pre-qualified Suppliers meeting all the mandatory criteria of the RFSA.
- b) Bidders have the opportunity to submit a bid at any time during the perpetual refresh solicitation period for the Request for Standing Offer (RFSO), Request for Supply Arrangement (RFSA) or both to qualify to provide the services described. Bidders responding to both RFSO and RFSA may include the same information as stated in Attachment 1 to Part 4, Mandatory Evaluation Criteria, item 2.
- c) No. Categories from TBIPS and ProServices cannot be used for THS in the NCR. Each are different method of supply from THS. Bidders may submit an arrangement separately, following the instructions provided in each respective solicitation.
- d) The perpetual refresh RFSA solicitation receives and evaluates bid submissions in quarterly cycles over a calendar year period. In accordance with the quarterly evaluation schedule stated in PART 2, Article 7 of the RFSA On-going Opportunity for Qualification. As part of this amendment, the next quarter (Q3) closing date for bidders to submit arrangement has been extended from December 31, 2014 to January 5, 2015.
- (e) As stated in Attachment 1 to Part 4, For M2A, **Experience of the Supplier**
["The supplier may provide up to a maximum of 40 temporary help resource names but must provide a minimum of 20 different temporary help resource names that are compliant."]

Suppliers must provide a minimum of 20 different temporary help resource names that are compliant per Stream.

QUESTION 008:

Regarding the subject RFSA, Part 5 speaks of a mandatory 20 resources. Does this mean that the supplier must be able to demonstrate that they had previously provided at least 20 resources to no less than 3 clients within Stream 5, for example?

In other words, if a new supplier would like to qualify on this RFSA, they must have provided resources to previous clients as stated above. Correct?

ANSWER 008:

For all streams M2A, M2B, M2C (Stream 1, 2,3,4,5) states:

"The supplier may provide up to a maximum of 40 temporary help resource names but must provide a minimum of 20 different temporary help resource names that are compliant."

Services of the above 20 compliant temporary help resource names must have been billed to a minimum of 3 different clients located in the National Capital Area. The 3 different clients applies to each stream.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.