



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS  
À:**

**Parks Canada Agency  
1300 - 635 8 Ave SW  
Calgary, AB T2P3M3  
Bid Fax: (403) 292-4475**

**Request For a Standing Offer**

**Demande d'offre à  
commandes**

Canada, as represented by the Minister of the Environment for the purposes of the Parks Canada Agency hereby requests a Standing Offer on behalf of the identified users herein.

Le Canada, représenté par le ministre de l'Environnement aux fins de l'Agence Parcs Canada, autorise par la présente, une offre à commandes au nom des utilisateurs identifiés énumérés ci-après.

Comments - Commentaries

Vendor/Firm Name and Address  
Raison sociale et adresse du  
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

**Parks Canada Agency  
Suite 1300  
635 - 8 Ave SW  
Calgary, AB T2P3M3**

<b>Title-Sujet</b> <b>Civil Engineering and Prime Consultant Services SOA - Roadways Various National Parks</b>		
<b>Solicitation No. - No. de l'invitation</b> 5P420-14-5136/A		<b>Date:</b> December 8, 2014
<b>GETS Reference No. - No de reference de SEAG</b> PW-14-00659580		<b>Amendment No. - N° de la modif.</b> 002
<b>Solicitation Closes:</b>		
<b>at - à</b> 02:00 PM	<b>on - le</b> December 18, 2014	<b>Time Zone - Fuseau horaire</b> MST - HDR
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>		
<b>Address Inquiries to: - Adresser toute demande de renseignements à :</b> Nathaniel Pahl		
<b>Telephone No. - No de téléphone</b> (403) 292-4572		<b>Fax No. - No de FAX:</b> (403) 292-4475
<b>Destination of Goods, Services, and Construction: Destinations des biens, services et construction:</b>  See Herein - Voir ici		

**TO BE COMPLETED BY THE BIDDER (type or print)**

<b>Vendor/Firm Name</b>	
<b>Address - Adresse</b>	
<b>Name of person authorized to sign on behalf of the Vendor/Firm Nom de la personne autorisée a signer au nom du fournisseur/ de l'entrepreneur</b>	
<b>Titale - Titre</b>	
<b>Telephone No. - N° de telephone:</b> _____	
<b>Facsimile No. - N° de télécopieur:</b> _____	
<b>Signature</b>	<b>Date</b>

## AMENDMENT 002

Note: The previous amendment was issued in error and should be disregarded. This amendment is the correct documentation for amendment 2.

This amendment is issued to answer questions from bidders and make changes to the solicitation document.

### A. Questions

- Q7.** In revised section 3.2.3 Past Experience, how does Parks Canada define 'Rural Roadway'?
- A7.** Rural roadway is defined as any roadway located outside of an urban center
- Q8.** Section 3.2.4 Key Personnel: Please define role and responsibilities of Sr Highway Supervisor. For example, is this role similar to a Sr Highway Contract Administrator?
- A8.** The Senior Highway Supervisor's role is but not limited to monitor the progress of Contractors' work, compliance with all drawings and specifications, time schedules, quality standards and progress reports, through resident site supervision during the construction period. Refer to Appendix G, Section 10.
- Q9.** Considering the criteria for proponent Past Experience in section 3.2.3 has changed significantly, are the listed roles of Key Personnel listed in section 3.2.4 still relevant?
- A9.** Yes that is correct.
- Q10.** The tables in "Appendix D - Price Proposal Form" indicate the requirement to provide fixed hourly rates for laboratory trailers and concrete tests - this is not typical. We would expect rates for these items to be provided on a more commonly seen daily and per test basis, respectively. Please clarify this for proponents.
- A10.** This error has been corrected in the changed identified below.
- Q11.** Is Parks Canada Agency willing to entertain the possibility of an extension for this requirement?
- A11.** No, not at this time.
- Q12.** Will there be a regional contact for each province working up and through a central Parks Canada Project Manager?
- A12.** No. There will be one SOA for all regional areas identified.
- Q13.** Under the summary of required services survey is listed twice. Should this be legal survey and construction survey?
- A13.** This is an error and should only be listed once.
- Q14.** Under the summary of required services Inspections, testing, and analysis is listed. Could Parks Canada be more specific? Geotechnical / materials engineering is also listed so we assume that services Inspections, testing, and analysis is something else. Does this refer to bridges?
- A14.** These services are a general identification of what may be needed under this Standing Offer. Specific required services to be identified under each Call up.
- Q15.** The project response time requirement states "Key personnel of the consultant and sub-consultants or specialist firms must be personally available to attend meetings or respond to inquiries within two (2) working days." Does this mean on site, in Calgary, or in the local Parks Canada office?

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Buyer - l'acheteur  
Nathaniel Pahl

Client Ref. No. - N° de réf. du client  
5P420-14-5136

File Name - Nom du dossier  
Civil Engineering SOA

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**A15.** Depending on the issue the meetings would be either at the project site or at the PCA office in Banff. Response to inquiries would be by phone or e-mail.

## **B. Changes**

The tables in Appendix D – Price Proposal form have been revised to change quantities and calculations for Laboratory Trailers, Concrete Tests and Company Vehicle.

Delete: **Appendix D - Price Proposal Form**  
Replace with:

## PRICE PROPOSAL FORM

## Appendix "D"

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### INSTRUCTIONS

1. Complete price proposal form and submit in a separate sealed envelope, with the Proponent's name, Solicitation Number, and "Price Proposal Form" typed on the outside.
2. Price proposals are not to include Applicable Taxes and will be evaluated in Canadian Dollars.
3. Proponents are not to alter or add information to the form.
4. It is MANDATORY that offerors submit firm prices/rates for the period of the proposed Standing Offer for **all** items listed. **This section, when completed, will be considered as the offeror's Financial Offer.**
5. **Rates quoted must remain firm for the period of the Standing Offer.** GST/HST, if applicable, is not included and is to be shown as a separate item on any resulting invoice
6. In order to ensure that fair and competitive hourly rates are received for each of the positions listed, the following requirement must be strictly adhered to: Proponents must provide an hourly rate for each listed position. In the event that the firm consists of fewer personnel than listed, provide an hourly rate that corresponds with each position listed. The hourly rate provided must be equal to or greater than the hourly rate provided for the position listed below it. For example, if the firm does not have an Intermediate Personnel, the hourly rate provided must be equal to or greater than the hourly rate provided for the Junior Personnel. The hourly rate for any given category of personnel cannot be \$0 or nil value. Failure to insert an hourly rate for each position listed will render your proposal non-responsive.
7. There will be no extra payment made for overtime.
8. All travel must have the prior authorization of the Project Authority and are subject to government audit.

Travel and Living Expenses: Firms are advised that for travel time and travel-related expenses associated with the delivery of services the city of Calgary is the major city where the services are to be provided from. Any travel time and travel-related expenses associated with the delivery of services within the city limits of Calgary are to be calculated as an integral part of the hourly rates. For delivery of services outside of the city limits of Calgary, travel-related expenses will be paid from Calgary (with prior approval of the Departmental Representative) in accordance with current Treasury Board Policy. (See SC2.)

9. Fixed hourly rates for each category are to be provided in column B and are then multiplied by the weight factor in column A. Weight Factors are for evaluation purpose only, actual usage may vary.
10. Should there be an error in the extended pricing of the offeror's offer, the unit pricing shall prevail and the extended pricing shall be corrected in the evaluation. Any errors in the quantities of the offeror's offer shall be changed to reflect the quantities stated in this document. In the event that a mathematical error occurs in carrying over the totals, PCA will correct the totals to ensure the fairness of the Proposals

**Name of Proponent:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Procurement Business Number (PBN):** \_\_\_\_\_

**A. Initial Contract Period of 3 Years**

**1. Year 1: (Estimated) 01 January 2015 – 31 December 2015**

Category of Personnel Standing Offer Year One (1)	Weight Factor (A)	Fixed Hourly Rate (B)	Total (A X B)
<b>Project Manager</b>	200	\$	\$
<b>Roadway/Transportation Engineering</b>			
Senior Engineer	200	\$	\$
Intermediate Engineer	200	\$	\$
Junior Engineer	200	\$	\$
Senior Technician	200	\$	\$
Intermediate Technician	200	\$	\$
Junior Technician	200	\$	\$
<b>Environmental</b>			
Senior Environmental Scientist	50	\$	\$
Intermediate Environmental Scientist	20	\$	\$
Junior Environmental Scientist	20	\$	\$
<b>Geotechnical/Material Engineering</b>			
Senior Engineer	50	\$	\$
Intermediate Engineer	20	\$	\$
Junior Engineer	5	\$	\$
Senior Technician	50	\$	\$
Intermediate Technician	5	\$	\$
Junior Technician	5	\$	\$
<b>Structural Engineering</b>			
Senior Engineer	50	\$	\$
Intermediate Engineer	20	\$	\$
Junior Engineer	20	\$	\$
Senior Technician / Supervisor	20	\$	\$
Intermediate Technician and/or Supervisor	20	\$	\$
Junior Technician and/or Supervisor	20	\$	\$
<b>Hydraulic Engineering</b>			
Senior Engineer	50	\$	\$
Intermediate Engineer	20	\$	\$
Junior Engineer	5	\$	\$
Senior Technician	5	\$	\$
<b>Electrical Engineering</b>			
Senior Engineer	50	\$	\$
Intermediate Engineer	20	\$	\$
Junior Engineer	5	\$	\$
Senior Technician	5	\$	\$
<b>Landscape Architecture</b>			

Senior Landscape Architect	20	\$	\$
Intermediate Landscape Architect	20	\$	\$
<b>Drafting</b>			
Draftsman	150	\$	\$
Junior Draftsman	150	\$	\$
<b>Field Personnel</b>			
Senior Highway Supervisor	1000	\$	\$
Intermediate Highway Supervisor	1000	\$	\$
Junior Highway Supervisor	1000	\$	\$
Surveyor (includes equipment and vehicle)	250	\$	\$
Materials Tester	250	\$	\$
Field Clerk	100	\$	\$
Labour	100	\$	\$
<b>Laboratory Trailers</b>	<b>Weight Factor (A)</b>	<b>Fixed Weekly Rate (B)</b>	<b>Total (A X B)</b>
Field Soils Laboratory Trailer	30	\$	\$
Field Asphalt Laboratory Trailer	30	\$	\$
<b>Concrete Tests</b>	<b>Weight Factor (A)</b>	<b>Cost Per Test (B)</b>	<b>Total (A X B)</b>
Lab Cure Tests (3 cylinders)	15	\$	\$
Lab Cure Tests (1 cylinder)	15	\$	\$
<b>Company Vehicle</b>	<b>Weight Factor (A)</b>	<b>Fixed Daily Rate (B)</b>	<b>Total (A X B)</b>
Company Vehicle	100	\$	\$
<b>Year 1 Total</b>			\$

2. Year 2: (Estimated) 01 January 2016 – 31 December 2016

Category of Personnel Standing Offer Year Two (2)	Weight Factor (A)	Fixed Hourly Rate (B)	Total (A X B)
<b>Project Manager</b>	200	\$	\$
<b>Roadway/Transportation Engineering</b>			
Senior Engineer	200	\$	\$
Intermediate Engineer	200	\$	\$
Junior Engineer	200	\$	\$
Senior Technician	200	\$	\$
Intermediate Technician	200	\$	\$
Junior Technician	200	\$	\$
<b>Environmental</b>			
Senior Environmental Scientist	50	\$	\$
Intermediate Environmental Scientist	20	\$	\$
Junior Environmental Scientist	20	\$	\$
<b>Geotechnical/Material Engineering</b>			
Senior Engineer	50	\$	\$
Intermediate Engineer	20	\$	\$
Junior Engineer	5	\$	\$
Senior Technician	50	\$	\$
Intermediate Technician	5	\$	\$
Junior Technician	5	\$	\$

<b>Structural Engineering</b>				
Senior Engineer	50	\$	\$	
Intermediate Engineer	20	\$	\$	
Junior Engineer	20	\$	\$	
Senior Technician / Supervisor	20	\$	\$	
Intermediate Technician and/or Supervisor	20	\$	\$	
Junior Technician and/or Supervisor	20	\$	\$	
<b>Hydraulic Engineering</b>				
Senior Engineer	50	\$	\$	
Intermediate Engineer	20	\$	\$	
Junior Engineer	5	\$	\$	
Senior Technician	5	\$	\$	
<b>Electrical Engineering</b>				
Senior Engineer	50	\$	\$	
Intermediate Engineer	20	\$	\$	
Junior Engineer	5	\$	\$	
Senior Technician	5	\$	\$	
<b>Landscape Architecture</b>				
Senior Landscape Architect	20	\$	\$	
Intermediate Landscape Architect	20	\$	\$	
<b>Drafting</b>				
Draftsman	150	\$	\$	
Junior Draftsman	150	\$	\$	
<b>Field Personnel</b>				
Senior Highway Supervisor	1000	\$	\$	
Intermediate Highway Supervisor	1000	\$	\$	
Junior Highway Supervisor	1000	\$	\$	
Surveyor (includes equipment and vehicle)	250	\$	\$	
Materials Tester	250	\$	\$	
Field Clerk	100	\$	\$	
Labour	100	\$	\$	
<b>Laboratory Trailers</b>		<b>Weight Factor (A)</b>	<b>Fixed Weekly Rate (B)</b>	<b>Total (A X B)</b>
Field Soils Laboratory Trailer		30	\$	\$
Field Asphalt Laboratory Trailer		30	\$	\$
<b>Concrete Tests</b>		<b>Weight Factor (A)</b>	<b>Cost Per Test (B)</b>	<b>Total (A X B)</b>
Lab Cure Tests (3 cylinders)		15	\$	\$
Lab Cure Tests (1 cylinder)		15	\$	\$
<b>Company Vehicle</b>		<b>Weight Factor (A)</b>	<b>Fixed Daily Rate (B)</b>	<b>Total (A X B)</b>
Company Vehicle		100	\$	\$
<b>Year 2 Total</b>				\$



**3. Year 3: (Estimated) 01 January 2017 – 31 December 2017**

<b>Category of Personnel Standing Offer Year Three (3)</b>	<b>Weight Factor (A)</b>	<b>Fixed Hourly Rate (B)</b>	<b>Total (A X B)</b>
<b>Project Manager</b>	200	\$	\$
<b>Roadway/Transportation Engineering</b>			
Senior Engineer	200	\$	\$
Intermediate Engineer	200	\$	\$
Junior Engineer	200	\$	\$
Senior Technician	200	\$	\$
Intermediate Technician	200	\$	\$
Junior Technician	200	\$	\$
<b>Environmental</b>			
Senior Environmental Scientist	50	\$	\$
Intermediate Environmental Scientist	20	\$	\$
Junior Environmental Scientist	20	\$	\$
<b>Geotechnical/Material Engineering</b>			
Senior Engineer	50	\$	\$
Intermediate Engineer	20	\$	\$
Junior Engineer	5	\$	\$
Senior Technician	50	\$	\$
Intermediate Technician	5	\$	\$
Junior Technician	5	\$	\$
<b>Structural Engineering</b>			
Senior Engineer	50	\$	\$
Intermediate Engineer	20	\$	\$
Junior Engineer	20	\$	\$
Senior Technician / Supervisor	20	\$	\$
Intermediate Technician and/or Supervisor	20	\$	\$
Junior Technician and/or Supervisor	20	\$	\$
<b>Hydraulic Engineering</b>			
Senior Engineer	50	\$	\$
Intermediate Engineer	20	\$	\$
Junior Engineer	5	\$	\$
Senior Technician	5	\$	\$
<b>Electrical Engineering</b>			
Senior Engineer	50	\$	\$
Intermediate Engineer	20	\$	\$
Junior Engineer	5	\$	\$
Senior Technician	5	\$	\$
<b>Landscape Architecture</b>			
Senior Landscape Architect	20	\$	\$
Intermediate Landscape Architect	20	\$	\$
<b>Drafting</b>			
Draftsman	150	\$	\$
Junior Draftsman	150	\$	\$
<b>Field Personnel</b>			
Senior Highway Supervisor	1000	\$	\$
Intermediate Highway Supervisor	1000	\$	\$
Junior Highway Supervisor	1000	\$	\$
Surveyor (includes equipment and vehicle)	250	\$	\$

Materials Tester	250	\$	\$
Field Clerk	100	\$	\$
Labour	100	\$	\$
<b>Laboratory Trailers</b>	<b>Weight Factor (A)</b>	<b>Fixed Weekly Rate (B)</b>	<b>Total (A X B)</b>
Field Soils Laboratory Trailer	30	\$	\$
Field Asphalt Laboratory Trailer	30	\$	\$
<b>Concrete Tests</b>	<b>Weight Factor (A)</b>	<b>Cost Per Test (B)</b>	<b>Total (A X B)</b>
Lab Cure Tests (3 cylinders)	15	\$	\$
Lab Cure Tests (1 cylinder)	15	\$	\$
<b>Company Vehicle</b>	<b>Weight Factor (A)</b>	<b>Fixed Daily Rate (B)</b>	<b>Total (A X B)</b>
Company Vehicle	100	\$	\$
<b>Year 3 Total</b>			\$

**B. Option Periods**

**1. Option Period 1: (Estimated) 01 January 2018 – 31 December 2018**

Category of Personnel Standing Offer Option Period 1	Weight Factor (A)	Fixed Hourly Rate (B)	Total (A X B)
<b>Project Manager</b>	200	\$	\$
<b>Roadway/Transportation Engineering</b>			
Senior Engineer	200	\$	\$
Intermediate Engineer	200	\$	\$
Junior Engineer	200	\$	\$
Senior Technician	200	\$	\$
Intermediate Technician	200	\$	\$
Junior Technician	200	\$	\$
<b>Environmental</b>			
Senior Environmental Scientist	50	\$	\$
Intermediate Environmental Scientist	20	\$	\$
Junior Environmental Scientist	20	\$	\$
<b>Geotechnical/Material Engineering</b>			
Senior Engineer	50	\$	\$
Intermediate Engineer	20	\$	\$
Junior Engineer	5	\$	\$
Senior Technician	50	\$	\$
Intermediate Technician	5	\$	\$
Junior Technician	5	\$	\$
<b>Structural Engineering</b>			
Senior Engineer	50	\$	\$
Intermediate Engineer	20	\$	\$
Junior Engineer	20	\$	\$
Senior Technician / Supervisor	20	\$	\$
Intermediate Technician and/or Supervisor	20	\$	\$
Junior Technician and/or Supervisor	20	\$	\$

<b>Hydraulic Engineering</b>				
Senior Engineer	50	\$	\$	
Intermediate Engineer	20	\$	\$	
Junior Engineer	5	\$	\$	
Senior Technician	5	\$	\$	
<b>Electrical Engineering</b>				
Senior Engineer	50	\$	\$	
Intermediate Engineer	20	\$	\$	
Junior Engineer	5	\$	\$	
Senior Technician	5	\$	\$	
<b>Landscape Architecture</b>				
Senior Landscape Architect	20	\$	\$	
Intermediate Landscape Architect	20	\$	\$	
<b>Drafting</b>				
Draftsman	150	\$	\$	
Junior Draftsman	150	\$	\$	
<b>Field Personnel</b>				
Senior Highway Supervisor	1000	\$	\$	
Intermediate Highway Supervisor	1000	\$	\$	
Junior Highway Supervisor	1000	\$	\$	
Surveyor (includes equipment and vehicle)	250	\$	\$	
Materials Tester	250	\$	\$	
Field Clerk	100	\$	\$	
Labour	100	\$	\$	
<b>Laboratory Trailers</b>		<b>Weight Factor (A)</b>	<b>Fixed Weekly Rate (B)</b>	<b>Total (A X B)</b>
Field Soils Laboratory Trailer		30	\$	\$
Field Asphalt Laboratory Trailer		30	\$	\$
<b>Concrete Tests</b>		<b>Weight Factor (A)</b>	<b>Cost Per Test (B)</b>	<b>Total (A X B)</b>
Lab Cure Tests (3 cylinders)		15	\$	\$
Lab Cure Tests (1 cylinder)		15	\$	\$
<b>Company Vehicle</b>		<b>Weight Factor (A)</b>	<b>Fixed Daily Rate (B)</b>	<b>Total (A X B)</b>
Company Vehicle		100	\$	\$
<b>Option Period 1 Total</b>				\$

**2. Option Period 2: (Estimated) 01 January 2019 – 31 December 2019**

<b>Category of Personnel Standing Offer Option Period 2</b>	<b>Weight Factor (A)</b>	<b>Fixed Hourly Rate (B)</b>	<b>Total (A X B)</b>
<b>Project Manager</b>	200	\$	\$
<b>Roadway/Transportation Engineering</b>			
Senior Engineer	200	\$	\$
Intermediate Engineer	200	\$	\$
Junior Engineer	200	\$	\$
Senior Technician	200	\$	\$
Intermediate Technician	200	\$	\$
Junior Technician	200	\$	\$
<b>Environmental</b>			
Senior Environmental Scientist	50	\$	\$
Intermediate Environmental Scientist	20	\$	\$
Junior Environmental Scientist	20	\$	\$
<b>Geotechnical/Material Engineering</b>			
Senior Engineer	50	\$	\$
Intermediate Engineer	20	\$	\$
Junior Engineer	5	\$	\$
Senior Technician	50	\$	\$
Intermediate Technician	5	\$	\$
Junior Technician	5	\$	\$
<b>Structural Engineering</b>			
Senior Engineer	50	\$	\$
Intermediate Engineer	20	\$	\$
Junior Engineer	20	\$	\$
Senior Technician / Supervisor	20	\$	\$
Intermediate Technician and/or Supervisor	20	\$	\$
Junior Technician and/or Supervisor	20	\$	\$
<b>Hydraulic Engineering</b>			
Senior Engineer	50	\$	\$
Intermediate Engineer	20	\$	\$
Junior Engineer	5	\$	\$
Senior Technician	5	\$	\$
<b>Electrical Engineering</b>			
Senior Engineer	50	\$	\$
Intermediate Engineer	20	\$	\$
Junior Engineer	5	\$	\$
Senior Technician	5	\$	\$
<b>Landscape Architecture</b>			
Senior Landscape Architect	20	\$	\$
Intermediate Landscape Architect	20	\$	\$
<b>Drafting</b>			
Draftsman	150	\$	\$
Junior Draftsman	150	\$	\$
<b>Field Personnel</b>			
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Intermediate Highway Supervisor	1000	\$	\$
Junior Highway Supervisor	1000	\$	\$
Surveyor (includes equipment and vehicle)	250	\$	\$

Materials Tester	250	\$	\$
Field Clerk	100	\$	\$
Labour	100	\$	\$
<b>Laboratory Trailers</b>	<b>Weight Factor (A)</b>	<b>Fixed Weekly Rate (B)</b>	<b>Total (A X B)</b>
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<b>Concrete Tests</b>	<b>Weight Factor (A)</b>	<b>Cost Per Test (B)</b>	<b>Total (A X B)</b>
Lab Cure Tests (3 cylinders)	15	\$	\$
Lab Cure Tests (1 cylinder)	15	\$	\$
<b>Company Vehicle</b>	<b>Weight Factor (A)</b>	<b>Fixed Daily Rate (B)</b>	<b>Total (A X B)</b>
Company Vehicle	100	\$	\$
<b>Option Period 2 Total</b>			\$

**C. Total Evaluated Bid Price**

<b>Year 1 Total</b>	\$
<b>Year 2 Total</b>	\$
<b>Year 3 Total</b>	\$
<b>Option Period 1 Total</b>	\$
<b>Option Period 2 Total</b>	\$
<b>TOTAL EVALUATED BID PRICE</b>	\$

**SIGNATURE OF CONSULTANT OR JOINT VENTURE CONSULTANTS**

The Consultant agrees to provide services, as required for each call up, in accordance with the time based rates quoted above. Time based rates do not apply to sub-consultants services engaged by the Architect acting as Prime Consultant. Rates charged for sub-consultants shall not exceed rates for the parallel functional activities identified above.

..... signature	..... signature
..... capacity	..... capacity
..... signature	..... signature
..... capacity	..... capacity

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Nathaniel Pahl

Client Ref. No. - N° de réf. du client  
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File Name - Nom du dossier  
Civil Engineering SOA

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**All other Terms and Conditions Remain Unchanged**