

**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

**Public Works and Government Services / Travaux
publics et services gouvernementaux
Kingston Procurement
Des Acquisitions Kingston
86 Clarence Street, 2nd floor
Kingston
Ontario
K7L 1X3
Bid Fax: (613) 545-8067**

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Stoplogs	
Solicitation No. - N° de l'invitation 5P315-140603/A	Date 2014-12-09
Client Reference No. - N° de référence du client 5P315-14-0603	
GETS Reference No. - N° de référence de SEAG PW-\$KIN-508-6506	
File No. - N° de dossier KIN-4-42150 (508)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2015-01-19	
Time Zone Fuseau horaire Eastern Standard Time EST	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Weaver, Tammy	Buyer Id - Id de l'acheteur kin508
Telephone No. - N° de téléphone (613) 545-8059 ()	FAX No. - N° de FAX (613) 545-8067
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: PARKS CANADA 2155 ASHBURNHAM DR. P.O.BOX 567 PETERBOROUGH Ontario K9J 6S6 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

**Public Works and Government Services / Travaux publics
et services gouvernementaux
Kingston Procurement
Des Acquisitions Kingston
86 Clarence Street, 2nd floor
Kingston
Ontario
K7L 1X3**

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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kin508

Client Ref. No. - N° de réf. du client

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See attached

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PART 1 - GENERAL INFORMATION

1.1 Requirement

The requirement is detailed under Article 6.2 of the resulting contract clauses.

1.2 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2014-09-25) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

"Subsections 04 and 05 of Section 01 Integrity Provisions - Bid of the Standard Instructions 2003 incorporated by reference above are deleted in their entirety and replaced with the following:

4. Bidders who are incorporated or who are a sole proprietorship, including those bidding as a joint venture, have already provided a list of names of all individuals who are directors of the Bidder, or the name of the owner, at the time of submitting an arrangement under the Request for Supply Arrangement (RFSA). These bidders must diligently inform Canada in writing of any changes affecting the list of directors during this procurement process as well as during the contract period.
5. Canada may, at any time, request that a bidder provide properly completed and Signed Consent Forms (Consent to a Criminal Record Verification form - PWGSC-TPSGC 229) for any or all individuals mentioned above within a specified time frame. Failure to provide such consent forms and associated information within the time frame provided, or failure to cooperate to the verification process, will result in the bid being declared non-responsive."

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 90 days

2.2 Submission of Bids

Bids must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 10 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that bidders provide their bid in separately bound sections as follows:

Section I: Financial Bid (1 hard copy)

Section II: Certifications (1 hard copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ecologisation-greening/achats-procurement/politique-policy-eng.html>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment. The total amount of Applicable Taxes must be shown separately.

3.1.1 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Financial Evaluation

The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB Destination, Canadian customs duties and excise taxes included.

4.2 Basis of Selection

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 - CERTIFICATIONS

Bidders must provide the required certifications and associated information to be awarded a contract.

The certifications provided by bidders to Canada are subject to verification by Canada at all times. Canada will declare a bid non-responsive, or will declare a contractor in default in carrying out any of its obligations under the Contract, if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority may render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Precedent to Contract Award

The certifications listed below should be completed and submitted with the bid, but may be submitted afterwards. If any of these required certifications is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to comply with the request of the Contracting Authority and to provide the certifications within the time frame provided will render the bid non-responsive.

5.1.1 Integrity Provisions - Associated Information

By submitting a bid, the Bidder certifies that the Bidder and its Affiliates are in compliance with the provisions as stated in Section 01 Integrity Provisions - Bid of Standard Instructions [2003](#). The associated information required within the Integrity Provisions will assist Canada in confirming that the certifications are true.

5.1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "[FCP Limited Eligibility to Bid](#)" list (http://www.labour.gc.ca/eng/standards_equity/eq/emp/fcp/list/inelig.shtml) available from [Employment and Social Development Canada \(ESDC\) - Labour's](#) website.

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 There is no security requirement applicable to this Contract.

6.2 Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](#) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010A](#) (2014-09-25), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

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6.4 Term of Contract

6.4.1 Delivery Date

All the deliverables must be received on or before 31 March 2015.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Tammy Weaver
Supply Specialist
Public Works and Government Services Canada
Acquisitions Branch
Ontario Region
86 Clarence St., 2nd Floor
Kingston, Ontario
K7L 1X3

Telephone: 613-545-8059
Facsimile: 613-545-8067
E-mail address: tammy.weaver@pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority

The Project Authority for the Contract is:

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone : _____
Facsimile: _____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone : _____
Facsimile: _____
E-mail address: _____

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit price(s) as specified in Annex B for a cost of \$ _____ insert the amount at contract award). Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Limitation of Price

SACC Manual clause C6000C 2011-05-16) Limitation of Price

6.6.3 Single Payment

Canada will pay the Contractor upon completion and delivery of the Work in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;
- c. the Work delivered has been accepted by Canada.

6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - a. one (1) copy must be forwarded to the consignee

6.8 Certifications

6.8.1 Compliance

The continuous compliance with the certifications provided by the Contractor in its bid and the ongoing cooperation in providing associated information are conditions of the Contract. Certifications are subject to verification by Canada during the entire period of the Contract. If the Contractor does not comply with any certification, fails to provide the associated information, or if it is determined that any certification made by the Contractor in its bid is untrue, whether made knowingly or unknowingly, Canada has the right, pursuant to the default provision of the Contract, to terminate the Contract for default.

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6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) 2010A (2014-09-25), General Conditions - Goods (Medium Complexity);
- (c) Annex A, Requirement;
- (d) Annex B, Basis of Payment;
- (e) Annex C, Drawing
- (f) the Contractor's bid dated _____.

Annex "A"
REQUIREMENT
TSW Stoplogs

1. Title

Trent Severn Waterway (TSW) 2014-2015 Stoplog Replacement Program.

2. Scope

The work will involve the supply and delivery of specified quantities and size of Select Structural Douglas Fir, FOB Destination to Parks Canada Trent-Severn Waterway yards listed under item '8' and as outlined in Annex 'A'.

Logs should be manufactured with two (2) Lifting Bolt Details as per the attached drawing

3. Contract Term

All stoplogs must be delivered to TSW Yards prior to March 31st, 2015

4. Submittals

Submit to Project Authority for acceptance within 14 days of contract award, approval drawings showing:

- a) All critical dimensions
- b) Principal parts and materials.

5. Materials

- 5.1** Untreated;
- 5.2** Rough sawn, dimensions as specified;
- 5.3** Grade: Select Structural in accordance with National Lumber Grading Association (NLGA);
- 5.4** Lumber to be Close Grain Select Structural Douglas Fir meeting N.L.G.A., Sec. 5-130, 5-130a, 9-350b, full sawn, rough with no wane;
- 5.5** All lumber supplied is to be stamped showing the grade, species and grading agency, authorized by the Canadian Lumber Standards Administration Board;
- 5.6** Mill certificate of grade must accompany each shipment;
- 5.7** Ends of logs painted to prevent checking;
- 5.8** Steel Lifting Bolts to be Cold Rolled Steel conforming to CSA G40.20-04.

8. Delivery Instructions

- a) A1 - Washago – 3321 Bond Road, Washago, ON L0K 2B0
- b) A2 – Port Severn Main Dam, 175 Port Severn Road North, District of Muskoka, Port Severn, ON, L0K 1S0

-
- c) A3 - Kirkfield Shop - 46 Talbot River Road, Kirkfield, ON, K0M 2B0.
 - d) A4 - Trent Severn Waterway Douro, Lock 24 Compound, 4052 County Road 32, Douro Dummer Township
 - e) A5 - Burleigh Falls, Lock 28, 4834 Highway 28, Burleigh Falls, ON
 - f) A6 – Trenton Dam 1, 118 Chester Road, Trenton, Quinte West
 - g) A7 – Dam 3, 1461 Trenton Frankford Road (Highway 33)

8.1. Material delivery during business hours Monday - Friday 8:00 am - 4:00 pm

8.2. All deliveries require **72 hours notice** to the Project Authority to ensure that staff is available to accept the shipments. The contact is Brett McLellan, 705-750-4943.

8.3. All lumber to be tarped while in transport.

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ANNEX B

Basis of Payment

UNIT PRICE TABLE A1 – Washago

3321 Bond Road, Washago, ON L0K 2B0

Item	Qty	Height (inches)	Width (inches)	Length (inches)	Unit Price FOB Washago	Extended Price
1	34	12	14	21'-9"	\$	\$
2	10	12	14	26'-9"	\$	\$
3	4	12	14	16'-9"	\$	\$
Total						\$

UNIT PRICE TABLE A2 – Port Severn Main Dam

Port Severn Main Dam, 175 Port Severn Road North, District of Muskoka,
Port Severn, ON, L0K 1S0

Item	Qty	Height (inches)	Width (inches)	Length (inches)	Unit Price FOB Washago	Extended Price
1	25	12	14	21'-9"	\$	\$
Total						\$

UNIT PRICE TABLE A3 – Kirkfield

46 Talbot River Road, Kirkfield, ON, K0M 2B0.

Item	Qty	Height (inches)	Width (inches)	Length (feet)	Unit Price FOB Kirkfield	Extended Price
1	10	12	14	21'-9"	\$	\$
2	10	12	14	26'-9"	\$	\$
3	2	12	14	16'-9"	\$	\$
Total						\$

UNIT PRICE TABLE A4 – Kawartha – Lock 24

Trent Severn Waterway Douro, Lock 24, 4052 County Road 32, Douro Dummer Township

Item	Qty	Height (inches)	Width (inches)	Length (inches)	Unit Price FOB Peterborough	Extended Price
1	120	12	14	21'-9"	\$	\$
Total						\$

UNIT PRICE TABLE A5 – Kawartha - Burleigh Falls Dam

Burleigh Falls, Lock 28, 4834 Highway 28, Burleigh Falls, ON

Item	Qty	Height (inches)	Width (inches)	Length (inches)	Unit Price FOB Peterborough	Extended Price
1	22	12	14	21'-9"	\$	\$
Total						\$

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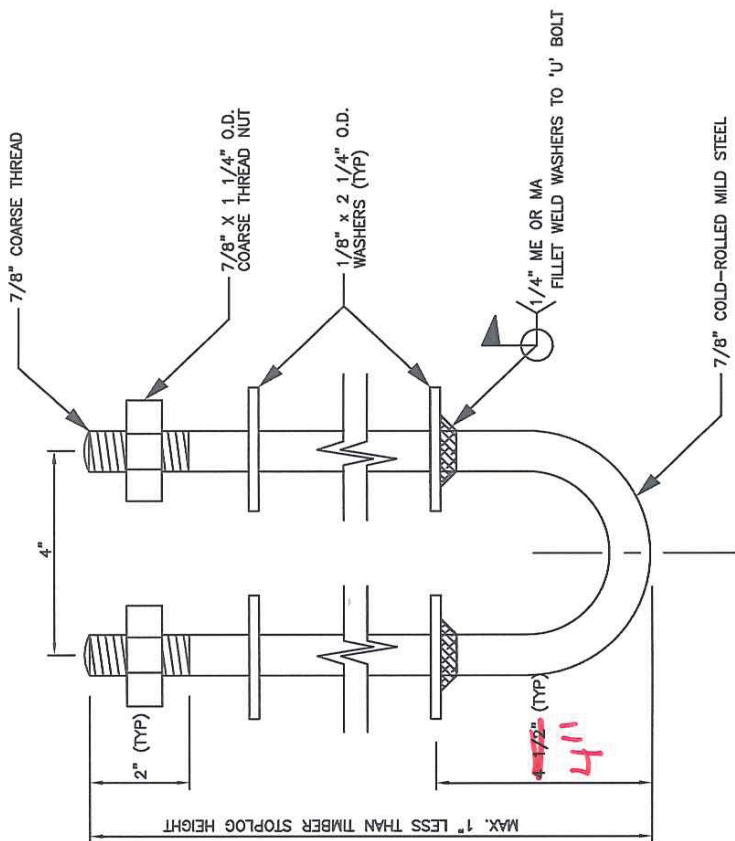
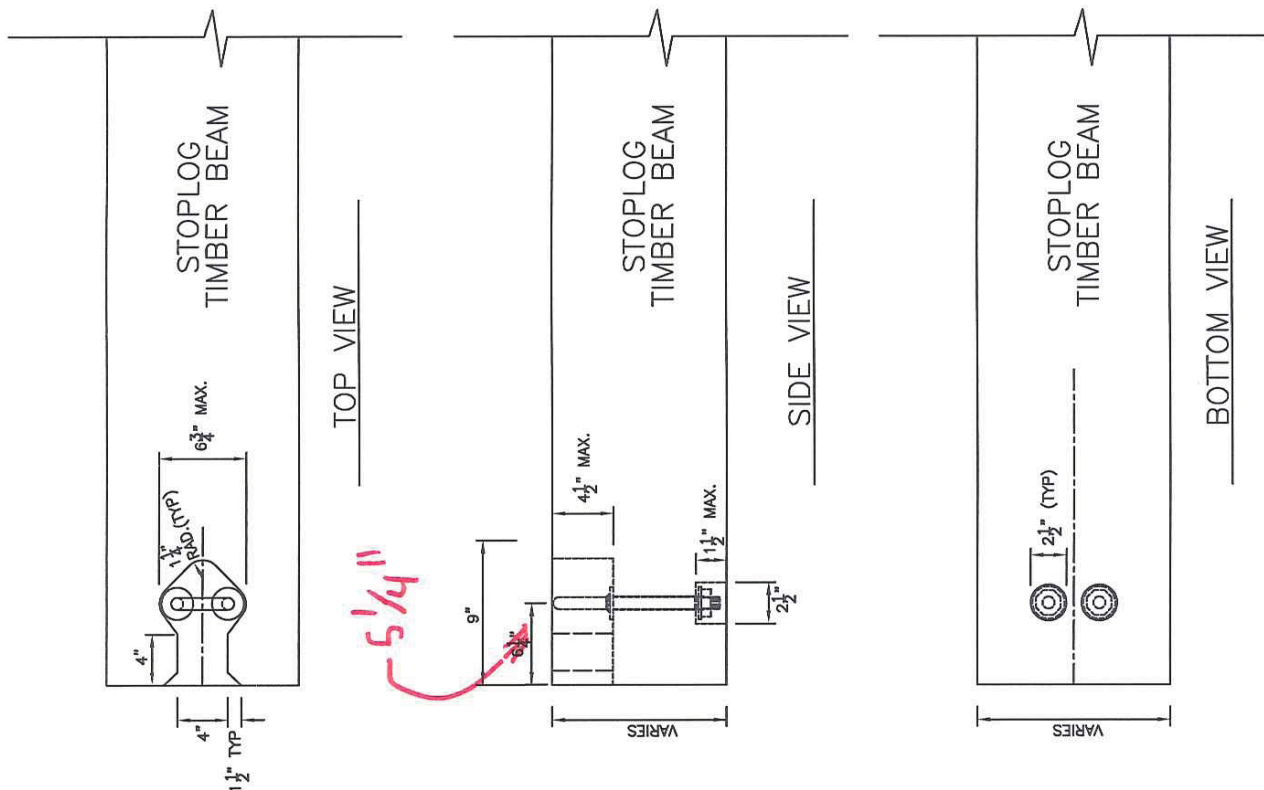
UNIT PRICE TABLE A6 – Trenton Dam 1
TSW Dam 1, 118 Chester Road, Trenton, Quinte West

Item	Qty	Height (inches)	Width (inches)	Length (inches)	Unit Price FOB Trenton	Extended Price
1	24	12	14	26-9"	\$	\$
Total						\$

UNIT PRICE TABLE A7 – Dam 3
Dam 3, 1461 Trenton Frankford Road (Highway 33)

Item	Qty	Height (inches)	Width (inches)	Length (inches)	Unit Price FOB Trenton	Extended Price
1	67	12	14	26-9"	\$	\$
2	10	12	14	21'-9"	\$	\$
Total						\$

LIFTING BOLT DETAIL



GENERAL NOTES:

- 1) DRAWING TO BE READ IN CONJUNCTION WITH PARKS CANADA GENERAL SPECIFICATION FOR THE MANUFACTURING OF STOPLOGS.
- 2) STEEL TO BE COLD-ROLLED STEEL STRUCTURAL MEMBERS AND CONFORM TO CSA G40.20-04 OR ASTM A36.
- 3) WOOD TO CONFORM TO STANDARD GRADING RULES FOR CANADIAN LUMBER (N.L.G.A. 2003) OR U.S. LUMBER GRADING W.C.L.I.B. 2004 /OR W.W.P.A. 2005.
- 4) WELDING TO BE PERFORMED BY A CERTIFIED WELDER AND CONFORM TO CSA W59 OR AWS D1.1.
- 5) LIFTING BOLT TO BE INSTALLED CENTERED AND SQUARE TO TIMBER END TO THE SPECIFIED DIMENSIONS AND SAME ORIENTATION ON EACH END OF STOPLOG.
- 6) TIMBER DIMENSIONS AS SPECIFIED ELSEWHERE.
- 7) LIFTING BOLT MUST BE INSTALLED BELOW THE PLANE OF THE TOP AND BOTTOM OF TIMBER BEAM STOPLOG.
- 8) ALL DIMENSIONS IN INCHES UNLESS NOTED OTHERWISE.

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100

Canada

TRENT-SEVERN WATERWAY
TYPICAL SECTOR STOPLOG
AND LIFTING BOLT DETAIL

IMPERIAL DIMENSIONS

Drawn by / Checked by	Date
T. MITCHELL	18 DEC 2008
T. MITCHELL	03 MAR 2010
Approved by / Approved for	Date
Drawn by / Checked by	Date
NOT TO SCALE	
POA-TSW-T-37-101.5M-RP	