

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des
soumissions - TPSGC**
1550 D'Estimauville Avenue
1550, Avenue d'Estimauville
Québec
Québec
G1J 0C7
FAX pour soumissions: (418) 648-2209

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Interactive Command Tables	
Solicitation No. - N° de l'invitation W0138-140190/A	Date 2014-12-03
Client Reference No. - N° de référence du client W0138-140190	
GETS Reference No. - N° de référence de SEAG PW-\$BAL-001-16232	
File No. - N° de dossier BAP-4-37246 (001)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-01-13	Time Zone Fuseau horaire Heure Normale du l'Est HNE
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Tremblay, Marial	Buyer Id - Id de l'acheteur bal001
Telephone No. - N° de téléphone (418) 677-4000 (4159)	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Ministère de la Défense nationale / Department of National Defence 3e Escadre Bagotville Bâtiment _____ Alouette (Québec) G0V 1A0	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

TPSGC/PWGSC
BFC Bagotville, CP 380
CFB Bagotville, PO Box 380
Bâtiment 62, local 112
Building 62, Room 112
Alouette
Québec
G0V1A0

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie) Signature Date	

INTERACTIVE COMMAND TABLES

DEPARTMENT OF NATIONAL DEFENCE (DND), 2 WING BAGOTVILLE

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PART 1 - GENERAL INFORMATION

1.1 Requirement

The requirement is detailed under Article 6.1 of the resulting contract clauses.

1.2 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days of receipt of the results.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2014-09-25) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

Your proposal can be transmitted by fax to # 418-648-2209 or by mail to the following address:

➔ Bid Receiving Unit
Public Works and Government Services Canada (PWGSC)
1550 D'Estimauville Avenue
Quebec City, Quebec, Canada, G1J 0C7

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted to the Contracting Authority no later than ten (10) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the questions or may request that the Bidder do so, so that the proprietary nature of the question is eliminated, and the enquiry can be answered with copies to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in the province of Quebec.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (1 hard copy)

Section II: Financial Bid (1 hard copy)

Section III: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid.

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponding to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process Policy on Green Procurement (

<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>).

To assist Canada in reaching its objectives, bidders are encouraged to:

- (1) use paper containing fibre certified as originating from a sustainably-managed forest and/or containing minimum 30% recycled content; and
- (2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

Exchange Rate Fluctuation

SACC Manual Clause C3010T (2013-11-06) Exchange Rate Fluctuation.

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

The bid must meet the mandatory technical criteria specified below. Bidders must provide the necessary documentation to support compliance with this requirement.

Bids which fail to meet the mandatory technical criteria will be declared non-responsive. Each mandatory technical criterion should be addressed separately.

Bidders must propose products meeting all mandatory specifications and components outlined in Annex "A"; at the bid closing date, bids will be evaluated on mandatory specifications and components outlined in section A.5 of Annex "A".

- ➔ To demonstrate that your products meet all mandatory specifications and components outlined in Annex "A", Bidders must submit with their bid, a copy of complete specifications and descriptive literature (technical documents such as data sheets, user manual, ...etc.) of the products offered. The technical documents must be already existing standards documents. The technical documents must not be written specially drafted to this Request For Proposal.

Canada will evaluate only the documentation provided with a bidder's bid. Canada **will not evaluate** information such as references to Web site addresses where additional information can be found, or technical manuals or brochures not submitted with the bid.

4.1.2 Financial Evaluation

The total price of each bid will be established using the following criteria:

- (a) Bidders must submit firm prices, Canadian customs duties and excise taxes included, and Applicable Taxes excluded. For evaluation purposes, bids received in a foreign currency will be converted to Canadian funds using the appropriate rate of exchange using the rate quoted by the Bank of Canada as being in effect on date of bid closing.
- (b) Bidders must submit their prices DDP destination; Delivered Duty Paid.

4.2 Basis of Selection - Mandatory Technical Criteria

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications to be awarded a contract. Canada will declare a bid non-responsive if the required certifications are not completed and submitted as requested.

Compliance with the certifications bidders provide to Canada is subject to verification by Canada during the bid evaluation period (before award of a contract) and after award of a contract. The Contracting Authority will have the right to ask for additional information to verify the bidders' compliance with the certifications before award of a contract. The bid will be declared non-responsive if any certification made by the Bidder is untrue, whether made knowingly or unknowingly. Failure to comply with the certifications or to comply with the request of the Contracting Authority for additional information will also render the bid non-responsive.

5.1 Mandatory Certifications Required Precedent to Contract Award

5.1.1 Code of Conduct and Certifications - Related documentation

By submitting a bid, the Bidder certifies that the Bidder and its affiliates are in compliance with the provisions as stated in Section 01 Code of Conduct and Certifications - Bid of Standard Instructions 2003. The related documentation therein required will assist Canada in confirming that the certifications are true.

5.1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available from Human Resources and Skills Development Canada (HRSDC) - Labour's website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

Notice: Numbering will be revised at contract award

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Requirement

The Contractor must supply three (3) interactive command tables, in accordance with the requirement at Annex "A".

6.2 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.2.1 General Conditions

2010A (2014-11-27), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.2.2 Supplemental General Conditions

4001 (2013-01-28), Supplemental General Conditions - Hardware Purchase, Lease and Maintenance”, apply to and form part of the Contract.

6.2.2.1 Warranty Period

Section 14 of supplemental general conditions 4001 (2013-01-28) is amended by replacing the period of 12 months by 36 months.

All other provisions of the warranty section remain in effect.

6.3 Term of Contract

6.3.1 Delivery Period

All the deliverables except training must be received within a period sixty (60) calendar days after the contract is awarded.

6.4 Authorities

6.4.1 Contracting Authority

The Contracting Authority for the Contract is Marial Tremblay

Supply Specialist

Telephone: (418) 677-4000, Ext.: 4159

E-mail address: marial.tremblay@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.4.2 Technical Authority

The Technical Authority for DND is :

(to be completed at contract award by PWGSC)

Name:

Tel.:

Fax:

E-mail:

The Technical Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters related to technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.4.3 Contractor's Representatives

Name and telephone number of the person responsible for :

(a) Contract Manager:

Name:

Title:

Telephone No.:

Facsimile No.:

E-mail Address:

(b) Delivery Follow up:

Name:

Title:

Telephone No.:

Facsimile No.:

E-mail Address:

6.5 Payment

6.5.1 Basis of Payment - Firm Unit Prices

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid the firm unit prices, as specified in Annex " B " for a cost of \$_____ (to be completed at contract award by PWGSC).

Customs duties are included, and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.5.2 SACC Manual Clauses

Number	Date	Title
C2000C	2007-11-30	Taxes - Foreign-based Contractor
H1000C	2008-05-12	Single Payment

6.6 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:

The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

6.7 Certifications

6.7.1 Compliance

Compliance with the certifications provided by the Contractor in its bid is a condition of the Contract and subject to verification by Canada during the entire contract period. If the Contractor does not comply with any certification or it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

6.8 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in the province of Quebec.

6.9 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) 4001 (2013-01-28), Supplemental General Conditions - Hardware Purchase, Lease and Maintenance;
- (c) 2010A (2014-11-27), General Conditions - Goods (Medium Complexity);
- (d) Annex "A" - Requirement;
- (e) Annex "B" - Basis of Payment; and
- (f) the Contractor's bid dated _____, as amended _____ (to be completed at contract award by PWGSC).

6.10 Defence Contract

The Contract is a defence contract within the meaning of the Defence Production Act, R.S.C. 1985, c. D-1, and must be governed accordingly.

Title to the Work or to any materials, parts, work-in-process or finished work must belong to Canada free and clear of all claims, liens, attachments, charges or encumbrances. Canada is entitled, at any time, to remove, sell or dispose of the Work or any part of the Work in accordance with section 20 of the Defence Production Act.

6.11 Electrical Equipment

All electrical equipment supplied under the Contract must be certified or approved for use in accordance with the Canadian Electrical Code, Part 1, before delivery or before the start-up, by a certification organization accredited by the Standards Council of Canada.

6.12 Shipping Instructions - Delivery at Destination

Goods must be consigned to the destination specified in the Contract and delivered Delivered Duty Paid (DDP) DND, 2 Wing Bagotville, Alouette, Quebec, Canada, Incoterms 2000 for shipments from a commercial contractor.

ANNEX " A " - REQUIREMENT

A.1 Purpose

2 Wing Bagotville wishes to acquire three (3) deployable interactive command tables for additional capability to be used within operations /plans sections, as well as deployable, to facilitate collaboration of information via multiple users the same space and time. This capability should be interacted with, at least, human touch and multiple stylus simultaneously.

A.2 Deliverables

- (1) Three (3) interactive command tables
- (2) Relevant documentation

A.3 Documentation

The following documents must be delivered with each interactive command table:

1. Service and maintenance manual that must include:
 - (a) Maintenance operations (if required)
 - (b) Instructions for set-up and operation
 - (c) Complete features of the equipment (detailed technical data sheet)
2. Documentation must be in electronic and/or paper format.
3. This documentation must be provided in French and/or English.

A.4 Technical support and maintenance

The supplier shall provide telephone or on-line technical assistance during business hours (Monday to Friday between 8:00 a.m. and 4:00 p.m.).

A.5 Mandatory Specifications and Components

The mandatory specifications and components listed in the tables below are, first and foremost, the minimum requirements and do not constitute an exhaustive list.

Any specifications and components required for operation of the equipment and not described in the table below (for example, any software required to operate the equipment) are an integral part of this annex and their cost is included in the firm unit price of the interactive command table.

➔ Instruction to Bidders

- (1) In the second-last column of the following table, bidders should indicate the specifications and components offered.
- (2) In the last column of the following table, bidders should indicate where in their technical documents we can find information on the specifications and components offered.
- (3) Do not forget to include with your bid, the table below duly completed.

Mandatory Specifications and Components		(1) Specifications and Components Offered	(2) Title, Page and/or Line the Technical Documents
1.1	Size Screen: 60 inches or more (diagonal)		
1.2	Ruggedized Case <ul style="list-style-type: none">Case is for protective transport as this interactive command table will be deployed when required.		
1.3	Weight of the table including its ruggedized case: 96 kg or less. <ul style="list-style-type: none">Weight restrictions when deploying the equipment, only allocated that much weight.		

Mandatory Specifications and Components		(1) Specifications and Components Offered	(2) Title, Page and/or Line the Technical Documents
1.4	The interactive command table must:		
	1.4.1 connect to an external computer (Windows 7) for data processing; and		
	1.4.2 have DVI video connectivity.		
1.5	Input via :		
	1.5.1 USB (read only)		
	1.5.2 CD (read only)		
	1.5.3 HDMI		
	1.5.4 VGA		
	1.5.5 Stylus (Ultrasound only to avoid large electromagnetic emission)		
1.6	1.5.6 Touch Screen		
	Operates with Battle Command software		
	1.6.1 RCAF - NAPPIC		
	1.6.2 RCN - GCCS		
1.7	1.6.3 Army - Battleview		
	Support Mapping applications		
	1.7.1 Falconview		
	1.7.2 Google Maps		
➔ No WiFi or BT capabilities installed.			

ANNEX " B " - BASIS OF PAYMENT

B.1 Pricing

- (a) Before submitting prices, please refer to clause **6.5 Payment**.
- (b) Please indicate the brand name and model offered and complete the last two columns of the following table

Item	Description	Qty	Unit	Firm Unit Price	Total Price
1	Interactive Command Table including its Components → Brand Name Offered: _____ → Model Offered: _____	3	each	\$	\$
	Warranty Period of 3 years • As per clause <u>6.2.2.1 Warranty Period</u> .	3	each	\$	\$
2	Documentation • As per section A.3 of Annex A.	3	each	\$	\$
3	Electrical Equipment • certified or approved under clause <u>6.11 Electrical Equipment</u> .	3	each	\$	\$
4	Delivery Charges - Delivery at Destination • goods delivered to DND, 2 Wing Bagotville, Alouette, Quebec, Canada; according to clause <u>6.12 Shipping Instructions - Delivery at Destination</u> .	3	each	\$	\$
Total Value of the Contract:					\$

ANNEX " C " - PRESENTATION OF YOUR BID

Below is a checklist of the contents of your bid. This list is not an exhaustive list, it remains the Bidder's responsibility to prepare its bid in accordance with the instructions contained in the Request For Proposal (RFP) and provide a comprehensible and sufficiently detailed bid, including all requested pricing details, that will permit a complete evaluation in accordance with the criteria set out in the RFP.

Page 1	Bidders should include with their bid, the first sheet of this RFP properly completed and signed. Refer to 2003 Standard Instructions mentioned in clause 2.1 Standard Instructions, Clauses and Conditions .
Page 5	Bidders must submit their bid only to the address indicated in clause 2.2 Submission of Bids .
Page 9	Bids of Bidders must meet the mandatory technical criteria described in clause 4.1.1.1 Mandatory Technical Criteria . ➔ As required in clause 4.1.1.1, <u>join with your bid</u> , copy of complete specifications and descriptive literature (technical documents) of the products offered.
Page 11	Bidders who are incorporated, including those bidding as a joint venture, must provide with their bid or promptly thereafter a complete list of names of all individuals who are currently directors of the Bidder. Refer to clause 5.1.1 Code of Conduct and Certifications - Related documentation .
Page 14	Bidders should submit with their bid, clause 6.4.3 Contractor's Representatives properly completed.
Pages 18 and 19	Bidders should include with their bid, the table of section A.5 of Annex "A" duly completed.
Page 20	Bidders must include with their bid, Annex "B" - Basis of Payment duly completed.