

## Questions and Answers - Period 2

### Question 3

Given the tight travel timelines, is there latitude for completion of each report? It is likely that the "2359 hrs, the day of the visit" deadline will conflict with travel.

### Answer 3

Each report to be completed is streamlined to specific CBSA needs and very effective. It is possible, and best, to complete the same day and account this element in your travel plan. This reporting format will be presented to you after you've cleared the personnel security checks and it will help at standardizing into CBSA's internal reporting structure. On a case by case basis, we are willing to give an extra 24hrs to complete.

### Question 4

Are the correct POE resources at the sites available for questions over the holiday period between 24-26 December and 31 December-1 January or are there any blackout dates if the team is able to start early?

### Answer 4

As published on internet, these POEs are opened 365 days a year, local staff knows their operations and building access. Note: also you can get support from different staff shifts.

### Question 5

Given the scope of the project (40 site assessments) the current project time lines seem unattainable. Would CBSA consider extending the project timelines to end May 2015 (based on the 110 working days estimated to complete the work) or reduce the number of sites to allow work to be completed by end March 2015?

### Answer 5

Unfortunately we cannot move the deadline further as this is a tight Presidential (deputy minister commitment). This is why we've divided the work into packets to allow you to bid on the ones you feel comfortable that you'll be able to complete. It is not mandatory that you bid on all the packets. In this regards, CBSA reserves the right to remove packets from this contract, which may alleviate some of the pressure, even to the point that there is a possibility that there will be no packets left. However, once we award a contract for a packet we'll honor it.

#### Question 6

Will the CBSA project authority assist in coordinating site visits to ensure the project plan can be maintained?

#### Answer 6

As part of your duties, you will need to discuss your visit arrangements with the POEs and the regional manager(s), but you'll need to assert yourself. If you hit absolute resistance from the POE, CBSA management will clarify this with the POEs. However you will need to send your travel plan in advance to the Regional manager and get their buy in (with tight response deadlines). You are to inform us of the significant regional resistance so we can sort out some politics, but only after you seriously attempted to assert yourself. You should know that part of the challenges, from experience, some POEs can perceive HQ Security inspections as 'watching over the shoulder' which is completely false. Once they understand that we are there to identify Physical Security issues for HQ to prioritize and justify funding, you will get an excellent cooperation and participation from the POEs. Our intent is to identify gaps and then bring this back in the priority matrix for HQ to fund fit-ups, but we can't promise anything as there is limited funds and gaps will be prioritized.

#### Question 7

Can site assessments be conducted on weekends?

#### Answer 7

Absolutely, and you are permitted to work on both day and night shifts (for example: day and night lightning measurements...)

#### Question 8

Can CBSA confirm the operating language of each site?

#### Answer 8

Ontario: English, Quebec: French, New Brunswick: You need to be able to work in both languages as it is the POE's language preference, however West NB is mostly English. During your POE coordination, this something you'll need to discuss.

#### Question 9

Has a maximum budget been established for the project?

#### Answer 9

Yes, but this is confidential information as CBSA wants to get a fair market bid competition.