

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:
**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**
Government of Canada Building
101 - 22nd Street East, Suite 110
Saskatoon
Sask.
S7K 0E1
Bid Fax: (306) 975-5397

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Dental Equipment, Maintenance and R	
Solicitation No. - N° de l'invitation W8486-140022/A	Date 2014-12-03
Client Reference No. - N° de référence du client W8486-140022	
GETS Reference No. - N° de référence de SEAG PW-\$STN-197-4741	
File No. - N° de dossier STN-4-37028 (197)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-01-13	Time Zone Fuseau horaire Central Standard Time CST
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Holt, Judy	Buyer Id - Id de l'acheteur stn197
Telephone No. - N° de téléphone (306) 241-6148 ()	FAX No. - N° de FAX (306) 975-5397
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: See herein	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Public Works and Government Services Canada/Réception
des soumissions Travaux publics et Services
gouvernementaux Canada
Government of Canada Building
101 - 22nd Street East
Suite 110
Saskatoon
Saskatche
S7K 0E1

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation

W8486-140022/A

Amd. No. - N° de la modif.

File No. - N° du dossier

STN-4-37028

Buyer ID - Id de l'acheteur

stn197

CCC No./N° CCC - FMS No/ N° VME

W8486-140022

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PART 1 - GENERAL INFORMATION

1.1 Introduction

The bid solicitation is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Bidder Instructions: provides the instructions, clauses and conditions applicable to the bid solicitation;
- Part 3 Bid Preparation Instructions: provides bidders with instructions on how to prepare their bid;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria that must be addressed in the bid, and the basis of selection;
- Part 5 Certifications: includes the certifications to be provided;
- Part 6 Resulting Contract Clauses: includes the clauses and conditions that will apply to any resulting contract.

The Annexes include the Statement of Work, the Basis of Payment, DND 626 Task Authorization Form and any other annexes.

1.2 Summary

The Department of National Defence has a requirement for the repair, overhaul, maintenance, modification, calibration, installation and removal of dental equipment located at DND Dental Clinics across Canada for a period of one (1) year from the date of award with four (4) additional one (1) year option years.

As per the Integrity Provisions under section 01 of Standard Instructions [2003](#) and [2004](#), bidders must provide a list of all owners and/or Directors and other associated information as required. Refer to section [4.21](#) of the *Supply Manual* for additional information on the Integrity Provisions.

For services requirements, Bidders must provide the required information as detailed in article 2.3 of Part 2 of the bid solicitation, in order to comply with Treasury Board policies and directives on contracts awarded to former public servants.

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the North American Free Trade Agreement (NAFTA), and the Agreement on Internal Trade (AIT)

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2014-09-25) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 120 days

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Due to the nature of the bid solicitation, bids transmitted by facsimile to PWGSC will not be accepted.

2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the [Financial Administration Act](#), R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? **Yes () No ()**

If so, the Bidder must provide the following information, for all FPSs in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive?
Yes () No ()

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

2.4 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than fifteen (15) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

2.5 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Saskatchewan.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

2.6 Improvement of Requirement During Solicitation Period

Should bidders consider that the specifications or Statement of Work contained in the bid solicitation could be improved technically or technologically, bidders are invited to make suggestions, in writing, to the Contracting Authority named in the bid solicitation. Bidders must clearly outline the suggested improvement as well as the reason for the suggestion.

Suggestions that do not restrict the level of competition nor favour a particular bidder will be given consideration provided they are submitted to the Contracting Authority at least twenty (20) days before the bid closing date. Canada will have the right to accept or reject any or all suggestions.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (one (1) hard copy)

Section II: Financial Bid (one (1) hard copy)

Section III: Certifications (one (1) hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should demonstrate their understanding of the requirements contained in the bid solicitation and explain how they will meet these requirements. Bidders should demonstrate their capability in a thorough, concise and clear manner for carrying out the work.

The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation is not sufficient. In order to facilitate the evaluation of the bid, Canada requests that bidders address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.

Section II: Financial Bid

3.1.1 Bidders must submit their financial bid in accordance with the Basis of Payment in Annex "B" and the Evaluation and Selection Criteria in Annex "C". The total amount of Applicable Taxes must be shown separately.

3.1.2 Exchange Rate Fluctuation
[C3011T](#) (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

1.1.1. Mandatory Technical Criteria

Mandatory technical evaluation criteria is included in *Annex C – Evaluation and Selection Criteria*

4.1.2 Financial Evaluation

The DND dental clinics across Canada have been divided into five separate Regions: Ontario, Quebec, Newfoundland, Eastern and Western Canada. An Annex has been provided within this solicitation for the Pricing Grid for each of the following Regions:

1. Pricing Grid – Newfoundland
2. Pricing Grid – New Brunswick and Nova Scotia (Eastern Canada)
3. Pricing Grid – Quebec
4. Pricing Grid – Ontario
5. Pricing Grid – Alberta, Saskatchewan, Manitoba and British Columbia (Western Canada)

Bidders may submit prices/rates for one or multiple Regions identified herein. However Bidders must submit prices/rates for all the items listed within each Region. Each Region shall be evaluated separately and any resultant contract(s) shall be awarded as per the Basis of Selection.

Each of the Pricing Grids above contain details of the Region's dental clinics and contains a request for pricing information from the Bidder. The Financial Evaluation of this solicitation shall be based on the pricing information provided by the Bidder for each Region, and shall form part of the Basis of Payment of any resultant contract(s). The total cost for each Region shall be determined by the following formula:

For each Pricing Grid included in Annex "B" - Basis of Payment the total cost for each Region shall be the sum of:

SECTION A. Total Monthly Preventative Maintenance (PM) Rate for the Region including all optional years.

Plus

SECTION B. Total Bi-Annual Preventative Maintenance Rate (PM) for the Region including all optional years.

Plus

SECTION C. Total Estimated Remedial Maintenance (RM) Price for the Region including all optional years.

Plus

SECTION D Total Material mark-up cost for the Region including all optional years.

Equals

Total evaluated price for the Region including all optional years.

4.1.2.1 Mandatory Financial Criteria

SACC Manual Clause [A0220T](#) (2014-06-26), Evaluation of Price

4.2 Basis of Selection – Mandatory Technical Criteria

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price for each Region will be recommended for award of a contract.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and associated information to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default in carrying out any of its obligations under the Contract, if any certification made by the Bidder is found to be untrue, whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority may render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to comply with the request of the Contracting Authority and to provide the certifications within the time frame specified will render the bid non-responsive.

5.1.1 Integrity Provisions - Associated Information

By submitting a bid, the Bidder certifies that the Bidder and its Affiliates are in compliance with the provisions as stated in Section 01 Integrity Provisions - Bid of Standard Instructions [2003](#). The associated information required within the Integrity Provisions will assist Canada in confirming that the certifications are true.

5.1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](#)" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from [Employment and Social Development Canada \(ESDC\) - Labour's](#) website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Statement of Work

The Contractor must perform the Work in accordance with the Statement of Work at Annex "A"

6.1.2 Task Authorization

The Work or a portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

6.1.2.1 Task Authorization Process

Task Authorization:

The Work or a portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

Task Authorization Process:

1. The Specific Site as listed in Appendix C will provide the Contractor with a description of the task using the "DND 626, Task Authorization Form" specified in Annex D.
2. The Task Authorization (TA) will contain the details of the activities to be performed, a description of the deliverables, and a schedule indicating completion dates for the major activities or submission dates for the deliverables. The TA will also include the applicable basis(bases) and methods of payment as specified in the Contract.
3. The Contractor must provide the Specific Site as listed in Appendix C within 3 working days of its receipt, the proposed total estimated cost for performing the task and a breakdown of that cost, established in accordance with the Basis of Payment specified in the Contract.
4. The Contractor must not commence work until a TA authorized by the Specific Site as listed in Appendix C has been received by the Contractor. The Contractor acknowledges that any work performed before a TA has been received will be done at the Contractor's own risk.

6.1.2.2 Task Authorization Limit

The Specific Site as listed in Appendix C may authorize individual task authorizations up to a limit of \$100,000, Applicable Taxes included, inclusive of any revisions.

Any task authorization to be issued in excess of that limit must be authorized by the PWGSC Contracting Authority before issuance

6.1.2.3 Canada's Obligation - Portion of the Work - Task Authorizations

Canada's obligation with respect to the portion of the Work under the Contract that is performed through task authorizations is limited to the total amount of the actual tasks performed by the Contractor.

6.1.2.4 Periodic Usage Reports - Contracts with Task Authorizations

The Contractor must compile and maintain records on its provision of services to the federal government under authorized Task Authorizations issued under the Contract.

The Contractor must provide this data in accordance with the reporting requirements detailed below. If some data is not available, the reason must be indicated. If services are not provided during a given period, the Contractor must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Contracting Authority.

The quarterly periods are defined as follows:

1st quarter: April 1 to June 30;

2nd quarter: July 1 to September 30;

3rd quarter: October 1 to December 31; and

4th quarter: January 1 to March 31.

The data must be submitted to the Contracting Authority no later than fifteen (15) calendar days after the end of the reporting period.

Reporting Requirement- Details

A detailed and current record of all authorized tasks must be kept for each contract with a task authorization process. This record must contain:

For each authorized task:

- i. the authorized task number or task revision number(s);
- ii. a title or a brief description of each authorized task;
- iii. the total estimated cost specified in the authorized Task Authorization (TA) of each task, exclusive of Applicable Taxes;
- iv. the total amount, exclusive of Applicable Taxes, expended to date against each authorized task;
- v. the start and completion date for each authorized task; and
- vi. the active status of each authorized task, as applicable.

For all authorized tasks:

- i. the amount (exclusive of Applicable Taxes) specified in the contract (as last amended, as applicable) as Canada's total liability to the contractor for all authorized TAs; and
- ii. the total amount, exclusive of Applicable Taxes, expended to date against all authorized TAs.
- iii. Reports must show in a separate column the amount charged for parts and the amount charged for maintenance.

6.1.2.5 Task Authorization - Department of National Defence

The administration of the Task Authorization process will be carried out by DLP 3-4-5-4. This process includes monitoring, controlling and reporting on expenditures of the contract with task authorizations to the Contracting Authority.

6.2 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.2.1 General Conditions

[2035](#) (2014-09-25), General Conditions - Higher Complexity - Services, apply to and form part of the Contract.

6.3 Security Requirements

6.3.1 There is no security requirement applicable to this Contract.

6.4 Term of Contract

6.4.1 Period of the Contract

The period of the Contract is from date of Contract to 31 December 2015 inclusive.

6.4.2 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to four (4) additional one (1) year period(s) under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least fifteen (15) calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

6.5 Authorities

6.5.1 Contracting Authority

Solicitation No. - N° de l'invitation
W8486-140022/A
Client Ref. No. - N° de réf. du client
W8486-140022

Amd. No. - N° de la modif.
File No. - N° du dossier
STN-4-37028

Buyer ID - Id de l'acheteur
STN197
CCC No./N° CCC - FMS No./N° VME

The Contracting Authority for the Contract is:

Judy Holt
Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
101 22nd St E, Suite 110
Saskatoon, SK S7K 0E1

Telephone: 306 – 241 – 6148
Facsimile: 306 – 975 – 5397
E-mail address: judy.holt@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Technical Authority

The Technical Authority for the Contract is:

Cathy Corney
Technical Authority
Director Dental Services 4-2
1745 Alta Vista Drive
Ottawa, ON K1A 0K6

Telephone: 613 – 945 – 6621
Facsimile: 613 – 945 – 6646
E-mail address: Cathy.Corney@forces.gc.ca

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Procurement Authority

All dental clinics listed in Appendix C, using their position number, are authorized to use this Contract.

6.5.4 Administrative Authority

Gisele Clouthier
Materiel Acquisition and Support Officer - Intermediate
DLP 3-4-5-4
Bâtisse Louis St Laurent Bldg
555 Boulevard de la Carrière
Gatineau, Quebec

Telephone: 819 – 997 - 4919
Facsimile: 819 – 994 - 9601
E-mail address: Gisele.clouthier@forces.gc.ca

6.5.5 Contractor's Representative

Contact for General Enquiries:

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ___ - ___ - _____
Facsimile: ___ - ___ - _____
E-mail address: _____

Contact for Technical Enquiries:

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ___ - ___ - _____
Facsimile: ___ - ___ - _____
E-mail address: _____

6.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act \(PSSA\)](#) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

6.7 Payment

6.7.1 Basis of Payment – Limitation of Expenditure – Task Authorizations

The Contractor will be reimbursed for the costs reasonably and properly incurred in the performance of the Work specified in the authorized Task Authorization (TA), as determined in accordance with the Basis of Payment in Annex B, to the limitation of expenditure specified in the authorized TA.

Canada's liability to the Contractor under the authorized TA must not exceed the limitation of expenditure specified in the authorized TA. Customs duties are excluded and Applicable Taxes are extra.

No increase in the liability of Canada or in the price of the Work specified in the authorized TA resulting from any design changes, modifications or interpretations of the Work will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been authorized, in writing, by the Contracting Authority before their incorporation into the Work.

6.7.2 Limitation of Expenditure

1. Canada's total liability to the Contractor under the Contract must not exceed \$ **TBD** . Customs duties are excluded and Applicable Taxes are extra.
2. No increase in the total liability of Canada or in the price of the Work resulting from any design changes, modifications or interpretations of the Work, will be authorized or paid to the Contractor unless these design changes, modifications or interpretations have been approved, in writing, by the Contracting Authority before their incorporation into the Work. The Contractor must not perform any work or provide any service that would result in Canada's total liability being

exceeded before obtaining the written approval of the Contracting Authority. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:

- a. when it is 75 percent committed, or
 - b. four (4) months before the contract expiry date, or
 - c. as soon as the Contractor considers that the contract funds provided are inadequate for the completion of the Work, whichever comes first.
3. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

6.7.3 Single Payment

SACC Manual Clause H1000C (2008-05-12), Single Payment

6.7.4 T1204 – Direct Request by Customer Department

SACC Manual Clause A9117C (2007-11-30), T1204 - Direct Request by Customer Department

6.7.5 Time Verification

SACC Manual Clause C0711C (2008-05-12), Time Verification

6.8 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by:

- a. copy of the release document and any other documents as specified in the Contract;
 - b. a copy of the invoices, receipts, vouchers for all direct expenses, and all travel and living expenses;
2. Invoices must be distributed as follows:
 3.
 - a. The original and one (1) copy must be forwarded to the following address for certification and payment. To the Procurement Authority for each specific DND 626 Task Authorization which will be identified at the time the tasking is raised.
 - b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract

6.9 Certifications

6.9.1 Compliance

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing associated information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the associated information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly

or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

6.10 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Saskatchewan.

6.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2035 General Conditions – Higher Complexity – Services (2014-09-25);
- (c) Annex A, Statement of Work;
- (d) Annex B, Basis of Payment;
- (e) Annex D, Insurance Requirements;
- (f) Annex E, DND 626 Task Authorization Form;
- (g) the signed Task Authorizations (including all of its annexes, if any);
- (h) the Contractor's bid dated _____.

6.12 Defence Contract

SACC *Manual* clause [A9006C](#) (2012-07-16) Defence Contract

6.13 Canadian Forces Site Regulations

SACC *Manual* clause A9062C (2011-05-16), Canadian Forces Site Regulations

6.14 Insurance Requirements

The Contractor must comply with the insurance requirements specified in Annex E. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

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Annex A
Statement of Work
Maintenance and Repair of Dental Equipment

Prepared by DCFTS
September 2014

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1. **Glossary Of Terms**

D Dent Svcs	Director Dental Services
DCFTS	Dental Clinic Facilities and Technical Standards
DND	Department of National Defence
CFDS	Canadian Forces Dental Services
SOW	Statement of Work
RED	Radiating Emitting Devices
PM	Preventive Maintenance
PWGSC	Public Works and Government Services Canada
CFDSS	Canadian Forces Dental Service School
DLP	Directorate of Land Procurement

2.0 **General Description**

2 **General**

The Department of National Defence (DND) has a requirement for the repair, overhaul, maintenance, modification, calibration, installation and removal of dental equipment located at DND dental clinics across Canada.

2.2. **Scope of Work**

Contractors must provide experienced and company-certified dental equipment repair technicians to perform preventative maintenance, repair services, overhaul services, and the installation and removal of various major and minor pieces of dental equipment listed at the regional dental clinic to which the Contractor has submitted an offer. Maintenance services provided must be such that equipment is kept in good working condition to insure the equipment consistently functions and performs as it did when it was originally installed and accepted and that maintenance, when necessary, is completed within the shortest possible time and in accordance with manufacturer's instructions to ensure continual operation. The Contractor is expected to keep pace with new technology, and new models and types of equipment. As the clinics keep pace with these same issues they must be able to depend on the Contractor to perform preventive maintenance and repair functions on all and any dental equipment they use for the purpose of performing dentistry as per manufacturer's instructions. Other services required are spore testing of sterilizers, dental operating unit waterline testing, x-ray calibration/verification services, x-ray dismantling and rendering permanently inoperable and on-site training.

The SOW is governed by the equipment and locations listed in **Appendices A-C**. A change in any of the Annexes will require a formal change to ensure the level of effort required will be compensated fairly.

2.3. **Security Requirements**

There is no security requirement associated with this requirement.

Contractors providing services for both the Dwyer Hill location and Esquimalt Dockyard location must be escorted by DND personnel upon arrival. At the Dwyer Hill location contractors may be required to surrender their communications devices. The Contractor must provide the Dental Clinics prior notice of his/her arrival to allow arrangements for an escort, unless the Dental Clinic has requested and arranged emergency repair services.

2.4 **Technical Authority**

The Technical Authority will be an employee of Director Dental Services.

The role of the Technical Authority is to liaise with the contractor and users to resolve problems as they arise. Also the Technical Authority reserves the right to add to or delete from the Facilities in **Appendix C**, under the same terms and conditions.

2.5 **Clinic Coordinator**

Each dental clinic has a clinic co-ordinator whose role is to initiate, approve, co-ordinate and monitor the preventive maintenance program and repair service call ups. This person, or a person designated by the clinic co-ordinator, will be the direct contact between the assigned maintenance/repair provider and the clinic on all issues related to the clinic's

equipment. After contract award they must meet with the assigned maintenance/repair technician for the same purpose as described in para 2.7.4..

2.6 Service Coordination

The contractor must assign a Service Coordinator either regionally or nationally to perform contract management and financial reporting

2.7 Service Coordinator

The Service Co-ordinator must:

2.7.1 Provide all reports as required to the DND procurement office.

2.7.2 be the single point of contact for the technical authority, PWGSC and Procurement Officer

2.7.3 assign a Maintenance /Repair Technician to perform the maintenance and repairs for each clinic requiring service.

2.7.4 ensure an initial meeting is held between the Maintenance /Repair Technician and DND's clinic Coordinator or authorized representative to establish a detailed understanding of the contents of the contract and clarify and issues regarding the contract prior to the service beginning

2.7.5 Provide each clinic with a Maintenance and Repair Log (binder) containing the following:

- Maintenance Schedule, with space to indicate dates/times maintenance to be performed
- A preventative maintenance check list of items tested/checked with space to indicate condition and adjustments made.
- A Repair Log with a space to indicate the following:
 - The duration of visit (date and times) with sign off of clinic coordinator and contractor when work is completed.
 - The problem, serial number, and location of the equipment to be repaired.
 - Sign off area for the clinic coordinator's and technician's signatures
- Shop Repair Log with space to indicate:
 - The location from, and serial # of, the item removed from the clinic
 - Signature authorizing the removal.
 - Date/time removed.
 - Date/time returned.
 - Signature of the clinic coordinator confirming the item was returned and the repair is satisfactory.
- A section to file results of x-ray testing.
- A section to file results of water line testing.
- A section to file copies of work orders.
- Contractor contacts listing phone numbers clinic staff can reference to contact the technician or customer service to arrange repair service.

2.7.6 Provide a sample Maintenance and Repair Log (binder) at the request of the Contracting Authority

2.8 Maintenance/Repair Technician

The Maintenance/Repair Technician must:

2.8.1 be responsible for maintaining the equipment in good working order as per manufacturers' instructions by performing scheduled maintenance checks, providing repair estimates to the Clinic Coordinator, and performing approved repairs as required on all dental equipment within the clinic

2.8.2 be responsible for completing warranty registration cards on behalf of the clinic when new equipment is installed by them

2.8.3 provide warranty repairs at no cost to the clinics for equipment they are authorized repair technicians for and for those pieces of equipment they are not an authorized technician for liaison and provide coordination of the repair and parts ordering on behalf of the clinic with the equipment supplier or authorized technician

2.8.4 provide for the coordination of repairs on equipment that is no longer under warranty and they are not an authorized technician for by liaising and providing coordination of the repair and parts ordering on behalf of the clinic with the equipment supplier or authorized technician

2.8.5 provide spore testing of all sterilizers (spores included) including the submission of the same to a laboratory certified to analyze and report on the results. Results are to be communicated back to the clinic as soon as test results are received. Included in the communication suggested corrective actions if required, for each sterilizer tested.

2.8.6 Make available to each Dental Clinics the purchase of additional spore tests from the contractor to conduct additional tests on designated critical item sterilizers, and the services of the laboratory the contractor uses to analyze the

monthly spore test done by the contractor. (The additional spore tests and laboratory services will be a separate cost item for the clinics and not included in the preventative maintenance done by the contractor.)

2.8.7 if requested provide water line testing on any/all dental operating units in each clinic and provide a copy of the results, with suggested corrective actions if required

2.8.8 provide written certification that all intra-oral x-ray units covered under this Contract meet Safety Code 30 quality control standards at least once annually as part of the Monthly Preventative Maintenance. If Safety Code 30 quality control standards cannot be met corrective services/repairs shall be initiated.

2.8.9 On request make unwanted x-ray equipment permanently inoperable which includes the following actions; breaching the vacuum in the tube housed in the head of the x-ray, collecting and disposing of the oil contained in the tube head housing, removing for recycling any lead from the tube head and provide written confirmation indicating serial numbers of the equipment parts stating the same.

2.8.10 provide installation and removal services of Dental Equipment, including but not limited to the following:

- Dental equipment set (Dental operating unit, chair, light, stools)
- X-Ray apparatus. Intraoral
- X-Ray processor
- Vacuum systems
- Dental Compressors
- Dental Cabinetry
- Dental Surgical Lights
- Amalgam Separators

2.8.11 provide workshop repair services if unable to effect repair on site, on equipment in accordance with the manufacturer's instructions. For workshop repair services on items the offeror is unable to repair, no matter the reason, the Contractor must contact the manufacturer to arrange for a repair estimate and forward the information back to the clinic for repair approval.

2.8.12 The Contractor must coordinate and/or provide warranty work, including parts and labour to clinic equipment under warranty protection with manufacturers the vendor is a certified repair service for. For those manufacturers and vendors the technician is not an authorized service technician for the technician will contact the vendor on DND's behalf and coordinate the repair and delivery of parts directly to the clinic requiring the service.

2.8.13 For all clinics but especially those Clinics requiring bi-annual maintenance full effort must be made to complete any/all repairs on site during the maintenance visits in order to keep costs to a minimum. Repairs completed during the maintenance visit, other than those minor repairs considered part of the preventive maintenance, will be charged separately. In the case where repairs are undertaken during the maintenance visit the bench hourly rate will apply.

2.8.14 Maintain the Maintenance and Repair Log during each visit to the clinic.

3.0 Replacement Parts

It is the responsibility of the Contractor to supply all parts and components necessary to satisfy the services required. If for any reason the contractor isn't able to supply specific parts due to exclusivity agreements between distributors the maintenance/repair technician must contact the vendor on DND's behalf and coordinate the repair and delivery of parts directly to the clinic requiring the service. Replacement parts and subassemblies provided by the Contractor must be of new quality and equivalent in function to original equipment parts. All Contractor-supplied parts and associated labour will carry a minimum ninety-day (90) warranty.

No parts will be replaced without the prior authorization of the Clinic Coordinator or their designated representative.

Only original manufacturer's parts are to be installed for repairs unless authorized by the Clinic Coordinator or their designated representative.

Invoicing for parts is to be done separately to the monthly preventive maintenance cost.

4.0 Service Delivery

4.1 Maintenance

Maintenance scheduling for all dental equipment in all full time clinics must be every month during the principal period of maintenance (PPM 7:30 to 3:30) and as prearranged by the Clinic Coordinator (or his/her designated representative) **with the exception of full time clinics in isolated areas** (identified within the Annexes) which would be serviced twice yearly, as prearranged by the Clinic Coordinator (or his/her designated representative). Service of all dental equipment **in part-time clinics** must be twice yearly, as prearranged by the Clinic Coordinator (or his/her designated representative).

4.2 Repair Services

The Contractor must provide, repair services when requested by the clinics during normal working hours (PPM). A first response (call back, initial fact finding) to an emergency call must be within 2 hours. Repair Services, must commence within 24 business hours of notification. No overtime work must be performed under the contract unless authorized in advance and in writing by the Clinic Coordinator or his/her authorized representative.

4.3 Other Requested Services

The Contractor must provide other services such as installation, removal, disassembly, and anything that is reasonably associated with maintaining a dental facility, as and when requested

5.0 Training

The Contractor must provide, as part of preventive maintenance, user training to Dental Clinic staff on the use of equipment on completion of a repair if required and/or on completion of a new installation.

The Contractor must provide user preventive maintenance training to all detachment staff (as designated by the OPI) once a year. The training must be conducted on the clinic site and last no more than 7.5 hours. Actual training duration, training content and the number of participants and or number of sessions to train all clinic personnel are to be coordinated between the clinic coordinator and maintenance/repair technician.

All costs associated with the on-site training must be included in the price quoted for Preventative Maintenance within Annex B – Basis of Payment.

6.0 Identified Users

The identified users requiring preventative maintenance and authorized to make requests for remedial maintenance/repairs against any resultant contract(s) from this solicitation are the Facilities **detailed at Appendix C** provided herein.

6.1 Add/Delete Identified Users

The Technical Authority has the right to add or delete from the facilities in the Regional **Appendix C** under the same terms and conditions as will be contained in any Contract resulting from this solicitation. Such option must be exercised by a formal Contract amendment from Canada.

The level of service allocated towards any addition of identified users must be determined by the Technical Authority stated herein, and pricing associated with such an addition must be determined through negotiations between PWGSC and the contractor.

Appendix A
LISTING OF CFDS DENTAL EQUIPMENT

1. CFDS Major Dental Equipment

ITEM	Description
1	Chair Dental Op Hydraulic and Worm Gear, Adec/Dentalez/Schein/Belmont/Midmark/Ritter
2	Examination Chair, Midmark 419 and 641
3	X-Ray Chairs, Belmont/ Midmark 391/ADEC Positioner/ 2000CHC
4	Unit Dental Op, Adec/Dentalez/Schein/Midmark
5	Light Dental Op, Pelton and Crane/Adec/ISM/Schein/Dentalez/Midmark/Ritter
6	Single and Dual Light Surgical, Ritter
7	Stools various Manufactures
8	X-Ray, Progeny JB 70 and Preva models/ Phillips Densomat/ Siemens MD, Siemens Heliodent 70/ Gendex 770/ Gendex DC/
9	Processing Machine, Kodak/ Phillips 810/ Dent X 810AR/Gendex GXP/Air Techniques
10	Evacuator Oral, Dentalez Cyclo Dynamic/ Dentalez MC202/ various models RAMVAC Bulldog, and Bison 1, 5, 7,10, /Midmark Power Vac
11	Sterilizer Surgical, MDT 6000/ Statim 2000 and 5000/ P&C Magnaclave/Midmark M9 , M11, M3/ Tuttnauer/Sanyo
12	Washer Surgical Instrument Sci-Can Hydrim L110W and C51W, Meile
13	Airdryer
14	Compressor Devilbiss,Dentaleze, various models and voltages (110v-220v) 813D, 823D, 825D, 827D, 829, 8212T/Divilbiss/ Midmark Power Air and various other models.
15	Amalgam Separation Units SolmeteX/ Maximum/Dentsply (canisters on wet pumps) /Dentaleze (canisters on wet pumps)

Note: This list is not exhaustive there may be other items not listed but all are common in a dental practice.

2. CFDS Minor Dental Equipment

Item	Description
1	Handpieces (Kavo(majority)/Bien Air/NSK/Palasesdes/)
2	Root ZX
3	Bien Air Optima MXII Electric HP system
4	Bien Air Chiropro Surgical HP and attachments
5	Amalgamators Dentsply/Caulk
6	Curing Lights various
7	System B
8	Obtura II
9	Model Trimmers
10	Vacuum Adapters
11	Lab Handpieces
12	Grinders
13	Microcabs
14	Microetchers
15	Dryer Drawer
16	X-ray viewers
17	Ultrasonic Cleaners
18	Water Distillers
19.	HP maintenance Systems (Quattrocare)
20.	Endodonic Systems
21.	Sonic Scalers, Titan

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22. Ultrasonic Scalers (Dentsply Cavitron/Sybron mini endo/ piezion)

Note: This list is not exhaustive there may be some models/items not listed but all are common to a dental practice.

Appendix B Maintenance Check List

The Contractor must perform maintenance as per manufacturer's instructions. If none are available then as a minimum but not limited to, the following maintenance checklist where applicable

1. Dental Operating Chair

Grease: (If required) - Back motor screws, Tilt motor screw, Base motor screw

Check and repair any frayed/pinched wires.

Test and adjust if required manual controls: Back up/down, Tilt up/down, Base up/down

Test and adjust if required automatic/preset controls: Exit position

Check for vibration, stability and oil leaks and adjust and repair if necessary

Check and adjust if necessary limit switch and safety switch operation

Check and adjust if necessary movement of patient access/exit arm and assistant's instrumentation arm.

2. Dental Operating Light

Check and adjust if required focus, drift/ease of arm movement and adjustment, reflector and light shields.

3. Dental Operating Unit

Check, adjust, incoming air and water pressure replace if required,

Replace air/water filters when required

Check, air/water syringes for air in water repair if necessary.

Check and replace if necessary low volume suction for wear on tip and ease of movement on Rotary Control.

Check amalgam trap for maintenance.

Check and adjust if required HP air pressure and coolant delivery.

Check chip air function and water on/off toggle on rheostat.

Check foot control for operation

Check tray arm lock.

Check adjust if necessary tray for movement/drift.

Check HP/accessory holders and HP tubing for operation and condition.

Check unit for physical/esthetic damage.

4. Dental Handpieces

Check all pneumatic motors and attachments for coolant flow and proper operation.

Check all electric HP systems, HPs and attachments for proper operation.

Replace turbines, end caps and O rings as required

5. Dental Curing Lights

Check Timer

Check intensity.

6. Amalgamator

Check and calibrate timer

Check for noise and vibration

7. Sterilizers

Complete spore testing on all models monthly

Check seals/gaskets on all models and replace if necessary

Check for proper operation of all models

Midmark M9 and M11:

Perform pressure relief valve check

Check vent and air filter screens

Statim 2000 and 5000:

Change the Statim 2000 Air Filter every 6 (six) months

Change the Bacteria Retentive Air Filter every 6 (six) months

Check cassette condition

Yearly check pump filter and check valve.
Pelton&Crane Magna-Clave:
Test safety valve
Check Chamber fill filter
Perform Door interlock check

8. Pulp Tester

Check power charging system.

9. Dental Stools

Check castors, and arms for movement, wear and stability.

10. Cavitron/Jet

Check and adjust if required power settings
Check and adjust water/powder flow
Check tubing condition

11. X-Ray Viewers

Replace bulbs that are not working.

12. Amalgam Separator

Check fill level, and replace filters when required
Check for leaks
Check general condition

13. Compressor

Check and adjust if required pressure cut in and out, check drain/unloaders, condition/tension of belts, and general condition
Record Service hours on inspection
Perform maintenance, changing, of filters, mufflers, desiccant, etc as prescribed by the manufacturer or as usage dictates if manufacturer's instructions unavailable
Check for noise and vibration and any air leaks
Test safety valve

14. Air Dryers

Inspect Dryer
Test safety valve
Check and replace if required Desiccant/Refrigerant
Perform maintenance, changing, of filters etc as prescribed by the manufacturer or as usage dictates if manufacturer's instructions unavailable

15 X-Rays

Check and adjust if required for drift and stability
Check exposure switch
Check operation
Yearly calibrate and provide written certification that all intra-oral x-ray units meet Safety Code 30 standards
Yearly calibrate and provide written certification that all Panoramic/cephlometric x-ray units covered under this Contract meet Safety Code 30 standards if the technician is an authorized maintainer of the equipment.
When required make unwanted x-ray equipment permanently inoperable and provide written confirmation indicating serial numbers of the equipment parts stating the same

16. X-ray Processors

Inspect for leaks and check operation
Oil drive chain if required by manufacturer

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Check general condition of rollers and daylight loader
Check light tightness of daylight loader
Check and adjust temperature of solutions if necessary

17. Ultrasonic Cleaner

Check for proper vibration

18. Handpiece cleaning and lubricating station

Ensure proper pressure setting and operation

19 Model Trimmer

Check, adjust, and replace if required grinding wheel, spray pattern, gasket, drainage, and plaster trap (replace or empty as required).

Check for evidence of water damage to the counter top if so seal the affected area from further damage

Lubrication if necessary

20. Lab Equipment

Check operation / make adjustments/perform maintenance as required on various pieces of lab equipment;

Mixer/Investor, Microcab, Microetcher, Razortip, Trimmer, Quick Chucks, Grinding and Polishing Lathes, Lab Suction, Lab Handpiece, Alginator, Vacuum Forming Unit, etc

21. Evacuator

Check adjust and/or replace as necessary vacuum setting/level/oil drip rate, air filters, general condition and operation.

Drain and replace oil and oil filter in RamVac Bulldog/Bison models annually

Check for vibration and air/water/vacuum leaks.

Inspect belts and gear lube

This is not an exhaustive list. Maintenance must be performed as per manufacturer's instructions, in the event there are none at a minimum the above checks must be performed.

**Appendix C
Site specific Dental Equipment**

1. Newfoundland - Labrador

1 Background: The Canadian Forces Dental Services currently operates 2 full-time dental clinics and 1 part time clinic in Newfoundland (refer to Item 2 for locations and site data) that are utilized by both dentists and hygienists - including a variety of specialists employed in specific locations.

2. Clinic Addresses and Clinic Data

Clinic Location	Posn #	# Bays	Sterilizers	X-ray intra-oral
Clinics requiring Monthly Preventative Maintenance				
1 Dental Unit Detachment Gander, 9 WG Gander PO Box 9000, Stn Main Gander, NF, A1V 1X1 709-256-1703 ext 1268 or 1388	42929 (AA2099)	3	Qty 1 Midmark M11, Qty 1 Statim 2000	1
1 Dent Unit St Detachment St. John's 309 Langley St Station B St John's, NL A1C 6B5 709-570-4541 or 709-570-4792	42506 (SLOC AV0139)	3	Qty 1 Midmark M11, Qty 1 Statim 2000	1
Clinics requiring Bi-annual Preventative Maintenance				
1 Dental Unit Detachment Goose Bay 5 Wing Bldg PO Box 7002, Station A Happy Valley, Goose Bay, NF A0P 1S0 709-570-4541 or 709-570-4792	42506 (SLOC AA2035)	4	Qty 1 Midmark M11, Qty 1 Statim 5000	1

2. New Brunswick and Nova Scotia

1 Background: The Canadian Forces Dental Services currently operates 4 full-time dental clinics in New Brunswick and Nova Scotia (refer to Item 2 for locations and site data) that are utilized by both dentists and hygienists - including a variety of specialists employed in specific locations.

2. Clinic Addresses and Clinic Data

Clinic Location	Posn #	# Bays	Sterilizers	X-ray intra-oral
Clinics requiring Monthly Preventative Maintenance				
1 Dental Unit Detachment ASU Gagetown Bldg A-47 and Bldg A-337 PO BOX 17000 Stn Forces Oromocto, NB, E2V 4J5 506-422-2000 ext 2184	42760 (SLOC AA2053)	20	Qty 4 Midmark M11 Qty 1 Midmark M9 Qty 1 Midmark M3 Qty 1 P&C Megnaclave Qty 2 Statim 5000	4
1 Dental Unit Detachment CFB Halifax Bldg S80 McCallum Bldg 3 rd Floor PO Box 99000 Stn Forces Halifax, NS, B3K 5X5 1-902-424-0550 Ext 8964	42862 (SLOC AA2073)	24	Qty 2 Midmark M11 Qty 1 P&C Megnaclave Qty 4 Statim 5000,	3
Shearwater Satellite clinic of Halifax 1 Dental Unit Det Shearwater PO Box 5000 Stn Main 12 Wing Shearwater, NS B0J 3A0 1-902-424-0550 ext 8964	42838 (SLOC AA2072)	5	Qty 2 Midmark M11 Qty 1 Statim 5000	1
1 Dental Unit Detachment Greenwood PO Box 5000, Station Main Bldg #14 2 nd Ave Greenwood, Nova Scotia, B0P 1N0 902-765-1494 ext 5133	42862 (SLOC AA2074)	8	Qty 2 Midmark M11 Qty 1 Midmark M9	1
Clinics requiring remedial Maintenance only				
1 Dental Unit Detachment Halifax HMCS Preserver PO Box 99000 STN Forces Halifax NS K8H 2X3 902-721-8710	45438 (SLOC 8E1374)			

Note: There is no location in New Brunswick and Nova Scotia that requires Bi-annual Preventative Maintenance

3. Quebec

1 Background: The Canadian Forces Dental Services currently operates 5 full-time dental clinics in Québec (refer to Item 2 for locations and site data) that are utilized by both dentists and hygienists - including a variety of specialists employed in specific locations.

2. Clinic Addresses and Clinic Data

Clinic Location	Posn #	# Bays	Sterilizers	X-ray intra-oral
Détachement de la 1 ^{re} Unité Dentaire 3 ^e Escarde Bagotville CP 5000 Succursale Bureau-Chef Alouette (Québec), G0V 1A0 1-418-677-4000 ext 7152	42919 (SLOC AA2092)	5	Qty 1 Midmark M11 Qty1 Midmark M9	1
Détachement de la 1 ^{re} Unité Dentaire USS Longue-Pointe C.P 4000, Succursale K, 6769 Notre-Dame Est Bât :7 Montréal, Québec, H1N 3R9 1-514-252-2777 ext 2965	42925 (SLOC AA1930)	3	Qty 1 Midmark M11 Qty 1 Statim 5000	1
Détachement de la 1 ^{re} Unité Dentaire Unité de soutien de secteur St- Jean Megaplex St-Jean CP 100, Succursale Bureau Chef Grand-Bernier Green Sector Room N-200 Richelain, Québec, J0J 1R0 1450-358-7099 ext 7274	42781 (SLOC AA2089)	10	Qty 1 Midmark M9 Qty 1 Midmark M3 Qty 1 Tuttnauer 3870M Qty 1 Statim 5000	2
Détachement de la 1 ^{re} Unité Dentaire Unité de soutien de secteur Valcartier Rue des Braves, Bât 168 PO Box 1000 Stn Forces Courcelette, Québec, G0A 4Z0 1-418-844-5000 ext 6301	42911 (SLOC AA2060)	25	Qty 5 Midmark M11 Qty 1 Midmark M9 Qty 3 Statim 5000	4
Détachement de la 1 ^{re} Unité Dentaire Unité de soutien de secteur La Citadelle PO Box 1000 Stn Forces Courcelette, Québec, G0A 4Z0 1-418-844-5000 ext 6301	42911 (SLOC AB2060)	2	Qty 1 Midmark M11 Qty 1 Statim 2000	1
Clinics requiring remedial maintenance only				
5 Amb c Rue Des Braves, Bât 175 C.P. 1000 SUCC Forces Courcelette Que. G0A 4Z0 1-418-844-5000 EXT 6301	76226 (SLOC 8D2106)			

Note: There is no location in Quebec that requires Bi-annual Preventative Maintenance

4. Ontario

1 Background: The Canadian Forces Dental Services currently 13 full-time dental clinics and 2 part time dental clinics in Ontario (refer to Item 2 for locations and site data) that are utilized by both dentists and hygienists - including a variety of specialists employed in specific locations.

2.Clinic Addresses and Clinic Data

Clinic Location	Posn #	# Bays	Sterilizers	X-ray intra-oral
Clinics requiring Monthly Preventative Maintenance				
Canadian Forces Health Services Training Center, Dental Service 72 El Alamein Rd West Bldg 0-114 CFB Borden PO Box 1000, Stn Main Borden, Ontario L0M1C0 1-705-424-1200 ext 2376	47191 (SLOC AA6602)	7	Qty 1 Midmark M11 Qty 1 Tuttnauer 2540EKA Qty 1 Statim 2000	3
1 Dental Unit Detachment Ottawa National Defence Headquarters (NDHQ) Major-General George R. Pearkes Building 101 Col By Drive 5 th Floor CBS Ottawa, Ontario K1A 0K2 1-613-992-1846/1-613-943-8902	41832 (SLOC AA2062)	18	Qty 3 Midmark M11 Qty 3 Statim 5000 Qty 1 Statim 2000	3
1 Dental Unit Detachment Montfort 713 Montreal Road. Ottawa ON K1K 0T2 1-613-945-1780	41832 (SLOC AA6342)	13	Qty 3 Midmark M11 Qty 2 Midmark M3 Qty 1 Tuttnauer 3780M	3
1 Dental Unit Detachment Dwyer Hill Satellite Clinic of NDHQ 1-613-992-1846	41832 (SLOC AB2062)	2	Qty 1 Midmark M11 Qty 1 Midmark M9	2
1 Dental Unit Detachment Ottawa Health Care Centre (NDMC) Main Floor 1745 Alta Vista Drive Ottawa, Ontario K1A 0K6 1-613-992-1846/1-613-943-8902	41832 (SLOC AB1931)	9	Qty 2 Midmark M11 Qty 1 Midmark M3 Qty 3 Statim 5000	2
1 Dental Unit Detachment Petawawa 250 Somme Rd PO Box 9999, Station Main Petawawa, Ontario K8H 2X3 1-613-687-5511 ext 6382	41815 (SLOC AA2055)	21	Qty 3 Midmark M11 Qty 1 Midmark M9 Qty 1 Midmark M3 Qty 1 P&C Magnaclave Qty 2 Statim 5000	4

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1 Dental Unit Detachment Petawawa ANNEX Bldg M-12 54 Le Cateau Road Petawawa, Ontario K8H 2X3 1-613-687-5511 ext 6382	41815 (SLOC AA2055)	5	Qty 1 Midmark M11 Qty 1 Statim 2000 w/o	1
1 Dental Unit Detachment North Bay Stn Main Bldg 10 Hornell Heights, Ontario P0H 1P0 1-705-494-6011 ext2211	42893 (SLOC AA2083)	3	Qty 1 Midmark M11 Qty 1, Statim 5000	1
1 Dental Unit Detachment Kingston Bldg 62, 1 Entretien Ave PO Box 17000 STN FORCES Kingston , Ontario K7K 7B4 1-613-541-5010 ext 5516	66313 (SLOC AA2082)	14	Qty 2 Midmark M11 Qty 1 Statim 5000 Qty 1 Statim 2000	4
1 Dental Unit Detachment Kingston Royal Military College 22 Amiens Ave, Yeo Hall Bldg 32, Kingston, Ontario K7K 7B4 1-613-541-5010 ext 5516	66313 (SLOC AA2082)	5	Qty 2 Midmark M11 Qty 1 Statim 5000	2
1 Dental Unit Detachment Trenton 50 Yukon PO Box 1000 Station Forces Astra, Ontario K0K 3W0 1-613-392-2811 ext 3376	42908 (SLOC AA2080)	12	Qty 2 Midmark M11 Qty 1 Midmark M9 Qty 1 Statim 5000 Qty 1 Statim 2000 w/o	2
1 Dental Unit Detachment Toronto The LCOL George Taylor Division 111 Armoury, 1 Yukon Lane, Toronto Ontario M3K 0A1 1-416-633-6200 ext 3922	340149 (SLOC AA2056)	5	Qty 2 Midmark M11 Qty 1 Midmark M3 Qty 1 Statim 5000	1
1 Dental Unit Detachment Borden 72 El Alamein Rd West Bldg 0-114 PO Box 1000 STN Main Borden ON L0M 1C0 1-705-424-1200 ext 2203	45773 (SLOC AA3441)	15	Qty 1 P&C Magnaclave Qty 1 Tuttnauer 3870M Qty 3 Statim 5000	3
Clinics requiring Bi-annual Preventative Maintenance				
1 Dental Unit Detachment Toronto ASU London Building WB134 701 Oxford St E London, ON N5Y4T7 1-416-633-6200 ext 3922	340149 (SLOC AA2054)	2	Qty 1 Midmark M11 Qty 1 Statim 2000	1
1 Dental Unit Detachment Meaford 4 th Canadian Division Training Centre RR1 Grey Rd	45773 (SLOC AA3441)	3	Qty 1 Tuttnauer 2540EKA	1

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112 Valour Road Meaford, ON N4L 0A1 1-705-424-1200 ext2203				
Clinics that may require remedial maintenance only				
1 Canadian Field Hospital PO Box 9999 STN Main 147 Flanders Row (Bldg BB 104) Petawawa Ont. K8H 2X3 1-613-687-5511 ext 4402	76061 (SLOC 9D2112)			
2 Field Ambulance - Dental Platoon CFB Petawawa PO Box 9999 STN Main Petawawa Ont. K8H 2X3 1-613-687-5511 ext 7250	75524 (SLOC 8D2104)			

For the Ontario Region there is a 1 Dental Unit Detachment and the Canadian Forces Dental Service School (CFDSS) which have some items that are used jointly (evacuation system and compressed air system) any costs associated with these items will be charged to 1 Dental Unit Detachment Borden. All invoices for the Meaford location are to be sent to the Borden Clinic and any invoices for London are to be sent to the Toronto Clinic.

5. Alberta, Saskatchewan, Manitoba and British Columbia

1 Background: The Canadian Forces Dental Services currently operates 9 full-time dental clinics and 2 part time dental clinics in Alberta, Saskatchewan, Manitoba and British Columbia (refer to Item 2 for locations and site data) that are utilized by both dentists and hygienists - including a variety of specialists employed in specific locations.

2. Clinic Addresses and Clinic

Clinic Location	Posn #	# Bays	Sterilizers	X-ray intra-oral
Clinics requiring Monthly Preventative Maintenance				
1 Dental Unit Detachment Cold Lake Bldg #69 (Canex) PO Box 6550, Station Forces Cold Lake, Alberta T9M 2C6 1-780-840-8000 ext 8782	42826 (SLOC AA2070)	9	Qty 2 Midmark M11 Qty 1 P&C Megnaclave Qty 1 Midmark M3 Qty 1 Statim 2000	2
1 Dental Unit Detachment Comox PO Box 1000 Station Main Bldg 27 Aurora Road Lazo, British Columbia V0R 2R0 1-250-339-8211 ext 8844	42808 (SLOC AA2066)	6	Qty 2 Midmark M11 Qty 1 Midmark M3 Qty 1 Statim 5000,	1
1 Dental Unit Detachment Edmonton PO Box 10500 Station Forces Bldg 162, 2 nd Floor Churchill Ave Edmonton, Alberta T5J 4J5 1-780-973-4011 ext 4067	42863 (SLOC AA2069)	24	Qty 4 Midmark M11 Qty 1 Midmark M9 Qty 2 Tuttnauer 3870M Qty 4 Statim 5000	3
1 Dental Unit Detachment Wainwright Bldg 633 GD Stn Main Denwood, Alberta T0B 1B0 1-780-842-1363 ext 1910	340154 (SLOC AA1264)	3	Qty 1 Midmark M11 Qty 1 Midmark M9	1
1 Dental Unit Detachment Esquimalt Bldg 97N, Colvill Rd PO Box 17000 Stn Forces Victoria British Columbia V9A 7N2 1-250-363-2000 ext 4479	340151 (SLOC AA2052)	15	Qty 2 Midmark M11 Qty 1 Tuttnauer 3870 EP Qty 1 Tuttnauer 2540EKA Qty 2 Statim 5000 Qty 4 Statim 2000 w/o	4
1 Dental Unit Detachment Moose Jaw PO Box 5000, Station Forces Building 143 Moose Jaw, Saskatchewan S6H 7Z8 1-306-694-2222 ext 2224	42896 (SLOC AA2084)	3	Qty 1 Midmark M11 Qty 1 Midmark M3 Qty 1 Tuttnauer 2540EKA Qty 1 Statim 5000	1
1 Dental Unit Detachment Winnipeg PO Box 17000 Station Forces Bldg 62 Winnipeg, Manitoba R3J 3Y5 1-204-833-2500 ext 5162	42900 (SLOC AA2087)	8	Qty 2 Midmark M11 Qty 1 Midmark M3 Qty 1 P&C Megnaclave	1
1 Dental Unit Detachment Shilo		5	Qty 2 Midmark M11	1

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Bldg L158, Engineer Road PO Box 5000 Station Main Shilo, Manitoba R0K 2A0 1-204-765-3000 ext 3165	42785 (SLOC AA2058)		Qty 1 Midmark M3 Qty 1 Statim 5000	
CFB Suffield BATUS Dental Clinic PO Box 3000, Stn Main Medicine Hat AB T1A 8S8 1-403-544-4335	317530 (SLOC BJ0142)	2	Qty 1 Statim Qty 1 Mimark M11	1
1 Dental Unit Detachment Esquimalt Dockyard Building 109 (D) PO Box 17000 Stn Forces Victoria, BC 1-250-363-2000 ext 4479	340151 (SLOC AA2052)		Qty 3 Midmark M11 Qty 1 Tuttnauer 2540 ^E Qty 1 Statim 5000	3
Clinics requiring Bi-annual Preventative Maintenance				
1 Dental Unit Detachment Edmonton (Calgary) Area Support Unit Calgary General Sir Arthur Currie Bldg 4225 Crowchild Trail SW Calgary, AB T3E 1T8 1-780-973-4011 ext 4067	42863 (SLOC AA2069)	2	Qty 2 Midmark M9 Qty 1 Tuttnauer 2540EKA	1
1 Dental Unit Detachment Dundurn Bldg 266 Gen Del Stn Main Dundurn, SK S0K 1K0 1-306-694-2222 ext 2224	42896 (SLOC AA2085)	2	Qty 1 Tuttnauer 2540EKA Qty 1 Statim 5000 Qty 1 Statim 2000 w/o	1
Clinics requiring Remedial Maintenance only				
1 Field Amb - Dental Edmonton Platoon PO Box 10500 STN Forces Edmonton, Alberta T5J 4J5 1-780-973-4011 ext 5331	53795 (SLOC 9J3544)			
1 Dental Unit Detachment Esquimalt Dockyard Building 109 (D) PO Box 17000 Stn Forces Victoria, BC 1-250-363-2000 ext 4479	340151 (SLOC AA2052)			
1 Dental Unit Detachment Esquimalt HMCS Protecteur PO Box 17000, Station Forces FMO Victoria, BC VN9 7N2 1-250-363-5507	75966 (SLOC AA2001)			

**Annex B
Basis of Payment**

1. Pricing Grid - Newfoundland

1. SECTION A. Monthly Preventive Maintenance (PM) Rates for the following clinics in NFLD

Note: All travel and living expenses and any on-site labour charges for minor repairs and adjustments/calibration during the maintenance visit to bring equipment to a serviceable state(such as syringe repairs, light/x-ray arm drift, o-ring replacement, limit switch adjustments,handpiece turbine replacement, filter replacement,bulb replacement, etc) shall be included in the preventative maintenance monthly rate (parts are to be invoiced separately) .

Location	Initial yr.	Option yr. 1	Option yr. 2	Option yr. 3	Option yr. 4
Gander	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month
St John's	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month
Total PM Rate Monthly	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month
All Locations above	X 12	X 12	X 12	X12	X12
Total PM Annually	\$ ____/year + \$ ____/year + \$ ____/year+ \$ ____/year + ____/year				

A. Total PM for all five years all locations above = \$ _____

2. SECTION B. Bi-Annual Preventative Maintenance Rates for the following clinics in the NFLD

Location	Initial yr.	Option yr. 1	Option yr. 2	Option yr. 3	Option yr. 4
Goose Bay	\$ ____/6 month	\$ ____/6 months	\$ ____/6 months	\$ ____/6 months	\$ ____/6 months
Total PM Rate Bi-annual	\$ ____/6 months	\$ ____/6 months	\$ ____/6 months	\$ ____/6 months	\$ ____/6 months
All Locations Above	X 2	X 2	X 2	X2	X2
Total PM Annually	\$ ____/year + \$ ____/year + \$ ____/year + \$ ____/year + \$ ____/year				

B. Total PM Price for all 5 years for all bi-annual Eastern Region Clinics =\$ _____

Note: All travel and living expenses and any on-site labour charges for minor repairs and adjustments/calibration during the maintenance visit to bring equipment to a serviceable state(such as syringe repairs, light/x-ray arm drift, o-ring replacement, limit switch adjustments bulb replacement, etc) shall be included in the preventative maintenance bi-annual rate (parts are to be invoiced separately).

3. SECTION C. Labour Rates for Remedial Maintenance/Repair Service

All travel and living expenses and any on-site labour charges shall be included in the remedial maintenance hourly rate

The hourly rate for labour shown below is **NOT** included in the monthly maintenance rate.

It has been estimated for evaluation purposes only, that the NFLD Region will require approximately 100 hours of Remedial Maintenance/Repair Services annually.

NOTE: Quantity, Level of Services and/or Estimated Expenditure

The quantity of goods, level of services and/or estimated expenditure specified above is only an approximation of requirements given in good faith. The making of a Contract shall not constitute an agreement by Canada or any Identified User to order any or all of the said goods or services. The Identified User may make one or several requests for Remedial Maintenance/Repair Services against any resultant contract.

Location	Initial yr. Hourly Labour Rate	Option yr. 1 Hourly Labour Rate	Option yr. 2 Hourly Labour Rate	Option yr. 3 Hourly Labour Rate	Option yr. 4 Hourly Labour Rate
Gander	\$ _____/hr.	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr
St John's	\$ _____/hr.	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr
Goose Bay	\$ _____/hr.	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr

Total Estimated Remedial Maintenance (RM) Cost for the NFLD Region for all five years = the sum of all the Rates provided above, divided by the number Rates provided (15) multiplied by the estimated annual usage (100 hours) multiplied by the number of years (5).

C. Total Estimated RM Price \$ _____

4. SECTION D. Material Mark-up - Newfoundland

Materials and replacement parts (except free issue) at laid down cost (which includes invoice cost, transportation costs, exchange, duty and brokerage fees but excludes sales tax) plus a mark up of:

	Initial yr.	Option yr. 1	Option yr. 2	Option yr. 3	Option yr. 4
	_____ %	_____ %	_____ %	_____ %	_____ %
Estimated Dollar value	\$5,000	\$5,500	\$6,050	\$6,665	\$7,320

Total material mark-up cost for the Newfoundland region for all five years = the sum of the estimated dollar value increased by the percentage markup provided above.

Should a supplier wish to offer materials at no mark up, identify NIL above. Where NIL is identified above the estimated dollar value alone will be included in the calculation for total material markup cost

For example: If a bidder offers a markup of 15% for the initial year, the value used for evaluation would be \$5,750 (\$5,000 x 1.15). If a bidder offers no markup for the initial year, the value used for evaluation would be \$5,000.

Note: The estimated dollar values specified above are for *evaluation purposes only*

D. Total Material Mark-up Cost \$ _____

2. Pricing Grid – New Brunswick and Nova Scotia

1. SECTION A. Monthly Preventive Maintenance (PM) Rates for the following clinics in New Brunswick and Nova Scotia

Note: All travel and living expenses and any on-site labour charges for minor repairs and adjustments/calibration during the maintenance visit to bring equipment to a serviceable state(such as syringe repairs, light/x-ray arm drift, o-ring replacement, limit switch adjustments, handpiece turbine replacement, filter replacement bulb replacement, etc) shall be included in the preventative maintenance monthly rate (parts are to be invoiced separately)

Location	Initial yr.	Option yr. 1	Option yr. 2	Option yr. 3	Option yr. 4
Halifax	\$ _____/month				
Shearwater	\$ _____/month				
Greenwood	\$ _____/month				
Gagetown	\$ _____/month				
Total PM Rate Monthly	\$ _____/month				

All Locations above X 12 X 12 X 12 X12 X12

Total PM Annually \$ _____/year + \$ _____/year + \$ _____/year+ \$ _____/year + \$ _____/year

A. Total PM for all five years all locations above = \$ _____

2. SECTION B. Bi-Annual Preventative Maintenance Rates for the following clinics in New Brunswick and Nova Scotia

THERE IS NO LOCATION IN THE NEW BRUNSWICK AND NOVA SCOTIA REGION THAT REQUIRES BI-ANNUAL PREVENTATIVE MAINTENANCE.

3. SECTION C. Labour Rates for Remedial Maintenance/Repair Service

All travel and living expenses and any on-site labour charges shall be included in the remedial maintenance hourly rate

The hourly rate for labour shown below, is **NOT** included in the monthly maintenance rate.

It has been estimated for evaluation purposes only, that the New Brunswick and Nova Scotia Region will require approximately 250 hours of Remedial Maintenance/Repair Services annually.

NOTE: Quantity, Level of Services and/or Estimated Expenditure

The quantity of goods, level of services and/or estimated expenditure specified above is only an approximation of requirements given in good faith. The making of a Contract shall not constitute an agreement by Canada or any Identified User to order any or all of the said goods or services. The Identified User may make one or several requests for Remedial Maintenance/Repair Services against any resultant contract.

Location	Initial yr.	Option yr. 1	Option yr. 2	Option yr. 3	Option yr. 4
	Hourly Labour Rate				
Halifax	\$ _____/hr.				
Shearwater	\$ _____/hr.				
Greenwood	\$ _____/hr.				
Gagetown	\$ _____/hr.				
HMCS Preserver	\$ _____/hr.				

Total Estimated Remedial Maintenance (RM) Cost for the Nova Scotia/New Brunswick Region for all five years = the sum of all the Rates provided above, divided by the number Rates provided (25) multiplied by the estimated annual usage (250 hours) multiplied by the number of years (5).

C. Total Estimated RM Price \$ _____

4. SECTION D. Material Mark-up – Nova Scotia/New Brunswick

Materials and replacement parts (except free issue) at laid down cost (which includes invoice cost, transportation costs, exchange, duty and brokerage fees but excludes sales tax) plus a mark up of:

	Initial yr.	Option yr. 1	Option yr. 2	Option yr. 3	Option yr. 4
	_____ %	_____ %	_____ %	_____ %	_____ %
Estimated Dollar value	\$28,500	\$31,350	\$34,485	\$37,933	\$41,972

Total material mark-up cost for the Nova Scotia/New Brunswick region for all five years = the sum of the estimated dollar value increased by the percentage markup provided above.

Should a supplier wish to offer materials at no mark up, identify NIL above. Where NIL is identified above the estimated dollar value alone will be included in the calculation for total material markup cost

For example: If a bidder offers a markup of 15% for the initial year, the value used for evaluation would be \$32,775 (\$28,500 x 1.15). If a bidder offers no markup for the initial year, the value used for evaluation would be \$28,500.

Note: The estimated dollar values specified above are for *evaluation purposes only*

D. Total Material Mark-up Cost \$ _____

3. Pricing Grid - Quebec

1. SECTION A. Monthly Preventive Maintenance (PM) Rates for the clinics in the Quebec Region

Note: All travel and living expenses and any on-site labour charges for minor repairs and adjustments/calibration during the maintenance visit to bring equipment to a serviceable state (such as syringe repairs, light/x-ray arm drift, o-ring replacement, limit switch adjustments, handpiece turbine replacement, filter replacement, bulb replacement, etc) shall be included in the preventative maintenance monthly rate (parts are to be invoiced separately).

Location	Initial yr.	Option yr. 1	Option yr. 2	Option yr. 3	Option yr. 4
Valcartier	\$ _____/month				
La Citadelle	\$ _____/month				
St Jean	\$ _____/month				
Longue-Pointe	\$ _____/month				
Bagotville	\$ _____/month				
Total PM Rate Monthly	\$ _____/month				
All Locations above	X 12	X 12	X 12	X12	X12

Total PM Annually \$ _____/year + \$ _____/year+ \$ _____/year + \$ _____/year + \$ _____/year

A. Total PM for all five years all locations above = \$ _____

2. SECTION B. Bi-Annual Preventative Maintenance Rates for the clinics in the Quebec Region

THERE IS NO LOCATION IN THE QUEBEC REGION THAT REQUIRES BI-ANNUALPREVENTATIVE MAINTENANCE.

3. SECTION C. Labour Rates for Remedial Maintenance/Repair Service

All travel and living expenses and any on-site labour charges shall be included in the remedial maintenance hourly rate

The hourly rate for labour shown below, is **NOT** included in the monthly maintenance rate.

It has been estimated for evaluation purposes only, that the Quebec Region will require approximately 210 hours of Remedial Maintenance/Repair Services annually.

NOTE: Quantity, Level of Services and/or Estimated Expenditure

The quantity of goods, level of services and/or estimated expenditure specified above is only an approximation of requirements given in good faith. The making of a Contract shall not constitute an agreement by Canada or any Identified User to order any or all of the said goods or services. The Identified User may make one or several requests for Remedial Maintenance/Repair Services against any resultant contract

Location	Initial yr.	Option yr. 1	Option yr. 2	Option yr. 3	Option yr. 4
	Hourly Labour Rate				
Valcartier	\$ _____/hr.				
La Citadelle	\$ _____/hr.				
St Jean	\$ _____/hr.				
Longue-Pointe	\$ _____/hr.				
Bagotville	\$ _____/hr.				
5 Field Amb	\$ _____/hr.				

Total Estimated Remedial Maintenance (RM) Cost for Quebec Region for all five years = the sum of all the Rates provided above, divided by the number Rates provided (30) multiplied by the estimated annual usage (210 hours) multiplied by the number of years (5).

C. Total Estimated RM Price \$ _____

4. SECTION D. Material Mark-up - Quebec

Materials and replacement parts (except free issue) at laid down cost (which includes invoice cost, transportation costs, exchange, duty and brokerage fees but excludes sales tax) plus a mark up of:

	Initial yr.	Option yr. 1	Option yr. 2	Option yr. 3	Option yr. 4
	_____ %	_____ %	_____ %	_____ %	_____ %
Estimated Dollar value	\$22,500	\$24,750	\$27,225	\$29,947	\$32,942

Total material mark-up cost for the Quebec region for all five years = the sum of the estimated dollar value increased by the percentage markup provided above.

Should a supplier wish to offer materials at no mark up, identify NIL above. Where NIL is identified above the estimated dollar value alone will be included in the calculation for total material markup cost

For example: If a bidder offers a markup of 15% for the initial year, the value used for evaluation would be \$25,875 (\$22,500 x 1.15). If a bidder offers no markup for the initial year, the value used for evaluation would be \$22,500.

Note: The estimated dollar values specified above are for *evaluation purposes only*

D. Total Material Mark-up Cost \$ _____

4. Pricing Grid - Ontario

1. SECTION A. Monthly Preventive Maintenance (PM) Rates for clinics in the Ontario Region

Note: All travel and living expenses and any on-site labour charges for minor repairs and adjustments/calibration during the maintenance visit to bring equipment to a serviceable state(such as syringe repairs, light/x-ray arm drift, o-ring replacement, limit switch adjustments, handpiece turbine replacement, filter replacement, bulb replacement, etc) shall be included in the preventative maintenance monthly rate (parts are to be invoiced separately).

Location	Initial yr.	Option yr. 1	Option yr. 2	Option yr. 3	Option yr. 4
Ottawa NDHQ	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month
Ottawa HCC	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month
Ottawa Montfort	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month
Dwyer Hill	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month
Petawawa	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month
Petawawa Annex	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month
North Bay	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month
Kingston	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month
Kingston RMC	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month
Trenton	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month
Toronto	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month
Borden	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month
Borden CFDSS	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month
Total PM Rate Monthly	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month	\$ ____/month
All Locations above	X 12	X 12	X 12	X12	X12
Total PM Annually	\$ ____/year +	\$ ____/year +	\$ ____/year +	\$ ____/year +	\$ ____/year

A. Total PM for all five years all locations above = \$ _____

SECTION B. Bi-Annual Preventative Maintenance Rates for clinics in the Ontario Region

Location	Initial yr.	Option yr. 1	Option yr. 2	Option yr. 3	Option yr. 4
Meaford	\$ ____/6 months				
London	\$ ____/6 months				

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Total PM Rate \$ _____/6 months \$ _____/6 months \$ _____/6 months \$ _____/6 months \$ _____/6 months
Bi-annual

All Locations X 2 X 2 X 2 X2 X2
above

Total PM Annually \$ _____/year + \$ _____/year + \$ _____/year + \$ _____/year + \$ _____/year

B. Total PM Price for all 5 years for both bi-annual Ontario Region Clinics = \$ _____

Note: All travel and living expenses and any on-site labour charges for minor repairs and adjustments/calibration during the maintenance visit to bring equipment to a serviceable state(such as syringe repairs, light/x-ray arm drift, o-ring replacement, limit switch adjustments, handpiece turbine replacement, bulb replacement, etc) shall be included in the preventative maintenance bi-annual rate (parts are to be invoiced separately).

3. SECTION C. Labour Rates for Remedial Maintenance/Repair Service

All travel and living expenses and any on-site labour charges shall be included in the remedial maintenance hourly rate.

The hourly rate for labour shown below, is **NOT** included in the monthly maintenance rate.

It has been estimated for evaluation purposes only, that the Ontario Region will require approximately 600 hours of Remedial Maintenance/Repair Services annually.

NOTE: Quantity, Level of Services and/or Estimated Expenditure

The quantity of goods, level of services and/or estimated expenditure specified above is only an approximation of requirements given in good faith. The making of a Contract shall not constitute an agreement by Canada or any Identified User to order any or all of the said goods or services. The Identified User may make one or several requests for Remedial Maintenance/Repair Services against any resultant contract.

Location	Initial yr.	Option yr. 1	Option yr. 2	Option yr. 3	Option yr. 4
	Hourly Labour Rate				
Ottawa NDHQ	\$ _____/hr.	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr
Ottawa HCC	\$ _____/hr.	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr
Ottawa Montfort	\$ _____/hr.	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr
Dwyer Hill	\$ _____/hr.	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr
Petawawa	\$ _____/hr.	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr
Petawawa Annex	\$ _____/hr.	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr
North Bay	\$ _____/hr.	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr
Kingston	\$ _____/hr.	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr
Kingston RMC	\$ _____/hr.	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr
Trenton	\$ _____/hr.	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr
Toronto	\$ _____/hr.	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr

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Borden	\$ _____/hr.	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr
Borden CFDSS	\$ _____/hr.	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr
Meaford	\$ _____/hr.	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr
London	\$ _____/hr.	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr
1 Canadian Field Hospital Petawawa	\$ _____/hr.	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr
2 Field Ambulance Petawawa	\$ _____/hr	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr

Total Estimated Remedial Maintenance (RM) Cost for Ontario Region for all five years = the sum of all the Rates provided above, divided by the number Rates provided (85) multiplied by the estimated annual usage (600 hours) multiplied by the number of years (5).

C. Total Estimated RM Price \$ _____

4. SECTION D. Material Mark-up - Ontario

Materials and replacement parts (except free issue) at laid down cost (which includes invoice cost, transportation costs, exchange, duty and brokerage fees but excludes sales tax) plus a mark up of:

	Initial yr.	Option yr. 1	Option yr. 2	Option yr. 3	Option yr. 4
	_____ %	_____ %	_____ %	_____ %	_____ %
Estimated Dollar value	\$67,000	\$73,700	\$81,070	\$89,177	\$98,094

Total material mark-up cost for the Ontario region for all five years = the sum of the estimated dollar value increased by the percentage markup provided above.

Should a supplier wish to offer materials at no mark up, identify NIL above. Where NIL is identified above the estimated dollar value alone will be included in the calculation for total material markup cost

For example: If a bidder offers a markup of 15% for the initial year, the value used for evaluation would be \$77,050 (\$67,000 x 1.15). If a bidder offers no markup for the initial year, the value used for evaluation would be \$67,000.

Note: The estimated dollar values specified above are for *evaluation purposes only*

D. Total Material Mark-up Cost \$ _____

5. Pricing Grid – Alberta, Saskatchewan, Manitoba and British Columbia

1. SECTION A. Monthly Preventive Maintenance (PM) Rates for clinics in Alberta, Saskatchewan, Manitoba and British Columbia

Note: All travel and living expenses and any on-site labour charges for minor repairs and adjustments/calibration during the maintenance visit to bring equipment to a serviceable state(such as syringe repairs, light/x-ray arm drift, o-ring replacement, limit switch adjustments, handpiece turbine replacement, filter replacement, bulb replacement, etc) shall be included in the preventative maintenance monthly rate (parts are to be invoiced separately).

Location	Initial yr.	Option yr. 1	Option yr. 2	Option yr. 3	Option yr. 4
Winnipeg	\$ _____/month				
Shilo	\$ _____/month				
MooseJaw	\$ _____/month				
Edmonton	\$ _____/month				
Wainwright	\$ _____/month				
Cold Lake	\$ _____/month				
Esquimalt	\$ _____/month				
Dockyard	\$ _____/month				
Comox	\$ _____/month				
Suffield	\$ _____/month				
Total PM Rate Monthly	\$ _____/month				

All Locations above **X 12** **X 12** **X 12** **X12** **X12**

Total PM Annually \$ _____/year + \$ _____/year + \$ _____/year + \$ _____/year+ \$ _____/year

A. Total PM for all five years all locations above = \$ _____

2. SECTION B. Bi-Annual Preventative Maintenance Rates for clinics in Alberta, Saskatchewan, Manitoba and British Columbia

Location	Initial yr.	Option yr. 1	Option yr. 2	Option yr. 3	Option yr. 4
Calgary	\$ _____/6 months				
Dundurn	\$ _____/6 months				
Total PM Rate Bi-annual	\$ _____/6 months				

All Locations Above **X 2** **X 2** **X 2** **X2** **X2**

Total PM Annually \$ _____/year + \$ _____/year + \$ _____/year + \$ _____/year + \$ _____/year

B. Total PM Price for all 5 years for both bi-annual Western Region Clinics = \$ _____

Note: All travel and living expenses and any on-site labour charges for minor repairs and adjustments/calibration during the maintenance visit to bring equipment to a serviceable state(such as syringe repairs, light/x-ray arm drift, o-ring replacement, limit switch adjustments bulb replacement, etc) shall be included in the preventative maintenance bi-annual rate (parts are to be invoiced separately).

3. SECTION C. Labour Rates for Remedial Maintenance/Repair Service

All travel and living expenses and any on-site labour charges shall be included in the remedial maintenance hourly rate

The hourly rate for labour shown below, is **NOT** included in the monthly maintenance rate.

It has been estimated for evaluation purposes only, that AB, SK, MB and BC will require approximately 400 hours of Remedial Maintenance/Repair Services annually.

NOTE: Quantity, Level of Services and/or Estimated Expenditure

The quantity of goods, level of services and/or estimated expenditure specified above is only an approximation of requirements given in good faith. The making of a Contract shall not constitute an agreement by Canada or any Identified User to order any or all of the said goods or services. The Identified User may make one or several requests for Remedial Maintenance/Repair Services against any resultant contract.

Location	Initial yr. Hourly Labour Rate	Option yr. 1 Hourly Labour Rate	Option yr. 2 Hourly Labour Rate	Option yr. 3 Hourly Labour Rate	Option yr. 4 Hourly Labour Rate
Winnipeg	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr	\$ _____/hr
Shilo	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr	\$ _____/hr
Moose Jaw	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr	\$ _____/hr
Edmonton	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr	\$ _____/hr
Wainwright	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr	\$ _____/hr
Cold Lake	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr	\$ _____/hr
Esquimalt	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr	\$ _____/hr
Dockyard	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr	\$ _____/hr
Comox	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr	\$ _____/hr
Calgary	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr	\$ _____/hr
Dundurn	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr	\$ _____/hr
1Field Amb	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr	\$ _____/hr
HMCS Protecteur	\$ _____/hr.	\$ _____/hr.	\$ _____/hr	\$ _____/hr	\$ _____/hr

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Suffield \$ _____/hr. \$ _____/hr. \$ _____/hr \$ _____/hr \$ _____/hr

Total Estimated Remedial Maintenance (RM) Cost for Western Region for all five years = the sum of all the Rates provided above, divided by the number Rates provided (70) multiplied by the estimated annual usage (400 hours) multiplied by the number of years (5).

C. Total Estimated RM Price \$ _____

4. SECTION D. Material Mark-up – Alberta, Saskatchewan, Manitoba and British Columbia

Materials and replacement parts (except free issue) at laid down cost (which includes invoice cost, transportation costs, exchange, duty and brokerage fees but excludes sales tax) plus a mark up of:

	Initial yr.	Option yr. 1	Option yr. 2	Option yr. 3	Option yr. 4
	_____ %	_____ %	_____ %	_____ %	_____ %
Estimated Dollar value	\$55,000	\$60,500	\$66,500	\$73,205	\$80,525

Total material mark-up cost for the Alberta, Saskatchewan, Manitoba and British Columbia region for all five years = the sum of the estimated dollar value increased by the percentage markup provided above.

Should a supplier wish to offer materials at no mark up, identify NIL above. Where NIL is identified above the estimated dollar value alone will be included in the calculation for total material markup cost

For example: If a bidder offers a markup of 15% for the initial year, the value used for evaluation would be \$63,250 (\$55,000 x 1.15). If a bidder offers no markup for the initial year, the value used for evaluation would be \$55,000.

Note: The estimated dollar values specified above are for *evaluation purposes only*

D. Total Material Mark-up Cost \$ _____

ANNEX C

Evaluation and Selection Criteria

1.0 General

1.1 Purpose

This document outlines the bid evaluation process for the maintenance and repair of dental equipment.

1.2 Instructions

Bidders shall be assessed in accordance with the following instructions and criteria as detailed within this document. The following instructions shall apply to the bidder evaluation:

(a) Mandatory requirements are identified by the word "shall". All mandatory requirements must be met in order to meet compliance with the requirements;

(b) Bid submissions shall address all criteria identified in the General Description in Annex A, including all Appendices with complete supporting detail. Insufficient information to substantiate compliance or a nil response may result in rejection of a response and may result in the bid submission rated as non-compliant. Bid submissions shall provide sufficient documentation with full explanation, if applicable, in order to show that all work/services can be supplied.

(c) Bid submissions shall contain completed pricing grids for those locations listed in one or more of the following regions; Newfoundland, New Brunswick & Nova Scotia (Eastern Canada), Quebec, Ontario and Alberta, Saskatchewan, Manitoba and British Columbia (Western Canada) that the bidder is interested in providing service to.

2.0 Evaluation

2.1 Evaluation Methodology

The evaluation will be comprised of the following stages:

Stage 1: Review of Mandatory Requirements

Stage 2: Review of Pricing

Stage 3: Overall Ranking and Final Selection

The process, evaluation, and selection guidelines relating to each stage of the evaluation and selection process are described below.

2.1.1 Stage 1

All mandatory criteria must be met or the bid submission will be deemed non-compliant. Failure to provide sufficient detail in the bid submission to evaluate the proposal against the mandatory criteria will also deem the bid non-compliant. The mandatory criteria are listed in the General Description in Annex A, including all Appendices.

Proposals that in the determination of Canada do not comply with the mandatory requirements will be eliminated from further consideration in the evaluation process and will not proceed to Stage 2 of the evaluation process.

2.1.2 Stage 2

Review of pricing. As per pricing Grid in Annex B, Basis of Payment

2.1.3 Stage 3

Contract award shall be based on the lowest cost compliant bid submission.

2.1.1 Stage 1 – Review of Mandatory Requirements

<u>Item</u>	<u>Maintenance and Repair of Dental Equipment</u>				
	<u>Criteria</u>	<u>Proof of Compliance</u>	<u>Do Not Meet</u>	<u>Meet</u>	<u>Comments</u>
1.0	Bidder shall have a minimum 5 years experience in providing services similar to those requested within this Statement of Work. Bidder shall provide the following information: Experience firm has in -water quality testing -Sterilizer spore testing -calibration of x-ray equipment, digital -installation and maintenance of x-ray equipment, digital -installation and maintenance of vacuum systems,-installation and maintenance of dental equipment sets, consisting of dental operating units, chairs and lights -installation of dental cabinetry - installation and maintenance of compressors -installation and maintenance of sterilization equipment. Bidder shall provide three references to which the Bidder has performed similar services for. References shall include; company name, address, contact person, and phone number	Bidder shall supply documentation indicating the age of their business, narrative and references demonstrating their experience performing the requested services and the primary brands of equipment they routinely provide maintenance/repair on.			
2.0	Bidder shall provide the following information of companies to which the Bidder has authorization/certifications to perform warranty work for; company name, address, contact person and phone number	Bidder shall supply a written statement from those companies they are certified to perform maintenance/repair services for indicating the same.			
3.0	Bidder shall provide a written statement indicating they understand they are responsible for maintaining the equipment in good working order as per manufacturers' instructions by performing scheduled maintenance checks, providing repair estimates to the Clinic Coordinator, and performing approved repairs as required on all dental equipment within the clinic as outlined in Annex A, Statement of Work, Item 2.8.1.	Bidder's statement.			
4.0	Bidder shall provide written certification/documentation, to include readings and measurements of tests performed /required as per Safety Code 30, that all intra oral X units meet Safety Code 30 quality control standards at least once annually as part of the Monthly Preventive Maintenance.	Bidder shall provide written confirmation they can provide the requested service			

2.1.2 Stage 2 – Review of Pricing – Financial Evaluation and Basis of Selection

.1 Financial Evaluation

The DND dental clinics across Canada have been divided into five separate Regions: Ontario, Quebec, Newfoundland, Eastern and Western Canada. An Annex has been provided within this solicitation for the Pricing Grid for each of the following Regions:

1. Pricing Grid – Newfoundland
2. Pricing Grid – New Brunswick and Nova Scotia (Eastern Canada)
3. Pricing Grid – Quebec
4. Pricing Grid – Ontario
5. Pricing Grid – Alberta, Saskatchewan, Manitoba and British Columbia (Western Canada)

Bidders may submit prices/rates for one or multiple Regions identified herein. However Bidders must submit prices/rates for all the items listed within each Region. Each Region shall be evaluated separately and any resultant contract(s) shall be awarded as per the Basis of Selection.

Each of the Pricing Grids above contain details of the Region's dental clinics and contains a request for pricing information from the Bidder. The Financial Evaluation of this solicitation shall be based on the pricing information provided by the Bidder for each Region, and shall form part of the Basis of Payment of any resultant contract(s). The total cost for each Region shall be determined by the following formula:

For each Pricing Grid included in Annex B Basis of Payment the total cost for each Region shall be the sum of:

- SECTION A. Total Monthly Preventative Maintenance (PM) Rate for the Region including all optional years.
Plus
- SECTION B. Total Bi-Annual Preventative Maintenance Rate (PM) for the Region including all optional years.
Plus
- SECTION C. Total Estimated Remedial Maintenance (RM) Price for the Region including all optional years.
Plus
- SECTION D Total Material mark-up cost for the Region including all optional years
Equals

Total evaluated price for the Region including all optional years.

.2 Basis of Selection

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest total evaluated price for each of the five regions will be recommended for award of a contract for that particular region.

ANNEX D INSURANCE REQUIREMENTS

1. Commercial General Liability Insurance

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
 - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
 - b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
 - c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
 - d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
 - e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
 - f. Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
 - g. Employees and, if applicable, Volunteers must be included as Additional Insured.
 - h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
 - i. Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
 - j. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
 - k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.

2. Automobile Liability Insurance

1. The Contractor must obtain Automobile Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence.

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2. The policy must include the following:
 - a. Third Party Liability - \$2,000,000 Minimum Limit per Accident or Occurrence
 - b. Accident Benefits - all jurisdictional statutes
 - c. Uninsured Motorist Protection
 - d. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of cancellation.

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ANNEX E
DND 626 TASK AUTHORIZATION FORM

**TASK AUTHORIZATION
AUTORISATION DES TÂCHES**

All invoices/progress claims must show the reference Contract and Task numbers. Toutes les factures doivent indiquer les numéros du contrat et de la tâche.		Contract no. – N° du contrat <hr/> Task no. – N° de la tâche
Amendment no. – N° de la modification	Increase/Decrease – Augmentation/Réduction	Previous value – Valeur précédente
To – À	TO THE CONTRACTOR You are requested to supply the following services in accordance with the terms of the above reference contract. Only services included in the contract shall be supplied against this task. Please advise the undersigned if the completion date cannot be met. Invoices/progress claims shall be prepared in accordance with the instructions set out in the contract. À L'ENTREPRENEUR Vous êtes prié de fournir les services suivants en conformité des termes du contrat mentionné ci-dessus. Seuls les services mentionnés dans le contrat doivent être fournis à l'appui de cette demande. Prière d'aviser le signataire si la livraison ne peut se faire dans les délais prescrits. Les factures doivent être établies selon les instructions énoncées dans le contrat.	
Delivery location – Expédié à	_____ Date _____ for the Department of National Defence pour le ministère de la Défense nationale	
Delivery/Completion date – Date de livraison/d'achèvement		
Contract item no. N° d'article du contrat	Services	Cost Prix
	GST/HST TPS/TVH	
	Total	
APPLICABLE ONLY TO PWGSC CONTRACTS: The Contract Authority signature is required when the total value of the DND 626 exceeds the threshold specified in the contract. NE S'APPLIQUE QU'AUX CONTRATS DE TPSGC : La signature de l'autorité contractante est requise lorsque la valeur totale du formulaire DND 626 est supérieure au seuil précisé dans le contrat.		
_____ for the Department of Public Works and Government Services pour le ministère des Travaux publics et services gouvernementaux		

**Instructions for completing
DND 626 - Task Authorization**

Contract no.

Enter the PWGSC contract number in full.

Task no.

Enter the sequential Task number.

Amendment no.

Enter the amendment number when the original Task is amended to change the scope or the value.

Increase/Decrease

Enter the increase or decrease total dollar amount including taxes.

Previous value

Enter the previous total dollar amount including taxes.

To

Name of the contractor.

Delivery location

Location where the work will be completed, if other than the contractor's location.

Delivery/Completion date

Completion date for the task.

for the Department of National Defence

Signature of the DND person who has delegated Authority for signing DND 626 (level of authority based on the dollar value of the task and the equivalent signing authority in the PAM 1.4). **Note:** the person signing in this block ensures that the work is within the scope of the contract, that sufficient funds remain in the contract to cover this task and that the task is affordable within the Project/Unit budget.

Services

Define the requirement briefly (attach the SOW) and identify the cost of the task using the contractor's quote on the level of effort. The Task must use the basis of payment stipulated in the contract. If there are several basis of payment then list here the one(s) that will apply to the task quote (e.g. milestone payments; per diem rates/labour category hourly rates; travel and living rates; firm price/ceiling price, etc.). All the terms and conditions of the contract apply to this Task Authorization and cannot be ignored or amended for this task. Therefore it is not necessary to restate these general contract terms and conditions on the DND 626 Task form.

Cost

The cost of the Task broken out into the individual costed items in **Services**.

GST/HST

The GST/HST cost as appropriate.

Total

The total cost of the task. The contractor may not exceed this amount without the approval of DND indicated on an amended DND 626. The amendment value may not exceed 50% (or the percentage for amendments established in the contract) of the original value of the task authorization. The total cost of a DND 626, including all amendments, may not exceed the funding limit identified in the contract.

Applicable only to PWGSC contracts

This block only applies to those Task Authorization contracts awarded by PWGSC. The contract will include a specified threshold for DND sole approval of the DND 626 and a percentage for DND to approve amendments to the original DND 626. Tasks that will exceed these thresholds must be passed to the PWGSC Contracting Authority for review and signature prior to authorizing the contractor to begin work.

Note:

Work on the task may not commence prior to the date this form is signed by the DA Authority - for tasks within the DND threshold; and by both DND and PWGSC for those tasks over the DND threshold.

**Instructions pour compléter le formulaire
DND 626 - Autorisation des tâches**

N° du contrat

Inscrivez le numéro du contrat de TPSGC en entier.

N° de la tâche

Inscrivez le numéro de tâche séquentiel.

N° de la modification

Inscrivez le numéro de modification lorsque la tâche originale est modifiée pour en changer la portée.

Augmentation/Réduction

Inscrivez le montant total de l'augmentation ou de la diminution, y compris les taxes.

Valeur précédente

Inscrivez le montant total précédent, y compris les taxes.

À

Nom de l'entrepreneur.

Expédié à

Endroit où le travail sera effectué, si celui-ci diffère du lieu d'affaires de l'entrepreneur.

Date de livraison/d'achèvement

Date d'achèvement de la tâche.

pour le ministère de la Défense nationale

Signature du représentant du MDN auquel on a délégué le **pouvoir d'approbation** en ce qui a trait à la signature du formulaire DND 626 (niveau d'autorité basé sur la valeur de la tâche et le signataire autorisé équivalent mentionné dans le MAA 1.4). **Nota :** la personne qui signe cette attache de signature confirme que les travaux respectent la portée du contrat, que suffisamment de fonds sont prévus au contrat pour couvrir cette tâche et que le budget alloué à l'unité ou pour le projet le permet.

Services

Définissez brièvement le besoin (joignez l'ET) et établissez le coût de la tâche à l'aide de la soumission de l'entrepreneur selon le niveau de difficulté de celle-ci. Les modalités de paiement stipulées dans le contrat s'appliquent à la tâche. Si plusieurs d'entre elles sont prévues, énumérez ici celle/celles qui s'appliquera/ont à la soumission pour la tâche à accomplir (p.ex. acompte fondé sur les étapes franchies; taux quotidien ou taux horaire établi selon la catégorie de main-d'œuvre; frais de déplacement et de séjour; prix fixe ou prix plafond; etc.). Toutes les modalités du contrat s'appliquent à cette autorisation de tâche et ne peuvent être négligées ou modifiées quant à la tâche en question. Il n'est donc pas nécessaire de répéter ces modalités générales afférentes au contrat sur le formulaire DND 626.

Prix

Mentionnez le coût de la tâche en le répartissant selon les frais afférents à chaque item mentionné dans la rubrique **Services**.

TPS/TVH

Mentionnez le montant de la TPS/TVH, s'il y a lieu.

Total

Mentionnez le coût total de la tâche. L'entrepreneur ne peut dépasser ce montant sans l'approbation du MDN, formulaire DND 626 modifié à l'appui. Le coût de la modification ne peut pas être supérieur à 50 p. 100 du montant initial prévu dans l'autorisation de tâche (ou au pourcentage prévu dans le contrat pour les modifications). Le coût total spécifié dans le formulaire DND 626, y compris toutes les modifications, ne peut dépasser le plafond de financement mentionné dans le contrat.

Ne s'applique qu'aux contrats de TPSGC

Le présent paragraphe s'applique uniquement aux autorisations de tâche accordées par TPSGC. On inscrira dans le formulaire DND 626 un plafond précis qui ne pourra être approuvé que par le MDN et un pourcentage selon lequel le MDN pourra approuver des modifications au formulaire DND 626 original. Les tâches dont le coût dépasse ces plafonds doivent être soumises à l'autorité contractante de TPSGC pour examen et signature avant qu'on autorise l'entrepreneur à débiter les travaux.

Nota :

Les travaux ne peuvent commencer avant la date de signature de ce formulaire par le responsable du MDN, pour les tâches dont le coût est inférieur au plafond établi par le MDN, et par le MDN et TPSGC pour les tâches dont le coût dépasse le plafond établi par le MDN.