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À:**

**Parks Canada Agency
1300 - 635 8 Ave SW
Calgary, AB T2P3M3
Bid Fax: (403) 292-4475**

Request For a Standing Offer

**Demande d'offre à
commandes**

Canada, as represented by the Minister of the Environment for the purposes of the Parks Canada Agency hereby requests a Standing Offer on behalf of the identified users herein.

Le Canada, représenté par le ministre de l'Environnement aux fins de l'Agence Parcs Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaries

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

**Parks Canada Agency
Suite 1300
635 – 8 Ave SW
Calgary, AB T2P3M3**

Title-Sujet Civil Engineering and Prime Consultant Services SOA - Roadways Various National Parks		
Solicitation No. - No. de l'invitation 5P420-14-5136/A	Date: December 2, 2014	
GETS Reference No. – No de reference de SEAG PW-14-00659580	Amendment No. - N° de la modif. 001	
Solicitation Closes:		
at – à 02:00 PM	on – le December 18, 2014	Time Zone - Fuseau horaire MST - HDR
F.O.B. - F.A.B.		
Plant-Usine: <input type="checkbox"/>	Destination: <input type="checkbox"/>	Other-Autre: <input type="checkbox"/>
Address Inquiries to: - Adresser toute demande de renseignements à : Nathaniel Pahl		
Telephone No. - No de téléphone (403) 292-4572	Fax No. – No de FAX: (403) 292-4475	
Destination of Goods, Services, and Construction: Destinations des biens, services et construction:		
See Herein – Voir ici		

TO BE COMPLETED BY THE BIDDER (type or print)

Vendor/Firm Name	
Address - Adresse	
Name of person authorized to sign on behalf of the Vendor/Firm Nom de la personne autorisée a signer au nom du fournisseur/ de l'entrepreneur	
Titale - Titre	
Telephone No. - N° de telephone:	_____
Facsimile No. - N° de télécopieur:	_____
Signature	Date

AMENDMENT 001

Note: The previous amendment was issued in error and should be disregarded. This amendment is the correct documentation for amendment 1.

This amendment is issued to answer questions from bidders and make changes to the solicitation document.

A. Questions

- Q1.** Section 3.2.3.2.a. (page 77 of 80) – Please confirm that the types of examples of past experience described in the RFSO (i.e., 2X geotechnical, 1X environmental assessment, 1X environmental monitoring, 1X highway twinning) are what is actually required of proponents. We raise this question because past experience with roadway repair/rehabilitation seems more relevant to the Work, as described in the RFSO, than geotechnical or environmental expertise.
- A1.** This section has been revised.
- Q2.** Section 3.2.4.2 (page 77 of 80) – We assume that the RFSO requires c.v.'s for only six (6) individuals to serve as Key Personnel for the purposes of this solicitation. Is this assumption correct or are proponents required to identify six individuals for each of the four western provinces (i.e., c.v.'s for 24 Key Personnel)?
- A2.** This assumption is correct, we only require 6 individuals to serve as key personnel for the purpose of this evaluation.
- Q3.** SRE 2 Proposal Requirements Clause 2.2 lists a number of items which are not included in the 30 page limit, one of which is CVs. Does this mean that the 2 page CVs suggested in SRE 3 Clause 3.2.4 for 6 key staff will not be counted in the 30 page limit? Can CVs be submitted for other staff that would also not be counted in the 30 page limit?
- A3.** That is correct, CVs will not be counted in the in the 30 page limit. However, CVs provided for any other staff will not be evaluated or examined.
- Q4.** The Required Services (RS) section mentions cost estimating as part of the methodology / scope of work, however, the Price Proposal Forms in Appendix D do not include a category for cost estimating. Please explain Parks Canada's requirements for cost estimating in this SOA?
- A4.** Parks Canada Required Services (RS) specified in the RFSO, including cost estimating, to be provided by the category of Personnel identified under Roadway/Transportation Engineering Section included in Appendix D of this RFSO.
- Q5.** Refer to Article 3.2.4.2 page 77: Please clarify or confirm whether there are only the six (6) staff positions to be identified in our proposal as "Key Personnel". Can we identify more than six (6) staff that will perform the majority of the work and demonstrate our expertise.
- A5.** Only six individuals are to be identified in your proposal as "Key Personnel" for this section.
- Q6.** Refer to Article 3.2.2.2 (a) page 76: Please clarify or confirm whether the roles and responsibilities of "Key Personnel" which will perform the majority of the work resulting from the individual Call-ups Can we identify more staff on our team that will demonstrate our capacity and expertise for the Required Services?
- A6.** In Article 3.2.2.2c "Proponent should provide Consultant Team Structure and organization including reporting structure; Provide Organizational Chart." Yes, you can identify more

staff in this section of the team (including the key personnel) that will perform the majority of the work resulting from the individual Call-ups”

B. Changes

In: Appendix H Submission Requirements and Evaluation (SRE)
Delete: 3.2.3 Past Experience (Maximum possible points – 20)
Replace with:

3.2.3 Past Experience (Maximum possible points – 20)

1. *What we are looking for:*
The proponent must demonstrate that over at least the past three (3) years, it or its key personnel, has participated in a range projects requiring a full scope of services in accordance with the Required Services (RS) section. The firm's participation in these projects must have involved the scope of services listed in the Required Services (RS) section.
2. *What the proponent should provide:*
 - (a) **For Roadway related Work a brief description of a maximum of:**
 - **two (2) Rural roadway rehabilitation projects that included planning, design, and construction stages;**
 - **one (1) transportation planning project for a rural roadway;**
 - **one (1) retaining wall construction project along a rural roadway that included planning, design, and construction stages;**
 - **one (1) slope stabilization project along a rural roadway that included planning, design and construction stages.**
 - (b) For the above projects, include the names of key personnel who were involved as part of the project team and their respective responsibilities, as well as the scope, and budget per discipline;
 - (c) Indicate why each project is relevant to this RFSO.
 - (d) Indicate the dates the services were provided for the listed projects;
 - (e) Scope of services rendered, project objectives, constraints and deliverables; and
 - (f) Client references - name, address, phone and fax of client contact at working level. Reference checks may be completed if deemed necessary.
3. Please indicate those projects which were carried out in joint venture and the responsibilities of each of the involved firms in each project.

All other Terms and Conditions Remain Unchanged